

NOTICE IS HEREBY GIVEN that a Special Meeting of the
Camarillo Airport Authority and Oxnard Airport Authority will be held on:

Monday

February 4, 2019

5:30 P.M.

**CAMARILLO POLICE DEPARTMENT
COMMUNITY ROOM
3701 LAS POSAS ROAD
CAMARILLO, CA 93010**

AGENDA

- 1. CALL to ORDER and PLEDGE of ALLEGIANCE**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT PERIOD** - Citizens wishing to speak to the Authority on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of three minutes per item.

Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

- 4. NEW BUSINESS**

CAMARILLO & OXNARD AIRPORT AUTHORITY

- A. Review and Discuss the Camarillo Airport Authority Bylaws and Oxnard Airport Authority Bylaws**

Recommendation:

Review and discuss the Camarillo Airport Authority bylaws and the Oxnard Airport Authority bylaws

5. AUTHORITY COMMENTS - Comments by Authority members on matters deemed appropriate.

6. ADJOURNMENT

The next regular Authority meeting will be on Thursday, February 14, 2019 at 7:00 p.m. in the City of Camarillo Council Chambers, 601 Carmen Drive, Camarillo, California.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT ANA CASTRO AT (805) 388-4211. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

1976

AGREEMENT BETWEEN COUNTY OF VENTURA AND CITY OF
CAMARILLO, PERTAINING TO CAMARILLO AIRPORT DEVELOP-
MENT AND SURROUNDING LAND USE

THIS AGREEMENT is entered into by and between the COUNTY OF
VENTURA (hereinafter "COUNTY") and the CITY OF CAMARILLO (hereinafter
"CITY") and shall become binding and effective upon the date of the last signa-
ture hereupon. The parties make the following recitals:

A. COUNTY has been granted possession of the major portion of the
former Oxnard Air Force Base under lease from the Federal Government for use
as a public airport facility (which facility is hereinafter referred to as the
"Camarillo Airport").

B. COUNTY and CITY anticipate that fee title to the Camarillo Airport
will be transferred from the Federal Government to COUNTY in the near future
in accordance with COUNTY'S application therefor.

C. COUNTY'S application for transfer of Camarillo Airport calls for
the establishment of a joint powers body representing COUNTY and CITY to
oversee airport development.

D. Most of the Camarillo Airport and much of the land surrounding
the airport is located within CITY.

E. COUNTY and CITY desire to achieve maximum mutual cooperation
in the development of Camarillo Airport and to maintain a balanced perspective
in fulfilling COUNTY aviation requirements within a framework of continuing
community sensitivity.

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F. COUNTY and CITY objectives will be realized by a joint exercise of powers by and between COUNTY and CITY to form a joint review body to oversee airport development and surrounding land use planning.

Based upon the foregoing recitals, the parties do hereby agree as follows:

1. COUNTY and CITY do hereby jointly exercise their powers and create the Camarillo Airport Authority (hereinafter "Authority").

2. The Authority shall be composed of two members of the Ventura County Board of Supervisors, which members shall be selected by the Board of Supervisors; two members of the Camarillo City Council, which members shall be selected by the City Council; and a fifth member to be selected by a majority of the other four members.

3. The Ventura County Board of Supervisors shall not give formal approval or otherwise act upon any matter brought before it pertaining to development, operation or any other matter at the Camarillo Airport until the matter shall have first been submitted to the Authority and a recommendation received therefrom.

4. The Camarillo City Council and the Ventura County Board of Supervisors shall not grant any approval or take any other action in respect to any land use matter within the Camarillo Airport Zone until the matter shall have first been submitted to the Authority and a recommendation received therefrom. "Any land use matter within the Camarillo Airport Zone" shall mean actions relating to zoning, master or general planning, use permits and all other exercises

of the police power which regulate the development of the area designated in Exhibit A, attached hereto and incorporated herein by this reference.

5. COUNTY shall operate the Camarillo Airport in a manner consistent with the restrictions specified in Exhibit B, attached hereto and incorporated herein by this reference. The restrictions shall not be modified, except in emergencies, until the proposed modification shall have first been submitted to the Authority and a recommendation received therefrom.

6. COUNTY and CITY shall exercise their police powers so as to maintain the compatibility of the land within the Camarillo Airport Zone with aviation use and shall not allow uses inconsistent therewith.

7. The Authority shall act expeditiously and avoid unreasonable delays in formulating recommendations for the Ventura County Board of Supervisors and the Camarillo City Council. Any matter submitted to the Authority shall be deemed to have been approved following the expiration of sixty (60) days following submission unless a majority of the members of the Authority shall have denied or taken other action on a matter submitted to it.

8. Notwithstanding the provisions of paragraphs 3 and 4, the Camarillo City Council and the Ventura County Board of Supervisors may act on any matter prior to (1) receiving a recommendation from the Authority or (2) the expiration of sixty (60) days, whichever occurs first, to the extent that such action may be required by law. In the event of a requirement for early action on any matter to be submitted to the Authority, such matter shall be submitted to the Authority at the earliest possible date and the Authority shall be given notice of the date by which action must be taken.

9. The Ventura County Board of Supervisors and the Camarillo City Council shall each give full consideration to all recommendations of the Authority and shall not take any action inconsistent therewith unless by at least a four-fifths vote.

10. The Authority shall hold monthly meetings at a time chosen by members of the Authority. Special meetings may be called by the chairman, vice chairman or any three members. The Authority shall promulgate and adopt rules for the orderly conduct of its meetings and affairs.

11. The Authority shall elect from its members a chairman and vice chairman to serve for one year. Elections shall be held in January.

12. COUNTY shall, without cost to CITY, provide staff and secretarial support to the Authority, which said support shall include the taking of minutes at all Authority meetings, the preparation and distribution of agendas for Authority meetings and coordination of Authority business with CITY staff.

13. All additional expenditures which are recommended by Authority shall be paid by COUNTY subject to COUNTY'S prior approval. The provisions of paragraph nine, pertaining to the four-fifths vote requirement, shall not apply to funding approvals. In the event COUNTY fails to approve any proposed expenditure, the expenditure shall not be incurred unless and until the manner of payment is mutually agreed upon between the parties hereto.

14. The debts, liabilities and obligations of the Authority shall be solely the debts, liabilities and obligations of the Authority and neither the CITY nor the COUNTY shall be liable therefor.

15. The term of this agreement shall be for perpetuity; provided, however, that if COUNTY is precluded from operating the Camarillo Airport for public airport purposes, then this agreement shall be of no further force or effect.

16. This agreement may be modified at any time by mutual agreement of the parties.

COUNTY OF VENTURA

By *Robert L. Hamm*
Chairman, Board of Supervisors

ATTEST:

ROBERT L. HAMM, County Clerk,
County of Ventura, State of California, and ex officio Clerk of the Board of Supervisors thereof.

By *Lynn Willard*
Deputy Clerk



CITY OF CAMARILLO

By *Robert W. Peña*
Mayor

ATTEST:

By *Kay Kelly*
City Clerk

EXHIBIT A

The "Camarillo Airport Zone" shall consist of the area bounded by the following:

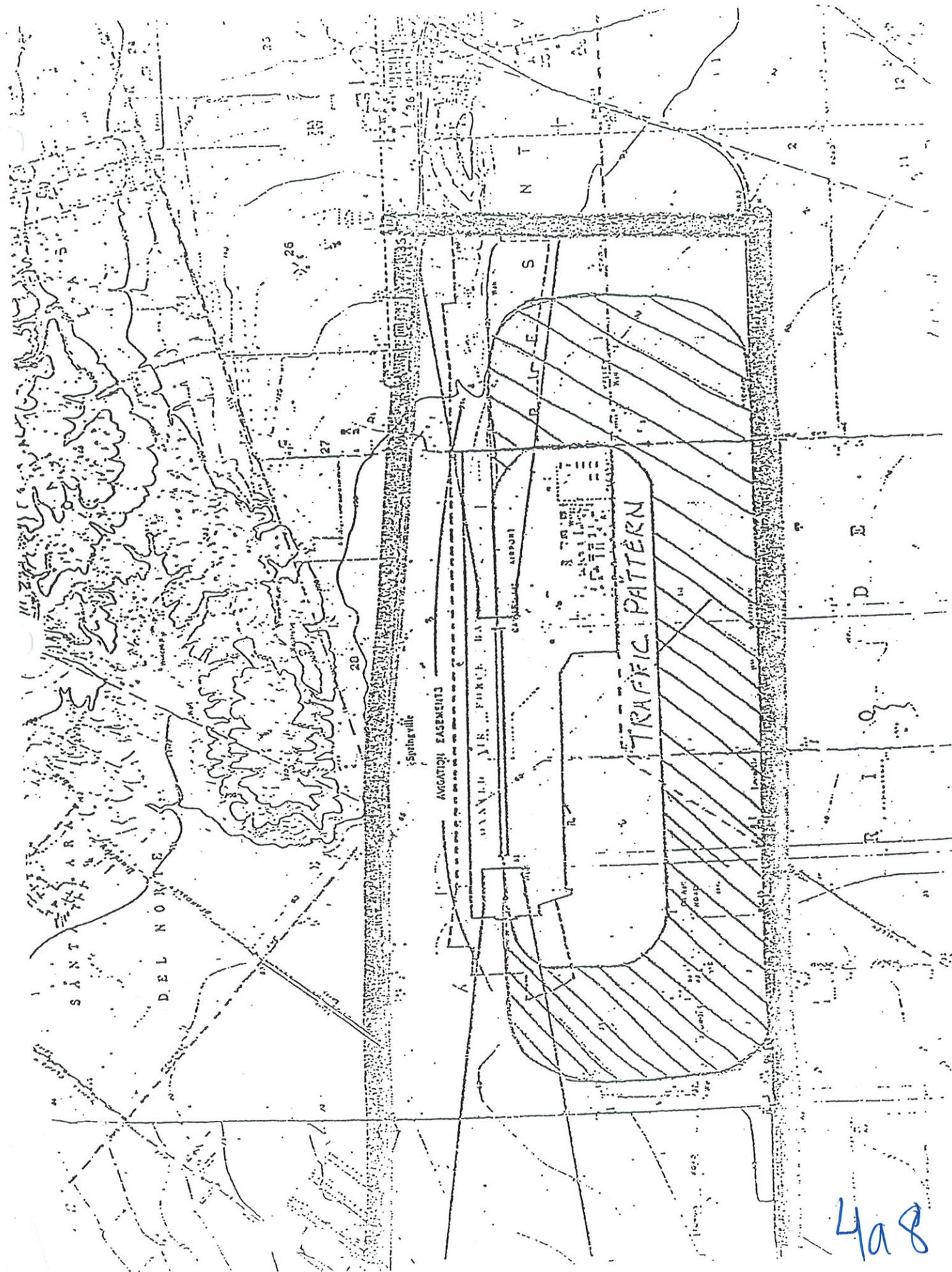
Highway 34 to the south; the southerly extension of Carmen Drive to the east; Highway 101 to the north; the western boundary of the Camarillo sphere of interest, as designated on the 1974 Camarillo General Plan, to the west.

EXHIBIT B

CAMARILLO AIRPORT RESTRICTIONS

1. The airport shall be operated for general aviation purposes only. General aviation is defined in Attachment 1, affixed hereto and incorporated herein.
2. The airport operating hours will be from 7:00 AM to 10:00 PM.
3. The usable runway length shall not exceed 6,000 feet and shall be the most westerly 6,000 feet of the existing runway.
4. An aircraft weight limitation of 115,000 lbs. (twin wheel) shall be in effect.
5. The airport VFR traffic pattern shall be to the south of the airfield as designated on Attachment 2, affixed hereto and incorporated herein.
6. Airport development shall be guided to ensure that residential areas are not exposed to noise levels greater than 60 CNEL average noise and 90 dBA single event noise.

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ATTACHMENT 1

GENERAL AVIATION

General aviation includes all business and commercial, training, personal transportation, proficiency, and sport flying not classified as air carrier. General aviation includes air taxi or charter for revenue on a non-schedule basis (interstate limited to 30 passengers, 7,500 lbs. cargo), and intrastate freight carriers and interstate freight carriers which operate through exclusive long-term contracts (non-common carriers).

Excluded from general aviation are all air carrier operations. Air carrier operations consist of operations which are certificated by the CAB or the PUC and comprise the following:

- (a) CAB Certificate of Convenience & Necessity covers all interstate common carriers (services offered to public at large) on a regular schedule and route. CAB also certifies interstate air taxi and charter aircraft with more than 30 seats which operate for revenue on a non-scheduled basis. CAB certifies all interstate common carrier freight airlines also, including air taxi over 7,500 pounds of cargo carried.
- (b) PUC certifies all air carrier (people) of any size which operate on a regularly scheduled basis over scheduled routes for revenue. This includes third level carriers such as Golden West. PUC does not certify intrastate freight air carriers.

AMENDMENT #1

"AGREEMENT BETWEEN COUNTY OF VENTURA AND
CITY OF CAMARILLO PERTAINING TO CAMARILLO
AIRPORT DEVELOPMENT AND SURROUNDING LAND USE"

1. WHEREAS, the County of Ventura and the City of Camarillo, in October of 1976, entered into a joint powers agreement pertaining to Airport Development and Surrounding Land Use; and
2. WHEREAS, said agreement provides for the formation of the Oxnard Airport Authority and selection of members thereof; and
3. WHEREAS, the Authority now wishes to amend the "Agreement" to allow alternate members to be appointed and vested with certain voting authority;
4. NOW, THEREFORE, it is hereby resolved that the "AGREEMENT BETWEEN COUNTY OF VENTURA AND CITY OF CAMARILLO PERTAINING TO CAMARILLO AIRPORT DEVELOPMENT AND SURROUNDING LAND USE" be amended as follows:

pg 2 para 2 "Composition of Authority."

Add: "Members of the Board of Supervisors may be selected by the Board of Supervisors as alternates, and members of the City Council may be selected by the City Council as alternates". An alternate to the fifth member (public member) may be selected by a majority vote of the other four Authority members. "Such designated alternate(s) may be a voting participant(s) at an Authority meeting at such time as the regular member(s) representing his/her jurisdiction is not in attendance".

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1981

BY-LAWS
Camarillo Airport Authority

The following provisions shall constitute the by-laws of the Camarillo Airport Authority:

Article 1 CONSTITUTION - The Camarillo Airport Authority, hereinafter referred to as "Authority", was formed by joint powers agreement on October 21, 1976 between the City of Camarillo and County of Ventura, entitled "Agreement Between County of Ventura and City of Camarillo Pertaining to Camarillo Airport Development and Surrounding Land Use".

Article 2 PURPOSE - The purpose of the Authority is to review and act upon policy matters relating to airport operations and development, and policy matters regarding changes in land use within "Camarillo Airport Zone" as defined in the joint powers agreement.

The Ventura County Board of Supervisors shall not give formal approval or otherwise act upon any matter brought before it pertaining to development, operation or any other matter at the Camarillo Airport until the matter shall have first been submitted to the Authority and a recommendation received therefrom.

The Camarillo City Council and the Ventura County Board of Supervisors shall not grant any approval or take any other action

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in respect to any land use matter within the Camarillo Airport Zone until the matter shall have first been submitted to the Authority and a recommendation received therefrom. "Any land use matter within the Camarillo Airport Zone" shall mean actions relating to zoning, master or general planning, use permits and all other exercises of the police power which regulate the development of the Airport Zone.

Article 3 DUTIES AND RESPONSIBILITIES - All matters concerning the Camarillo Airport and Camarillo Airport Zone, or the air transportation system within Ventura County requiring Board or Council action shall first be referred to the Authority for its action prior to submission to the Board or Council for action.

The Authority shall act expeditiously and avoid unreasonable delays in formulating recommendations for the Ventura County Board of Supervisors and the Camarillo City Council. Any matter submitted to the Authority shall be deemed to have been approved following the expiration of sixty (60) days following submission unless a majority of the members of the Authority shall have denied or taken other action on a matter submitted to it.

Department of Airports staff shall provide assistance, including obtaining legal or other technical assistance, necessary in the development of information required by the Authority in formulating its recommendations. The Property Administration

Agency, Department of Airports, may request the Authority to review and to make recommendations on matters under its jurisdiction which would normally not require Board or Council action or approval. The Authority shall, at all of its meetings, set aside time for public comment and input on the matters at hand. It shall hear all complaints, suggestions, and viewpoints from airport users, lessees, and parties of interest. The Authority shall give fair, open-minded consideration to public comment and make its dispositions public in all matters brought before it. The Authority may hold public hearings when necessary to serve the public interest. Correspondence containing representations and/or recommendations of the Authority being sent to the Board, Council, individuals of the public, or other agencies of the County shall first be approved by a majority vote of the Authority, and such materials shall be transmitted under the signature of the Chairman of the Authority or his/her designee. Correspondence containing County/City policy or representations being sent to Federal, State or other non-County/City agencies shall be sent to the Board/Council for approval and signature.

County shall, without cost to City, provide staff and secretarial support to the Authority, which said support shall include the taking of minutes at all Authority meetings, the preparation and distribution of agendas for Authority meetings and coordination of Authority business with City staff.

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All additional expenditures which are recommended by Authority shall be paid by County subject to County's prior approval. In the event County fails to approve any proposed expenditure, the expenditure shall not be incurred unless and until the manner of payment is mutually agreed upon between the parties hereto. The debts, liabilities and obligations of the Authority shall be solely the debts, liabilities and obligations of the Authority and neither the City nor the County shall be liable therefor.

Article 4 MEMBERSHIP - The Authority shall be composed of two members of the Ventura County Board of Supervisors, which members shall be selected by the Board of Supervisors; two members of the Camarillo City Council, which members shall be selected by the City Council; and a fifth member to be selected by a majority of the other four members. The term of the fifth member shall be two years, commencing in March (the nearest March to the date of appointment) and being reviewed every other March. The fifth member (my) serve multiple terms at the pleasure of the other four members.

Members of the Board of Supervisors may be selected by the Board of Supervisors as alternates, and members of the City Council may be selected by the City Council as alternates. An alternate to the fifth member (public member) may be selected by a majority vote of the other four Authority members. Such designated alternate(s) may be a voting participant(s) at an Authority meeting at such time as the regular member(s) representing his/her jurisdiction is not in attendance.

Article 5 OFFICERS - The Authority shall select from its membership a Chairman and a Vice-Chairman. Each shall serve for one calendar year beginning on the first meeting in January. The Chairman shall be responsible for conducting the meetings and shall be guided by Roberts' Rules of Order, Revised. The ^{Adm}Director of the Property Administration Agency, Department of Airports shall act as the Authority's Administrative Secretary. The Administrative Secretary shall be directly responsible to the Chairman and the Authority for the administrative and secretarial needs of the Authority. From time to time the Chairman will assign members to committees for purposes of special studies and pursuits. Each committee will be headed by a committee chairman. The committee chairman shall be responsible to the Authority for carrying out its assigned tasks.

Article 6 MEETINGS - The Authority shall hold meetings once each month at a time and place selected by the Authority. Meetings shall be open to the public. The Administrative Secretary shall prepare and publish the agenda for each meeting and have it distributed to Authority members and all interested parties after it has been approved by the Chairman or his/her designee. Meetings may be cancelled only on approval of the Chairman. Special meetings may be called by the Chairman, Vice-Chairman, or any three members. In the absence or unavailability of the Chairman, the Vice-Chairman shall assume all duties and responsibilities of the Chairman. In the absence of both officers, the next most senior member shall assume the duties and responsibilities of the Chairman. No action shall be taken except by a

majority of a quorum of the Authority. A quorum shall exist when at least three (3) Authority members are present and a quorum must contain one City member, one County member, and one public member. Voting shall normally take place by voice vote unless ballot vote is requested by any one member. The secretary shall poll each member and record his or her vote on all motions acted upon by voice vote, and record the results of all ballot votes. An accurate record of each regular and special meeting shall be kept and published for all interested parties.

Article 7 AMENDMENTS - Amendments to these by-laws may be made by the Authority at any time by a majority vote of the Authority, as long as such amendments are consistent with the joint powers agreement ("Agreement Between County of Ventura and City of Camarillo Pertaining to Camarillo Airport Development and Surrounding Land Use").

Article 8 EFFECTIVE DATE - These by-laws shall take effect upon adoption by the Authority.

Upon motion of Supervisor John Flynn, seconded by Supervisor Maggie Erickson, and duly carried, the foregoing by-laws were approved by the Camarillo Airport Authority on April 8 1981.

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1988

STATEMENT OF AMENDED BY-LAWS OF
THE CAMARILLO AIRPORT AUTHORITY

The following provisions shall constitute the By-laws of the Camarillo Airport Authority as amended:

ARTICLE I. CONSTITUTION

The Camarillo Airport Authority, hereinafter referred to as "Authority," was formed pursuant to a joint powers agreement on October 21, 1976, between the City of Camarillo and the County of Ventura, such accord being entitled "Agreement Between County of Ventura and City of Camarillo Pertaining to Camarillo Airport Development and Surrounding Land Use."

ARTICLE II. PURPOSE

The purpose of the Authority is to review and act upon policy matters relating to airport operations and development, and policy matters regarding changes in land use within "Camarillo Airport Zone" as defined in the joint powers agreement.

The Ventura County Board of Supervisors shall not give formal approval or otherwise act upon any matter brought before it pertaining to the development or operation of the Camarillo Airport until it has been first submitted to the Authority and a recommendation received therefrom.

The Camarillo City Council and the Ventura County Board of Supervisors shall not grant any approval or take any other action in respect to any land use matter within the Camarillo

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Airport Zone until it has been first submitted to the Authority and a recommendation received therefrom. "Any land use matter within the Camarillo Airport Zone" shall mean actions relating to zoning, master or general planning, use permits and all other exercises of the police power which regulate the development of the Airport Zone.

ARTICLE III. DUTIES AND RESPONSIBILITIES

All matters concerning the Camarillo Airport and Camarillo Airport Zone, or the air transportation system within the County of Ventura requiring Board or Council action shall first be referred to the Authority for its review prior to submission to the Board or Council for action.

The Authority shall act expeditiously and avoid unreasonable delays in formulating recommendations to the Ventura County Board of Supervisors and the Camarillo City Council. Any matter submitted to the Authority shall be deemed to have been approved following the expiration of sixty (60) days following submission unless a majority of the members of the Authority shall have denied or taken other action upon it.

The Department of Airports staff shall provide assistance, including obtaining any necessary legal or other technical assistance required by the Authority in formulating its recommendations. The Department of Airports may request the Authority to review and make recommendations upon matters under its jurisdiction which would have not required Board or Council action or approval. The Authority shall, at all of

its meetings, set aside time for public comment and input on the matters at hand. It shall hear all complaints, suggestions and viewpoints from airport users, lessees and other interested parties. The Authority shall give fair, open-minded consideration to public comment and make its deliberations and dispositions public in all matters brought before it. The Authority may hold public hearings when necessary to serve the public interest. Correspondence containing representations and/or recommendations of the Authority being sent to the Board, Council, members of the general public or other agencies of the County shall first be approved by a majority vote of the Authority, and such materials shall be transmitted under the signature of the Chairman of the Authority or his or her designee. Correspondence containing County and/or City policy or representations which are being transmitted to federal, state or other non-County/City agencies shall be sent to the Board and/or Council as appropriate for approval and signature.

County shall, without cost to City, provide staff and secretarial support to the Authority, which support shall include the taking of minutes at all Authority meetings, the preparation and distribution of agendas for Authority meetings and coordination of Authority business with City staff.

All additional expenditures which are recommended by Authority shall be paid by County subject to County's prior approval. In the event County fails to approve any proposed

expenditure, such expenditure shall not be incurred unless and until the manner of payment is mutually agreed upon by the Authority. The debts, liabilities and obligations of the Authority shall be solely the debts, liabilities and obligations of the Authority; neither the City nor the County shall be liable therefor.

ARTICLE IV. MEMBERSHIP

The Authority shall be composed of two members of the Ventura County Board of Supervisors, which members shall be selected by such Board; two members of the Camarillo City Council, which members shall be selected by such Council; and a fifth member selected by a majority of the other four members. Alternates for the representatives of the Board and the Council may be selected by the respective bodies. An alternate to the fifth member may be selected by a majority vote of the other five Authority members. Any such designated alternate(s) may be a voting participant at an Authority meeting at such time as a regular member(s) is not in attendance. Upon the termination of office of the fifth member prior to the expiration of his or her term, the designated alternate shall succeed to such position, following a majority vote of approval by the five Authority members.

ARTICLE V. TERMS OF OFFICE

Members from the Board of Supervisors and the City Council shall serve at the pleasure of their respective bodies. The term of the fifth member shall be two (2) years,

with no such member holding office for more than four (4) consecutive years or two (2) consecutive terms, whichever period is shorter.

The term of office of the fifth member shall commence on the first of March. Prospective candidates shall complete and return an approved application form to the Airport Authority in compliance with the instructions provided, when so ordered by the Authority. Final selection will be by majority vote of the other four Authority members. The final selection shall be made by the Authority prior to the end of the fifth member's term.

The term of office of the Alternate Public Member shall be the same as that of the Public Member. Prospective candidates shall complete and return an approved application form to the Airport Authority in compliance with the instructions provided. Vacancy in the Public Member position shall be filled by the appointment of the Alternate Public Member upon a majority vote of the five Authority members.

ARTICLE VI. OFFICERS

The Authority shall select from its membership a chairman and a vice-chairman. Each shall serve for one (1) calendar year beginning on the first meeting in January. The chairman shall be responsible for conducting the meetings and shall be guided by Roberts' Rules of Order, Revised. The Airport Administrator for the Department of Airports shall act as the Authority's administrative secretary. The administrative secretary shall be directly responsible to the

chairman and the Authority for the administrative and secretarial needs of the Authority. From time to time the chairman will assign members to committees for purposes of special studies and pursuits. Each committee will be headed by a committee chairman. The committee chairman shall be responsible to the Authority for carrying out its assigned task.

ARTICLE VII. MEETINGS

The Authority shall hold meetings once each month at a time and place selected by the Authority. Meetings shall be open to the public. The administrative secretary shall prepare and publish the agenda for each meeting and have it distributed to Authority members and all interested parties after it has been approved by the chairman or his or her designee. Meetings may be cancelled only on the approval of the chairman. Special meetings may be called by the chairman, vice-chairman or any three members. In the absence or unavailability of the chairman, the vice-chairman shall assume all duties and responsibilities of the chairman. In the absence of both officers, the next most senior member shall assume the duties and responsibilities of the chairman. No action shall be taken except by a majority of a quorum of the Authority. A quorum shall exist when at least three (3) Authority members are present and a quorum must contain one City member, one County member and one public member. Voting shall generally take place by voice vote unless a ballot vote is requested by any one member. The secretary shall poll each member and record his or her vote on all motions acted

upon by voice vote, and record the results of all ballot votes. An accurate record of each regular and special meeting shall be kept and published for all interested parties.

ARTICLE VIII. AMENDMENTS

Amendments to these By-laws may be made by the Authority at any time by a majority vote of the Authority, as long as such amendments are consistent with the joint powers agreement ("Agreement Between County of Ventura and City of Camarillo Pertaining to Camarillo Airport Development and Surrounding Land Use").

ARTICLE IX. EFFECTIVE DATE

These By-laws, as amended, shall take effect upon adoption by the Authority.

Upon motion of Thomas S. Martin, seconded by Michael D. Morgan, and duly carried, the foregoing amended By-laws were approved by the Camarillo Airport Authority on October 13, 1988.

1980

AGREEMENT BETWEEN COUNTY OF VENTURA AND
CITY OF OXNARD PERTAINING TO AIRPORT
DEVELOPMENT AND SURROUNDING AREA

THIS AGREEMENT is entered into by and between the COUNTY OF VENTURA (hereinafter "COUNTY") and the CITY OF OXNARD (hereinafter "CITY") and shall become binding and effective upon the date of the last signature hereupon. The parties make the following recitals:

A. COUNTY is sole owner of the Oxnard Airport located in the City of Oxnard and has the authority to develop and operate said Airport as COUNTY deems in the best interest of aviation and the taxpayers of the County of Ventura.

B. COUNTY and CITY desire to achieve maximum mutual cooperation in the development of Oxnard Airport and to maintain a balanced perspective in fulfilling COUNTY aviation requirements within a framework of continuing community sensitivity.

C. Most of the Oxnard Airport and much of the land surrounding the Airport is located within CITY.

D. COUNTY and CITY objectives will be realized by a joint exercise of powers by and between COUNTY and CITY to form an advisory joint review body to oversee and make appropriate recommendations concerning airport development and surrounding land use planning.

Based upon the following recitals, the parties do hereby agree as follows:

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1. COUNTY and CITY do hereby jointly exercise their powers and create the Oxnard Airport Authority (hereinafter "Authority").

2. The Authority shall be composed of two members and an alternate of the Ventura County Board of Supervisors, which members shall be selected by the Board of Supervisors; two members and an alternate of the Oxnard City Council, which members shall be selected by the City Council; and a fifth member to be selected by three of the other four members. The term of office of the fifth member shall be two (2) years. The fifth member shall serve at the pleasure of the other four and can be replaced during his/her term of office by majority vote of the other four members.

3. It is agreed by City and County that Airport operations and surrounding development must be compatible. Accordingly, the Authority shall consider and recommend to the Oxnard City Council and the Ventura County Board of Supervisors appropriate standards which will assist in insuring that airport operations and development occurring around the Airport shall be compatible.

Airport operational standards shall be related to items such as the level of general aviation and limited commercial flights, runway length for takeoffs and landings, aircraft weight limits, VFR traffic patterns and any other reasonable standards which will promote safe and compatible airport

operations with the surrounding land areas. Any specific changes proposed by the County with respect to Airport operations shall comply with the Airport operational standards adopted by the County after recommendation from the Authority.

Development standards for areas adjacent to the Airport shall relate to building heights, noise attenuation requirements, and any other reasonable standards to promote safe and compatible air operations at the Airport. Included within the Authority's recommendations shall be maps identifying the compatible area surrounding the Airport in which the development standards shall apply.

CITY and COUNTY will continue to maintain sole discretion of land use determinations within their respective areas of jurisdiction. The land use designations will be determined by adopted General Plans but specific development applications within the Airport compatible area will be required to comply with standards adopted by CITY and COUNTY after recommendation from the Authority.

4. Any matter related to the adopted standards shall, before action is taken, be referred to the Authority for its review and recommendation as to the application of the adopted standards. The Authority shall act expeditiously and avoid unreasonable delays in formulating recommendations for the Ventura County Board of Supervisors and the Oxnard City Council. Any matter submitted to the Authority shall be deemed to have

been approved following the expiration of forty-five (45) days following submission unless a majority of the members of the Authority shall have denied or taken other action on a matter submitted to it.

5. Notwithstanding the provisions of paragraphs 3 and 4, the Oxnard City Council and the Ventura County Board of Supervisors may act on any matter prior to (1) receiving a recommendation from the Authority, or (2) the expiration of forty-five (45) days to the extent that such action may be required by law. In the event of a requirement for early action on any matter to be submitted to the Authority, such matter shall be submitted to the Authority at the earliest possible date and the Authority shall be given notice by which action must be taken.

6. The Ventura County Board of Supervisors and the Oxnard City Council shall each give full consideration to all recommendations of the Authority and shall not take any action inconsistent therewith unless by at least a four-fifths vote.

7. The Authority shall hold regular monthly meetings at a fixed time. Special meetings may be called by the chairman, vice chairman, or any three members. The Authority shall promulgate and adopt rules for the orderly conduct of its meetings and affairs.

8. The Authority shall elect from its members a chairman and vice chairman to serve for one year. Elections shall be

held in January. Members of the authority may be compensated in an amount of not more than \$50.00 per meeting for a maximum of two meetings any given month. Such compensation shall be provided by the respective entities with the compensation for the public member being shared equally by both entities.

9. COUNTY shall, without cost to CITY, provide staff and secretarial support to the Authority which said support shall include the taking of minutes at all Authority meetings, the preparation and distribution of agendas for Authority meetings and coordination of Authority business with CITY staff.

10. All additional expenditures which are recommended by Authority shall be paid by COUNTY subject to COUNTY'S prior approval. In the event COUNTY fails to approve any proposed expenditure, the expenditure shall not be incurred unless and until the manner of payment is mutually agreed upon between the parties hereto.

11. Any action or exercise of police powers on the part of either party to this agreement which precedes the effective date of this agreement shall not be affected by this agreement.

12. The term of this agreement shall be for a period of fifty years and may be extended for a fixed period beyond that time by majority vote of both the Oxnard City Council and the Ventura County Board of Supervisors; provided, however that if COUNTY is precluded from operating the Oxnard Airport for public airport purposes, then this agreement shall be of no further force or effect.

13. This agreement may be modified at any time by mutual agreement of the parties.

COUNTY OF VENTURA

Date: DEC 16 1980

By *Thomas J. Lukashuk*
Chairman, Board of Supervisors

ATTEST:

ROBERT L. HAMM, County Clerk,
County of Ventura, State of
California, and ex officio
Clerk of the Board of
Supervisors thereof.



By *Robert L. Hamm*
Deputy Clerk

CITY OF OXNARD

By *Tomio Kato*
Mayor

ATTEST:

Joan M. Anderson
City Clerk

AMENDMENT #1

"AGREEMENT BETWEEN COUNTY OF VENTURA AND
CITY OF OXNARD PERTAINING TO AIRPORT
DEVELOPMENT AND SURROUNDING AREA

1. WHEREAS, the County of Ventura and the City of Oxnard, on December 16, 1980, entered into a joint powers agreement pertaining to Airport Development and Surrounding Land Use; and
2. WHEREAS, said agreement provides for the formation of the Oxnard Airport Authority and selection of members thereof; and
3. WHEREAS, the Authority now wishes to amend the "Agreement" to allow alternate members to be appointed and vested with certain voting authority;
4. NOW, THEREFORE, it is hereby resolved that the "AGREEMENT BETWEEN COUNTY OF VENTURA AND CITY OF OXNARD PERTAINING TO AIRPORT DEVELOPMENT AND SURROUNDING AREA", be amended as follows:

pg. 2, para 2 "Composition of Authority"

Add: "Members of the Board of Supervisors may be selected by the Board of Supervisors as alternates, and members of the City Council may be selected by the City Council as alternates". An alternate to the fifth member (public member) may be selected by a majority vote of the other four Authority members. "Such designated alternate(s) may be a voting participant(s) at an Authority meeting at such time as the regular member(s) representing his/her jurisdiction is not in attendance".

Approved by BOS
11/24/81

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AMENDED BYLAWS
Oxnard Airport Authority

The following provisions shall constitute the bylaws of the Oxnard Airport Authority:

Article 1 CONSTITUTION - The Oxnard Airport Authority, herein after referred to as "Authority," was formed by joint powers agreement on December 16, 1980, between the City of Oxnard and County of Ventura, entitled "Agreement Between County of Ventura and City of Oxnard Pertaining to Oxnard Airport Development and Surrounding Land Use."

Article 2 PURPOSE - The purpose of the Authority is to review and act upon policy matters relating to airport operations and development and policy matters regarding changes in land use as the change relates to land use standards as defined in the joint powers agreement.

The Ventura County Board of Supervisors shall not give formal approval or otherwise act upon any matter brought before it pertaining to development, operation or any other matter at the Oxnard airport until the matter shall have first been submitted to the Authority and a recommendation received therefrom.

The Oxnard City Council and the Ventura County Board of Supervisors shall not grant any approval or take any other action in respect to any land use matter within the Oxnard Airport Zone until the matter shall have first been submitted to the Authority and a recommendation received therefrom. Any land use that may be affected by the operation of the Airport shall mean actions relating to zoning, master or general planning, use permits and all other exercises of the police power which relate to the development of the Airport.

Article 3 DUTIES AND RESPONSIBILITIES - All matters concerning the Oxnard airport and land use around the airport, or the air transportation system within the Ventura County requiring Board or Council action shall first be referred to the Authority for its action prior to submission to the Board or Council for action.

The Authority shall act expeditiously and avoid unreasonable delays in formulating recommendations for the Ventura County Board of Supervisors and the Oxnard City Council. Any matter submitted to the Authority shall be deemed to have been approved following the expiration of sixty (60) days following submission unless a majority of the members of the Authority shall have denied or taken other action on a matter submitted to it.

Department of Airports staff shall provide assistance, including obtaining legal and other technical assistance necessary in the development of information required by the Authority in formulating its recommendations. The Department of Airports may request the Authority to review and make recommendations on matters under its jurisdiction, which would normally not require Board or Council action or approval. The Authority shall, at all of its meetings, set aside time for public comment and input on the matters at hand. It shall hear all complaints, suggestions and viewpoints from airport users, lessees, and parties of interest. The Authority shall give fair, open-minded consideration to public comment and make its dispositions public in all matters brought before it. The Authority may hold public hearings when necessary to serve the public interest. Correspondence containing representations and/or recommendations of the Authority being sent to the Board, Council, individuals of the public, or other agencies of the County shall first be approved by a majority vote of the Authority, and such materials shall be transmitted under the signature of the Chairperson of the Authority or his/her designee. Correspondence containing County/City policy or representations being sent to federal, state or other non-County/City agencies shall be sent to the Board/Council for approval and signature.

County shall, without cost to City, provide staff and secretarial support to the Authority, which said support shall include the taking of Minutes at all Authority meetings, the preparation and distribution of agendas for Authority meetings and coordination of Authority business with City staff.

All additional expenditures, which are recommended by Authority shall be paid by County subject to County's prior approval. In the event County fails to approve any proposed expenditure, the expenditure shall not be incurred unless and until the manner of payment is mutually agreed upon between the parties hereto. The debts, liabilities and obligations of the Authority shall be solely the

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debts, liabilities and obligations of the Authority and neither the City nor the County shall be liable therefor.

Article 4 MEMBERSHIP - The Authority shall be composed of two members of the Ventura County Board of Supervisors, which members shall be selected by the Board of Supervisors; two members of the Oxnard City Council, which members shall be selected by the City Council; and a fifth member to be selected by a majority of the other four members. The term of office of the fifth member shall be two (2) years. The fifth member shall serve at the pleasure of the other four and can be replaced during his/her term of office by majority vote of the other four members.

Members of the Board of Supervisors may be selected by the Board of Supervisors as alternates, and members of the City Council may be selected by the City Council as alternates. An alternate to the fifth member (public member) may be selected by a majority vote of the other four Authority members. Such designated alternate(s) may be a voting participant(s) at an Authority meeting at such time as the regular member(s) representing his/her jurisdiction is not in attendance.

Article 5 COMPENSATION - Members of the Authority may be compensated in an amount of not more than \$50.00 per meeting for a maximum of two meetings any given month. Such compensation shall be provided by the respective entities with the compensation for the public member being shared equally by both entities.

Article 6 OFFICERS - The Authority shall select from its membership a Chairman and a Vice-chairman. Both shall serve for one calendar year beginning on the first meeting in January. The Chairman shall be responsible for conducting the meetings and shall be guided by Roberts' Rules of Order, Revised. The Director of Airports shall act as the Authority's Administrative Secretary. The Administrative Secretary shall be directly responsible to the Chairman and the Authority for the administrative and secretarial needs of the Authority. From time to time the Chairman will assign members to committees for purposes of special studies and pursuits. Each committee will be headed by a committee chairman. The committee chairman shall be responsible to the Authority for carrying out its assigned task.

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Article 7 MEETINGS - The Authority shall hold meetings once each month at a time and place selected by the Authority. Meetings shall be open to the public. The Administrative Secretary shall prepare and publish the agenda for each meeting and have it distributed to Authority members and all interested parties after it has been approved by the Chairman or his designee. Meetings may be cancelled only on the approval of the Chairman. Special meetings may be called by the Chairman, Vice-chairman or any three members.

In the absence or unavailability of the Chairman, the Vice-chairman shall assume all duties and responsibilities of the Chairman. In the absence of both officers, the next most senior member shall assume the duties and responsibilities of the Chairman. No action shall be taken except by a majority of the quorum of the Authority. A quorum shall exist when at least three (3) Authority members are present, which must be made up of at least one member from the City and one member from the County. Voting shall normally take place by voice vote unless ballot vote is requested by any one member. The secretary shall poll each member and record his or her vote on all motions acted upon by voice vote, and record the results of all ballot votes. An accurate record of each regular and special meeting shall be kept and published for all interested parties.

Article 8 AMENDMENTS - Amendments to these bylaws may be made by the Authority at any time by a majority vote of the Authority, as long as such amendments are consistent with the joint powers agreement ("Agreement Between County of Ventura and City of Oxnard Pertaining to Oxnard Airport Development and Surrounding Land Use").

Article 9 EFFECTIVE DATE - These bylaws shall take effect upon adoption by the Authority.

Upon motion of Supervisor John Flynn, seconded by Supervisor Kathy Long, and duly carried, the foregoing amended bylaws were approved by the Oxnard Airport Authority on February 15, 2001.

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