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NOTICE IS HEREBY GIVEN  
that the Regular Meeting of the Aviation Advisory Commission  
will be held on:

Monday January 11, 2021 7:00 P.M.

CITY OF CAMARILLO  
COUNCIL CHAMBERS  
601 CARMEN DRIVE  
CAMARILLO, CA

**IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS, THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE CALIFORNIA GOVERNOR'S EXECUTIVE ORDER AND THE COUNTY OF VENTURA PUBLIC HEALTH OFFICER'S LOCAL ORDER.**

**IN ORDER TO MINIMIZE THE SPREAD OF THE NOVEL CORONAVIRUS, THE COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC. THE FOLLOWING PROVIDES INFORMATION ABOUT HOW TO OBSERVE AND/OR PARTICIPATE IN THE MEETING:**

1. Observe the Aviation Advisory Commission meeting via live broadcast on the Local Government Channels – Spectrum Channel 10 and Frontier Channel 29, **or** via the Department of Airports YouTube channel  
[https://www.youtube.com/channel/UC4jLWASMgn4wTrEPdT8BOTQ?view\\_as=subscriber](https://www.youtube.com/channel/UC4jLWASMgn4wTrEPdT8BOTQ?view_as=subscriber)
2. Public Comment Options
  - a. You may contact the Department of Airports office at (805) 388-4211, or by email at [AirportInfo@ventura.org](mailto:AirportInfo@ventura.org), by 5:00 p.m. on Monday, January 11, 2021, and provide your name, your phone number and your item of interest. When the Commission reaches your item of interest on the agenda, Airport Staff will call you at the phone number you provided during the time for public comments. Your comments will be limited to three minutes.
  - b. If you wish to make a comment on a specific agenda item, please submit your comment, limited to 250 words or less, via email by 5:00 p.m. on Monday, January 11, 2021 to Airport Staff at [AirportInfo@ventura.org](mailto:AirportInfo@ventura.org). Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 6.A.). When the Commission reaches your item of interest on the agenda, Airport Staff will read your comment during the time for public comments.

- c. If you are watching the live broadcast of the meeting and would like to make either a general public comment (Item 4) for airport related items not on the agenda or to comment on a specific agenda item as it is being heard, please submit your comment, limited to 250 words or less, via email to Airport Staff at [AirportInfo@ventura.org](mailto:AirportInfo@ventura.org). Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 6.A.). Every effort will be made to read your comment during the time for public comments when the Commission reaches your item of interest on the agenda.

## **AGENDA**

- 1. CALL to ORDER and PLEDGE of ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL of MINUTES – December 7, 2020**
- 4. PUBLIC COMMENT PERIOD**
- 5. UNFINISHED BUSINESS – None**
- 6. NEW BUSINESS**

**A. Subject: Selection of Chair and Vice-Chair for Calendar Year 2021**

### **Recommendation:**

Nominate and select the 2021 Chair and Vice-Chair.

**B. Subject: Review and Approval of the 2021 Meeting Calendar**

### **Recommendation:**

Review and approve the 2021 meeting calendar.

**C. Subject: Authorization for the Director of Airports to Provide Rent Relief for up to Four Months to Airfield Tenants Impacted by the 2021 Runway Reconstruction Project at Oxnard Airport in the Not-to-Exceed Amount of \$356,945**

### **Recommendation:**

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

Authorize the Director of Airports to provide rent relief for up to four months to airfield tenants impacted by the 2021 runway reconstruction project at Oxnard Airport in the not-to-exceed amount of \$324,496.

**7. DIRECTOR'S REPORT**

**8. REPORTS**

Monthly Activity Report – November 2020  
Monthly Noise Complaints – November 2020  
Consultant Reports – November 2020  
Airport Tenant Project Status – December 2020  
Project Status – December 2020  
Financial Statements Period Ended – September 30, 2020  
Financial Statements First Quarter – FY 2020/2021

**9. COMMISSION COMMENTS** - Comments by Commission members on matters deemed appropriate.

**10. ADJOURNMENT**

The next regular Commission meeting will be on Monday, February 1, 2021 at 7:00 p.m. in the City of Camarillo Council Chambers, 601 Carmen Drive, Camarillo, California.

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IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY OF CAMARILLO CLERK AT (805) 388-5353 OR ANA CASTRO AT (805) 388-4211. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY/DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

## AVIATION ADVISORY COMMISSION

### MINUTES

December 7, 2020

#### 1. CALL to ORDER and PLEDGE of ALLEGIANCE

Chair, Steve Weiss, called the meeting to order at 7:00 p.m. and led the pledge of allegiance. A moment of silence was observed in recognition of National Pearl Harbor Remembrance Day.

#### 2. ROLL CALL

##### PRESENT

Steve Weiss  
Robert Trimborn  
Maggie Bird  
Nanette Metz  
James Flickinger  
Adriana Van der Graaf  
Bobby Williams

*Excused (E)*

*Late (L)*

##### AIRPORT STAFF

Kip Turner, Director  
Erin Powers, Projects Administrator  
John Feldhans, Operations Supervisor  
Ana Castro, Management Assistant

##### ABSENT

Gary Jacobs (E)  
Bruce Hamous (E)

#### 3. APPROVAL OF MINUTES – September 8, 2020

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***Maggie Bird moved to approve the September minutes and Nanette Metz seconded the motion. Steve Weiss and Adriana Van der Graaf abstained. All others voted in favor and the motion passed unanimously.***

- 4. PUBLIC COMMENT** - Citizens wishing to speak to the Commission on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of **three** minutes per item.

*Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.*

*Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.*

None.

- 5. UNFINISHED BUSINESS – None**

- 6. NEW BUSINESS**

- A. Subject: Receive and File an Update on the Follow-up Requested by the Oxnard Airport Authority During its September Meeting Regarding FAA Consultation of Alternative 4 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project**

**Recommendation:**

Staff requests that your Commission/Authority receive and file an update on the follow-up requested by the Oxnard Airport Authority during its September meeting regarding Federal Aviation Administration consultation of Alternative 4 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project.

Director Kip Turner introduced the item and explained that the Oxnard Airport Authority previously requested that the Department of Airports make an inquiry to the Federal Aviation Administration (FAA) as to the feasibility of Alternative 4 regarding the Oxnard Airport runway and taxiway project. Mr. Turner shared that staff will report back to the Oxnard Airport Authority but he also wanted to share the information with the Commission. Mr. Turner then introduced projects administrator Erin Powers who shared that correspondence about this item can be found in section 9 of the meeting packet. Ms. Powers then introduced Chuck McCormick with Mead & Hunt, Inc. Mr. McCormick stated

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that he is the project manager for the design project. He went on to state that his office contacted the FAA regarding Alternative 4 and the FAA indicated that utilizing the parallel as a temporary runway would significantly increase the likelihood of runway incursions and decrease safety. The FAA also indicated that Alternative 4 as proposed was unacceptable based on their review of the information provided.

***Robert Trimborn moved to approve staff's recommendation and Adriana Van der Graaf seconded the motion. Steve Weiss abstained. All others voted in favor and the motion passed unanimously.***

**B. Subject: Receive and File a Summary of the Second Tenant Workshop Held on November 17, 2020 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project**

**Recommendation:**

Staff requests that your Commission/Authority receive and file a summary of the second tenant workshop held on November 17, 2020 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project.

Director Kip Turner introduced the item and stated that the public workshop held on November 17, 2020 was the second of three workshops. The third and final public workshop will take place in the latter part of January or the first part of February. Mr. Turner then introduced projects administrator Erin Powers. Ms. Powers shared that the workshop was well-attended with a robust question and answer session. Ms. Powers stated that Mead & Hunt, Inc. led the workshop and would provide a summary. Chuck McCormick, project manager for the design project, shared that he and Jannet Loera, civil design lead, would present the summary. Mr. McCormick announced key staff involved in the project and went over a PowerPoint presentation outlining the purpose of the project, an overview/description, proposed airfield changes, and phasing alternatives. Jannet Loera shared that Mead & Hunt's team was able to narrow down the phasing options to Alternative 1 and Alternative 2. Ms. Loera shared the analysis of Alternative 1 which is a full runway closure with no arrivals or departures. Construction would take three to four months plus two weeks of additional night closure for runway grooving and pavement markings. Ms. Loera also shared the analysis of Alternative 2 which is a two-phase construction with limited runway availability. Construction would take five to five and a half months with up to three one-to-two week full runway closures. There will also be two weeks of night closure for runway grooving and pavement markings. Alternative 2 increases construction costs by approximately 1.2 million as compared to Alternative 1. Ms. Loera also shared results of a tenant survey that was taken during the workshop. One of the survey questions was whether tenants preferred Alternative 1 or Alternative 2. 64% of

tenants chose Alternative 1 and 36% of tenants chose Alternative 2. Mr. McCormick reiterated that the next public workshop will take place in late January or early February. Commissioner Adriana Van der Graaf inquired about accommodations for tenants of Oxnard Airport that will be impacted by the project. Director Turner responded that since it appears tenants have selected Alternative 1 which would require a full runway closure, the Department of Airports will propose waiving rent for up to four months subject to approval by the Board of Supervisors. This would apply to tenants affected by the closure. He believes this is the best course of action because there are no available hangars at Camarillo Airport that can be offered to tenants of Oxnard Airport for the purpose of housing their aircraft. It is also unknown if tie downs will be available at Camarillo Airport that can be offered to tenants of Oxnard Airport when construction begins.

***Adriana Van der Graaf moved to approve staff's recommendation and Robert Trimborn seconded the motion. Steve Weiss abstained. All others voted in favor and the motion passed unanimously.***

## **7. DIRECTOR'S REPORT**

Director Kip Turner announced that Commissioner Julie Mino resigned due to relocating to another state. Another person should join the Commission after the first of the year subject to appointment by a County Supervisor. Director Turner shared an updated timeline to bring back the hangar lease item. Mr. Turner anticipates bringing forth this item to the Aviation Advisory Commission, Camarillo and Oxnard Airport Authorities, and the Board of Supervisors in March. He also plans to disseminate the proposed hangar lease template to all advisory bodies, the Camarillo Oxnard Hangar Owners and Tenants Association, and tenants prior to March. Mr. Turner reminded the Commission that the Department of Airports received a grant in the amount of \$750,000 towards the master plan study for both Camarillo and Oxnard airports. Mr. Turner shared that Coffman & Associates is the consultant for the study and the effort kicked off on November 18<sup>th</sup>. The study will be approximately 12-18 months and there will be extensive public involvement. Public outreach including workshops will begin in the new year. Mr. Turner shared that the Northeast Hangar Development project at Camarillo Airport is scheduled for completion on December 18<sup>th</sup>. An opening ceremony for the hangar complex will be scheduled once public gatherings are allowed. Lastly, Mr. Turner shared photos of improvements made to the parking lot and terminal lobby at Oxnard Airport.

## **8. REPORTS**

Monthly Activity Report – August, September, October 2020  
Monthly Noise Complaints – August, September, October 2020  
Consultant Reports – August, September, October 2020  
Airport Tenant Project Status – September, October, November 2020

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Project Status –September, October, November 2020  
Financial Statements Period Ended – June 30, 2020  
Financial Statements Fourth Quarter – FY 2019/2020  
Rotation Schedule  
Meeting Calendar

***Reports were received and filed.***

## **9. CORRESPONDENCE**

Memorandum dated August 26, 2020 from Dave Nafie to Tenants at Camarillo and Oxnard Airports re: Dispute Resolution and the Role of Airport Operations Staff

Letter dated August 31, 2020 from Madeline Herrle to Jeff Weinstein, Oxnard Union High School District re: OUHSD Properties at 220 and 309 S. "K" Street, Oxnard

Letter dated August 31, 2020 from Kip Turner to David Haase, U.S. General Services Administration re: Application for Airport Surplus Property; DHS ICE Office Space; 275 Skyway Drive, Camarillo, Ventura County, California, 93010; GSA Control No 9-X-CA-0410 – AO

Letter dated September 8, 2020 from Madeline Herrle to Mark Sullivan, The Law Office of Mark F. Sullivan re: Airport Properties Limited, LLC; Public Records Request dated September 4, 2020

Email dated September 15, 2020 from Jannet Loera, Mead & Hunt to Al Richardson, Sam Samad, Carlos Mora, Timothy Hester, Federal Aviation Administration re: Oxnard Airport – Construction Phasing Input

Letter dated September 16, 2020 from Madeline Herrle to Mark Sullivan, The Law Office of Mark F. Sullivan re: Public Records Request dated September 8, 2020

Email dated September 18, 2020 from Al Richardson, Federal Aviation Administration to Jannet Loera, Mead & Hunt and Sam Samad, Carlos Mora, Timothy Hester, Federal Aviation Administration re: Oxnard Airport – Construction Phasing Input

Letter dated September 22, 2020 from Madeline Herrle to Mark Sullivan, The Law Office of Mark F. Sullivan re: Public Records Request dated September 4, 2020

Letter dated September 30, 2020 from Dave Nafie to David Moe, City of Camarillo re: Tentative Tract 6018 (TT-6018), Darling Development Group Subdivision, Determination of Completeness/Incompleteness Department of Airports Comments/Agency Review

Letter dated October 1, 2020 from Kip Turner to Rob Davidson, Ventura County Sheriff's Office re: Sheriff's Firearms Range / CHP Shared Use of Facility Camarillo Airport Business Park

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Letter dated October 30, 2020 from Madeline Herrle to Cathryn Cason, Federal Aviation Administration re: GSA Control No 9-X-CA-0410 – AO; 275 Skyway Drive, Camarillo, California; DHS ICE PROPERTY; Application for Surplus Property / Public Benefit Conveyance

Notice re: Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Reconstruction Project Tenant Workshop #2 on November 17, 2020

***Correspondence was received and filed.***

## **10. MISCELLANEOUS**

***Information was received and filed.***

## **11. COMMISSION COMMENTS**

Commissioner Robert Trimborn shared that the Aviation Advisory Commission has a new set of bylaws that were adopted by the Board of Supervisors on November 17, 2020. Airport staff indicated that the bylaws will be made available on the Department of Airports' website.

Commissioner Steve Weiss wished everyone the very best during the holiday season and he looks forward to seeing everyone in the new year.

## **12. ADJOURNMENT**

There being no further business, the December 7, 2020 meeting of the Aviation Advisory Commission was adjourned at 7:58 p.m.

KIP TURNER, C.M.  
Administrative Secretary

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January 11, 2021

Aviation Advisory Commission  
555 Airport Way, Suite B  
Camarillo, CA 93010

**Subject:** Selection of Chair and Vice-Chair for Calendar Year 2021

**Recommendation:**

Nominate and select the 2021 Chair and Vice-Chair.

**Discussion:**

Article 7 of the Commission bylaws states in part, "The Commission shall select from its membership a Chair, and a Vice-Chair. Each shall serve for one calendar year beginning on the first meeting in January."

It is recommended that your Commission take action at this meeting to select those officers who will oversee and direct Commission functions during the year 2021.

If you have any questions regarding this item, please call me at 388-4372.



KIP TURNER, C.M.  
Director of Airports

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January 11, 2021

Aviation Advisory Commission  
555 Airport Way, Suite B  
Camarillo, CA 93010

**Subject:** Review and Approval of the 2021 Meeting Calendar

**Recommendation:**

Review and approve the 2021 meeting calendar.

**Discussion:**

It is recommended that your Commission review and approve the 2021 meeting calendar of the Aviation Advisory Commission.

If you have any questions regarding this item, please call me at 388-4372.



KIP TURNER, C.M.  
Director of Airports

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**DEPARTMENT OF AIRPORTS  
2021 MEETING SCHEDULES**

**AAC/CAA/OAA**

<b>AVIATION ADVISORY COMMISSION</b>	<b>CAMARILLO &amp; OXNARD AUTHORITIES</b>
January 11	January 14
February 1	February 11
March 1	March 11
April 5	April 8
May 3	May 13
June 7	June 10
July 8 @ 5:00 p.m. (DUE TO HOLIDAY)	July 8
August 2	August 12
September 9 @ 5:00 p.m. (DUE TO HOLIDAY)	September 9
October 4	October 14
November 1	November 1 @ 5:00 p.m. (DUE TO HOLIDAY)
December 6	December 9

The Aviation Advisory Commission meets on the first Monday of the month (exceptions are noted above in yellow highlight) at 7:00 p.m. in the Camarillo City Council Chambers, 601 Carmen Drive, Camarillo.

The Camarillo & Oxnard Airport Authorities meet jointly on the second Thursday of the month (exceptions are noted above in green highlight) at 7:00 p.m. in the Camarillo City Council Chambers, 601 Carmen Drive, Camarillo.

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January 11, 2021

Aviation Advisory Commission  
Oxnard Airport Authority  
555 Airport Way, Suite B  
Camarillo, CA 93010

**Subject:** Authorization for the Director of Airports to Provide Rent Relief for up to Four Months to Airfield Tenants Impacted by the 2021 Runway Reconstruction Project at Oxnard Airport in the Not-to-Exceed Amount of \$356,945

**Recommendation:**

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

Authorize the Director of Airports to provide rent relief for up to four months to airfield tenants impacted by the 2021 runway reconstruction project at Oxnard Airport in the not-to-exceed amount of \$324,496.

**Fiscal/Mandates Impact:**

Mandatory: *No*

Source of funding: *None*

Impact on other departments: *None*

**Summary of Revenue and Total Costs**

	<b><u>FY 2020-21</u></b>	<b><u>FY 2021-22</u></b>
Revenue:	\$ 0	\$ 0
Direct Costs*	89,236	267,709
Net Costs – Airport Enterprise Fund	<u>\$ (89,236)</u>	<u>\$ (267,709)</u>

*\*Reflects loss of anticipated revenue for up to four months.*

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**Current Fiscal Year Budget Projection:**

FY 2020-21 Budget Projection for Oxnard Airport Operations – Division 5000 Unit 5003				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$605,114	\$609,955	\$609,955	\$0
Revenue	494,471	494,471	494,471	0
Net Cost	\$110,643	\$115,484	\$115,484	\$0

*Revenue and appropriations are included in the FY 2020-21 adopted budget.*

**Discussion:**

On June 16, 2020, the Board of Supervisors approved the final design services contract for the reconstruction of the runway, connector taxiways and Taxiway F at Oxnard Airport (Project) and authorized the Department of Airports (Department) to accept a grant from the Federal Aviation Administration (FAA) to help fund the design. The Oxnard Airport Project design is on schedule at just over 60% design and it is also on track for FAA construction grant funding in 2021.

Because Oxnard Airport has but a single runway, any Project phasing requires periods of runway closure. The final design contract approved by the Board of Supervisors allowed for the Project team to present several different construction phasing alternatives to tenants and the public in order to receive feedback on preferred phasing that could be incorporated into the Project design. Alternatives presented included a full runway closure alternative as well as options that allowed for limited availability of the runway.

The results of the two public workshops and interviews with airfield businesses has led the design to focus on a full runway and taxiway closure. While this alternative allows for the safest, most efficient and cost effective construction phasing, it will not allow tenants or airfield businesses to utilize the runway for the duration of the Project, which is anticipated to take up to four months.

Therefore, staff requests that the Board of Supervisors allow the Department to offer rent relief for up to four months to assist airfield tenants impacted by the Project, in the not-to-exceed amount of \$356,945. This figure represents the maximum anticipated revenue plus a ten percent contingency, that would be received by the Department from airfield tenants over a four month period that would be impacted by the runway closure. Each eligible tenant would be limited to a waiver of rent in amounts that would not exceed four months of their normal hangar rent.

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Rent relief would be available to each airfield tenant, commercial or private, that requires use of the runway. Waiver of rents would begin the first day of the project requiring full runway closure and would end the last day full runway closure is required, up to the maximum amount of monthly hangar rent. Rent relief would not be offered for any temporary closures (overnight) or for closures less than 24 hours. Non-airfield based business tenants would not be eligible for rent relief.

Though the Department investigated several relief alternatives, including temporary relocation to tie downs (outside aircraft storage) at Camarillo Airport, staff concluded that rent relief would offer tenants the most flexibility, especially since Camarillo Airport cannot guarantee a space for all displaced Oxnard Airport tenants, either in number of tie-downs available or in comparable accommodations. Additionally, any closure of this duration can significantly impact airfield businesses, as they cannot relocate.

As an enterprise fund, revenue is critical to the financial health of the Airport. So too, is the financial health of our airfield tenants and businesses that pay into the enterprise fund. Rent relief is not offered lightly, nor for most projects, even when a temporary closure of the runway is required. However, this case is distinguished by the duration of the closure and the limited options available, especially for our airfield businesses. The Airport has adequate cash reserves to absorb the anticipated loss of revenue and operations for the period contemplated.

If you have any questions regarding this item, please call Erin Powers at 388-4205, or me at 388-4372.

A handwritten signature in black ink, appearing to read "Kip Turner". The signature is fluid and cursive, with a long horizontal stroke at the end.

KIP TURNER, C.M.  
Director of Airports

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# COUNTY of VENTURA

## Department of Airports

### MONTHLY ACTIVITY REPORT

Month ending November 30, 2020

#### Hangars and Tie-downs:

Camarillo				Oxnard					
		Inventory	Occupied	Available			Inventory	Occupied	Available
Hangars				Hangars					
Private	170	170	0	Private	55	55	0		
County	112	91	21	County	62	54	8		
Total	282	261	21	Total	117	109	8		
Tie-downs				Tie-downs					
County	96	48	48	County	7	2	5		
Western Cardinal	25	18	7	Goldenwest Jet Center	15	11	4		
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2		
Visitor	35			Visitor	11				
Total	191	96	60	Total	41	19	22		

#### Airport/Tower Operations:

#### Aircraft Incidents:

	Camarillo	Oxnard		Camarillo	Oxnard
Current year for the month	14,575	8,082	Current Month	3	1
Last year for the month	14,709	7,623	Current year to date	20	3
% Change	-1%	6%			
Current year to date	157,124	70,577			
Last year to date	151,856	79,675			
% Change	3%	-11%			

#### Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	6
Cards issued to transient overnight aircraft	22	9
Noise/nuisance compliants	1	2
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	124	32

\*\* Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee

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# MONTHLY NOISE COMPLAINT SUMMARY CAMARILLO AIRPORT

Date/Time & weather of complaint(s)	Type of complaint	Mode of flight	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot contacted	Complainant contacted
11/21 5:00pm Clear	Noise	O	UNK	100 Block Elm Drive, Camarillo, CA	1	1	*	N/R

\* Unable to identify aircraft

\*\* Pilot aware of noise procedures and/or directed by ATC for separation

\*\*\* A normal approach or pattern was observed by Operations and/or ATC approved – Pilot contacted if able

\*\*\*\* Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other

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November, 2020

# MONTHLY NOISE COMPLAINT SUMMARY OXNARD AIRPORT

Date/Time & weather of complaint(s)	Type of complaint	Mode of flight	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot contacted	Complainant contacted
11/20 4:41pm Clear	Noise	T&G	Cirrus	5500 Block West 5 <sup>th</sup> Street, Oxnard, CA	1	1	***	N/R
11/21 12:00pm Clear	Noise	T&G	Multiple	900 Block Mandalay Beach Road, Oxnard, CA	1	1	***	N/R

\* Unable to identify aircraft

\*\* Pilot aware of noise procedures and/or directed by ATC for separation

\*\*\* A normal approach or pattern was observed by Operations and/or ATC approved – Pilot contacted if able

\*\*\*\* Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – “T” Takeoff, “L” Landing, “M” Missed approach, “A” Multiple Approaches, “T & G” Touch and Go’s (pattern), “O” Other

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November, 2020



## **CAMARILLO AIRPORT – AIRPORT MASTER PLAN UPDATE**

### **Status Update:**

- COVID restrictions postponed the planned in-person inventory trip scheduled by the Consultant until early 2021.
- The Consultant team conducted a virtual meeting with airport staff on November 18, 2020 to discuss the master plan inventory, goals and objectives, and next steps.
- The Consultant prepared a "Creative Objectives/Phase I Next Steps" outline and coordinated it with airport staff on November 24, 2020.
- Revised master plan cover options have been coordinated with airport staff for review and feedback.
- The preparation of the master plan study website is underway that will host material related to the master plan process.

### **Upcoming Action Items:**

- Consultant inventory trip in early 2021.
- Formulation of a Planning Advisory Committee (PAC) and preparation for kickoff PAC meeting and Public Workshop in early 2021.
- Preparation of the study website pending feedback from airport staff on master plan cover/theme.
- Continued coordination between the Consultant and airport staff on outline and strategy for study objectives and next steps.

**Project Percent Complete:** The study is 4 percent complete through November 2020.

## **CAMARILLO AIRPORT – AIRFIELD GEOMETRY AND DRAINAGE STUDY**

### **Status Update: No change from October 2020.**

- "Draft" aviation demand forecasts have been prepared and were coordinated with airport staff on July 5, 2019.
- On-site surveying has been conducted by a Subconsultant for further input in the airfield drainage study.

### **Upcoming Action Items:**

- Coordination as needed with airport staff to determine course of action in relationship to upcoming master plan process.
- Evaluation of airfield geometry improvements pending forecast review/FAA approval.
- Recommended airfield drainage enhancements pending the proposed airfield geometry improvements.

**Project Percent Complete:** The study is 41 percent complete through November 2020.

## **OXNARD AIRPORT – AIRPORT LAYOUT PLAN UPDATE / NARRATIVE REPORT**

### **Status Update: No change from October 2020.**

- The "draft" Narrative Report, "draft" ALP Drawing Set, and associated ALP SOP 2.00 Checklist and Exhibit A SOP 3.00 Checklist were submitted to the FAA for review on January 31, 2020.
- The Consultant and airport staff have coordinated on multiple occasions in recent past regarding current airfield issues that relate to pending revisions to the "draft" ALP Drawing Set.

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**Upcoming Action Items:**

- Coordination as needed with airport staff to discuss appropriate revisions to the ALP Drawing Set.
- Appropriate revisions will be made to the Narrative Report and ALP Drawing Set pending comments from the FAA.
- Final documents will be prepared upon review and approval of the ALP Drawing Set.

**Project Percent Complete:** The study is 97 percent complete through November 2020.

**ANNUAL CONSULTING SERVICES CONTRACT (AEA No. 20-01)****Status Update:**

- N/A for November 2020.

**Upcoming Action Items:**

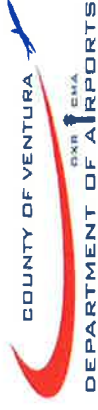
- Coordination as needed to follow-up previous items and assist with new items at the direction of airport staff.

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# PROJECT STATUS REPORT

Ventura County, Department of Airports

Prepared by Mead & Hunt, Inc  
Revision Date 2020-12-08



Mead & Hunt No. County No. Grant No.	Airport	Description	Status	Percent Complete	Action Item
3168900-132415.05 AEA 18-06 AIP - 036	CAMARILLO	<b>CONSTRUCTION SERVICES NORTHEAST HANGAR DEVELOPMENT, PHASE 1</b> Construction of the Phase 1 project, which includes 3 rows of hangars and surrounding pavement/drainage and the extension of water, sewer, and electrical services.	a) Construction commenced on 12-5-19.	93%	a) Continue to perform construction administration and observation for ongoing construction. b) Construction expected to be completed by December 18, 2021.
3168900-182312.01 AEA 19-05 AIP - N/A	CAMARILLO	<b>DESIGN SERVICES TAXIWAYS A, E, F, AND RUN-UP AREA PAVEMENT MARKING IMPROVEMENTS</b> Remarking of associated taxiway centerlines, edge markings, and run-up apron markings.	a) Draft plans and specs submitted 10/16/18. b) Updated plans and cost estimate, submitted 3/14/19, reflect additional scope of work and project phasing aligned with County's pavement removal contractor.	75%	a) Mead & Hunt to prepare final contract documents and advertise for bidding after receipt of County comments.
3168900-190721.02 AEA 20-03 AIP - 037	CAMARILLO	<b>CONSTRUCTION SERVICES TAXIWAYS H PAVEMENT REHABILITATION</b> Surface treatment and remarking of Taxiway H.	a) Construction complete with the exception of the final application of pavement markings	70%	a) Mead & Hunt coordinating schedule of final application of pavement markings that meets Contractor and Airport schedules, and project closeout.
2206900-181879.01 AEA 18-13 AIP - N/A	CMA & OXR	<b>DESIGN SERVICES OXR AND CMA DBE UPDATES (2018-2019)</b> Develop DBE program and goals as well as prepare yearly reports.	a) CMA & OXR i) Programs and goals submitted and approved. ii) Programs and goals reporting.	56%	a) Continue updating reports for 2020 grants.
3138400-181115.02 AEA-20-06 AIP - 3-06-0179-037-2020	OXNARD	<b>FINAL DESIGN OXR RUNWAY 7-25 RECONSTRUCTION</b> Runway 7-25 - Base Bid Taxiway Connectors A, B, C, D & E - Bid Alt 1 Parallel Taxiway F - Bid Alt 2	a) 60% Submittal comments received from FAA ATO on November 2nd. b) 60% Submittal comments received from FAA LA-ADO on November 10th. c) Second public workshop was November 17, 2020. d) Presented at the Aviation Advisory Commission Members Meeting on December 7th.	75%	a) Presentation for Airport Authority Meeting on December 10th. b) 95% submittal due January 7, 2021. c) County to provide responses to questions before 95% submittal.
2206900-202100.01 AEA 21-02 AIP - N/A	CMA & OXR	<b>DESIGN SERVICES ON-CALL SERVICES (2020-2021)</b> On-call services at the request of the County. Period is effective through June 30, 2021.	a) Contract executed. b) Aircraft operation analysis. c) Preparation of FAA grant application for Oxnard Runway Construction Project	26%	a) Continue preparation of item "c".



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**AIRPORT TENANT  
PROJECT STATUS  
December 22, 2021**

**CAMARILLO**

- Airport Properties Limited Row I plan currently under review by County Building and Safety. Plans require final approval by Airport before permits can be issued.
- Able Grid/Silverstrand battery storage project: construction in progress.
- CloudNine Development project design submitted to Airport for review and final approval. Review underway.

**OXNARD**

- None

**OTHER**

- None



**COUNTY OF VENTURA  
DEPARTMENT OF AIRPORTS  
NON GRANT PROJECTS**

**December 2020**

Sup. Dist.	Project Name Spec. Number	<u>Estimate</u> Low Bid	<u>CCO's</u> Claims	<u>Design Engr.</u> Contractor	Scheduled or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
5	CMA TWYs A, E, F, and Run-up Area Pavement Marking Improvements	<u>\$18,285</u>		<u>Mead &amp; Hunt</u>	TBD	TBD	TBD	TBD	<u>75</u>	Airport marking project at TWY A budgeted for FY 20-21 to comply with FAA marking adjustments at TWY A. Other pavement markings due for refresh will be addressed at a later date.
3 & 5	OXR & CMA Disadvantaged Business Enterprise Program Goal Updates and Annual Reports	<u>\$17,985</u>		<u>Mead &amp; Hunt</u>	N/A	8/14/18	N/A	N/A	<u>95</u>	CMA & OXR plans approved by FAA. Annual accomplishment reports approved by FAA.
3	OXR PFAS Supplemental Plan	<u>6,500</u>		<u>Ninyo &amp; Moore</u>	N/A	7/15/20	N/A	TBD	<u>90</u>	The CA State Water Board requires Part 139 Airports that have discharged firefighting foam to develop a work plan and perform testing. Soil sampling and report submitted to State Water Board. New order requires additional workplan and future sampling/monitoring. The workplan has been submitted to the Water Board for approval. Once approved, the workplan will require implementation within 120 days.

8e1

Note: Shaded boxes indicate changes from previous month

CMA – Camarillo Airport

OXR – Oxnard Airport

TBD – To be determined

CCO – Contract Change Orders

CUE – Camarillo Utility Enterprise

See

**COUNTY OF VENTURA  
DEPARTMENT OF AIRPORTS  
FAA GRANT PROJECTS**

**December 2020**

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
5	NE Hangar Development, Phase 1	\$7,126,202 \$7,950,236	\$45,658 0	Mead & Hunt Toro Enterprises	8/15/17	10/17/17	12/5/19	1/15/21	100 93	Construction nearing completion. Hangar floor coating material delay extended estimated construction to 1/15/21, closeout paperwork will follow.
5	CMA Airfield Geometry Study and Drainage Study for RWY & TWY Reconstruction	\$147,300		Coffman Assoc.	N/A	1/24/19	N/A	TBD	41	Work underway. Consultant coordinating draft forecasts with Airport Master Plan process. Drainage survey information under consultant review.
5	TWY H Pavement Rehabilitation (Seal Coat)	\$47,640 \$213,351		Mead & Hunt, Maxwell Asphalt	6/25/19	8/15/19	4/20/20	TBD	100 75	Work nearly complete. Final striping to be scheduled. Scheduling has been delayed by COVID.
5	CMA System Master Plan Update	\$741,094		Coffman Associates	N/A	9/24/20	N/A	TBD	4	NTP issued on 9/30/20. Preliminary work underway. Covid has impacted in-person components.
3	OXR Airport Layout Plan Update	\$246,176		Coffman Assoc.	N/A	10/17/17	N/A	12/30/19	97	Work underway. FAA approved revised forecast on 12/3/19. Draft full ALP set submitted to FAA on 2/3/20 for review and comment.

8e3

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
3	OXR Final Design for the RWY-TWY Connector – Parallel TWY F Reconstruction	\$1,507,310		Mead & Hunt	N/A	6/22/20	N/A	TBD	75	Engineer updating 60% design to incorporate Airport & FAA comments. Workshop #2 held 11/17/20.

Note: Shaded boxes indicate changes from previous month

CMA – Camarillo Airport

OXR – Oxnard Airport

TBD – To be determined

CCO – Contract Change Orders

8e4

**County of Ventura**  
**Department of Airports**  
**Fund: E300**  
**Statement of Net Assets**  
**As of September 30, 2020**  
**(Unaudited)**

**ASSETS**

Cash	\$ 16,777,000
Cash - petty cash/change fund	500
Receivables:	
Accounts receivable net of allowance for Uncollectable accounts of \$20,000	227,600
Interest receivable	44,200
Grants receivable	-
Capital assets:	
Easements	848,800
Land	9,362,500
Land improvements	48,410,800
Building & Improvements	18,399,500
Equipment	1,208,200
Vehicle	989,700
Infrastructure	265,663
Construction in Progress	7,061,100
Accumulated depreciation	(46,375,000)
Deferred outflows related to pensions	875,600
<b>Total assets</b>	<b><u>\$ 59,078,563</u></b>

**LIABILITIES**

Accounts payable	\$ 7,600
Accrued liabilities	87,600
Short-term compensated absences	124,600
Due to other funds - GSA, ITS, PWA	-
Unearned revenue (prepayments)	90,800
Security deposit	676,000
Unreserved overpayments	215,600
Long-term compensated balances	54,500
Net pension liability	1,662,800
Deferred inflows related to pensions	277,300
<b>Total liabilities</b>	<b><u>\$ 3,284,400</u></b>

**NET ASSETS**

Invested in capital assets net of related debt	\$ 40,171,263
Unrestricted Net Assets	<u>15,622,900</u>
<b>Total net assets</b>	<u>55,794,163</u>
<b>Total liabilities and net assets</b>	<b><u>\$ 59,078,563</u></b>

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**County of Ventura**  
Department of Airports  
Fund: E300  
Statement of Cash Flows  
July 1, 2020 thru September 30, 2020  
(Unaudited)

**Operating Activities:**

Permits	\$ 8,478
Fines and penalties	1,871
Rents and concessions	713,517
Percentage lease rent	22,499
Tiedown rents	26,386
Hangar rents	197,588
Land rent - hangars	135,975
Transient tiedown rents	1,488
Landing fees	4,400
Parking fees	2,855
Gas & oil fuel flow percentage	63,114
% rent-all other gross rec	535,837
Insurance claims	
Miscellaneous	1,872
Salaries & Benefits	(851,116)
Service & Supplies	(377,044)
Interest Received	81,215
Interest Paid	
Prepay/Security Deposit	(83,673)
CUE tax assessment	
	<hr/>
<b>Cash Provided by Operating Activities</b>	<b>\$ 485,261</b>

**Investing Activities:**

State and federal grants	787,019
Fixed asset sales/(purchases)	
Capital Expenditures	(1,919,315)
	<hr/>
<b>Cash Used in Investing Activities</b>	<b>(1,132,296)</b>

**Financing Activities:**

Transfers out to other funds **	
Principal Payment on Short & Long Term Debt	
	<hr/>
<b>Cash Provided by Financing Activities</b>	<b>-</b>
	<hr/>
<b>Increase (Decrease) in Cash &amp; Equivalents</b>	<b>\$ (647,036)</b>
	<hr/>
<b>Cash &amp; Equivalents-Beginning of Year</b>	<b>\$ 17,424,084</b>
	<hr/>
<b>Cash &amp; Equivalents-End of Period</b>	<b>\$ 16,777,048</b>
	<hr/>

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**County of Ventura**  
**Airport Enterprise-Camarillo Oxnard**  
**Statement of Revenues and Expenses**  
**July 1, 2020 thru September 30, 2020**  
**(Rounded to the nearest hundred)**  
**(Unaudited)**

	Camarillo	Oxnard	Total
<b>Revenues:</b>			
Permits	\$ 7,700	\$ 900	\$ 8,600
Fines and penalties	1,300	1,000	2,300
Rents and concessions	650,500	68,900	719,400
Percentage lease rent	2,000	25,600	27,600
Tiedown rents	25,300	600	25,900
Hangar rents	132,700	83,400	216,100
Land rent - hangars	103,100	27,000	130,100
Transient tiedown rents	1,200	300	1,500
Landing fees	4,400	-	4,400
Parking fees	-	2,900	2,900
Gas & oil fuel flow percentage	45,300	17,800	63,100
% rent-all other gross rec	398,500	128,800	527,300
Miscellaneous	1,100	800	1,900
Total operating revenues	<u>\$ 1,373,100</u>	<u>\$ 358,000</u>	<u>\$ 1,731,100</u>

**Expenditures:**

Current:

Salaries and wages	\$ 372,600	\$ 89,800	\$ 462,400
Benefits	236,900	79,400	316,300
Admin salaries allocated to Oxnard Airport	(60,300)	60,300	-
Agricultural	2,800	-	2,800
Uniforms and clothing	600	500	1,100
Communications	12,900	2,200	15,100
Household expense	3,200	12,400	15,600
Insurance	-	-	-
Indirect county costs	-	-	-
Maintenance-equipment	4,200	1,800	6,000
Maintenance-building and improvements	13,200	43,900	57,100
Memberships and dues	3,300	300	3,600
Miscellaneous expense	6,500	5,200	11,700
Office expense	9,000	800	9,800
Professional and specialized services	56,400	10,100	66,500
Rents and leases - equipment	4,300	1,100	5,400
Small tools and equipment	20,600	-	20,600
Transportation charges	14,800	9,000	23,800
Conference and seminars	400	-	400
Utilities	23,200	13,700	36,900
Education, books and training	5,400	1,000	6,400
Taxes and licenses	-	-	-
Bad debts	-	-	-
Depreciation	243,600	241,300	484,900
Total operating expenditures	<u>\$ 973,600</u>	<u>\$ 572,800</u>	<u>\$ 1,546,400</u>

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**County of Ventura**  
 Airport Enterprise-Camarillo Oxnard  
 Statement of Revenues and Expenses  
 July 1, 2020 thru September 30, 2020  
 (Rounded to the nearest hundred)  
 (Unaudited)

	<b>Camarillo</b>	<b>Oxnard</b>	<b>Total</b>
Operating income (loss)	\$ 399,500	\$ (214,800)	\$ 184,700
<b>Non-operating revenues (expenses):</b>			
State and federal grants	\$ -	\$ -	\$ -
Prior Year Revenue	-	-	-
Contribution to Outside Agency	-	-	-
Gain/Loss Disposal Fixed Asset	-	-	-
Interest income	44,200	-	44,200
Insurance proceeds	-	-	-
Other Loan Interest Payment	-	-	-
Total non-operating revenues (expenses)	44,200	-	44,200
Income (loss) before transfers	443,700	(214,800)	228,900
Other financing sources (uses):			
Transfers in	-	-	-
Transfers Out	-	-	-
<b>Operating Gain/(Loss)</b>	<b>\$ 443,700</b>	<b>\$ (214,800)</b>	<b>\$ 228,900</b>
<b>Operating Gain/(Loss) before Depreciation</b>	<b>\$ 687,300</b>	<b>\$ 26,500</b>	<b>\$ 713,800</b>

**County of Ventura**  
**Airport Enterprise-Camarillo**  
**Budget to Actual**  
**July 1, 2020 thru September 30, 2020**  
**(Rounded to the nearest hundred)**  
**(Unaudited)**

	<b>Adopted Budget as of Sep 2020</b>	<b>Adjusted Budget as of Sep 2020</b>	<b>YTD Actuals &amp; Accruals thru Sep 2020</b>	<b>% Variance</b>
<b>Revenues:</b>				
Permits	\$ 6,316	\$ 6,316	\$ 7,700	122%
Fines and penalties	10,062	10,062	1,300	13%
Rents and concessions	2,163,950	2,163,950	650,500	30%
Percentage lease rent	131,475	131,475	2,000	2%
Tiedown rents	86,800	86,800	25,300	29%
Hangar rents	625,891	625,891	132,700	21%
Land rent - hangars	416,006	416,006	103,100	25%
Transient tiedown rents	4,489	4,489	1,200	27%
Landing fees	66,906	66,906	4,400	7%
Parking fees	-	-	-	0%
Gas & oil fuel flow percentage	236,103	236,103	45,300	19%
% rent-all other gross rec	1,860,142	1,860,142	398,500	21%
Miscellaneous	30,695	30,695	1,100	4%
Total operating revenues	<u>\$ 5,638,835</u>	<u>\$ 5,638,835</u>	<u>\$ 1,373,100</u>	<u>24%</u>
<b>Expenditures:</b>				
Current:				
Salaries and wages	\$ 1,611,399	\$ 1,611,399	\$ 372,600	23%
Benefits	1,192,165	1,192,165	236,900	20%
Admin Salary allocated to Oxnard Airport	(301,627)	(301,627)	(60,300)	20%
Agricultural	36,380	36,380	2,800	8%
Uniforms and clothing	15,040	15,040	600	4%
Communications	66,013	66,013	12,900	20%
Household expense	30,100	30,100	3,200	11%
Insurance	40,125	40,125	-	0%
Indirect county costs	64,853	64,853	-	0%
Maintenance-equipment	86,000	86,000	4,200	5%
Maintenance-building and improvements	323,408	323,408	13,200	4%
Medical	1,580	1,580	-	0%
Memberships and dues	8,999	8,999	3,300	37%
Miscellaneous	27,382	27,382	6,500	24%
Office expense	44,806	44,806	9,000	20%
Professional and specialized services	500,018	500,018	56,400	11%
Rents and leases - equipment	30,800	30,800	4,300	14%
Small tools and equipment	22,977	22,977	20,600	90%
Transportation charges	88,006	88,006	14,800	17%
Conference and seminars	54,650	54,650	400	1%
Utilities	190,025	190,025	23,200	12%
Education, books and training	17,310	17,310	5,400	31%
Taxes and licenses	59,617	59,617	-	0%
Bad debts	20,000	20,000	-	0%
Depreciation	958,239	958,239	243,600	25%
Total operating expenditures	<u>\$ 5,188,265</u>	<u>\$ 5,188,265</u>	<u>\$ 973,600</u>	<u>19%</u>
Operating income (loss)	<u>\$ 450,570</u>	<u>\$ 450,570</u>	<u>\$ 399,500</u>	<u>89%</u>

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**County of Ventura**  
**Airport Enterprise-Camarillo**  
**Budget to Actual**  
**July 1, 2020 thru September 30, 2020**  
**(Rounded to the nearest hundred)**  
**(Unaudited)**

	<b>Adopted Budget as of Sep 2020</b>	<b>Adjusted Budget as of Sep 2020</b>	<b>YTD Actuals &amp; Accruals thru Sep 2020</b>	<b>% Variance</b>
<b>Non-operating revenues (expenses):</b>				
State and federal grants	\$ -	\$ -	\$ -	
Prior Year Revenue	-	-	-	
Contribution to Outside Agency	(5,000)	(5,000)	-	
Gain/Loss Disposal Fixed Asset	-	-	-	
Interest income	297,435	297,435	44,200	15%
Interest expense	-	-	-	
Other loan payments	-	-	-	
Total non-operating revenues (expenses)	<u>292,435</u>	<u>292,435</u>	<u>44,200</u>	<u>15%</u>
Income (loss) before transfers	743,005	743,005	443,700	60%
Other financing sources (uses):				
Transfers in	-	-	-	-
Transfers Out	-	-	-	-
<b>Operating Gain/(Loss)</b>	<u><b>\$ 743,005</b></u>	<u><b>\$ 743,005</b></u>	<u><b>\$ 443,700</b></u>	<u><b>60%</b></u>
<b>Operating Gain/(Loss) before Depreciation</b>	<u><b>\$ 1,701,244</b></u>	<u><b>\$ 1,701,244</b></u>	<u><b>\$ 687,300</b></u>	<u><b>40%</b></u>

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**County of Ventura**  
**Airport Enterprise-Oxnard**  
**Budget to Actual**  
**July 1, 2020 thru September 30, 2020**  
**(Rounded to the nearest hundred)**  
**(Unaudited)**

	<b>Adopted Budget as of Sep 2020</b>	<b>Adjusted Budget as of Sep 2020</b>	<b>YTD Actuals &amp; Accruals thru Sep 2020</b>	<b>% Variance</b>
<b>Revenues:</b>				
Permits	\$ 3,072	\$ 3,072	\$ 900	29%
Fines and penalties	3,674	3,674	1,000	27%
Rents and concessions	92,362	92,362	68,900	75%
Percentage lease rent	143,249	143,249	25,600	18%
Tiedown rents	3,258	3,258	600	18%
Hangar rents	333,826	333,826	83,400	25%
Land rent - hangars	109,685	109,685	27,000	25%
Transient tiedown rents	100	100	300	300%
Landing fees	19,494	19,494	-	0%
Parking fees	18,962	18,962	2,900	15%
Gas & oil fuel flow percentage	56,743	56,743	17,800	31%
% rent-all other gross rec	532,440	532,440	128,800	24%
Miscellaneous	2,400	2,400	800	33%
Total operating revenues	<u>\$ 1,319,265</u>	<u>\$ 1,319,265</u>	<u>\$ 358,000</u>	<u>27%</u>
<b>Expenditures:</b>				
Current:				
Salaries and wages	\$ 377,578	\$ 377,578	\$ 89,800	24%
Benefits	377,021	377,021	79,400	21%
Admin salaries allocated from Camarillo Airport	291,627	291,627	60,300	21%
Agricultural	3,080	3,080	-	0%
Uniforms and clothing	15,691	15,691	500	3%
Communications	12,434	12,434	2,200	18%
Household expense	46,452	46,452	12,400	27%
Insurance	9,274	9,274	-	0%
Indirect county costs	19,892	19,892	-	0%
Maintenance-equipment	63,400	63,400	1,800	3%
Maintenance-building and improvements	110,952	110,952	43,900	40%
Medical	650	650	-	0%
Memberships and dues	1,995	1,995	300	15%
Miscellaneous expense	26,492	26,492	5,200	20%
Office expense	6,795	6,795	800	12%
Professional and specialized services	86,670	86,670	10,100	12%
Rents and leases - equipment	7,200	7,200	1,100	15%
Small tools and equipment	5,068	5,068	-	0%
Transportation charges	49,126	49,126	9,000	18%
Conference and seminars	31,650	31,650	-	0%
Utilities	101,148	101,148	13,700	14%
Education, books and training	1,300	1,300	1,000	0%
Bad debts	15,000	15,000	-	0%
Depreciation	950,022	950,022	241,300	25%
Total operating expenditures	<u>\$ 2,610,517</u>	<u>\$ 2,610,517</u>	<u>\$ 572,800</u>	<u>22%</u>
Operating income (loss)	<u>\$ (1,291,252)</u>	<u>\$ (1,291,252)</u>	<u>\$ (214,800)</u>	<u>17%</u>

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**County of Ventura**  
**Airport Enterprise-Oxnard**  
**Budget to Actual**  
**July 1, 2020 thru September 30, 2020**  
**(Rounded to the nearest hundred)**  
**(Unaudited)**

	<b>Adopted Budget as of Sep 2020</b>	<b>Adjusted Budget as of Sep 2020</b>	<b>YTD Actuals &amp; Accruals thru Sep 2020</b>	<b>% Variance</b>
<b>Non-operating revenues (expenses):</b>				
State and federal grants	\$ -	\$ -	\$ -	
Prior Year Revenue	-	-	-	
Contribution to Outside Agency	-	-	-	
Gain/Loss Disposal Fixed Asset	-	-	-	
Insurance Proceeds	-	-	-	
Other Loan Interest Payment	-	-	-	
Total non-operating revenues (expenses)	-	-	-	
Income (loss) before transfers	(1,291,252)	(1,291,252)	(214,800)	17%
Other financing sources (uses):				
Transfers in	-	-	-	-
Transfers Out	-	-	-	-
<b>Operating Gain/(Loss)</b>	<b>\$ (1,291,252)</b>	<b>\$ (1,291,252)</b>	<b>\$ (214,800)</b>	<b>17%</b>
<b>Operating Gain/(Loss) before Depreciation</b>	<b>\$ (341,230)</b>	<b>\$ (341,230)</b>	<b>\$ 26,500</b>	<b>8%</b>

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