

555 AIRPORT WAY, SUITE B CAMARILLO, CA 93010 PHONE: (805) 388-4274 FAX: (805) 388-4366

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### NOTICE IS HEREBY GIVEN that the Regular Meeting of the Camarillo Airport Authority and Oxnard Airport Authority will be held on:

Thursday

December 10, 2020

7:00 P.M.

CITY OF CAMARILLO COUNCIL CHAMBERS 601 CARMEN DRIVE CAMARILLO, CA

IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS, THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE CALIFORNIA GOVERNOR'S EXECUTIVE ORDER AND THE COUNTY OF VENTURA PUBLIC HEALTH OFFICER'S LOCAL ORDER.

IN ORDER TO MINIMIZE THE SPREAD OF THE NOVEL CORONAVIRUS, THE COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC. THE FOLLOWING PROVIDES INFORMATION ABOUT HOW TO OBSERVE AND/OR PARTICIPATE IN THE MEETING:

 Observe the Camarillo Airport Authority and Oxnard Airport Authority meeting via live broadcast on the Local Government Channels – Spectrum Channel 10 and Frontier Channel 29, or via the Department of Airports YouTube channel <a href="https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view\_as=subscriber">https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view\_as=subscriber</a>

### 2. Public Comment Options

- a. You may contact the Department of Airports office at (805) 388-4211, or by email at <a href="mailto:AirportInfo@ventura.org">AirportInfo@ventura.org</a>, by 5:00 p.m. on Thursday, December 10, 2020, and provide your name, your phone number and your item of interest. When the Authorities reach your item of interest on the agenda, Airport Staff will call you at the phone number you provided during the time for public comments. Your comments will be limited to three minutes.
- b. If you wish to make a comment on a specific agenda item, please submit your comment, limited to 250 words or less, via email by 5:00 p.m. on Thursday, December 10, 2020 to Airport Staff at <a href="mailto:AirportInfo@ventura.org">AirportInfo@ventura.org</a>. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 6.A.). When the Authorities

reach your item of interest on the agenda, Airport Staff will read your comment during the time for public comments.

c. If you are watching the live broadcast of the meeting and would like to make either a general public comment (Item 4) for airport related items not on the agenda or to comment on a specific agenda item as it is being heard, please submit your comment, limited to 250 words or less, via email to Airport Staff at <a href="mailto:AirportInfo@ventura.org">AirportInfo@ventura.org</a>. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 6.A.). Every effort will be made to read your comment during the time for public comments when the Authorities reach your item of interest on the agenda.

### **AGENDA**

- 1. CALL to ORDER and PLEDGE of ALLEGIANCE
- 2. ROLL CALL
- 3. APPROVAL of MINUTES September 10, 2020
- 4. PUBLIC COMMENT PERIOD
- 5. UNFINISHED BUSINESS None
- 6. **NEW BUSINESS**

### OXNARD AIRPORT AUTHORITY

A. <u>Subject</u>: Receive and File an Update on the Follow-up Requested by the Oxnard Airport Authority During its September Meeting Regarding FAA Consultation of Alternative 4 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project

### Recommendation:

Staff requests that your Commission/Authority receive and file an update on the follow-up requested by the Oxnard Airport Authority during its September meeting regarding Federal Aviation Administration consultation of Alternative 4 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project.

B. <u>Subject</u>: Receive and File a Summary of the Second Tenant Workshop Held on November 17, 2020 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project

### Recommendation:

Staff requests that your Commission/Authority receive and file a summary of the second tenant

workshop held on November 17, 2020 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project.

### 7. DIRECTOR'S REPORT

### 8. REPORTS

Monthly Activity Report – August, September, October 2020
Monthly Noise Complaints – August, September, October 2020
Consultant Reports – August, September, October 2020
Airport Tenant Project Status – September, October, November 2020
Project Status – September, October, November 2020
Financial Statements Period Ended – June 30, 2020
Financial Statements Fourth Quarter – FY 2019/2020
Meeting Calendar

### 9. CORRESPONDENCE

Memorandum dated August 26, 2020 from Dave Nafie to Tenants at Camarillo and Oxnard Airports re: Dispute Resolution and the Role of Airport Operations Staff

Letter dated August 31, 2020 from Madeline Herrle to Jeff Weinstein, Oxnard Union High School District re: OUHSD Properties at 220 and 309 S. "K" Street, Oxnard

Letter dated August 31, 2020 from Kip Turner to David Haase, U.S. General Services Administration re: Application for Airport Surplus Property; DHS ICE Office Space; 275 Skyway Drive, Camarillo, Ventura County, California, 93010; GSA Control No 9-X-CA-0410 – AO

Letter dated September 8, 2020 from Madeline Herrle to Mark Sullivan, The Law Office of Mark F. Sullivan re: Airport Properties Limited, LLC; Public Records Request dated September 4, 2020

Email dated September 15, 2020 from Jannet Loera, Mead & Hunt to Al Richardson, Sam Samad, Carlos Mora, Timothy Hester, Federal Aviation Administration re: Oxnard Airport – Construction Phasing Input

Letter dated September 16, 2020 from Madeline Herrle to Mark Sullivan, The Law Office of Mark F. Sullivan re: Public Records Request dated September 8, 2020

Email dated September 18, 2020 from Al Richardson, Federal Aviation Administration to Jannet Loera, Mead & Hunt and Sam Samad, Carlos Mora, Timothy Hester, Federal Aviation Administration re: Oxnard Airport – Construction Phasing Input

Letter dated September 22, 2020 from Madeline Herrle to Mark Sullivan, The Law Office of Mark F. Sullivan re: Public Records Request dated September 4, 2020

Letter dated September 30, 2020 from Dave Nafie to David Moe, City of Camarillo re: Tentative Tract 6018 (TT-6018), Darling Development Group Subdivision, Determination of Completeness/Incompleteness Department of Airports Comments/Agency Review

Letter dated October 1, 2020 from Kip Turner to Rob Davidson, Ventura County Sheriff's Office re: Sheriff's Firearms Range / CHP Shared Use of Facility Camarillo Airport Business Park

Letter dated October 30, 2020 from Madeline Herrle to Cathryn Cason, Federal Aviation Administration re: GSA Control No 9-X-CA-0410 – AO; 275 Skyway Drive, Camarillo, California; DHS ICE PROPERTY; Application for Surplus Property / Public Benefit Conveyance

Notice re: Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Reconstruction Project Tenant Workshop #2 on November 17, 2020

### 10. MISCELLANEOUS

**11. AUTHORITY COMMENTS** - Comments by Authority members on matters deemed appropriate.

### 12. ADJOURNMENT

The next regular Authority meeting will be on Thursday, January 14, 2021 at 7:00 p.m. in the City of Camarillo Council Chambers, 601 Carmen Drive, Camarillo, California.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY OF CAMARILLO CLERK AT (805) 388-5353 OR ANA CASTRO AT (805) 388-4211. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY/DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



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### CAMARILLO AIRPORT AUTHORITY AND OXNARD AIRPORT AUTHORITY

### **MINUTES**

### September 10, 2020

### 1. CALL to ORDER and PLEDGE of ALLEGIANCE

CAA Chair, Shawn Mulchay, called the Camarillo Airport Authority meeting to order at 7:00 p.m.

OAA Chair, Bert Perello, called the Oxnard Airport Authority meeting to order at 7:00 p.m.

CAA Chair, Shawn Mulchay, led the pledge of allegiance.

### 2. ROLL CALL

CAA PRESENT	CAA ABSENT	OAA PRESENT	OAA ABSENT
Kelly Long		Kelly Long	
John Zaragoza		John Zaragoza	
Shawn Mulchay		Tim Flynn (L)	
Charlotte Craven		Bert Perello	
Bill Thomas		Walter Calhoun	
Michael Hodson (Alt)(	L)	Eugene Fussell (Alt)	1

Excused (E) Late (L) Alternate (Alt)

### **AIRPORT STAFF**

Kip Turner, Director Erin Powers, Projects Administrator John Feldhans, Operations Supervisor Ana Castro, Management Assistant

### 3. APPROVAL OF MINUTES - July 9, 2020

Camarillo Airport Authority: Public Member Bill Thomas moved to approve the July meeting minutes and Councilmember Charlotte Craven seconded the motion. All others voted and the motion passed unanimously.

Oxnard Airport Authority: Public Member Walter Calhoun moved to approve the July meeting minutes and Supervisor Kelly Long seconded the motion. All others voted and the motion passed unanimously 4-0. Mayor Tim Flynn was absent for the vote.

4. PUBLIC COMMENT PERIOD

None

- 5. UNFINISHED BUSINESS NONE
- 6. NEW BUSINESS

### **OXNARD AIRPORT AUTHORITY**

A. <u>Subject</u>: Receive and File a Summary of the Tenant Workshop Held on August 25, 2020 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project.

### Recommendation:

Staff requests that your Commission/Authority receive and file a summary of the tenant workshop held on August 25, 2020 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project.

Director Kip Turner introduced the item and stated that projects administrator Erin Powers would provide additional information. Ms. Powers shared that Mead & Hunt, Inc. led the tenant workshop that took place on August 25, 2020. The purpose of today's presentation is to share a summary of the workshop including feedback that was received, and to answer any questions Authority members may have about the project. Ms. Powers introduced Chuck McCormick who is the project manager with Mead & Hunt, Inc. Mr. McMormick introduced his team at Mead & Hunt, Inc. who includes Jeff Leonard/Principal-in-Charge, Jannet Loera/Civil Design Lead, and Alex Radovanovich/Civil Engineer. Mr. McCormick and team went over a PowerPoint presentation outlining the project overview/description and phasing options. Mr. McCormick shared that future workshops are planned in the October and January timeframe. Mr. McCormick and team, and airport staff responded to general questions posed by Authority members. Councilmember Bert Perello commented that at some point in the near future he would like to know whether airport tenants will receive rent relief for the period that the runway will be closed during the project. A discussion took place regarding the feasibility of phasing option Alternative

4. It was requested that airport staff consult with the Federal Aviation Administration (FAA) to determine if they concur with Mead & Hunt, Inc. that Alternative 4 is not a feasible option.

Oxnard Airport Authority: Councilmember Bert Perello moved to approve staff's recommendation, subject to airport staff seeking clarification regarding the feasibility of phasing option Alternative 4 and reporting back to the Oxnard Airport Authority, and Mayor Tim Flynn seconded the motion. All others voted in favor and the motion passed unanimously.

### **CAMARILLO AIRPORT AUTHORITY**

B. <u>Subject</u>: Approval of, and Authorization for the Director of Airports or his Designee to Execute, the Fifth Amendment to Lease with Fresh Concepts, LLC to Expand the Leased Premises.

### Recommendation:

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

Approve, and authorize the Director of Airports or his designee to execute, the Fifth Amendment to Lease with Fresh Concepts, LLC (Fresh Concepts) for additional area to be added to the leased premises.

Director Kip Turner introduced the item and shared that the lease amendment allows the Waypoint Café located at Camarillo Airport the ability to expand their outdoor seating area. The expansion is needed to comply with social distancing requirements related to the COVID-19 pandemic. It was clarified that the lease amendment will be permanent even though it came to fruition as a result of the pandemic.

Camarillo Airport Authority: Councilmember Charlotte Craven moved to approve staff's recommendation and Supervisor Kelly Long seconded the motion. All others voted in favor and the motion passed unanimously.

### 7. DIRECTOR'S REPORT

Director Kip Turner shared an update on the Aspen Option Agreement which was approved by the Aviation Advisory Commission on July 6, 2020 and by the Oxnard Airport Authority on July 9, 2020. The Option Agreement was scheduled to go before the Board of Supervisors on July 28, 2020 however Mr. Turner pulled the item from the Board's agenda for further vetting. Mr. Turner also shared that RKR, Inc. experienced delays with the CloudNine Project related to COVID-19, and their current Option Agreement was set to expire on September 10, 2020. Due to the time-sensitive nature of this matter, an extension to the current Option Agreement went before the Board of Supervisors on

September 1, 2020. The Board approved an extension to March 10, 2021. Lastly, Director Turner anticipates bringing the hangar lease item before the Commission on November 2, 2020, the Camarillo and Oxnard Airport Authorities on November 12, 2020, and the Board of Supervisors on December 8, 2020.

### 8. REPORTS

Monthly Activity Report – June, July 2020
Monthly Noise Complaints – June, July 2020
Consultant Reports – June, July 2020
Airport Tenant Project Status – August 2020
Project Status – August 2020
Rotation Schedule
Meeting Calendar

It was requested that airport staff separate airside citations and landside citations in the monthly activity report going forward. Reports were received and filed.

### 9. CORRESPONDENCE

Letter dated June 25, 2020 from Dave Nafie to Charlotte Jones, Federal Aviation Administration Western-Pacific Region re: OXR Airport Operating Certificate – Class III; Annual Tabletop Exercise; Request for Extension

Letter dated June 25, 2020 from Erin Powers to Mike Barrow, Toro Enterprises, Inc. re: Camarillo Airport – NE Hangar Development, Phase 1 Construction Project; FAA AIP No.: 3-06-0339-036-2017; Spec. No. DOA 17-01; Proj. No. CMA-195; Utilization of Unlisted Subcontractor; D & D Laser Screed

Letter dated June 29, 2020 from Madeline Herrle to Jackie Rose, Ventura County Animal Services re: Memorandum of Understanding – Camarillo Airport Business Park

Letter dated July 1, 2020 from Madeline Herrle to Mario Pena, Dba N & N Transport re: Parking Lot Lease – Camarillo Airport Business Park

Letter dated July 8, 2020 from Madeline Herrle to Mark Sullivan, The Law Office of Mark F. Sullivan re: Public Records Request dated June 16, 2020

Letter dated July 31, 2020 from John Feldhans to Airport Response Partner re: Annual Oxnard Airport Table Top Exercise

Letter dated August 12, 2020 from Kip Turner to Lucila Arango re: Arango Letter of Intent / Oxnard Airport

Notice re: Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Reconstruction Project Tenant Workshop

Zay

Correspondence was received and filed.

### 10. MISCELLANEOUS HANDOUTS

Information was received and filed.

### 11. AUTHORITY COMMENTS

Public Member Bill Thomas noted that an Airport Layout Plan (ALP) is underway for Oxnard Airport and he inquired as to whether an ALP is in the works for Camarillo Airport. Director Turner shared that the department has received grant funding in the amount of \$750,000 for a master plan study. The study will include an ALP update for Camarillo Airport. Mr. Turner also expanded upon other components that will be included in the master plan study.

Public Member Walter Calhoun commented that he attempted to second the motion Councilmember Bert Perello made regarding agenda item 6.A. and he also voted in favor of the motion.

Councilmember Bert Perello commented that he appreciated the director's report and the update on the hangar issue. Mr. Perello thanked the Airport Authority for putting an ad in the newspaper regarding the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project. Mr. Perello pointed out that there may be a period during the reconstruction project when fewer noise complaints are received however he anticipates that the complaints will start up again one the project is completed and pilots begin to fly again. Mr. Perello closed by thanking both Airport Authorities and airport staff.

### 12. ADJOURNMENT

There being no further business, the September 10, 2020 Authority meeting was adjourned at 8:22 p.m.

KIP TURNER, C.M. Administrative Secretary



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December 7, 2020

Aviation Advisory Commission Oxnard Airport Authority 555 Airport Way, Suite B Camarillo, CA 93010

Subject:

Receive and File an Update on the Follow-up Requested by the Oxnard Airport Authority During its September Meeting Regarding FAA Consultation of Alternative 4 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project

### **Recommendation:**

Staff requests that your Commission/Authority receive and file an update on the follow-up requested by the Oxnard Airport Authority during its September meeting regarding Federal Aviation Administration consultation of Alternative 4 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project.

### **Discussion:**

At its September 10, 2020 meeting, the Oxnard Airport Authority, following a presentation by Mead & Hunt, Inc. of the August tenant workshop for the final design of the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project requested staff consult with the Federal Aviation Administration regarding feasibility of Alternative 4. Mead & Hunt, Inc. will provide an update and discuss phasing alternative information.

If you have any questions regarding this item, please call Erin Powers at (805) 388-4205, or me at (805) 388-4200.

KIP TURNER, C.M. Director of Airports



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December 7, 2020

Aviation Advisory Commission Oxnard Airport Authority 555 Airport Way, Suite B Camarillo, CA 93010

Subject: Receive and File a Summary of the Second Tenant Workshop Held on

November 17, 2020 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project

### **Recommendation:**

Staff requests that your Commission/Authority receive and file a summary of the second tenant workshop held on November 17, 2020 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project.

### **Discussion**:

On June 16, 2020, the Board of Supervisors authorized the Department of Airports to enter into a contract with Mead & Hunt, Inc. for the final design of the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project. On November 17, 2020 Mead & Hunt, Inc. led a second tenant workshop to share project information, including a project overview, proposed airfield changes, phasing alternative updates and an opportunity to answer questions and solicit tenant feedback on the project. Mead & Hunt, Inc. will make an oral presentation summarizing highlights from the workshop.

If you have any questions regarding this item, please call Erin Powers at (805) 388-4205, or me at (805) 388-4200.

KIP TURNER, C.M. Director of Airports



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### **MONTHLY ACTIVITY REPORT**

Month ending August 31, 2020

### **Hangars and Tie-downs:**

	Camarillo			Oxnard								
	Inventory	Occupied	Available		Inventory	Occupied	Available					
Hangars				<b>Hangars</b>								
Private	170	170	0	Private	55	55	0					
County	112	89	23	County	62	62	0					
Total	282	259	23	Total	117	117	0					
Tie-downs				Tie-downs								
County	96	51	45	County	7	4	3					
Western Cardinal	25	18	7	Goldenwest Jet Center	15	11	4					
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2					
Visitor	35			Visitor	7							
Total	191	99	57	Total	37	21	16					

### **Airport/Tower Operations:**

### **Aircraft Incidents:**

	Camarillo	Oxnard		Camarillo	Oxnard
Current year for the month	16,236	8,278	Current Month	4	0
Last year for the month	15,009	7,140	Current year to date	12	1
% Change	8%	16%			
Current year to date	111,847	58,655			
Last year to date	108,605	56,744			
% Change	3%	3%			

### Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	0
Cards issued to transient overnight aircraft	27	7
Noise/nuisance compliants	0	7
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	111	30

<sup>\*\*</sup> Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee



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### **MONTHLY ACTIVITY REPORT**

Month ending September 30, 2020

### **Hangars and Tie-downs:**

	Camarillo			Oxnard								
	Inventory	Occupied	Available		Inventory	Occupied	Available					
Hangars				Hangars								
Private	170	170	0	Private	55	55	0					
County	112	89	23	County	62	59	3					
Total	259	23	Total	117	114	3						
Tie-downs				Tie-downs								
County	96	51	45	County	7	2	5					
Western Cardinal	25	18	7	Goldenwest Jet Center	15	11	4					
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2					
Visitor	35			Visitor	11							
Total	191	99	57	Total	41	19	22					

### **Airport/Tower Operations:**

### **Aircraft Incidents:**

	Camarillo	Oxnard		Camarillo	Oxnard
Current year for the month	14,080	7,091	Current Month	2	0
Last year for the month	13,119	6,093	Current year to date	14	1
% Change	7%	16%			
Current year to date	117,675	56,457			
Last year to date	112,563	52,924			
% Change	5%	7%			

### Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	4
Cards issued to transient overnight aircraft	40	6
Noise/nuisance compliants	1	2
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	111	31

<sup>\*\*</sup> Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee



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### **MONTHLY ACTIVITY REPORT**

Month ending October 31, 2020

### **Hangars and Tie-downs:**

	Camarillo			Oxnard								
	Inventory	Occupied	Available		Inventory	Occupied	Available					
Hangars				Hangars								
Private	170	170	0	Private	55	55	0					
County	112	99	13	County	62	57	5					
Total	282	269	13	Total	117	112	5					
Tie-downs				Tie-downs								
County	96	50	46	County	7	2	5					
Western Cardinal	25	18	7	Goldenwest Jet Center	15	11	4					
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2					
Visitor	35			Visitor	11							
Total	191	98	58	Total	41	19	22					

### **Airport/Tower Operations:**

### **Aircraft Incidents:**

	Camarillo	Oxnard		Camarillo	Oxnard
Current year for the month	15,629	7,405	Current Month	3	1
Last year for the month	14,271	6,525	Current year to date	17	2
% Change	10%	13%			
Current year to date	142,562	62,495			
Last year to date	137,147	59,449			
% Change	4%	5%			

### Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	5
Cards issued to transient overnight aircraft	56	2
Noise/nuisance compliants	1	2
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	122	31

<sup>\*\*</sup> Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee

# MONTHLY NOISE COMPLAINT SUMMARY CAMARILLO AIRPORT

	Complainant contacted				
	Pilot contacted			*	
	Number of calls from this person (this month)				
AIRFORI	Number of calls regarding this aircraft (this month)		V		
CAMARILLO AIRPORI	Location of complaint				
-1	Type of aircraft				
	Mode of flight				
	Type of complaint				
	Date/Time & weather of complaint(s)	NONE			

Unable to identify aircraft

Pilot aware of noise procedures and/or directed by ATC for separation

A normal approach or pattern was observed by Operations and/or ATC approved - Pilot not contacted

\*\*\*\* Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other

— August, 2020

# MONTHLY NOISE COMPLAINT SUMMARY OXNARD AIRPORT

			_	_		_			_	_			_			_	_					-		
Complainant	contacted			2			9			<b>8</b>			No			No			SN SN			S N		
Pilot	contacted			**			***			*			*			***			**			**		
Number of calls	from this	person	(this month)	_			က			_			_			က			_			က		
Number of calls	regarding this	aircraft	(this month)				_																	
Location	of	complaint		5200 Block	Moonstone Way,	Oxnard, CA	5500 Block	West 5th Street,	Oxnard, CA	1000 Block	Canal Street,	Oxnard, CA	4200 Block	Harbor Island Lane,	Oxnard CA	5500 Block	West 5th Street,	Oxnard, CA	3500 Block	Leeward Way,	Oxnard, CA	5500 Block	West 5th Street,	Oxnard, CA
Type	o	aircraft		Cessna			Piper			UNK			Piper			Cirrus			Cessna			Cessna		
Mode of	flight			T&G			T&G			T&G			T&G			T&G			T&G			T&G		
Туре	of	complaint		Noise			Noise			Noise			Noise			Noise			Noise			Noise		
Date/Time	& weather	of complaint(s)		8/2 12:42pm	Clear, Calm		8/6 2:00pm	Clear, Calm		8/9 11:52am	Clear, Calm		8/9 4:30pm	Clear, Calm		8/12 1:28pm	Clear		8/18 2:15pm	Clear, Light wind		8/20 1:00pm	Clear, Light wind	×

Unable to identify aircraft

Pilot aware of noise procedures and/or directed by ATC for separation

A normal approach or pattern was observed by Operations and/or ATC approved - Pilot not contacted \*\*

\*\*\*\* Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other

# MONTHLY NOISE COMPLAINT SUMMARY CAMARII I O AIRPORT

	Complainant	N/R		
	Pilot contacted	*		
	Number of calls from this person (this month)	7-		
AIRFORI	Number of calls regarding this aircraft (this month)	1		
CAIMARILLO AIRPORI	Location of complaint	5200 Block Corte Bocina, Camarillo, CA		
	Type of aircraft	UNK		
	Mode of flight	UNK		
	Type of complaint	Noise		
	Date/Time & weather of complaint(s)	9/8 8:00am Clear, Calm		

Unable to identify aircraft

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight - "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other

Pilot aware of noise procedures and/or directed by ATC for separation

A normal approach or pattern was observed by Operations and/or ATC approved - Pilot not contacted

<sup>\*\*\*\*</sup> Complaint not related to noise

# MONTHLY NOISE COMPLAINT SUMMARY OXNARD AIRPORT

Complainant	contacted	N/R	N/R		
Pilot	contacted	**	*		
Number of calls	from this person (this month)	~	~		
Number of calls	regarding this aircraft (this month)	7	~		
Location Number of	of complaint	5500 Block West 5th Street, Oxnard, CA	3200 Block Net Place, Oxnard, CA		
Tvpe	of aircraft	Cirrus	UNK		
Mode of	flight	T&G	T&G		
Type	of complaint	Noise	Noise		
Date/Time	& weather of complaint(s)	9/23 12:30pm Clear, Calm	9/26 1:30pm Clear, Calm		

Unable to identify aircraft

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other

864

<sup>\*\*</sup> Pilot aware of noise procedures and/or directed by ATC for separation

A normal approach or pattern was observed by Operations and/or ATC approved - Pilot not contacted

<sup>\*\*\*\*</sup> Complaint not related to noise

## MONTHLY NOISE COMPLAINT SUMMARY CAMARII I O AIRPORT

		1111		
	Complainant	NR		
	Pilot contacted	*		
	Number of calls from this person (this month)	-		
AIRFOR	Number of calls regarding this aircraft (this month)	-		
CAMARILLO AIRPORI	Location of complaint	200 Block Camino Toluca, Camarillo, CA		
	Type of aircraft	UNK		
	Mode of flight	T&G		
	Type of complaint	Noise		
	Date/Time & weather of complaint(s)	10/13 10:15am Clear, Calm		

Unable to identify aircraft

\*

Pilot aware of noise procedures and/or directed by ATC for separation

A normal approach or pattern was observed by Operations and/or ATC approved - Pilot contacted if able

\*\*\*\* Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other

**S**98

# MONTHLY NOISE COMPLAINT SUMMARY OXNARD AIRPORT

	Complainant contacted		N/R	N/R		
	Pilot contacted		**	**		
	Number of calls from this person	(this month)	2	2		
	Number of calls regarding this	aircraft (this month)	<b></b>	1		
ואס זאות מאנאס	Location of	complaint	5500 Block West 5 <sup>th</sup> Street, Oxnard, CA	5500 Block West 5 <sup>th</sup> Street, Oxnard, CA		
	Type of	aircraft	Cirrus	Piper		
	Mode of flight		T&G	T&G		
	Type of	complaint	Noise	Noise		
	Date/Time & weather	of complaint(s)	10/7 12:24pm Clear	10/13 11:43am Calm		

Unable to identify aircraft

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other

Pilot aware of noise procedures and/or directed by ATC for separation

A normal approach or pattern was observed by Operations and/or ATC approved - Pilot not contacted \*\*\*

<sup>\*\*\*\*</sup> Complaint not related to noise



### **CAMARILLO AIRPORT – AIRFIELD GEOMETRY AND DRAINAGE STUDY**

### **Status Update:**

- "Draft" aviation demand forecasts have been prepared and were coordinated with airport staff on July 5, 2019.
- On-site surveying has been conducted by a Subconsultant for further input in the airfield drainage study.

### **Upcoming Action Items:**

- Coordination as needed with airport staff to determine course of action in relationship to upcoming master plan process.
- Evaluation of airfield geometry improvements pending forecast review/FAA approval.
- Recommended airfield drainage enhancements pending the proposed airfield geometry improvements.

**Project Percent Complete:** The study is 41 percent complete through August 2020.

### OXNARD AIRPORT – AIRPORT LAYOUT PLAN UPDATE / NARRATIVE REPORT Status Update:

- The "draft" Narrative Report, "draft" ALP Drawing Set, and associated ALP SOP 2.00 Checklist and Exhibit A SOP 3.00 Checklist were submitted to the FAA for review on January 31, 2020.
- The Consultant and airport staff have discussed current airfield issues that relate to pending revisions to the "draft" ALP Drawing Set.

### **Upcoming Action Items:**

- Coordination as needed with airport staff to discuss appropriate revisions to the ALP Drawing Set.
- Appropriate revisions will be made to the Narrative Report and ALP Drawing Set pending comments from the FAA.
- Final documents will be prepared upon review and approval of the ALP Drawing Set.

Project Percent Complete: The study is 96 percent complete through August 2020.

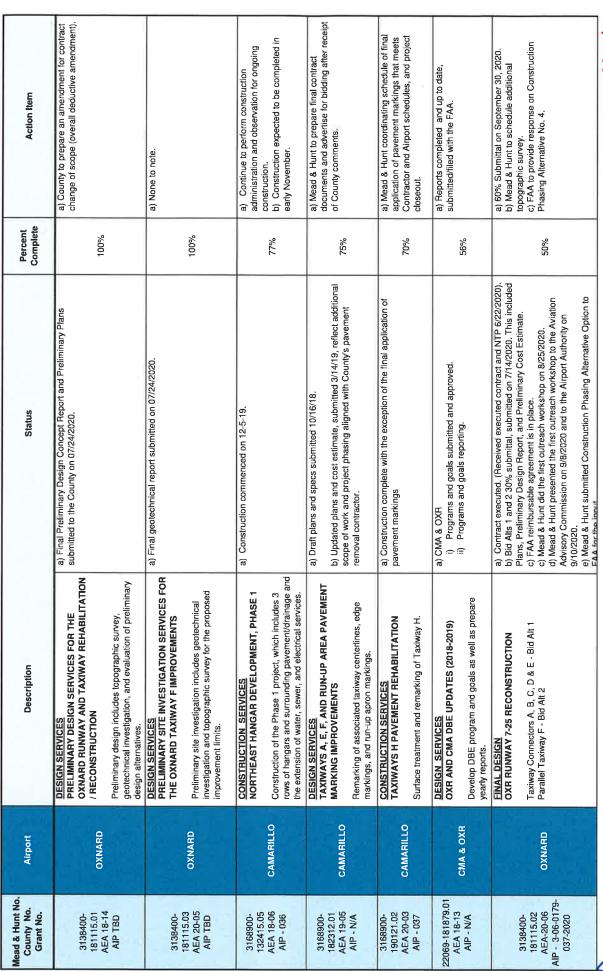
### PROJECT STATUS REPORT

Ventura County, Department of Airports

Prepared by Mead & Hunt, Inc Revision Date 2020-09-16

DEPARTMENT OF ARPORTS

COUNTY OF VENTURA







### **CAMARILLO AIRPORT – AIRPORT MASTER PLAN UPDATE**

### **Status Update:**

- Notice-To-Proceed was issued to the Consultant on September 30, 2020.
- The Consultant and airport staff conducted an internal coordination call on September 30, 2020 to discuss initiation and inventory efforts related to the study.

### **Upcoming Action Items:**

- Consultant inventory trip to the airport in November timeframe.
- Formulation of a Planning Advisory Committee (PAC) and preparation for kickoff PAC meeting and Public Workshop at a later date TBD.
- Preparation of the study website.

Project Percent Complete: Just initiated.

### **CAMARILLO AIRPORT – AIRFIELD GEOMETRY AND DRAINAGE STUDY**

### **Status Update:**

- "Draft" aviation demand forecasts have been prepared and were coordinated with airport staff on July 5, 2019.
- On-site surveying has been conducted by a Subconsultant for further input in the airfield drainage study.

### **Upcoming Action Items:**

- Coordination as needed with airport staff to determine course of action in relationship to upcoming master plan process.
- Evaluation of airfield geometry improvements pending forecast review/FAA approval.
- Recommended airfield drainage enhancements pending the proposed airfield geometry improvements.

Project Percent Complete: The study is 41 percent complete through September 2020.

### OXNARD AIRPORT – AIRPORT LAYOUT PLAN UPDATE / NARRATIVE REPORT Status Update:

- The "draft" Narrative Report, "draft" ALP Drawing Set, and associated ALP SOP 2.00 Checklist and Exhibit A SOP 3.00 Checklist were submitted to the FAA for review on January 31, 2020.
- The Consultant and airport staff have coordinated on multiple occasions in recent past regarding current airfield issues that relate to pending revisions to the "draft" ALP Drawing Set.

### **Upcoming Action Items:**

- Coordination as needed with airport staff to discuss appropriate revisions to the ALP Drawing Set.
- Appropriate revisions will be made to the Narrative Report and ALP Drawing Set pending comments from the FAA.
- Final documents will be prepared upon review and approval of the ALP Drawing Set.

**Project Percent Complete:** The study is 97 percent complete through September 2020.

### **ANNUAL CONSULTING SERVICES CONTRACT (AEA No. 20-01)**

### Status Update:

N/A for September 2020.

### **Upcoming Action Items:**

 Coordination as needed to follow-up previous items and assist with new items at the direction of airport staff.

Percent Complete: The Annual Consultant Services Contract is 16.6 percent complete through August 2020.

804

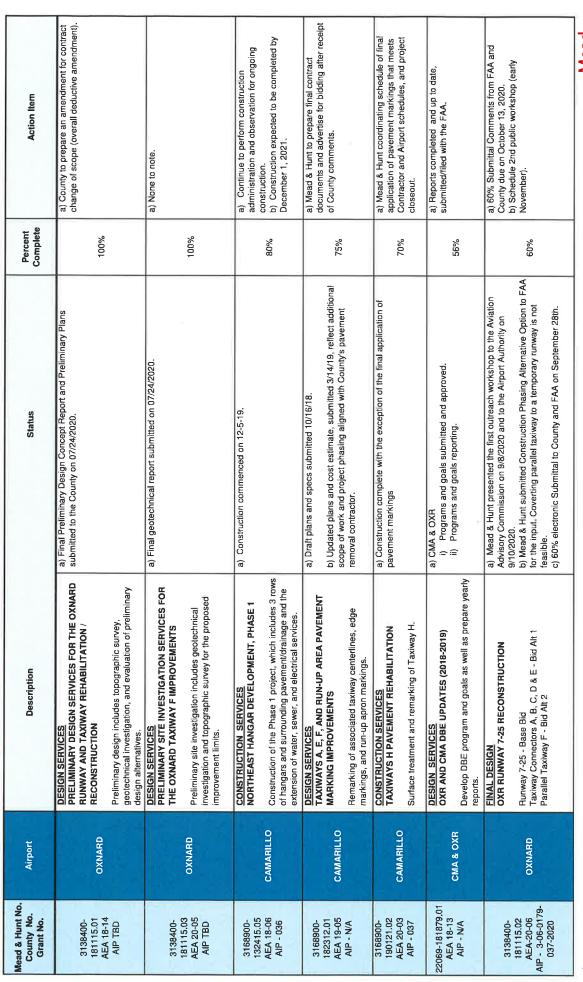
### PROJECT STATUS REPORT

### Ventura County, Department of Airports

Prepared by Mead & Hunt, Inc Revision Date 2020-10-14

DEPARTMENT OF A RPORTS

COUNTY OF VENTURA









### **CAMARILLO AIRPORT – AIRPORT MASTER PLAN UPDATE**

### **Status Update:**

- The Consultant has prepared an inventory checklist and is in the process of gathering information on the study as part of the inventory phase. Airport staff is assisting with this process.
- Draft master plan cover options have been prepared and coordinated with airport staff for review, input, and further revisions.
- The preparation of a study website is underway that will host material related to the master plan process.

### **Upcoming Action Items:**

- Consultant inventory trip in early 2021.
- Formulation of a Planning Advisory Committee (PAC) and preparation for kickoff PAC meeting and Public Workshop in early 2021.
- Preparation of the study website.
- Coordination between the Consultant and airport staff on outline and strategy for study objectives and next steps.

Project Percent Complete: The study is 2 percent complete through October 2020.

### CAMARILLO AIRPORT – AIRFIELD GEOMETRY AND DRAINAGE STUDY

### Status Update:

- "Draft" aviation demand forecasts have been prepared and were coordinated with airport staff on July 5, 2019.
- On-site surveying has been conducted by a Subconsultant for further input in the airfield drainage study.

### **Upcoming Action Items:**

- Coordination as needed with airport staff to determine course of action in relationship to upcoming master plan process.
- Evaluation of airfield geometry improvements pending forecast review/FAA approval.
- Recommended airfield drainage enhancements pending the proposed airfield geometry improvements.

Project Percent Complete: The study is 41 percent complete through October 2020.

### OXNARD AIRPORT – AIRPORT LAYOUT PLAN UPDATE / NARRATIVE REPORT Status Update:

- The "draft" Narrative Report, "draft" ALP Drawing Set, and associated ALP SOP 2.00 Checklist and Exhibit A SOP 3.00 Checklist were submitted to the FAA for review on January 31, 2020.
- The Consultant and airport staff have coordinated on multiple occasions in recent past regarding current airfield issues that relate to pending revisions to the "draft" ALP Drawing Set.

### **Upcoming Action Items:**

Coordination as needed with airport staff to discuss appropriate revisions to the ALP Drawing Set.

806

- Appropriate revisions will be made to the Narrative Report and ALP Drawing Set pending comments from the FAA.
- Final documents will be prepared upon review and approval of the ALP Drawing Set.

**Project Percent Complete:** The study is 97 percent complete through October 2020.

### **ANNUAL CONSULTING SERVICES CONTRACT (AEA No. 20-01)**

### **Status Update:**

N/A for October 2020.

### **Upcoming Action Items:**

 Coordination as needed to follow-up previous items and assist with new items at the direction of airport staff.

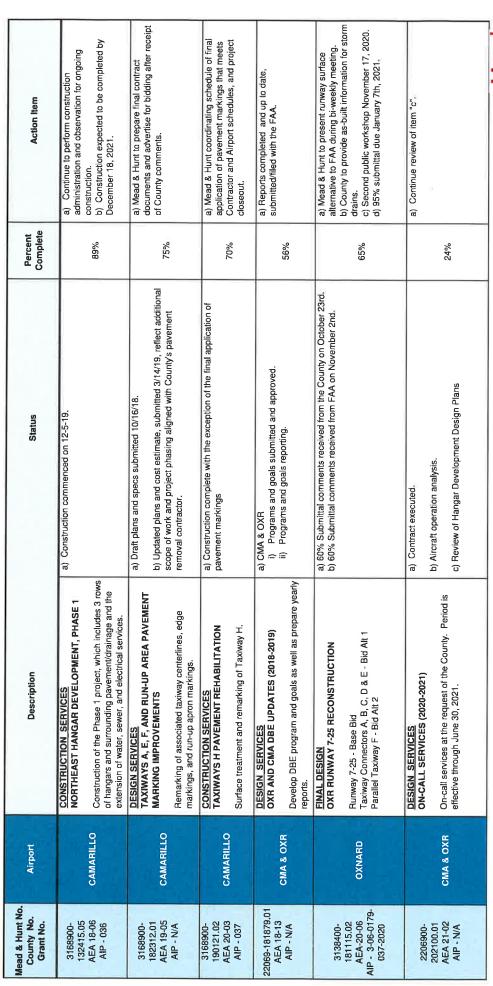
### PROJECT STATUS REPORT

Ventura County, Department of Airports Prepared by Mead & Hunt, Inc

2020-11-06 Revision Date

DEPARTMENT OF A RPORTS

COUNTY OF VENTURA







### AIRPORT TENANT PROJECT STATUS September 21, 2020

### **CAMARILLO**

- Airport Properties Limited Row I plan currently under review by County Building and Safety. Plans require final approval by Airport before permits can be issued.
- Able Grid/Silverstrand battery storage project received final plan approval. Project will go through the City of Camarillo for permits.
- CloudNine Development project design submitted to Airport for review and final approval. Review underway.

### **OXNARD**

→ None

### **OTHER**

→ None

801

### AIRPORT TENANT PROJECT STATUS October 15, 2020

### **CAMARILLO**

- Airport Properties Limited Row I plan currently under review by County Building and Safety. Plans require final approval by Airport before permits can be issued.
- → Able Grid/Silverstrand battery storage project currently under construction.
- CloudNine Development project design submitted to Airport for review and final approval. Review underway.

### **OXNARD**

→ None

### **OTHER**

→ None

812

### AIRPORT TENANT PROJECT STATUS November 25, 2020

### **CAMARILLO**

- Airport Properties Limited Row I plan currently under review by County Building and Safety. Plans require final approval by Airport before permits can be issued.
- → Able Grid/Silverstrand battery storage project currently under construction.
- CloudNine Development project design submitted to Airport for review and final approval. Review underway.

### <u>OXNARD</u>

→ None

### **OTHER**

→ None



## COUNTY OF VENTURA DEPARTMENT OF AIRPORTS NON GRANT PROJECTS

September 2020

		Estimate			0,	Scheduled or Actual Dates	r Actual Dat	Se	%	
Sup. Dist.	Project Name Spec. Number	Low Bid	CCO's Claims	<u>Design Engr.</u> Contractor	Bid Date	Contract	Const	Const	Compl Design	Remarks
ည	CMA 295 Willis HVAC Replacement	\$264,565		County GSA	N/A	N/A	1/6/20	2/20/20	100 100	Work complete.
ഹ	CMA TWYs A, E, F, and Run-up Area Pavement Marking Improvements	\$18,285		Mead & Hunt	TBD	ТВО	ТВD	TBD	<u>75</u>	Airport marking project at TWY A budgeted for FY 20-21 to comply with FAA marking adjustments at TWY A. Other pavement markings due for refresh will be addressed at a later date.
ა გ ა	OXR & CMA Disadvantaged Business Enterprise Program Goal Updates and Annual Reports	\$17,985		Mead & Hunt	N/A	8/14/18	N/A	N/A	95	CMA & OXR plans approved by FAA. Annual accomplishment reports submitted for FAA approval.
м	OXR PFAS Supplemental Plan	<u>6,500</u>		Ninyo & Moore	₹/Z	7/15/20	₹Z	ТВО	06	The CA State Water Board requires Part 139 Airports that have discharged firefighting foam to develop a work plan and perform testing. Soil sampling and report submitted to State Water Board. New order requires additional workplan and future sampling/monitoring. The workplan has been submitted to the Water Board for approval.

Note: Shaded boxes indicate changes from previous month CMA – Camarillo Airport OXR – Oxnard Airport TBD – To be determined CCO – Contract Change Orders CUE – Camarillo Utility Enterprise

### COUNTY OF VENTURA DEPARTMENT OF AIRPORTS FAA GRANT PROJECTS

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					Estim	Estimated Schedule or Actual Dates	ile or Actua	Dates	%	
Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Bid Date	Contract	Const	Comst	Compl Design	Remarks
ro.	NE Hangar Development, Phase 1	\$7,126,202 \$7,950,236	<u>\$45,658</u> 2,199,101	Mead & Hunt Toro Enterprises	8/15/17	10/17/17	12/5/19	12/19/20	Const. 100 77	Construction began 12/5/19. Grading and utility work complete. Erection of hangar structures underway. Total
r.	CMA Airfield Geometry Study and Drainage Study for RWY & TWY	\$147,300		Coffman	N/A	1/24/19	N/A	TBD	14	construction time allowed is 319 calendar days.  Work underway. Consultant coordinating draft forecasts with Airport. Drainage survey information under
ည	Reconstruction TWY H Pavement Rehabilitation (Seal Coat)	\$47,640		Mead & Hunt. Maxwell Asphalt	6/25/19	8/15/19	4/20/20	<u>TBD</u>	100 70	consultant review.  Work nearly complete. Final striping to be scheduled.
m	OXR Airport Layout Plan Update	\$246,176		Coffman Assoc.	N/A	10/17/17	N/A	12/30/19	8	Work underway. FAA approved revised forecast on 12/3/19. Draft full ALP set submitted to FAA on 2/3/20 for review and comment.
п	OXR TWY F Site Investigation	\$96,770		Mead & Hunt	Ø/N	10/17/19	N/A	2/15/20	100	Geotechnical and survey work completed. Final report submitted to FAA.
4										



					Estim	ated Schedi	<b>Estimated Schedule or Actual Dates</b>	Dates	%	
Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	<u>Design</u> <u>Engr.</u> Contractor	Bid Date	Contract	Const Start	Const	Compl Design / Const.	Remarks
ю	OXR Preliminary Design for RWY/TWY Rehab./Reconst.	\$264,360		Mead & Hunt	N/A	10/9/18	N/A	11/30/19	00	Preliminary design report for runway to be finalized soon. Plan to enter into contract modification to separate the runway design work from the taxiway design work to facilitate design discussions with FAA.  Taxiway design will be included in a final runway-taxiway design contract.
R	OXR Final Design for the RWY-TWY Connector – Parallel TWY F Reconstruction	\$1,507,310		Mead & Hunt	N/A	<u>6/22/20</u>	N/A	<u>TBD</u>	20	NTP issued and first tenant workshop held August 25th. Engineer working on 60% design and date for next workshop (est. OctNov.).

Note: Shaded boxes indicate changes from previous month CMA – Camarillo Airport OXR – Oxnard Airport TBD – To be determined CCO – Contract Change Orders

### COUNTY OF VENTURA DEPARTMENT OF AIRPORTS NON GRANT PROJECTS

October 2020

		Estimate			0,	Scheduled or Actual Dates	r Actual Dat	Ses	%	
Sup. Dist.	Project Name Spec. Number	Low Bid	CCO's Claims	Design Engr. Contractor	Bid Date	Contract Award	Const Start	Const	Compl Design	Remarks
									/ Const.	
ഹ	CMA TWYs A, E, F, and Run-up Area Pavement Marking Improvements	<u>\$18,285</u>		Mead & Hunt	TBD	TBD	TBD	TBD	75	Airport marking project at TWY A budgeted for FY 20-21 to comply with FAA marking adjustments at TWY A. Other pavement markings due for refresh will be addressed at a later date.
3 & 5	OXR & CMA Disadvantaged Business Enterprise Program Goal Updates and Annual Reports	<u>\$17,985</u>		Mead & Hunt	N/A	8/14/18	N/A	N/A	95	CMA & OXR plans approved by FAA. Annual accomplishment reports submitted for FAA approval.
က	OXR PFAS Supplemental Plan	6,500		Moore Moore	N/A	7/15/20	NA	TBD	06	The CA State Water Board requires Part 139 Airports that have discharged firefighting foam to develop a work plan and perform testing. Soil sampling and report submitted to State Water Board. New order requires additional workplan and future sampling/monitoring. The workplan has been submitted to the Water Board for approval. Once approved, the workplan will require implementation within 120 days.



Note: Shaded boxes indicate changes from previous month CMA – Camarillo Airport

OXR – Oxnard Airport
TBD – To be determined
CCO – Contract Change Orders
CUE – Camarillo Utility Enterprise

# COUNTY OF VENTURA DEPARTMENT OF AIRPORTS FAA GRANT PROJECTS

October 2020

St Complement of the const. Country of the country						Estim	ated Schedu	<b>Estimated Schedule or Actual Dates</b>	Dates	%	
NE Hangar         ST.126.202 ST.950.236         245.658 2,199,101         Mead & Hunt Toro Enterprises         Mish (17/17)         10/17/17         12/6/19         12/1/20         100           CMA Airfield Geometry Study and Drainage Study for RWY & TWY H Pavement TWY H Pavement Rehabilitation (Seal Coat)         \$147.300         Coffman Associates         NI/A Maket Associates         NI/A Maket Master Plan Update         \$1/2.30/19 Master Plan Update         TBD         1/24/19 Master Plan Master Plan Update         4/120/20 Master Plan Update         NI/A Master Plan Update         NI/A Master Plan Update         10/17/17 Master Plan Update         NI/A Master Plan Update         NI/A Ma	Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	<u>Design</u> <u>Engr.</u> Contractor	Bid Date	Contract Award	Const Start	Comst	Compl Design / Const.	Remarks
CMA Airfield Geometry Study and Drainage Study for RWY & TWY Reconstruction         \$147,300         Coffman Associates         N/A         1/24/19         N/A         TBD         41           TWY Pavement TWY Reconstruction Rehabilitation (Seal Coat)         \$213,640 Associates OXR Airport Layout Plan Update         Mead & Hunt, Maxwell Associates Update         6/25/19         8/15/19         4/20/20 4/20/20         TBD         7/0           CMA System Master Plan Update Plan Update         \$246,176         Coffman Associates         N/A         9/24/20 9/24/20         N/A         9/30/22 9/30/22         0	C)	NE Hangar Development, Phase 1	\$7,126,202 \$7,950,236	\$45,658 2,199,101	Mead & Hunt Toro Enterprises	8/15/17	10/17/17	12/5/19	12/1/20	80	Construction began 12/5/19. Grading and utility work complete. Erection of hangar structures underway. Total construction time allowed is 319 calendar days.
TWY H Pavement Rehabilitation (Seal \$213,351         Mead & Hunt, Road & Hunt	Ŋ	CMA Airfield Geometry Study and Drainage Study for RWY & TWY Reconstruction	\$147,300		Coffman Assoc.	N/A	1/24/19	N/A	TBD	14	Work underway. Consultant coordinating draft forecasts with Airport Master Plan process. Drainage survey information under consultant review.
CMA System         \$741,094         Coffman         NIA         9/24/20         NIA         9/30/22         0           Master Plan Update         Coffman         NIA         10/17/17         NIA         12/30/19         9/30/22         0	Ŋ	TWY H Pavement Rehabilitation (Seal Coat)	\$47,640 \$213,351		Mead & Hunt, Maxwell Asphalt	6/25/19	8/15/19	4/20/20	TBD	100 70	Work nearly complete. Final striping to be scheduled.
OXR Airport Layout         \$246,176         Coffman         N/A         10/17/17         N/A         12/30/19         97           Plan Update         Assoc.         Assoc. <t< th=""><td>သ</td><td>CMA System Master Plan Update</td><td>\$741,094</td><td></td><td>Coffman Associates</td><td>NA</td><td>9/24/20</td><td>N/A</td><td>9/30/22</td><td>Ol</td><td>NTP issued on 9/30/20.</td></t<>	သ	CMA System Master Plan Update	\$741,094		Coffman Associates	NA	9/24/20	N/A	9/30/22	Ol	NTP issued on 9/30/20.
	n	OXR Airport Layout Plan Update	<u>\$246,176</u>		Coffman Assoc.	N/A	10/17/17	N/A	12/30/19	<u> </u>	Work underway. FAA approved revised forecast on 12/3/19. Draft full ALP set submitted to FAA on 2/3/20 for review and comment.



	Remarks	Geotechnical and survey work completed. Final report submitted to FAA.	Preliminary design report finalized. Plan to enter into contract modification to separate the runway design work from the taxiway design work to facilitate FAA reimbursement. Taxiway design was included in the final runway-taxiway design contract.	Engineer submitted 60% design to Airport & FAA. Next workshop estimated for Mid-November.
%	Compl Design / Const.	100	100	8
I Dates	Const Comp	2/15/20	11/30/19	TBD
<b>Estimated Schedule or Actual Dates</b>	Const Start	N/A	N/A	N/A
ated Schedu	Contract Award	10/17/19	10/9/18	6/22/20
Estim	Bid Date	N/A	Y N	N/A
	<u>Design</u> <u>Engr.</u> Contractor	Mead & Hunt	Mead & Hunt	Mead & Hunt
	CCO's Claims			
	Estimate Low Bid	<u>\$96,770</u>	\$264,360	\$1,507,310
	Project Name Spec. Number	OXR TWY F Site Investigation	OXR Preliminary Design for RWY/TWY Rehab./Reconst.	OXR Final Design for the RWY-TWY Connector – Parallel TWY F Reconstruction
	Sup. Dist.	ю	m	က

Note: Shaded boxes indicate changes from previous month CMA – Camarillo Airport OXR – Oxnard Airport TBD – To be determined CCO – Contract Change Orders



## COUNTY OF VENTURA DEPARTMENT OF AIRPORTS NON GRANT PROJECTS

### November 2020

-				
	Remarks	Airport marking project at TWY A budgeted for FY 20-21 to comply with FAA marking adjustments at TWY A. Other pavement markings due for refresh will be addressed at a later date.	CMA & OXR plans approved by FAA. Annual accomplishment reports submitted for FAA approval.	The CA State Water Board requires Part 139 Airports that have discharged firefighting foam to develop a work plan and perform testing. Soil sampling and report submitted to State Water Board. New order requires additional workplan and future sampling/monitoring. The workplan has been submitted to the Water Board for approval. Once approved, the workplan will require implementation within 120 days.
%	Compl Design / Const.	75	95	06
tes	Comst	TBD	N/A	ТВD
r Actual Da	Const Start	TBD	N/A	N/A
Scheduled or Actual Dates	Contract	ТВD	8/14/18	7/15/20
	Bid Date	ТВD	N/A	A/A
	<u>Design Engr.</u> Contractor	Mead & Hunt	Mead & Hunt	Moore
	CCO's Claims			
Estimate	Low Bid	\$18,285	\$17,985	<u>6,500</u>
	Project Name Spec. Number	CMA TWYs A, E, F, and Run-up Area Pavement Marking Improvements	OXR & CMA Disadvantaged Business Enterprise Program Goal Updates and Annual Reports	OXR PFAS Supplemental Plan
	Sup. Dist.	S.	3 5 5	ო



Note: Shaded boxes indicate changes from previous month CMA – Camarillo Airport

OXR – Oxnard Airport
TBD – To be determined
CCO – Contract Change Orders
CUE – Camarillo Utility Enterprise

## COUNTY OF VENTURA DEPARTMENT OF AIRPORTS FAA GRANT PROJECTS

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Project Name Spec. Number	Estimate	ارزر			,				
	Low Bid	Claims	<u>Lesign</u> <u>Engr.</u> Contractor	Bld Date	Contract	Const Start	Const	Compl Design / Const.	Remarks
il,	\$7,950,236 \$7,950,236	\$45,658 0	Mead & Hunt Toro Enterprises	8/15/17	10/17/17	12/5/19	12/18/20	89	Construction nearing completion. Hangar floor coating and punchlist items underway. Construction estimated to be complete 12/18/20, closeout paperwork will follow.
CMA Airfield Geometry Study and Drainage Study for RWY & TWY Reconstruction	\$147,300		Coffman Assoc.	N/A	1/24/19	N/A	TBD	141	Work underway. Consultant coordinating draft forecasts with Airport Master Plan process. Drainage survey information under consultant review.
TWY H Pavement Rehabilitation (Seal Coat)	\$47,640 \$213,351		Mead & Hunt, Maxwell Asphalt	6/25/19	8/15/19	4/20/20	<u> </u>	100 75	Work nearly complete. Final striping to be scheduled. Scheduling has been delayed by COVID.
CMA System Master Plan Update	\$741,094		Coffman Associates	N/A	9/24/20	N/A	TBD	71	NTP issued on 9/30/20. Preliminary work underway.
OXR Airport Layout Plan Update	<u>\$246,176</u>	1	Coffman Assoc.	N/A	10/17/17	N/A	12/30/19	76	Work underway. FAA approved revised forecast on 12/3/19. Draft full ALP set submitted to FAA on 2/3/20 for review and comment.

					Estim	<b>Estimated Schedule or Actual Dates</b>	ile or Actual	Dates	%	
Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	<u>Design</u> <u>Engr.</u> Contractor	Bid Date	Contract	Const	Comp	Compl Design / Const.	Remarks
e	OXR Final Design for the RWY-TWY Connector – Parallel TWY F Reconstruction	\$1,507,310		Mead & Hunt	N/A	6/22/20	N/A	TBD	89	Engineer updating 60% design to incorporate Airport & FAA comments. Workshop #2 held 11/17/20.

Note: Shaded boxes indicate changes from previous month CMA – Camarillo Airport OXR – Oxnard Airport TBD – To be determined CCO – Contract Change Orders

Department of Airports
Fund: E300
Statement of Net Assets
As of June 30, 2020
(Unaudited)

### **ASSETS**

Cash	\$	17,424,100
Cash - petty cash/change fund	•	500
Receivables:		
Accounts receivable net of allowance for		784,200
Uncollectable accounts of \$20,000		
Interest receivable		69,400
Grants receivable		590,300
Capital assets:		
Easements		848,800
Land		9,362,500
Land improvements		48,410,800
Building & Improvements		18,399,500
Equipment		1,208,200
Vehicle		989,700
Construction in Progress		7,061,100
Accumulated depreciation		(45,797,000)
Deferred outflows related to pensions		875,600
Total assets	<u>\$</u>	61,193,500
LIABILITIES		
Accounts payable	\$	160 600
Accrued liabilities	φ	169,600 327,800
Short-term compensated absences		124,600
Due to other funds - GSA, ITS, PWA		
Unearned revenue (prepayments)		
oneamed revenue (prepayments)		153,700
		79,600
Security deposit		79,600 666,800
Security deposit Unreserved overpayments		79,600 666,800 151,800
Security deposit Unreserved overpayments Long-term compensated balances		79,600 666,800 151,800 54,500
Security deposit Unreserved overpayments Long-term compensated balances Net pension liability		79,600 666,800 151,800 54,500 1,662,800
Security deposit Unreserved overpayments Long-term compensated balances Net pension liability Deferred inflows related to pensions	-\$	79,600 666,800 151,800 54,500 1,662,800 277,300
Security deposit Unreserved overpayments Long-term compensated balances Net pension liability	\$	79,600 666,800 151,800 54,500 1,662,800
Security deposit Unreserved overpayments Long-term compensated balances Net pension liability Deferred inflows related to pensions	\$	79,600 666,800 151,800 54,500 1,662,800 277,300
Security deposit Unreserved overpayments Long-term compensated balances Net pension liability Deferred inflows related to pensions Total liabilities  NET ASSETS		79,600 666,800 151,800 54,500 1,662,800 277,300 3,822,300
Security deposit Unreserved overpayments Long-term compensated balances Net pension liability Deferred inflows related to pensions Total liabilities  NET ASSETS  Invested in capital assets net of related debt	\$	79,600 666,800 151,800 54,500 1,662,800 277,300 3,822,300 40,483,600
Security deposit Unreserved overpayments Long-term compensated balances Net pension liability Deferred inflows related to pensions Total liabilities  NET ASSETS		79,600 666,800 151,800 54,500 1,662,800 277,300 3,822,300
Security deposit Unreserved overpayments Long-term compensated balances Net pension liability Deferred inflows related to pensions Total liabilities  NET ASSETS  Invested in capital assets net of related debt		79,600 666,800 151,800 54,500 1,662,800 277,300 3,822,300 40,483,600
Security deposit Unreserved overpayments Long-term compensated balances Net pension liability Deferred inflows related to pensions Total liabilities  NET ASSETS  Invested in capital assets net of related debt Unrestricted Net Assets		79,600 666,800 151,800 54,500 1,662,800 277,300 3,822,300 40,483,600 16,887,600



Department of Airports
Fund: E300
Statement of Cash Flows
July 1, 2019 thru June 30, 2020
(Unaudited)

(Unaudited)		
Operating Activities:		
Permits	\$ 38,599	
Fines and penalties	10,786	
Rents and concessions	2,710,293	
Percentage lease rent	278,668	
Tiedown rents	134,395	
Hangar rents	889,841	
Land rent - hangars	519,304	
Transient tiedown rents	3,959	
Landing fees	85,575	
Parking fees	21,443	
Gas & oil fuel flow percentage	270,322	
% rent-all other gross rec	2,018,718	
Insurance claims		
Miscellaneous	10,513	
Salaries & Benefits	(3,202,380)	
Service & Supplies	(1,997,980)	
Interest Received	447,343	
Interest Paid	0\\	
Prepay/Security Deposit/Refunds	(89,236)	
CUE tax assessment	(59,617)	n
Cash Provided by Operating Activities		\$ 2,090,547
Investing Activities:		
State and federal grants	1,211,129	
Fixed asset sales/(purchases)		
Capital Expenditures	(4,585,883)	8
Cash Used in Investing Activities		(3,374,754)
Financing Activities:		
Transfers out to other funds **		
Principal Payment on Short & Long Term Debt		ē.
Cash Provided by Financing Activities		-
Increase (Decrease) in Cash & Equivalents		\$ (1,284,207)
Cash & Equivalents-Beginning of Year		\$ 18,708,291

Cash & Equivalents-End of Period



\$ 17,424,084

Airport Enterprise-Camarillo Oxnard Statement of Revenues and Expenses July 1, 2019 thru June 30, 2020 (Rounded to the nearest hundred) (Unaudited)

	Camarillo		Oxnard		Total
Revenues:					
Permits	\$ 34,300	\$	4,400	\$	38,700
Fines and penalties	9,000		2,100		11,100
Rents and concessions	2,427,400		275,300		2,702,700
Percentage lease rent	137,200		155,100		292,300
Tiedown rents	133,900		3,600		137,500
Hangar rents	552,900		333,600		886,500
Land rent - hangars	410,600		109,300		519,900
Transient tiedown rents	3,700		300		4,000
Landing fees	76,100		9,500		85,600
Parking fees	-		21,400		21,400
Gas & oil fuel flow percentage	218,200		52,100		270,300
% rent-all other gross rec	1,623,300		512,700		2,136,000
Miscellaneous	8,695		2,800		11,495
Total operating revenues	\$ 5,635,295	\$	1,482,200	\$	7,117,495
Franciskussa.					
Expenditures: Current:					
	4 404 700	•		_	
Salaries and wages	\$ 1,431,700	\$	352,900	\$	1,784,600
Benefits	1,092,900		339,800		1,432,700
Admin salaries allocated to Oxnard Airport	(276,200)		276,200		<u> </u>
Agricultural	4,100		. 5		4,100
Uniforms and clothing	8,500		4,200		12,700
Communications	90,400		18,000		108,400
Household expense	6,700		32,900		39,600
Insurance	28,500		15,300		43,800
Indirect county costs	67,300		27,400		94,700
Maintenance-equipment	49,800		16,800		66,600
Maintenance-building and improvements	172,700		142,100		314,800
Memberships and dues	8,900		1,800		10,700
Miscellaneous expense	32,800		20,400		53,200
Office expense	38,800		3,500		42,300
Professional and specialized services	600,600		51,400		652,000
Rents and leases - equipment	34,500		5,000		39,500
Small tools and equipment	22,400		5.		22,400
Transportation charges	101,100		70,900		172,000
Conference and seminars	25,700		1,300		27,000
Utilities	218,300		120,900		339,200
Education, books and training	23,100		2,100		25,200
Taxes and licenses	59,600		-		59,600
Bad debts	(40)		-		·
Depreciation	 998,600		966,100		1,964,700
Total operating expenditures	\$ 4,840,800	\$	2,469,000	\$	7,309,800
Operating income (loss)	\$ 794,495	\$	(986,800)	\$	(192,305)
. , ,	 2.1.00		(555,550)	<u> </u>	1.52,000)



Airport Enterprise-Camarillo Oxnard Statement of Revenues and Expenses July 1, 2019 thru June 30, 2020 (Rounded to the nearest hundred) (Unaudited)

	(	Camarillo	Oxnard	Total
Non-operating revenues (expenses):				
State and federal grants	\$	- \$	·- \$	. <del>51</del>
Prior Year Revenue		5 <del>55</del>	rest	
Contribution to Outside Agency		S#1	S=1	2
Gain/Loss Disposal Fixed Asset		924	-	=
Interest income		385,300	:#X	385,300
Insurance proceeds		.e.	## C	*
Other Loan Interest Payment			=:	2
Total non-operating revenues (expenses)		385,300	¥(	385,300
Income (loss) before transfers		1,179,795	(986,800)	192,995
Other financing sources (uses):				
Transfers in		-	: <del>=</del> //	
Transfers Out		v <del>±</del> 2	æx	-
Increase (decrease) in net assets	\$	1,179,795 \$	(986,800) \$	192,995
Increase (decrease) in net assets before depreciation	\$	2,178,395 \$	(20,700) \$	2,157,695

County of Ventura
Airport Enterprise-Camarillo
Budget to Actual
July 1, 2019 thru March 31, 2020
(Rounded to the nearest hundred)
(Unaudited)

Revenues:	В	Adopted udget as of Jun 2020	В	Adjusted udget as of Jun 2020	Ac	D Actuals & cruals thru Jun 2020	% Variance
Permits	\$	6 216	Ф	6 246	æ	24.200	E 400/
	Ф	6,316	\$	6,316	\$	34,300	543%
Fines and penalties		10,062		10,062		9,000	89%
Rents and concessions		2,164,000		2,164,000		2,427,400	112%
Percentage lease rent		131,500		131,500		137,200	104%
Tiedown rents		86,800		86,800		133,900	154%
Hangar rents		625,900		625,900		552,900	88%
Land rent - hangars		416,000		416,000		410,600	99%
Transient tiedown rents		4,500		4,500		3,700	82%
Landing fees		66,900		66,900		76,100	114%
Parking fees		-		-		-	0%
Gas & oil fuel flow percentage		236,100		236,100		218,200	92%
% rent-all other gross rec		1,860,100		1,860,100		1,623,300	87%
Miscellaneous		30,695		30,695		8,695	28%
Total operating revenues	\$	5,638,873	\$	5,638,873	\$	5,635,295	100%
Expenditures:							
Current:							
Salaries and wages	\$	1,576,651	\$	1,576,651	\$	1,431,700	91%
Benefits	,	1,216,960	*	1,216,960	*	1,092,900	90%
Admin Salary allocated to Oxnard Airport		(303,100)		(303,100)		(276,200)	91%
Agricultural		17,180		17,180		4,100	24%
Uniforms and clothing		15,040		15,040		8,500	57%
Communications		58,546		77,586		90,400	117%
Household expense		30,100		30,136		6,700	22%
Insurance							
Indirect county costs		36,594		36,594		28,500	78%
		67,332		67,332		67,300	0%
Maintenance-equipment		74,750		76,628		49,800	65%
Maintenance-building and improvements Medical		363,394		460,793		172,700	37%
		2,580		2,580		-	0%
Memberships and dues		20,420		20,420		8,900	44%
Miscellaneous		31,699		36,001		32,800	91%
Office expense		52,323		52,337		38,800	74%
Professional and specialized services		399,155		500,427		600,600	120%
Rents and leases - equipment		27,500		27,500		34,500	125%
Small tools and equipment		26,927		36,168		22,400	62%
Transportation charges		82,560		82,560		101,100	122%
Conference and seminars		63,140		63,140		25,700	41%
Utilities		192,404		192,404		218,300	113%
Education, books and training		15,160		15,160		23,100	152%
Taxes and licenses		59,617		59,617		59,600	100%
Bad debts		20,000		20,000		-	0%
Depreciation		992,903		992,903		998,600	101%
Total operating expenditures	\$	5,139,835	\$	111.5	\$	4,840,800	90%
Operating income (loss)	\$	499,038	\$	265,856	\$	794,495	299%
, ,			.40		-		

County of Ventura
Airport Enterprise-Camarillo
Budget to Actual
July 1, 2019 thru March 31, 2020
(Rounded to the nearest hundred)
(Unaudited)

Non-operating revenues (expenses):	В	Adopted udget as of Jun 2020	В	Adjusted udget as of Jun 2020		D Actuals & ccruals thru Jun 2020	% Variance
State and federal grants	\$		\$		¢.		
Prior Year Revenue	Φ	0 <b>-</b> 7	Ф		\$		
Contribution to Outside Agency		(F 000)		/F 000\		-	
		(5,000)		(5,000)		-	
Gain/Loss Disposal Fixed Asset		007.405		207.427			
Interest income		297,435		297,435		385,300	130%
Interest expense				•		Ħ	
Other loan payments				-			
Total non-operating revenues (expenses)	_	292,435		292,435	_	385,300	132%
Income (loss) before transfers		791,473		558,291		1,179,795	211%
Other financing sources (uses):							
Transfers in		7 <u>=</u> 2		-		_	2
Transfers Out						#	=
Increase (decrease) in net assets	\$	791,473	\$	558,291	\$	1,179,795	211%
Increase (decrease) in net assets before depreciation	\$	1,784,376	\$	1,551,194	\$	2,178,395	140%



County of Ventura
Airport Enterprise-Oxnard
Budget to Actual
July 1, 2019 thru March 31, 2020
(Rounded to the nearest hundred)
(Unaudited)

Revenues:	В	Adopted Sudget as of Jun 2020	В	Adjusted udget as of Jun 2020	Ac	D Actuals & ccruals thru Jun 2020	% Variance
Permits	œ	2.072	<b>C</b>	2.070	ф	4 400	4.400/
Fines and penalties	\$	3,072	\$	3,072	\$	4,400	143%
Rents and concessions		3,674		3,674		2,100	57%
		92,400		92,400		275,300	298%
Percentage lease rent		143,200		143,200		155,100	108%
Tiedown rents		3,300		3,300		3,600	109%
Hangar rents		333,800		333,800		333,600	100%
Land rent - hangars		109,700		109,700		109,300	100%
Transient tiedown rents		100		100		300	300%
Landing fees		19,500		19,500		9,500	49%
Parking fees		19,000		19,000		21,400	113%
Gas & oil fuel flow percentage		56,700		56,700		52,100	92%
% rent-all other gross rec		532,400		532,400		512,700	96%
Miscellaneous		2,400		2,400		2,800	117%
Total operating revenues	\$	1,319,246	\$	1,319,246	\$	1,482,200	112%
Expenditures:							
Current:							
Salaries and wages	\$	402,355	\$	402,355	\$	352,900	88%
Benefits		415,769		415,769	•	339,800	82%
Admin salaries allocated from Camarillo Airport		293,100		293,100		276,200	94%
Agricultural		3,080		3,080			0%
Uniforms and clothing		20,691		20,691		4,200	20%
Communications		10,855		10,855		18,000	166%
Household expense		13,800		13,800		32,900	238%
Insurance		7,177		7,177		15,300	213%
Indirect county costs		27,403		27,403		27,400	0%
Maintenance-equipment		44,800		44,800		16,800	38%
Maintenance-building and improvements		110,952		127,691		142,100	111%
Medical		650		650		142,100	0%
Memberships and dues		4,300		4,300		1,800	42%
Miscellaneous expense		24,510		24,510		20,400	83%
Office expense		9,223		9,223			38%
Professional and specialized services						3,500	
Rents and leases - equipment		101,090		116,144		51,400	44%
Small tools and equipment		11,780		11,780		5,000	42%
·		9,353		9,353		70.000	0%
Transportation charges		38,880		38,880		70,900	182%
Conference and seminars		33,150		33,150		1,300	4%
Utilities		101,148		101,148		120,900	120%
Education, books and training		1,300		1,300		2,100	0%
Bad debts		15,000		15,000			0%
Depreciation		956,962		956,962		966,100	101%
Total operating expenditures	\$	2,657,328	\$	2,689,121	\$	2,469,000	92%
Operating income (loss)	\$	(1,338,082)	\$	(1,369,875)	\$	(986,800)	72%



County of Ventura
Airport Enterprise-Oxnard
Budget to Actual
July 1, 2019 thru March 31, 2020
(Rounded to the nearest hundred)
(Unaudited)

	Adopted udget as of Jun 2020	В	Adjusted udget as of Jun 2020	A	D Actuals & cruals thru Jun 2020	% Variance
Non-operating revenues (expenses):						
State and federal grants	\$ <u>=</u>	\$	-	\$	7	
Prior Year Revenue	2		47		123	
Contribution to Outside Agency	#		· ·		· ·	
Gain/Loss Disposal Fixed Asset	-		*		8#81	
Insurance Proceeds	-		) <del>-</del>		( <del>+</del> );	
Other Loan Interest Payment	-				-	
Total non-operating revenues (expenses)	•				120	
Income (loss) before transfers	(1,338,082)		(1,369,875)		(986,800)	72%
Other financing sources (uses):						
Transfers in	ā		-		:=0:	(-)
Transfers Out	Ē		· ·		-	=8
Increase (decrease) in net assets	\$ (1,338,082)	\$	(1,369,875)	\$	(986,800)	72%
Increase (decrease) in net assets before depreciation	\$ (381,120)	\$	(412,913)	\$	(20,700)	-5%



### DEPARTMENT OF AIRPORTS 2020 MEETING SCHEDULES

### AAC/CAA/OAA

AVIATION ADVISORY COMMISSION	CAMARILLO & OXNARD AUTHORITIES		
January 6	January 9 (CANCELED)		
February 3	February 13		
March 2	March 12		
April 6 (CANCELED)	April 9 (CANCELED)		
May 4 (CANCELED)	May 14 (CANCELED)		
June 1 (CANCELED)	June 11		
July 6	July 9		
August 3 (CANCELED)	August 13 (CANCELED)		
September 8 (DUE TO HOLIDAY)	September 10		
October 5 (CANCELED)	October 8 (CANCELED)		
November 2 (CANCELED)	November 12 (CANCELED)		
December 7	December 10		

The Aviation Advisory Commission meets on the first Monday of the month (exceptions are noted above in yellow highlight) at 7:00 p.m. in the Camarillo City Council Chambers, 601 Carmen Drive, Camarillo.

The Camarillo & Oxnard Airport Authorities meet jointly on the second Thursday of the month at 7:00 p.m. in the Camarillo City Council Chambers, 601 Carmen Drive, Camarillo.





SSS AIRPORT WAY, SUITE B CAMARILLO, CA 93010 PHONE: (805) 388-4274 FAX: (805) 388-4366 WWW.VENTURA.ORG/AIRPORTS

### **MEMORANDUM**

TO:

Tenants at Camarillo and Oxnard Airports

FROM:

Dave Nafie, Deputy Director

CC:

DATE:

August 26, 2020

RE:

Dispute Resolution and the Role of Airport Operations Staff

Dear Tenant,

From time to time at our airports, situations arise that require assistance in some capacity. The Department of Airports will normally have the ability to report in a support role to your location quickly during our normal operating hours. We are glad to receive that call for assistance, but we also want you to know what you can expect from our team when they respond.

The primary role of the Department and our team is the safety and security of the airport. When we respond to your call for assistance, our team will quickly diagnose the situation and, if not already called, will assist by calling additional support such as emergency services (police or fire departments) as warranted. Those outside support agencies such as Police and Fire are the dedicated agencies and individuals who have the authority and training in conflict resolution and in life saving protocols to properly handle such situations. Our team will assist in any way they can as per their training however their primary role is to ensure the Airport remains a safe and compliant environment thereby ensuring the safety and security of the airport overall.

Once the situation has been resolved or is no longer a safety hazard in any manner, they will gather information from all parties and generate an incident report that documents events as observed.

Thank you and we hope your time on our airports is always enjoyable.



555 AIRPORT WAY, SUITE B
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WWW.IFLYOXNARD.COM

August 31, 2020

Mr. Jeff Weinstein Oxnard Union High School District 309 S. "K" Street Oxnard, CA 93030

RE: OUHSD Properties at 220 and 309 S. "K" Street, Oxnard

Dear Mr. Weinstein:

In response to your letter dated August 18, 2020 and your request for a response by August 31 2020, we address your questions as we have to your agent Mr. Kirschenstein on several previous occasions.

In contrast to your statement that the Department of Airports "...have retreated from its interest without explanation", the Department of Airports ("DOA") has indicated the following information on several occasions, most recently via email from Kip Turner to Joel Kirschenstein on May 27, 2020. DOA maintains an interest in acquiring these properties, and has listed these locations for Airport Improvement Program (AIP) funding when available. The AIP grants that we are eligible to receive are based on the priority of the Airport's needs, which now are focused on runway projects. Given the significant need for the two runway projects at both airports and their priority, the DOA would need all available funding to go to those projects first, and we would not be able to support any request the OUHSD would attempt to make directly to the FAA to receive funding from our entitlements or discretionary funding prior to the completion of the two runway projects.

The DOA is in the final design for the runway reconstruction at OXR for construction to start as early as June 2021 and the Camarillo Airport runway will follow directly after that, so we anticipate all available AIP funding being devoted to those two projects for approximately 5 years. Following that work we would be interested in resuming our discussion about funding and acquisition of these properties.

With respect to the potential uses in an RPZ area, the FAA provides the following guidelines (in italics):

Mr. Jeff Weinstein August 31, 2020 Page two

For RPZ land, the following land uses are permissible without further evaluation: (1) Farming that meets airport design standards. (2) Irrigation channels that meet the requirements of AC 150/5200-33 and FAA/USDA manual, Wildlife Hazard Management at Airports. (3) Airport service roads, as long as they are not public roads and are directly controlled by the airport operator. (4) Underground facilities, as long as they meet other design criteria, such as RSA requirements, as applicable. (5) Unstaffed NAVAIDs and facilities, such as equipment for airport facilities that are considered fixed-by-function in regard to the RPZ.

This doesn't mean another use could not be considered, but would be subject to FAA's review. Generally speaking the criteria is for there to be no human occupancy.

Finally, the reference you use as the "Airport Authority" is not correct; the Ventura County Department of Airports would be the correct reference.

Thank you for the opportunity to respond to your concerns.

Sincerely.

Madeline Herrle Lease Manager

Madeline.Herrle@Ventura.org

805.388.4243

cc: Kip Turner, Director of Airports



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August 31, 2020

David Haase, Director
Real Property Utilization and Disposal (9PZ)
U.S. General Services Administration
Via email: david.haase@gsa.gov

RE:

**Application for Airport Surplus Property** 

DHS ICE Office Space

275 Skyway Drive, Camarillo, Ventura County, California 93010

GSA Control No. 9-X-CA-0410-AO

Dear Mr. Haase:

Please consider this letter as a formal request for extension to submit the Application for Airport Surplus Property for the above-referenced location. The County of Ventura Department of Airports has been unable to secure the required documentation to evidence authority to receive transfer of the real property from our County Board of Supervisors in August as they did not hold a meeting in this month.

We will continue working to secure the appropriate authority and resolution to evidence the required permissions which will require County Board of Supervisors authorization, and therefore request a 60-day extension to provide our Application to GSA and the FAA for this property.

Thank you for your consideration.

Sincerely,

Kip Turner, C.M. Director of Airports

CC:

Monica Pech, Branch Chief

Rhonda Rance, Senior Realty Project Manager Real Property Utilization and Disposal (9PZ)

U.S. General Services Administration

Via emails: monica.pech@gsa.gov, rhonda.rance@gsa.gov

Cathryn Cason

Federal Aviation Administration

Via email: <u>cathryn.g.cason@faa.gov</u>



555 PORT WAY, SUITE B
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September 8, 2020

Mr. Mark Sullivan The Law Office of Mark F. Sullivan 2625 Townsgate Rd., Suite 330 Westlake Village, CA 91361

RE:

Airport Properties Limited, LLC; Public Records Request dated September 4, 2020

Dear Mark,

Attached is the cost estimate for fulfilling the records request of your email communication to me dated September 4, 2020 which total \$60.90 (5 requests).

The Department of Airports will process this request upon payment, and the documents will be ready to be picked up within 14 days after such payment is received.

Sincerely,

Madeline Herrle Lease Manager

Madeline.Herrle@Ventura.org

805.388.4243

Enclosure

From: Jannet Loera < Jannet.Loera@meadhunt.com>

Sent: Tuesday, September 15, 2020 2:22 PM

To: Richardson, Al (FAA) <Al.Richardson@faa.gov>; Samad, Sam (FAA) <Sam.Samad@faa.gov>;

Mora, Carlos M (FAA) <Carlos.M.Mora@faa.gov>; Hester, Timothy R (FAA)

<Timothy.R.Hester@faa.gov>

**Cc:** Powers, Erin <erin.powers@ventura.org>; Turner, Kip <Kip.Turner@ventura.org>; Chuck McCormick <Chuck.McCormick@meadhunt.com>; Jeff Leonard <jeff.leonard@meadhunt.com>

Subject: Oxnard Airport - Construction Phasing Input

Hi Al,

We are in the process of developing the CSPP for the Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project at the Oxnard Airport. Attached is an exhibit detailing a potential construction phasing alternative for the Project and we would like to solicit the FAA's input.

A brief description about the alternative:

- Convert Taxiway F into a 60-foot wide temporary Runway 7-25
- Since Taxiway F is 75 feet, the 60-foot runway would not have a centered crown as it will be pushed to the north edge to have more distance to the hangars on the south
- Some hangars will be slightly within the ROFA
- Some hangars will be within the Primary Surface
- Small aircraft (B-I) with approach speeds of 50 knots or more would be able to use the temporary runway
- There will be direct access between apron and runway ends
- ASOS and glide slope antenna will be inside the Object Free Zone Area
- There are some isolated locations near Taxiway C where transverse slopes are less than 1%

Due to the items listed above, Mead & Hunt feels this alternative is not feasible from a safety perspective, but would like to request the FAA to provide a determination.

The County has requested your response by close of business on Friday to help keep the project design on track.

Thank you,

### JANNET LOERA GUTIERREZ, PE

CIVIL ENGINEER, AVIATION

Mead & Hunt

Direct: 909-259-9252 | Transfer Files

meadhunt.com | LinkedIn | Twitter | Facebook | Instagram

120 YEARS OF SHAPING THE FUTURE

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September 16, 2020

Mr. Mark Sullivan The Law Office of Mark F. Sullivan 2625 Townsgate Rd., Suite 330 Westlake Village, CA 91361

RE: Public Records Request dated September 8, 2020

Dear Mark,

With respect to your public records request dated September 8, 2020 for "All documents that evidence or refer to the opinion stated by representatives of Mead & Hunt during the August 25, 2020 presentation entitled "Oxnard Airport Taxiway and Runway Reconstruction Workshop Presentation" that conversion for the easterly 2,500 feet of Taxiway "F" into a temporary Runway 7-25 would be "infeasible" or "unsafe". This request specifically extend to documents reflecting the feasibility and safety if the temporary runway were restricted to Class 1 aircraft or a subset of Class 1 aircraft such as aircraft of 4,000 lbs. maximum gross weight or less", the only records responsive to your request would be found from the public presentation and information presented in the Airport Advisory Commission on 9/9/2020 and the Airport Authority meeting of 9/10/2020 and the 8/25/2020 public workshop and links or directions to access those are posted below.

Regarding the presentation to the Commission on 9/8/20 and the Authority on 9/10/20, the presentations have not yet been posted to the airport website but are attached.

Regarding the recordings of the Commission presentation on 9/8/20 and the Authority presentation on 9/10/20, both recordings can be found by following the link below:

https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view\_as=subscriber

Regarding the 8/25/20 public workshop, the presentation and recording can be found on the airports homepage in the "blue box".

https://www.ventura.org/airports/



The costs to fulfill your request are as follows:

Hours Items	Description	Unit Price	Total
2	Retrieve, copy info	24.00	48.00
20	Estimated number of pages	.03	0.60
	Postage		1.50
0.0	Review of County Counsel of Items subject to PRR	24.00	0.00
-2	First 2 hours, deducted per Ord I	(48.00)	
	Total	Due	\$ 2.10

Thank you for your prompt remittance.

Sincerely,

Madeline Herrle
Lease Manager
Madeline.Herrle@Ventura.org
805.388.4243

**Enclosures** 

From:

Richardson, Al (FAA)

To:

Jannet Loera; Samad, Sam (FAA); Mora, Carlos M (FAA); Hester, Timothy R (FAA)

Cc:

Powers, Erin; Turner, Kip; Chuck McCormick; Jeff Leonard

Subject:

RE: Oxnard Airport - Construction Phasing Input

Date:

Friday, September 18, 2020 5:46:48 AM

Attachments:

image002.png

### **CAUTION:** If this email looks suspicious, DO NOT click. Forward to Spam.Manager@ventura.org

### Hi Jannet,

As noted during our review, the proposal has hangars in the ROFA, other structures in the RPZ, confusing geometry along with other airport standards issues. As a result, utilizing parallel Taxiway F as a temporary runway alternative would significantly increase the likelihood of Runway Incursions and decrease safety. The alternative as proposed is <u>unacceptable</u> based on our cursory review.

We are open to considering other alternatives. Proposals utilizing the taxiway as a runway would likely require lengthy reviews and potentially required a Safety Risk Management Panel (SRMP) and still could be found to be unacceptable due to OXR Airport's existing geometry.

Al Richardson, P.E.
Assistant Manager
Los Angeles Airports District Office
Federal Aviation Administration
777 S. Aviation Blvd., Suite #150
El Segundo, CA 90245
LA-ADO-601
Office Phone: 424-405-7267

Cell: 708-528-4473



Our vision: Advancing the safest and most efficient airport system in the world

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September 22, 2020

Mr. Mark Sullivan The Law Office of Mark F. Sullivan 2625 Townsgate Rd., Suite 330 Westlake Village, CA 91361

RE:

Public Records Request dated September 4, 2020

Dear Mark,

Attached are the materials responsive to your request dated September 8, 2020:

"All Documents that evidence or refer to the lease of parking space at the Camarillo Airport for the parking of Amazon Delivery Vans which was referenced in a slide (Current FY Year Accomplishments) prepared for the Camarillo and Oxnard Airport Authority meeting of June 11, 2020"

Sincerely,

Madeline Herrle Lease Manager

Madeline.Herrle@Ventura.org

805.388.4243

**Enclosures** 





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September 30, 2020

Via Email
David Moe, Assistant Director
Department of Community Development
City of Camarillo
D.Moe@cityofcamarillo.org

Subject:

Tentative Tract 6018 (TT-6018), Darling Development Group Subdivision, Determination of Completeness/Incompleteness Department of Airports Comments/Agency Review

Dear Mr. Moe.

The County of Ventura – Department of Airports (DOA) has reviewed the subject subdivision application and offers the following in support of the determination. We find the application to be incomplete and would like to submit the following comments.

In the Project Information Section, Question 1, DOA requests that the applicant identify the current M-1 Zoning and discuss how the project conforms to the M-1 zone. We understand that the applicant is proposing retail, which could impact Level Of Service (LOS) for the intersection of Airport Way and Pleasant Valley. DOA believes the proposed retail development portion of the project should include a traffic analysis study prior to further consideration for this type of use to ensure existing LOS for roadways and intersections impacted by the development are maintained.

In the Project Information Section, Question 2 and Question 4, DOA requests that the applicant acknowledge the DOA has maintained vital aeronautical equipment on the water tower located on the subject property. DOA requests that the developer work with DOA to dedicate an easement to DOA conveying rights to continue to access and maintain said equipment, an easement which shall run with the land. Acknowledgment of that easement shall be recorded and made a part of the subdivision documents.

In the Project Information Section, Question 3, DOA requests that the applicant address traffic impacts specifically. Stating that traffic "is expected to be from within the airport" does not appear to be a complete assessment of potential impacts to the LOS at multiple intersections, especially in light of the proposed retail uses. Please reference our comments on Question 1.

In the Project Information Section, Question 4, DOA requests that the applicant state that the applicant shall work with DOA to dedicate a new avigation easement that conveys certain rights to DOA to limit the height of structures and to limit other uses that could be considered hazards to air navigation. Such an easement will run with the land and bind future owners within the subdivision to the terms of the easement.

In addition, because streets and some utilities within the Airport Business Park are private, DOA requests that the applicant participate in the maintenance of these interior roadways and utility facilities. The applicant and subsequent individual owners of subdivided parcels within the subject property should be made aware that their parcel is within the Airport Business Park and state that owners shall cooperate with DOA to provide for the shared maintenance and regulation of the private roadways and common utilities within the Airport Business Park.

Sincerely,

Dave Nafie, CM, AICP

**Deputy Director** 

c: K. Turner, Director of Airports
Erin Powers, Projects Administrator
M. Herrle, Leases Manager

File



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October 1, 2020

Commander Rob Davidson Ventura County Sheriff's Office 800 S. Victoria Ave. Ventura, CA 93009

RE:

Sheriff's Firearms Range / CHP Shared Use of Facility

Camarillo Airport Business Park

Dear Commander Davidson:

Thank you for your letter which we received October 1, 2020 advising us of your agreement with the California Highway Patrol (CHP) for use of the firearms range facility at the Camarillo Airport Business Park.

The Department of Airports consents to the agreement to allow shared use of your leased range facility with the CHP. We appreciate your cooperation and partnership.

Sincerely,

Kip Turner, C.M. Director of Airports

9j



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### VIA EMAIL cathryn.g.cason@faa.gov

October 30, 2020

Ms. Cathryn Cason, Manager Federal Aviation Administration 777 S. Aviation Blvd., Suite #150 El Segundo, CA 90245

RE: GSA Control No 9-X-CA-0410 – AO
275 Skyway Drive, Camarillo, California
DHS ICE PROPERTY
Application for surplus property/ public benefit conveyance

Dear Ms. Cason:

Attached are the following documents relating to the County of Ventura's application to acquire the GSA Surplus Property known as DHS ICE Building at 275 Skyway Drive in Camarillo, California as a public benefit conveyance for public airport purposes. This property is ideally situated adjacent to County Airport property and associated infrastructure, and would also augment Camarillo Airport's ability to meet its requirement under the Federal Aviation Administration grant assurances to be self-sustaining.

FAA Application for Airport Surplus Property;

2. Current ALP Plan for the Camarillo Airport (April 2015);

3. Resolution signed by the County Board of Supervisors establishing the delegated authority to the Director of Airports to accept transfer of the property

Based on our conversation yesterday, we have tailored the application to meet the description of this sole property, and have included both a redlined version of the document as well as the application which has been executed by Kip Turner, Director of Airports. We note that several exhibits are to be attached by the Government (Schedule "F" and Scheduled "E"). Additionally, we have left section 6.C. incomplete as "tbd" as it pertains to environmental documents that we are unsure are currently existing or need to be amended.

We appreciate your assistance in this conveyance, and we look forward to answering any other questions or satisfying any additional requirements to complete this process. Thank you for your consideration.

Sincerely,

Madeline Herrle, Lease Manager

805.388.4243

**Enclosures** 

Cc: Rhonda Rance, GSA Senior Realty Project Manager Rhonda.rance@gsa.gov
David Haase, GSA 9PZ Director Real Property Utilization david.haase@gsa.gov
Monica Pech, GSA Branch Chief 9PZ monica.pech@gsa.gov

Al Richardson, FAA Assistant Manager

LA Airports District Office Al.Richardson@faa.gov

Kip Turner, Director of Airports



### **Project Description**

The Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project (Project) consists of reconstructing the runway, taxiway connectors, and parallel taxiway at the Oxnard Airport located at 2889 W 5th Street, Oxnard, California 93030.

The minimum acceptable level of serviceability for the Oxnard Airport runway has been reached or is no longer cost-effective to perform maintenance activities on the pavement.

To bring the Oxnard Airport's runway to current standards will require reconstructing the runway, taxiway connectors and parallel taxiway.

This effort will require the removal of existing pavement surface, construction of new pavement, shoulder work, application of pavement markings, installation of underdrain system, electrical facilities, new edge and MALSF lights, and new signage, as well as modifications to the existing storm drains.

### **Tenant Workshop #2**

Join us for a project update meeting via Zoom on:

Tuesday, November 17, 2020 2:00 PM - 3:30 PM

### **Remote Meeting Link:**

https://zoom.us/s/93189852214?pwd=N1VCR0Rn bnJhNVpBZEprbmdFcVF0Zz09

Webinar ID: 931 8985 2214

Passcode: 5851

**Phone In Only**: 669 900 6833

Visit <u>www.ventura.org/airports</u> for more details. For questions, contact us at 909-313-0549 or OxnardAirportRunway@arellanoassociates.com.





**BUSINESS AVIATION** 

### Ampaire's Electric EEL Skymaster Makes Longest Flight Yet

by <u>Curt Epstein</u> October 12, 2020, 11:00 AM



A twin-engine Cessna 337 Skymaster with its engines arranged in a unique push-pull configuration has been retrofitted by Ampaire as its Electric EEL, with an electric motor replacing the forward piston engine. (Photo: Ampaire)

Electric propulsion systems developer Ampaire last week achieved its longest flight with the Cessna 337 Skymaster that it has converted to hybrid-electric power. On October 8, the six-seat, Electric EEL aircraft took off from the Los Angeles-area Camarillo Airport and made a 341-mile flight to Hayward Executive Airport in the San Francisco area in 2 hours and 35 minutes. Ampaire, claims this was the longest flight to date for what it defines as a "commercially relevant" aircraft using electric propulsion.

The Electric EEL is powered by a 310-hp Continental IO-550 engine installed in the tail of the aircraft and a 130-kW electric motor in the nose. According to Ampaire, the piston engine powered all taxiing, and then a combination of it and the electric motor were used for takeoff and climb. The cruise phase was mainly powered by the piston, while the motor was put in low power mode, before being switched to idle during descent and landing.

The company did not answer questions from **AIN** about how much fuel was consumed during the flight or provide any details about payload weight. The batteries for the electric motor are attached to the underside of the fuselage in a composite nacelle.

The flight was piloted by test pilot Justin Gillen and flight-test engineer Russell Newman, the flight averaged 135 mph as it traversed California's Central Valley at an altitude of 8,500 feet. "The mission was a quite normal cross-country flight that we could imagine electrified aircraft making every day just a few years from now," said Gillen. Normally the Cessna 337 can cruise at up to 190 mph and Ampaire said its pilots had opted to make "conservative" use of the electric motor "to optimize for a specific battery state of charge upon landing."

The demonstration took place little more than a year after the first EEL made its first flight, and just four weeks after this aircraft, the second in the program, took to the skies. Known as the Hawai'i Bird, this airframe will now be partially disassembled at Hayward and shipped to Hawaii to take part later this year in a series of proving flights with Mokulele Airlines on its short-haul routes. That test program will be partially funded by Elemental Accelerator, a green-technology financial support platform.



### Ampaire's Electric EEL Skymaster Makes Longest Flight Yet | Business Aviation News

"The trial flights with Mokulele will not only demonstrate the capabilities of the EEL but will help to define the infrastructure required for wide adoption of electric aviation by airlines and airports," said Ampaire general manager Doug Shane, adding "the ability to put innovative electric technologies into the air rapidly to assess and refine them is central to Ampaire's strategy to introduce low-emissions aircraft for regional airlines and charter operators within just a few years."

According to the company, the EEL can cut fuel use and emissions in half on shorter routes where its electric powerplant can run at higher power settings and generate similar reductions of up to 30 percent on longer regional routes such as Camarillo to Hayward.

The Electric EEL program is viewed as just a stepping stone toward a larger goal, said company CEO Kevin Noertker. "Our next step will likely be a 19-seat hybrid-electric retrofit program that will lower emissions and operating costs, benefitting regional carriers, their passengers, and their communities," he explained. "Ampaire, with funding from NASA and others, is in the midst of design studies for such an aircraft based on the de Havilland [now Viking Air] Twin Otter aircraft. That hybrid-electric aircraft will be called the Eco Otter SX."

### ENGINES ENVIRONMENT

https://www.ainonline.com/aviation-news/business-aviation/2020-10-12/ampaires-electric-eel-skymaster-makes-longest-flight-yet

### A look at the Ventura County helicopters

Bill Gabbert October 21, 2020 Helicopters

Blackhawk, California, Long Ranger, UH-1, Ventura County



The first time that Ventura County Copter 2 was used on a wildfire, June 10, 2020. Photo by John Carman.

Ventura County, between Los Angeles and Santa Barbara, has an air unit which is a cooperative enterprise of the Fire District and the Sheriff's Office. The unit has four Bell UH-1 helicopters and one Bell Long Ranger. In addition, they purchased three military HH-6oL Blackhawk helicopters in order to convert them into FIREHAWKS to be used for fighting wildland fires,

personnel transport, search and rescue, law enforcement, and medical evacuation.



Ventura County Copter 5. Ventura County is converting military HH-60L Blackhawks into FIREHAWKS. VCSO photo, Capt. Romano Bassi January, 2019



Ventura County Copter 8. Photo by Ventura County Air Unit





Ventura County Copter 8. Photo by Ventura County Air Unit



Ventura County Copters 6, 8, 9, and 2. Photo by Ventura County Air Unit



Ventura County Copter 3. Photo by Ventura County Air Unit

### Related



Ventura County is converting military Blackhawks into FIREHAWKS