



COUNTY of VENTURA

Department of Airports

555 Airport Way, Suite B

Camarillo, CA 93010

Phone: (805) 388-4372

Fax: (805) 388-4366

www.ventura.org/airports

NOTICE IS HEREBY GIVEN
that the Regular Meeting of the
Camarillo Airport Authority and Oxnard Airport Authority
will be held on:

Thursday

June 10, 2021

6:30 P.M.

**DEPARTMENT OF AIRPORTS
ADMINISTRATION OFFICE
555 AIRPORT WAY, SUITE B
CAMARILLO, CA**

IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS, AND IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S RECENT ORDER TO LIMIT INDOOR OPERATIONS AS A PRECAUTIONARY MEASURE TO HELP SLOW THE SPREAD OF COVID-19, THE DEPARTMENT OF AIRPORTS IS CLOSED TO THE PUBLIC.

THE FOLLOWING PROVIDES INFORMATION ABOUT HOW TO OBSERVE AND/OR PARTICIPATE IN THE MEETING:

1. You may join the meeting via **Zoom**. See last page for detailed instructions about participating in the meeting via Zoom.
2. You may observe the meeting via the **Department of Airports YouTube channel**
https://www.youtube.com/channel/UC4jLWASMgn4wTrEPdT8BOTQ?view_as=subscriber
3. Public Comment Options
 - a. **Email** – You may submit your comment, limited to 250 words or less, via email by 5:00 p.m. on Thursday, June 10, 2021 to Airport Staff at AirportInfo@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 6.A.). When the Authorities reach your item of interest on the agenda, Airport Staff will read your comment during the time for public comments.
 - b. **Zoom** – You may provide verbal comments during the meeting. See last page for detailed instructions about participating in the meeting via Zoom.

AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVAL of MINUTES – April 8, 2021**
4. **PUBLIC COMMENT PERIOD**
5. **NEW BUSINESS**

CAMARILLO AIRPORT AUTHORITY

A. Subject: Approval of, and Authorization for the Director of Airports or Designee to Sign, the Commercial Account Right of Entry Agreement with Charter Communications Operating, LLC for Service at 295 Willis Ave., Camarillo, California

Recommendation:

Staff requests that your Commission/Authority recommend that the Board of Supervisors (Board):

Approve, and authorize the Director of Airports or his designee to sign, the attached Commercial Account Right of Entry Agreement with Charter Communications Operating, LLC.

CAMARILLO & OXNARD AIRPORT AUTHORITY

B. Subject: Authorization for the Director of Airports or Designee to Award Annual Consulting-Services Contracts for FY 2021-2022 and to Issue Work Orders Against These Contracts

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Authorize the Director of Airports, or his designee, to award annual consulting-services contracts for fiscal year 2021-2022 to the consultants listed in the Annual Consultant Services Contracts Summary (Exhibit 1) using a contract form negotiated in compliance with the County of Ventura Public Works Agency Project Processing Procedures Manual (an exemplar contract form is attached as Exhibit 2); and
2. Authorize the Director of Airports, or his designee, to issue work orders against such contracts for up to \$35,000 each project for planning of construction projects not yet approved by the Board, and for up to \$200,000 each work order for other services.

OXNARD AIRPORT AUTHORITY

C. Subject: Receive and File a Presentation from the Channel Islands Neighborhood Council Regarding Noise Concerns Surrounding Oxnard Airport

Recommendation:

Staff requests that your Commission/Authority receive and file a presentation from the Channel Islands Neighborhood Council regarding noise concerns surrounding Oxnard Airport.

CAMARILLO & OXNARD AIRPORT AUTHORITY

D. Subject: Approval of the Department of Airports' Fiscal Year 2021-22 Rent and Fee Schedule, Effective July 1, 2021; Adoption of a Resolution Establishing Rents, Fees, and Insurance Requirements for the Department of Airports; Delegation of Authority to the County Executive Officer and the Director of Airports to Execute Leases, Subleases, Licenses, Permits, Special Use/Activity Permits, Operation Agreements, Extensions, Amendments, Consents, Termination Notices, and Unlawful Detainer Complaints in Accordance with the Provisions of the Schedule

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the Department of Airports' ("Department") FY 2021-22 Rent and Fee Schedule (Exhibit 1 is a clean version and Exhibit 2 is a legislative version with track changes), with an effective date of July 1, 2021; and
2. Authorize the County Executive Officer and the Director of Airports to execute certain leases, subleases, licenses, permits, special use/activity permits, operation agreements, extensions, amendments, consents, termination notices, and unlawful detainer complaints as described in section III of the attached resolution (pages 30-37 of Exhibit 1); and
3. Approve, adopt, and execute the resolution (pages 30-37 of Exhibit 1) establishing rents, fees, and insurance requirements for the Department.

6. DIRECTOR'S REPORT

7. REPORTS

Monthly Activity Report – March, April 2021
Monthly Noise Complaints – March, April 2021
Consultant Reports – March, April 2021
Airport Tenant Project Status – May 2021

8. CORRESPONDENCE

Letter dated April 7, 2021 from Madeline Herrle to Justin Guan, Federal Aviation Administration re: Application for Conveyance of Surplus Property; Camarillo Airport – 275 Skyway Drive, Camarillo, CA; GSA Control No 9-X-CA-0410 AO; DHS Ice Building

Letter dated April 13, 2021 from Kip Turner to Greg Ramirez, City of Camarillo re: Agreement Between County of Ventura and City of Camarillo Pertaining to Camarillo Airport Development and Surrounding Land Use

Notice re: Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project Tenant Workshop #3 on May 25, 2021

A Message from the Director of Airports dated May 26, 2021 from Kip Turner re: Camarillo and Oxnard Airport Master Plan Update

Notice re: Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project Tenant Workshop #3 Rescheduled on June 15, 2021

9. AUTHORITY COMMENTS – Comments by Authority members on matters deemed appropriate.

10. ADJOURNMENT

The next regular Authority meeting will be on Thursday, July 8, 2021 at 6:30 p.m. Location to be determined.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT ANA CASTRO AT (805) 388-4211. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



Webinar Instructions

Public link to Zoom webinar:

<https://zoom.us/j/93880014397?pwd=eXhPKytQOVBPNGpoVUN3QnpmbHYyUT09>

Webinar ID: 938 8001 4397

Passcode: 714773

Phone Numbers: 1-669-900-6833
1-253-215-8782

Cell Phone or Computer with Audio (Microphone) Feature: Click on the link above and enter passcode. Enter your name so we may call on you when it is your turn to speak.

The Chairperson will ask if anyone wishes to speak to the item. At that time, raise your hand by clicking the Raise Hand button. Follow the instructions below regarding Speaking.

Computer without Audio (Microphone) Feature: Click on the link above and enter passcode. This will allow you to view and listen to the meeting. In order to speak, follow the instructions below for Telephone.

Telephone: If you do not have access to the internet, you can watch the live broadcast of the meeting on the City of Camarillo Local Government Channels – Spectrum Channel 10 and Frontier Channel 29, or via the Department of Airports YouTube channel. If you are interested in speaking to an item, you can call into one of the phone lines listed above, and when prompted enter the Webinar ID and Passcode shown above. Once in the meeting, you will be listening to the meeting through your phone handset.

The Chairperson will ask if anyone wishes to speak to the item. At that time, raise your hand by dialing *9. Follow the instructions below regarding Speaking.

Speaking

When it is your turn to speak, the Chairperson will call your name or the last 4 digits of your phone number if you are calling from a phone, and you will have 3 minutes to speak. Please ensure that all background noise is muted (TV, radio, etc.). You will be prompted to unmute your microphone/phone. Unmute and begin speaking; start by stating your name.

The timer on the screen will count down your 3 minutes. The timer starts green indicating you have 3 minutes; when the time hits 1 minute remaining, the timer will change to yellow; when the 3 minutes have elapsed, the timer will turn red. At that time, your microphone will be muted and we will move onto the next speaker. If you called in on one of the phone lines listed above, you will not be able to see the timer. Instead, you will be prompted when the 3 minutes has begun; when the time hits 1 minute remaining; when the 3 minutes have elapsed.





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CAMARILLO AIRPORT AUTHORITY AND OXNARD AIRPORT AUTHORITY

MINUTES

April 8, 2021

1. CALL to ORDER and PLEDGE of ALLEGIANCE

CAA Chair, Kelly Long, called the CAA meeting to order at 6:30 p.m. and requested that CAA Vice-Chair, Bill Thomas, lead the pledge of allegiance.

OAA Chair, Walter Calhoun, called the OAA meeting to order at 6:42 p.m.

2. ROLL CALL

CAA PRESENT

Kelly Long
Carmen Ramirez
Shawn Mulchay
Susan Santangelo
Bill Thomas
Michael Hodson (Alt)

CAA ABSENT

OAA PRESENT

Kelly Long
Carmen Ramirez
Bert Perello
Vianey Lopez
Walter Calhoun (L)

OAA ABSENT

Excused (E)

Late (L)

Alternate (Alt)

AIRPORT STAFF

Kip Turner, Director
Dave Nafie, Deputy Director
Erin Powers, Projects Administrator
Madeline Herrle, Lease Manager
Jamal Ghazaleh, Accounting Manager
John Feldhans, Operations Supervisor

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3. APPROVAL OF MINUTES – March 11, 2021

Camarillo Airport Authority: Public Member Bill Thomas moved to approve the March meeting minutes and Councilmember Susan Santangelo seconded the motion. All members voted in favor and the motion passed unanimously.

Oxnard Airport Authority: Supervisor Kelly Long moved to approve the March meeting minutes and Councilmember Bert Perello seconded the motion. All members voted in favor and the motion passed unanimously.

4. PUBLIC COMMENT PERIOD

None.

5. UNFINISHED BUSINESS – NONE

6. NEW BUSINESS

CAMARILLO AIRPORT AUTHORITY

A. Subject: Approval of, and Authorization for the Director of Airports or Designee to Sign, a Grant of Easement Agreement with Southern California Edison, for the Relocation of a Power Pole at the Camarillo Airport Business Park

Recommendations:

Staff requests that your Commission/Authority recommend that the Board of Supervisors (Board):

1. Approve, and authorize the Director of Airports or his designee to sign, a Grant of Easement Agreement (Exhibit 1) with Southern California Edison for the relocation of an existing power pole and guy wire support on County property at the northwest corner of Willis Avenue and Airport Way, in the Camarillo Airport Business Park.
2. In accordance with Government Code section 25526.6, find that granting the easement to Southern California Edison is in the public interest and that the conveyance will not interfere with the County's use of the property.

Director Kip Turner introduced the item. Lease manager Madeline Herrle provided a brief staff report and responded to general questions posed by Authority members.

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Camarillo Airport Authority: Supervisor Carmen Ramirez moved to approve staff's recommendations and Vice Mayor Shawn Mulchay seconded the motion. All members voted in favor and the motion passed unanimously.

B. Subject: Approval of, and Authorization for the Director of Airports or Designee to Sign, a Memorandum of Agreement between the County of Ventura and the Federal Aviation Administration for the Operation of FAA Facilities at the Camarillo Airport

Recommendation:

Staff requests that your Commission/Authority recommend that the Board of Supervisors (Board):

Approve, and authorize the Director of Airports or his designee to sign, a Memorandum of Agreement (Exhibit 1) between the County of Ventura (County) and the Federal Aviation Administration (FAA) for the operation of various FAA facilities at the Camarillo Airport which include the Automated Surface Observing Systems (ASOS), the Centerfield Wind Instrument (CFW), and the Air Traffic Control Tower (ATCT), for a period of twenty years.

Director Kip Turner introduced the item. Lease manager Madeline Herrle provided a staff report. A discussion took place regarding terms of the agreement.

Camarillo Airport Authority: Supervisor Kelly Long moved to approve staff's recommendation and Councilmember Susan Santangelo seconded the motion. All members voted in favor and the motion passed unanimously.

C. Subject: Approval of, and Authorization for the Director of Airports or Designee to Sign, the First Amendment to the Lease with RKR Incorporated, to Correct the Description of the Leased Premises

Recommendation:

Staff requests that your Commission/Authority recommend that the Board of Supervisors (Board):

Approve, and authorize the Director of Airports or his designee to sign, the First Amendment to the lease with RKR Incorporated, to correct the description of the leased premises.

Director Kip Turner introduced the item. Lease manager Madeline Herrle provided staff's

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report and shared that a correction to the packet letter is needed. The letter currently states that no fiscal impacts are associated with this action, however, there will be an annual rent increase of approximately \$23,000 as a result of the change in square footage of the leased premises area. Ms. Herrle added that RKR's lease agreement notes an aviation land rate per square foot so any change to the leasehold will result in a rent adjustment.

Camarillo Airport Authority: Supervisor Kelly Long moved to approve staff's recommendation and Supervisor Carmen Ramirez seconded the motion. All members voted in favor and the motion passed unanimously.

OXNARD AIRPORT AUTHORITY

D. Subject: Authorization for the Director of Airports or Designee, to Accept and Sign Federal Aviation Administration Grant No. 3-06-0179-038-2021, When Offered, in an Estimated Amount of \$24,179,468 Which Will Provide Funds for the Runway 7-25, Taxiway Connectors and Parallel Taxiway Pavement Reconstruction at Oxnard Airport; Authorization for the Director of Airports or Designee, to Apply for, Accept, and Sign for a Matching Grant from Caltrans, if Offered; and Authorization for County Counsel to Execute the Certificate of Sponsor's Attorney Required by Federal Aviation Administration Grant Agreements

Recommendations:

Staff requests that your Commission/Authority recommend that the Board of Supervisors (Board):

1. Authorize the Director of Airports or his designee, to accept and sign Federal Aviation Administration (FAA) Grant No. 3-06-0179-038-2021, when offered, in an estimated amount of \$24,179,468 which will provide funds for the Runway 7-25, Taxiway Connectors and Parallel Taxiway Pavement Reconstruction at Oxnard Airport; and
2. Authorize the Director of Airports or his designee, to apply for, accept, and sign for a matching grant from Caltrans, if offered; and
3. Authorize County Counsel to execute the Certificate of Sponsor's Attorney required by FAA Grant Agreements.

Director Kip Turner introduced the item. Projects administrator Erin Powers provided staff's report. Ms. Powers shared that the design has been finalized and the project is out to bid. Bids are expected at the end of this month. Ms. Powers stated that the work is split

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into three elements (base bid, bid alternate 1, bid alternate 2) however the department hopes to complete the project at one time. The department is bringing this item forward now in order to be in a position to accept a grant from the FAA when offered. The grant amount of \$24,179,468 is only an estimate because the actual grant will be based on the bids that come in and the different bid elements that are awarded.

Oxnard Airport Authority: Supervisor Carmen Ramirez moved to approve staff's recommendations and Councilmember Bert Perello seconded the motion. All members voted in favor and the motion passed unanimously.

CAMARILLO & OXNARD AIRPORT AUTHORITY

E. Subject: Approval of the Five-Year Capital Improvement Plan (CIP) for Camarillo and Oxnard Airports; Authorization for the Director of Airports or Designee, to Apply for Grants to Fund Projects Scheduled for Federal Fiscal Years 2021 and 2022 Outlined in the CIP upon Notification from the Federal Aviation Administration and the California Department of Transportation Aeronautics Program That Funds Are Available

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the five-year capital improvement plan (CIP) for Camarillo and Oxnard Airports (Exhibit 1); and
2. Authorize the Director of Airports or his designee, to apply for grants to fund the projects scheduled for federal fiscal years (FFY) 2021 and 2022 outlined in the CIP upon notification from the Federal Aviation Administration (FAA) and the California Department of Transportation Aeronautics Program (Caltrans) that funds are available.
These projects are subject to approval in the County budget process, as explained below.

Director Kip Turner introduced the item. Projects administrator Erin Powers provided staff's report. Ms. Powers shared that the department works with the FAA every year to update its five-year capital improvement plan. The plan is required by federal and state agencies in order to be eligible for grant funding. Ms. Powers reviewed a PowerPoint presentation outlining projects scheduled at Camarillo and Oxnard airports between 2021-2025. A discussion took place about the Part 150 noise exposure map update which is a project listed at Camarillo Airport in 2022. Director Turner and Ms. Powers responded to

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general questions posed by Authority members. Councilmember Bert Perello requested that OAA Chair Walter Calhoun's comments be captured. Mr. Calhoun requested that the Department of Airports carefully evaluate and consider whether a maintenance facility, or something of that nature, should be at Oxnard Airport. Mr. Calhoun hopes that the department will look into this in the future.

Camarillo Airport Authority: Supervisor Kelly Long moved to approve staff's recommendations and Supervisor Carmen Ramirez seconded the motion. All members voted in favor and the motion passed unanimously.

Oxnard Airport Authority: Supervisor Kelly Long moved to approve staff's recommendations and Councilmember Bert Perello seconded the motion. All members voted in favor and the motion passed unanimously.

F. Subject: Appointment of One Member of the Camarillo Airport Authority and Oxnard Airport Authority to the Planning Advisory Committee for the Airport Master Plan Study

Recommendation:

Staff requests that the Camarillo Airport Authority and Oxnard Airport Authority appoint one member to the Planning Advisory Committee for the Airport Master Plan study.

Director Kip Turner reviewed a PowerPoint presentation describing the Airport Master/System Plan study process. The study provides an opportunity to engage with and educate the general public on issues related to Ventura County airports. Four workshops will be scheduled as part of the process and the process will conclude with a local document that will be presented to the Ventura County Board of Supervisors for approval. Mr. Turner also explained that a Planning Advisory Committee (PAC) is being formed as part of the process. PAC members will be responsible for communicating with their respective organizations and reporting any comments/concerns regarding the development of the study from their organization back to the PAC. Mr. Turner shared information about the representatives that will make up the PAC. Authority members shared suggestions about alternative options for PAC members.

Camarillo Airport Authority: Supervisor Kelly Long moved to appoint Public Member Bill Thomas to the Planning Advisory Committee and Supervisor Carmen Ramirez seconded the motion. Bill Thomas abstained. All others voted in favor and the motion passed unanimously.

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Oxnard Airport Authority: Supervisor Carmen Ramirez moved to appoint Alternate Public Member Eugene Fussell to the Planning Advisory Committee with a provision that Public Member Walter Calhoun be appointed if Eugene Fussell is unable to serve. Public Member Walter Calhoun seconded the motion. All members voted in favor and the motion passed unanimously.

G. Subject: Review of Fiscal Year 2021-22 Proposed Budget

Recommendation:

Staff requests that your Commission and Authorities review and comment on the Department of Airports proposed FY 2021-22 budget for Camarillo and Oxnard Airports; and Camarillo Roads and Lighting Enterprise Fund, as attached, and recommend approval of the Board of Supervisors.

Director Kip Turner reviewed a PowerPoint presentation detailing the proposed budget. Mr. Turner described the department's response to the pandemic and fiscal year accomplishments. Accounting manager Jamal Ghazaleh provided an overview of the budget for Camarillo Airport and Oxnard Airport.

Camarillo Airport Authority: Vice Mayor Shawn Mulchay moved to approve staff's recommendation and Councilmember Susan Santangelo seconded the motion. All members voted in favor and the motion passed unanimously.

Oxnard Airport Authority: Councilmember Bert Perello moved to approve staff's recommendation and Supervisor Carmen Ramirez seconded the motion. All members voted in favor and the motion passed unanimously.

7. DIRECTOR'S REPORT

Director Kip Turner provided an update on the private hangar lease agreement. Based on the discussion that took place during the March meetings of the Aviation Advisory Commission and the Camarillo and Oxnard Airport Authorities, Mr. Turner asked that County Counsel meet with Leslie McAdam who is a representative that the Camarillo Oxnard Hangar Owners and Tenants Association put forth as one of their speakers at last month's meeting. Mr. Turner shared that progress is being made on the agreement. Mr. Turner informed the Camarillo Airport Authority that the department has been watching the centerline of the runway at Camarillo Airport for the last few weeks due to severe cracking. The department is working with engineers to come up with a plan to address this matter. Mr. Turner will provide another update in the near future.

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8. REPORTS

Monthly Activity Report – February 2021
Monthly Noise Complaints – February 2021
Consultant Reports – February 2021
Airport Tenant Project Status – March 2021
Project Status – March 2021
Meeting Calendar

Reports were received and filed.

9. CORRESPONDENCE – None

10. AUTHORITY COMMENTS

Councilmember Bert Perello shared that he has received requests from groups that are involved with aircraft traffic patterns in the Oxnard area and they would like to make a presentation to this body. Mr. Perello commented that he believes this body should be made aware of the issues and hear the concerns. Mr. Perello requested that this item be placed on the agenda. Public Member Bill Thomas commented that a tower supervisor should be invited to the meeting when this item is agendaized. Supervisor Carmen Ramirez suggested a workshop to provide information to residents. Public Member Walter Calhoun commented that in addition to attendance by a tower supervisor, he would like to see representation from the Department of Airports, in particular, Kip Turner. Director Turner shared that he has asked deputy director Dave Nafie to reach out to the groups and make presentations. Mr. Nafie shared more about his efforts and stated that he believes having a workshop is an excellent idea. Mr. Calhoun shared that the Federal Aviation Administration needs to get involved immediately because they control Oxnard Airport and he requested that Director Turner proceed along those lines.

11. ADJOURNMENT

There being no further business, the April 8, 2021 Authority meeting was adjourned at 8:52 p.m.

KIP TURNER, C.M.
Administrative Secretary

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Department of Airports

555 Airport Way, Suite B

Camarillo, CA 93010

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June 7, 2021

Aviation Advisory Commission
Camarillo Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Approval of, and Authorization for the Director of Airports or Designee to Sign, the Commercial Account Right of Entry Agreement with Charter Communications Operating, LLC for Service at 295 Willis Ave., Camarillo, California

Recommendation:

Staff requests that your Commission/Authority recommend that the Board of Supervisors (Board):

Approve, and authorize the Director of Airports or his designee to sign, the attached Commercial Account Right of Entry Agreement with Charter Communications Operating, LLC.

Fiscal/Mandates Impact:

There are no fiscal impacts associated with this action.

Discussion:

Charter Communications, operating as its subsidiary Spectrum Cable, has installed optical fiber equipment in the Camarillo Airport office park multi-tenant office building located at 295 Willis Avenue, Camarillo, to enable tenants to connect to its service if desired.

As tenants elect to connect and make a separate contract for service with Charter/Spectrum, Charter requires the Landlord's consent to its ability to extend its services into the building and use Landlord's facilities on a non-exclusive basis.

The Agreement is structured to last at a minimum of five years or until there still exists tenant agreements for service in the building.

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The Department of Airports (DOA) supports this service, which enables the DOA to attract tenants to its properties by offering new technology and expanded services which its tenants may utilize at their expense.

If you have any questions regarding this item, please call Madeline Herrle at 388-4243, or me at 388-4372.

A handwritten signature in black ink, appearing to read "Kip Turner". The signature is fluid and cursive, with the first name "Kip" being more prominent and the last name "Turner" following in a similar style.

KIP TURNER, C.M.
Director of Airports

Attachment:

Exhibit 1 – Charter Communications Operating, LLC Commercial Account Right of Entry Agreement

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COMMERCIAL ACCOUNT RIGHT OF ENTRY AGREEMENT

This Commercial Account Right of Entry Agreement (hereinafter the "Agreement") is by and between **County of Ventura** hereinafter the "Owner"), with a mailing address of 800 S Victoria Ave Ventura, CA 93009 and owning real estate located at 295 Willis Ave Camarillo CA 93010 (hereinafter the "Premises") and **Charter Communications Operating, LLC**, on behalf of itself and its affiliates, (hereinafter collectively "Charter"), with a mailing address of 12405 Powerscourt Drive, St. Louis, MO 63131, Attn: Commercial Contracts Management. This Agreement commences on the later of the execution dates set forth below the signatures (hereinafter the "Effective Date"). Charter and Owner may individually be referred to as a "Party" or collectively as the "Parties".

THE PARTIES AGREE AS FOLLOWS:

1. RIGHT OF ENTRY AND EQUIPMENT.

- a. In consideration of the mutual benefits and obligations set forth herein, Owner hereby grants to Charter a non-exclusive right of entry to the Premises and those buildings of Owner located on the Premises (including building roof top(s)) ("Buildings") for the installation, attachment, maintenance, modification, inspection, relocation, repair, upgrade, replacement or removal of any equipment and facilities and other communications accessories, equipment, apparatus, fixtures, hardware, appliances, and appurtenances and any other associated equipment (collectively, "Equipment") to provide any of Charter's services (hereinafter the "Services") to any customers who can receive Services by such Equipment. Owner also hereby authorizes Charter to utilize those conduits and ducts of Owner that Owner may designate as available for Charter's use (collectively "Conduit").
- b. The rights herein granted to Charter shall include use of available power at the Premises, together with the right to access and use all i) risers in the Buildings, ii) Building entrance facilities, iii) Building utility entrance facilities, iv) utility closets in the Buildings, v) private rights-of-way, and vi) other areas on the Premises and Buildings as is reasonably required for the purpose set forth herein.
- c. All of the above grants and authorizations given by Owner are to the extent necessary or desirable for Charter to provide its Services to the Premises and shall extend to Charter's authorized agents.
- d. The Equipment is not, and shall not be deemed to be, affixed to or a fixture of the Premises. If requested by Owner, Charter shall provide to Owner the proposed route for installation of Equipment on the Premises. Charter shall install, operate and maintain the Equipment on the Premises at its own expense and in accordance with all applicable laws.

2. **OWNER REPRESENTATIONS.** Owner represents and warrants to Charter that Owner is the legal owner of the Premises, the Building(s) and Conduit (if applicable), and that no other person has any rights in the foregoing that conflict with Charter's rights under this Agreement. Owner recognizes Charter's right to have exclusive control over any Charter installed Equipment, and Owner will not attach to or use, and will not knowingly allow a third party to attach to or use, Charter's Equipment for any purpose without Charter's prior written consent. In the event the Owner is not executing this Agreement, the undersigned person executing on behalf of Owner represents that the undersigned is Owner's authorized agent and has full authority to bind Owner to the terms and conditions of this Agreement.

3. **RESPONSIBILITY TO CONTACT PUBLIC UTILITIES.** As may be required by law, Charter or its contractors will contact and coordinate with local agencies to physically mark the location of all public utility lines (including, but not limited to, water, electric, phone and sewer lines) that are located in areas in which Charter intends to install the Equipment. Owner shall not interfere with the markings designating such locations until installation is complete. Charter shall be responsible for any damage to public utility lines that are located along the routes or in the location in which Charter installs any Equipment, to the extent such damage arises from Charter's installation activities.

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4. **RESPONSIBILITY TO MARK PRIVATE UNDERGROUND LINES.** If Owner has private underground lines at the Premises that could impact Charter's installation of Equipment, including, but not limited to, sprinklers, sprinkler heads, drains, cables, pipes and wires (collectively "Impacted Private Lines") then both Parties shall, in advance of any underground construction performed by Charter, work together, to the best of their abilities, to research the existence of all Impacted Private Lines (hereinafter "Joint Effort"). In order to facilitate the Joint Effort, Owner provides below its authorized representative (with contact information) regarding the Joint Effort. (Please print clearly)

Name: _____

Address &/or email: _____

Phone: _____

After the Joint Effort, the following shall take place: (i) Charter will make a determination on the need to locate and mark Impacted Private Lines including, but not limited to, the methods and arrangements for same, and (ii) If deemed by Charter necessary to do so, a qualified Charter contractor shall locate (including verification of) and clearly mark all Impacted Private Lines to the extent required by Charter. In the event that Charter damages any clearly marked Impacted Private Lines along the routes or in the location in which Charter installs any Equipment, and only to the extent such damage(s) arise from Charter's Equipment installation activities on the Premises, then Charter shall promptly, within a reasonable period of time, repair said damage(s) to Owner's reasonable satisfaction, after receipt of written notice from Owner describing the scope and extent of such damage(s), which written notice, if needed, shall be provided to Charter no later than thirty (30) days after Charter's initial installation of Equipment.

5. **INSURANCE.** Charter shall maintain, at Charter's sole cost and expense, (i) commercial general liability insurance including Property Damage, Bodily Injury and contractual liability insurance subject to standard insurance carrier exclusions, in the amount of \$2,000,000 each occurrence covering (a) to the extent caused by acts of Charter, damages to the Premises and (b) the operations of Charter at the Premises, (ii) Auto Liability, including Bodily Injury and property damage in the amount of \$1,000,000 each accident, and (iii) worker's compensation insurance to comply with the applicable laws of the State the Premises is located in.
6. **TERM.** The term of this Agreement commences on the Effective Date and shall remain in full force and effect until the later of: (i) the date that is five (5) years after the Effective Date, or (ii) the date that is 6 months after the date that Charter is no longer providing Services to any tenant of the Premises (the "Term"). Following the Term, Owner may terminate this Agreement upon 90 days advance written notice to Charter in the event Charter is no longer providing Services to any tenant of the Premises. Should any tenant of the Premises request Services during such 90-day termination notice period, the related notice of termination shall be deemed rescinded and thereafter null and void. Charter may, within 90 days of the expiration or termination of this Agreement, elect to remove Charter's Equipment or abandon in-place all or certain portions of Charter's Equipment at the Premises which, upon abandonment, shall be deemed the property of the Owner, with lien free title thereto passing immediately to Owner at no cost to Owner.
7. **ASSIGNMENT.** This Agreement may be freely assigned by either Party, provided that the assignee agrees in writing to assume all of the obligations of assignor hereunder, and be bound by all of the terms and conditions of, this Agreement. Notwithstanding anything to the contrary herein, either Party shall be obligated to assign this Agreement to a successor in interest in the event of a change of control resulting from a merger, sale of stock or sale of all or substantially all of the assets of the Party relating to the Services or applicable Buildings. This Agreement shall be binding upon and inure to the benefit of the Parties hereto, their successors, legal representatives and assigns.
8. **LIMITATION OF LIABILITY.** CHARTER MAKES NO REPRESENTATIONS OR WARRANTIES--EXPRESS OR IMPLIED-- REGARDING THE EQUIPMENT OR THE SERVICES, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY, NON-INFRINGEMENT OR FITNESS FOR A PARTICULAR PURPOSE, AND ALL SUCH WARRANTIES ARE HEREBY DISCLAIMED. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, IN NO EVENT SHALL CHARTER OR OWNER BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, RELIANCE OR PUNITIVE DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY THEREOF.
9. **INDEMNIFICATION.** Each Party will indemnify, defend, and hold the other harmless from and against all liability, loss, costs, damages, (together with reasonable attorneys' fees associated therewith) arising out of any third party claims resulting from the negligence, willful misconduct of a Party, or breach of this Agreement (including but not limited to any representation or warranty hereunder).



10. **JURY TRIAL WAIVER.** IN ANY AND ALL CONTROVERSIES OR CLAIMS ARISING OUT OF OR RELATING TO THIS AGREEMENT, ITS NEGOTIATION, ENFORCEABILITY OR VALIDITY, OR THE PERFORMANCE OR BREACH THEREOF OR THE RELATIONSHIPS ESTABLISHED HEREUNDER, THE PARTIES EACH HEREBY WAIVES ITS RIGHT, IF ANY, TO TRIAL BY JURY.
11. **ENTIRE AGREEMENT; AMENDMENTS.** This Agreement constitutes the entire agreement between the Parties with respect to, and supersedes all prior agreements, promises and understandings, whether oral or written, with respect to, the subject matter contained herein. This Agreement shall not be modified, amended, supplemented or revised, except by a written document signed by both Parties.
12. **SEVERABILITY.** If any term or provision of this Agreement is determined to be invalid, illegal or unenforceable in whole or in part, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, and this Agreement shall be construed as if such invalid, illegal or unenforceable term or provision had not been contained herein.
13. **NO WAIVER.** Neither the failure of either Party to exercise any power given such Party hereunder or to insist upon strict compliance by the other Party with its obligations hereunder, nor any custom or practice of the Parties at variance with the terms hereof shall constitute a waiver of either Party's right to demand exact compliance with the terms hereof.
14. **COUNTERPARTS AND ELECTRONIC SIGNATURES.** This Agreement may be signed in several counterparts, each of which will be fully effective as an original and all of which together will constitute one and the same instrument. Signatures to this Agreement may be transmitted by electronic mail, and signatures so transmitted will be deemed the equivalent of delivery of an original signature.

This Agreement shall be construed to be in accordance with the laws of the State where the Premises is located.

Charter Communications Operating, LLC

OWNER: County of Ventura

By: Charter Communications, Inc., its Manager

By: _____
(Signature)

By: _____
(Signature)

Printed Name: Ana Diaz _____

Printed Name: _____

Title: Director, Enterprise Service Delivery _____



Title: _____

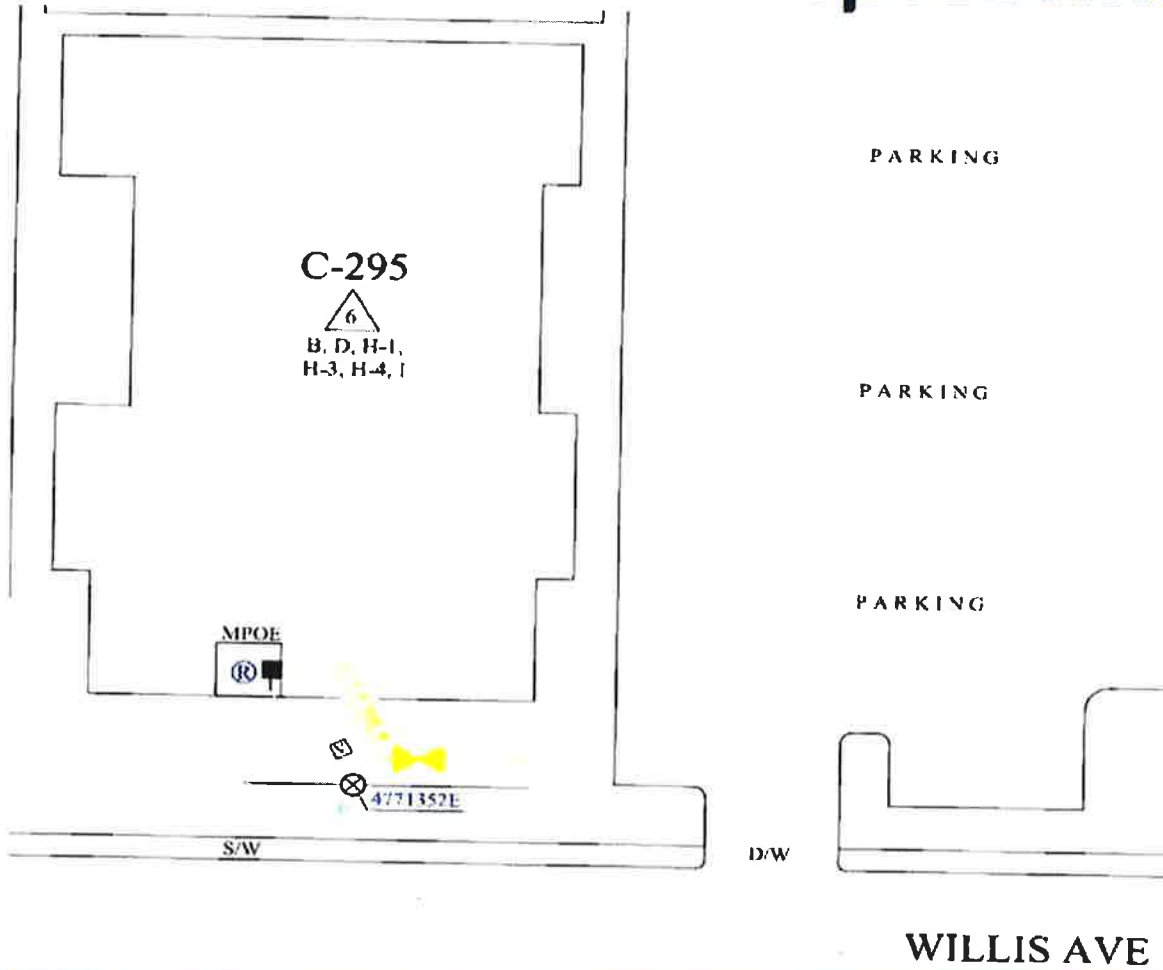
Date: _____

Date: _____

5a5

Existing AS-Built Plan

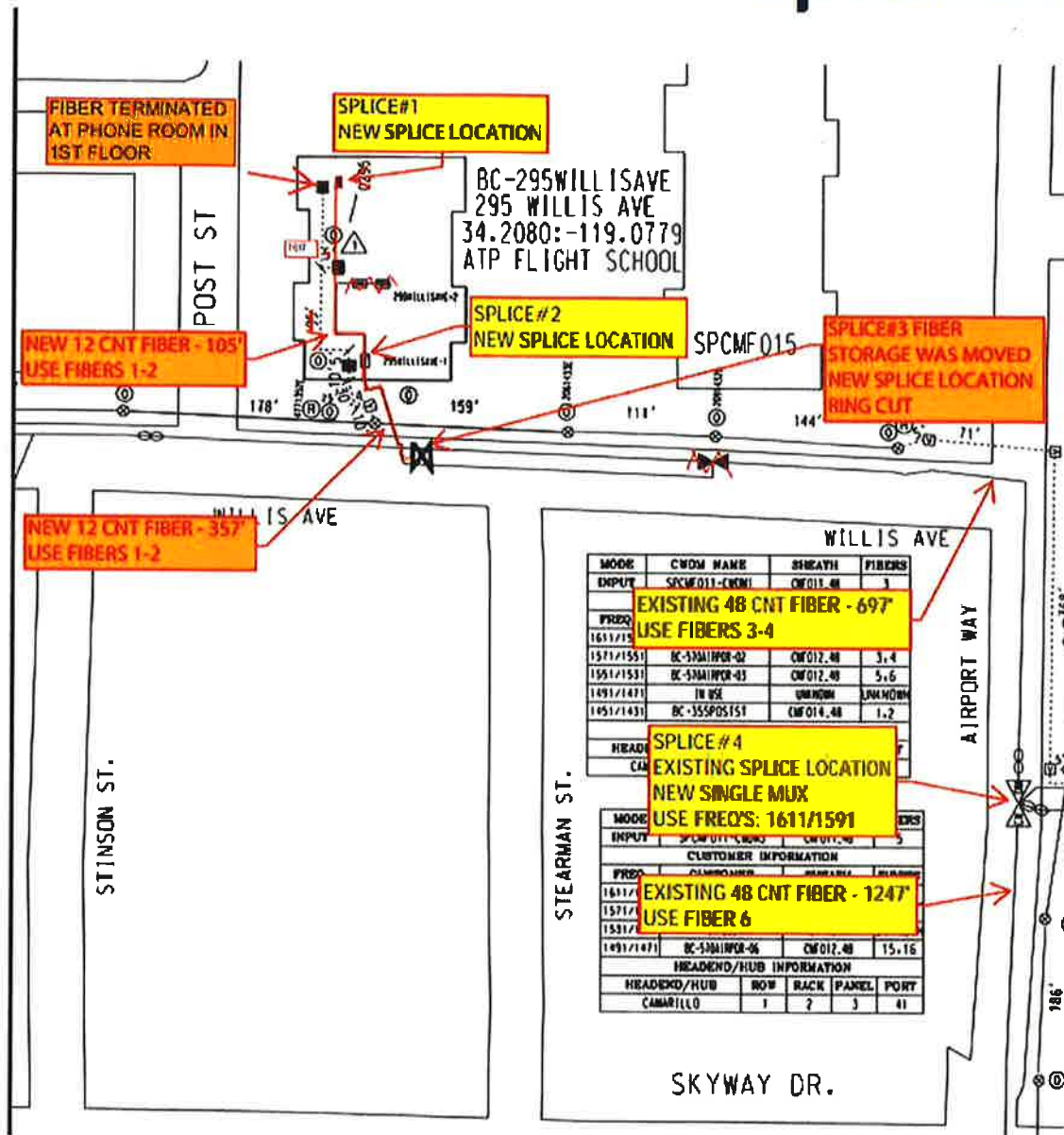
CHARTER COMMUNICATIONS CONSTRUCTION SURVEY		
Version 1.0 8/27/2018		
Gray Fields are Mandatory for Enterprise and SMB projects		
Project Information		
Project Name	Gladstone Land Corp	
Address	295 Willis Ave, Camarillo, CA 93010	
Map Number	0234-878	
Project Specific Statement of Work		
Project ID	235507	Speedy Products (Wire)
Date of Survey	2/22/2023	Surveyed by: JLS
Competitive Presence	YES	
Length of Building	168	
Width of Building	104	
Number of Stories	2	
Building Exterior Finish	Stucco	
Common Areas Available	YES	
If "Yes", Populate the MPOE Checklist table		
Permitting Drop	YES	
Number of units in building	8	
Service drop length		
Fiber Verification Completed by		
Fiber Verification Complete Date		
		
Building Access Information		Phone Number
Access Hours	Name	(949) 735-2731
Emergency	Bill Reiman	
CHARTER COMMUNICATIONS CONSTRUCTION SURVEY		
Google Earth Map		
Detail from Right Of Way to Interior MPOE/demarc in or at the premises.		
Insert a Google Earth Map		
If MTU, detailed description MUST contain Entire Building Layout, Rack, and Power Locations		
Aerial Google or Bing hybrid picture with route highlighted from OSP to the venue (using the color scheme for aerial and UG from the Survey Color Code tab)		
Field Map, Google Earth Map, and SDW Map tabs are for field maps. Use Interior/Exterior 1, 2, and 3 tabs for pictures of the interior, exterior, and roof/fault areas.		
		



CHARTER COMMUNICATIONS CONSTRUCTION SURVEY

Insert Exterior & Interior Pictures
Include Photo or Wall Mount Pictures





5a8



COUNTY of VENTURA

Department of Airports

555 Airport Way, Suite B

Camarillo, CA 93010

Phone: (805) 388-4372

Fax: (805) 388-4366

www.ventura.org/airports

June 7, 2021

Aviation Advisory Commission
Camarillo Airport Authority
Oxnard Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Authorization for the Director of Airports or Designee to Award Annual Consulting-Services Contracts for FY 2021-2022 and to Issue Work Orders Against These Contracts

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Authorize the Director of Airports, or his designee, to award annual consulting-services contracts for fiscal year 2021-2022 to the consultants listed in the Annual Consultant Services Contracts Summary (Exhibit 1) using a contract form negotiated in compliance with the County of Ventura Public Works Agency Project Processing Procedures Manual (an exemplar contract form is attached as Exhibit 2); and
2. Authorize the Director of Airports, or his designee, to issue work orders against such contracts for up to \$35,000 each project for planning of construction projects not yet approved by the Board, and for up to \$200,000 each work order for other services.

Fiscal/Mandates Impact:

Mandatory: *No*

Source of Funding: *Airport Enterprise Fund*

Impact on Other Departments: *None*

This action does not result in an immediate fiscal impact, as there is no obligation to issue any work orders against these annual contracts during the term of the contracts. A fiscal impact will occur only when work orders are issued. The Department of Airport's ("Department") proposed FY 2021-2022 budget reflects a total of \$340,000 programmed for these type of contracts.

5b1

Discussion:

To obtain professional consulting services for projects at Camarillo and Oxnard Airports for fiscal year 2021-2022, the Department reviewed previous year annual contract work, consultant performance, and anticipated future professional services requirements in order to determine which consultants and services should be retained under an annual contract arrangement. Based on this analysis, select consultants were invited to express their interest in forming an annual contract with the County. Invited consultants submitted proposed fee schedules which were reviewed and negotiated, and a list of proposed consultants was developed as shown in Exhibit 1.

The proposed contract form (Exhibit 2) has been negotiated in compliance with the County of Ventura Public Works Agency Project Processing Procedures Manual for Class II annual contracts. Class II annual contracts are approved by the Board each year. They are general contracts utilized for specific professional services when needed. Once an annual contract is in place, work orders are issued against the annual contract for specific services. No single work order can exceed \$200,000. The contracted services include, but are not limited to, engineering and plan review, specification writing, construction estimation, project oversight and inspection.

Consultants recommended for contracts have demonstrated qualifications required by the County. Negotiations have resulted in fee schedules considered fair and reasonable for the qualifications. Entering into an annual consulting-services contract does not guarantee any work for, or obligate the County to engage the services of, a consultant.

If you have any questions regarding this item, please call Erin Powers at 388-4205, or me at 388-4372.

A handwritten signature in black ink, appearing to read "Kip Turner". The signature is fluid and cursive, with a long horizontal stroke at the end.

KIP TURNER, C.M.
Director of Airports

Attachments:

Exhibit 1 - Annual Consultant Services Contracts Summary
Exhibit 2 - Contract

5b2

Department of Airports

Annual Services Contracts by Consultant for FY2021-2022

Coffman & Associates, Inc.

Scottsdale, AZ

AEA 22-01 Limit: \$100,000

Services Under Contract

Environmental Planning

Environmental Review Services

Grant Support Administration Services

Planning

Jviation, a Woolpert Company,

Glendale, CO

AEA 22-02 Limit: \$200,000

Services Under Contract

Civil Engineering

Design Review Services Specification Writing

Grant Support Administration Services

Disadvantage Business Enterprise Support

Cost Engineer/Estimator

Mead & Hunt, Inc.

Windsor, CA

AEA 22-03 Limit: \$25,000

Services Under Contract

Civil Engineering

Design Review Services Specification Writing

Grant Support Administration Services

Disadvantage Business Enterprise Support

Cost Engineer/Estimator

Adams Companies, LLC

Gilbert, AZ

AEA 22-04 Limit: \$15,000

Services Under Contract

Independent Fee Estimation

EXHIBIT 1

5b3

ANNUAL CONSULTING SERVICES CONTRACT

AE No. AEA 22-XX

PROFESSIONAL SERVICES CONTRACT for Oxnard and Camarillo Airports

This is an annual contract, made and entered into this July 1, 2021, by and between the COUNTY OF VENTURA, (COUNTY), and [INSERT NAME AND ADDRESS OF CONSULTANT] (CONSULTANT).

This contract (Contract) shall be administered for the COUNTY by the COUNTY's Department of Airports. Claims, disputes, or complaints to the COUNTY under this Contract must be addressed to the Projects Coordinator located at 555 Airport Way, Suite B, Ventura, CA 93010 by certified mail return receipt requested. This Contract constitutes the entire agreement between the parties regarding its subject matter and supersedes all previous and contemporaneous agreements, understandings and negotiations regarding the subject matter of this Contract. No modification, waiver, amendment or discharge of this Contract is valid unless the same is in writing and signed by duly authorized representatives of both parties.

The parties hereto agree as follows:

1. COUNTY hereby retains CONSULTANT to perform services on an "as needed / as requested" basis, during the period from July 1, 2021 to June 30, 2022, as provided in the "Scope of Work and Services", attached hereto as "Exhibit A", and the "COUNTY of Ventura, Public Works Agency, CONSULTANT's Guide to Ventura COUNTY Procedures" as amended from time to time, which is on file with the Public Works Agency, and which by reference is made a part hereof. This contract shall take precedence over the Guide in case of conflicting provisions, otherwise they shall be interpreted together.
2. All work under this Contract, and any portion thereof separately identified, shall be completed within the time provided in the "Time Schedule", attached hereto as "Exhibit B". COUNTY shall issue a suspension of the contract time whenever CONSULTANT is delayed by action or inaction of COUNTY and CONSULTANT promptly notifies COUNTY of such delays.
3. COUNTY will make payment only for services actually rendered. CONSULTANT is not entitled to payment for having been retained under this Contract. CONSULTANT is not entitled to perform work under this Contract except as requested by COUNTY, and COUNTY is not obligated to request any work under this Contract. Payment for services rendered shall be made bi-weekly, within 30 days from when the COUNTY receives an invoice, in accordance with "Fees and Payment," attached hereto as "Exhibit C."
4. COUNTY or any duly authorized representative shall have the right to review the work being performed by CONSULTANT under this Contract at any time during COUNTY's usual working hours. A review of the work in progress shall not relieve the CONSULTANT of responsibility for the accuracy and completeness of the work performed under this Contract.

EXHIBIT 2

5b4

5. This Contract is for the professional services of CONSULTANT and is non-assignable by CONSULTANT without prior consent by COUNTY in writing except that CONSULTANT may assign money due or which will accrue to CONSULTANT under this Contract. If given written notice, COUNTY will recognize such assignment to the extent permitted by law, but any assignment of money shall be subject to all proper setoffs and withholdings in favor of the COUNTY and to all deductions provided for in this Contract. All money withheld, whether assigned or not, shall be subject to being used by COUNTY for completion of the work, should the Contract be in default. Such professional services shall be actually performed by, or shall be immediately supervised by CONSULTANT or a principal of the firm.

In performing these professional services, CONSULTANT is an independent contractor and is not acting as an agent or employee of COUNTY.

6. COUNTY retains the right to terminate this Contract for any reason prior to completion by notifying CONSULTANT in writing, and by paying charges accumulated prior to such termination. Such charges shall be limited to the maximum fee specified in "Exhibit C" for completion of any separately identified phase of the work which, at the time of termination, has been started by request of COUNTY, plus a pro-rata share of any percentage retention specified.

7. On completion or termination of Contract, COUNTY shall be entitled to immediate possession of, and CONSULTANT shall furnish on request, all computations, plans, correspondence and other pertinent data gathered or computed by CONSULTANT for this particular project prior to any termination. No documents prepared pursuant to this Contract or any modifications thereof shall be copyrighted by CONSULTANT or by COUNTY. CONSULTANT may retain copies of said original documents for CONSULTANT'S files.

8. CONSULTANT owes COUNTY an undivided duty of loyalty in performing the services under this Contract. During the term of this agreement CONSULTANT shall not employ or compensate personnel currently employed by COUNTY. CONSULTANT shall promptly inform COUNTY of any contract, arrangement, or interest that CONSULTANT may enter into or have (other than this Contract) related to the COUNTY's subject project. This includes contracts and arrangements with manufacturers, suppliers, contractors or other third parties which possess or seek to obtain a financial interest related to the County's subject project. In performing services under this Contract, CONSULTANT acknowledges that it may be subject to laws addressing financial conflicts of interest such as the Political Reform Act ("Act"), Government Code section 81000 et seq. CONSULTANT shall comply with financial disclosure requirements under the Act as directed by COUNTY, and shall not engage in activities that may constitute a conflict of interest under applicable law.

9. a. CONSULTANT shall, throughout the term of this Contract and any extensions thereof, carry one or more insurance policies that provide the following minimum coverage:

- 1) Commercial General Liability insurance shall provide minimum of \$1,000,000 coverage for each occurrence and \$2,000,000 aggregate coverage.
- 2) Worker's Compensation insurance in full compliance with California law for all employees of CONSULTANT in the minimum amount of \$500,000, if applicable.
- 3) Professional Liability (Errors and Omissions) insurance shall provide a minimum of \$1,000,000.00 coverage for each occurrence and \$2,000,000.00 in annual aggregate coverage. Professional Liability insurance is not required if the CONSULTANT does not provide design services including the preparation of plans or specifications, or survey services as part of design or project layout during the completion of this Contract.

b. CONSULTANT shall notify COUNTY immediately if the CONSULTANT'S general aggregate of insurance is exceeded by valid litigated claims and purchase additional levels of insurance to maintain the above stated requirements. Each type of insurance mentioned herein shall be written by a financially responsible company or companies authorized to do business in the State of California. CONSULTANT agrees to provide COUNTY with copies of certificates of all policies written and each shall contain an endorsement that they are not subject to cancellation without 30 days prior written notice being given to COUNTY by the insurance company or companies writing such insurance. CONSULTANT agrees to name County of Ventura and its officials employees and agents as additional insured ("Additional Insureds") on CONSULTANT'S general and automobile liability insurance policies. All required insurance shall be primary coverage as respects the Additional Insureds, and any insurance or self-insurance maintained by the Additional Insureds shall be in excess of CONSULTANT's insurance coverage and shall not contribute to it. CONSULTANT agrees to waive all rights of subrogation against the Additional Insureds for losses arising directly or indirectly from the activities or work performed by CONSULTANT hereunder.

10. CONSULTANT shall defend, indemnify and hold harmless COUNTY, including all of its boards, agencies, departments, officers, employees, agents and volunteers, against any and all claims, lawsuits, judgments, debts, demands or liabilities that arise out of, pertain to, or relate to the negligence, recklessness or willful misconduct of CONSULTANT in the performance of this Contract.

CONSULTANT:

COUNTY: **COUNTY OF VENTURA**

Signature

Kip Turner, Director of Airports

Printed Name and Title

Taxpayer I.D. No.

EXHIBIT A

SCOPE OF WORK AND SERVICES

Consultant shall provide professional consulting services during the period from July 1, 2021 to June 30, 2022, as requested by the Director of Airports or his designated representative. Such services shall include, but are not limited to management consulting services, civil engineering, design review services, specification writing, grant support administration services, disadvantage business enterprise support, cost engineering/estimating, planning, environmental planning, environmental review services.

County retains the right to terminate any work requested for any reason by notifying Consultant in writing 60 days in advance and by paying all charges accumulated prior to such termination.

Consultant agrees to complete all work accepted by Consultant during the term of this contract.

All work performed under this contract shall be done under the general direction of the Director of Airports and the direction of the Deputy Director of Airports or his designated representative.

At the Agency's discretion, the Agency may provide Consultant with office space, telephone, computer, supplies and secretarial services at the Department of Airports Administrative Offices, Camarillo Airport, for use solely for the performance of services for the County.

END OF EXHIBIT A

EXHIBIT B

TIME SCHEDULE

All work under this contract shall be completed by June 30, 2022.

END OF EXHIBIT B

EXHIBIT C

FEES and PAYMENT

On presentation of invoice, payment shall be made for work completed, delivered and accepted at the following rates:

1. Fee Schedule (See Exhibit C-1)

County shall compensate Consultant at the above rate, but not to exceed the sum of [INSERT CONTRACT AMOUNT] for all assigned work completed.

END OF EXHIBIT C



COUNTY of VENTURA

Department of Airports

555 Airport Way, Suite B
Camarillo, CA 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
www.ventura.org/airports

June 7, 2021

Aviation Advisory Commission
Oxnard Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Receive and File a Presentation from the Channel Islands Neighborhood Council Regarding Noise Concerns Surrounding Oxnard Airport

Recommendation:

Staff requests that your Commission/Authority receive and file a presentation from the Channel Islands Neighborhood Council regarding noise concerns surrounding Oxnard Airport.

Discussion:

Over the past months neighborhood councils have been reaching out to various stakeholders, including the Aviation Advisory Commission and the Airport Authorities, to voice concerns over aircraft operations. The Channel Islands Neighborhood Council has asked for the opportunity to address the advisory bodies regarding overflights and they have prepared a presentation stating their concerns.

If you have any questions regarding this item, please call Dave Nafie at 388-4201, or me at 388-4372.

KIP TURNER, C.M.
Director of Airports

5c



COUNTY of VENTURA

Department of Airports

555 Airport Way, Suite B

Camarillo, CA 93010

Phone: (805) 388-4372

Fax: (805) 388-4366

www.ventura.org/airports

June 7, 2021

Aviation Advisory Commission
Camarillo Airport Authority
Oxnard Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Approval of the Department of Airports' Fiscal Year 2021-22 Rent and Fee Schedule, Effective July 1, 2021; Adoption of a Resolution Establishing Rents, Fees, and Insurance Requirements for the Department of Airports; Delegation of Authority to the County Executive Officer and the Director of Airports to Execute Leases, Subleases, Licenses, Permits, Special Use/Activity Permits, Operation Agreements, Extensions, Amendments, Consents, Termination Notices, and Unlawful Detainer Complaints in Accordance with the Provisions of the Schedule

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the Department of Airports' ("Department") FY 2021-22 Rent and Fee Schedule (Exhibit 1 is a clean version and Exhibit 2 is a legislative version with track changes), with an effective date of July 1, 2021; and
2. Authorize the County Executive Officer and the Director of Airports to execute certain leases, subleases, licenses, permits, special use/activity permits, operation agreements, extensions, amendments, consents, termination notices, and unlawful detainer complaints as described in section III of the attached resolution (pages 30-37 of Exhibit 1); and
3. Approve, adopt, and execute the resolution (pages 30-37 of Exhibit 1) establishing rents, fees, and insurance requirements for the Department.

Fiscal/Mandates Impact:

Mandatory: No

5dl

Source of funding: *The rents and fees provide the primary source of funding for the airport enterprise fund other than federal grants.*

Funding match required: *None*

Impact on other departments: *Several other departments are tenants at the airports and subject to paying rent. The established rents are based upon building replacement and/or fair market appraisals conducted by the Real Estate Services Division of the Public Works Agency or by outside, independent appraisers.*

Summary of Revenues and Costs

FY 2021-22 Requested (Note B)

Revenue (see Note A):	\$ 7,534,700
Costs:	
Direct (see Note A)	6,246,800
Indirect – County Cost Allocation Plan	483,300
Total Costs	6,730,100
Net Airports' Revenue	\$ 804,600

Note A: *Revenue excludes investment income and grant revenue; cost excludes depreciation expense and capital projects.*

Note B: *Following fiscal year is not shown since the Rent and Fee Schedule is re-evaluated annually.*

Discussion:

At the recommendation of the Auditor-Controller, the Department's rents and fees are reviewed annually for appropriate adjustment in accordance with those policies set forth in that resolution establishing airports' rents and fees.

The FY 2021-22 budget development process for the Department has been met with some unprecedented challenges. Although the Department was scheduled to complete a cost-recovery analysis and appraisal to determine fair market rental values as it does every five years, due to the COVID-19 pandemic and the still unknown financial impacts the Department may experience, budgeted revenues and expenses have been calibrated to reflect similar expectations as the previously adopted FY 2020-21 budget.

Accordingly, the Department proposes keeping the Rent and Fee Schedule the same as the previously approved FY 2020-21 Rent and Fee Schedule with the exception of several revisions as discussed below.

1. The Department proposes a new fee intended to recover the costs of providing a corporate ramp for the use of itinerant and other commercial tenant businesses operating at Camarillo or Oxnard Airports. Past practice of commercial operators has included parking aircraft on a corporate ramp to accommodate overflow or staging aircraft outside of hangars without having to provide compensation to the Department. This practice has been done as an alternative to leasing sufficient ramp area whereby this wouldn't be necessary.

5d2

2. The Department proposes an increased fee intended to cover staff time associated with the administration of hangar lease enrollment and tenant initiated changes to their agreements such as selling hangars, moving hangars, terminating agreements, adding and changing tenant entities, and management of the hangar wait list system.
3. Extends, for another fiscal year, an exemption from the 2% (of sales price) fee for transfers of privately owned hangars by owners who convert from existing month-to-month leases to the anticipated new term lease.
4. The Department is adding labor classifications and rates for staff that lead and participate in CEQA projects where the Department is the lead agency on behalf of a private third party development.
5. A convenient Summary Table of Fees has also been added and bound under the cover.

The proposed Department of Airports' Rent and Fee Schedule, to become effective July 1, 2021, is recommended for the Board's approval and contains the adjustments noted above.

If you have any questions regarding this item, please call Dave Nafie at 388-4201, or me at 388-4372.

A handwritten signature in black ink, appearing to read "Kip Turner". The signature is fluid and cursive, with the first name "Kip" being more prominent than the last name "Turner".

KIP TURNER, C.M.
Director of Airports

Attachments:

Exhibit 1 – FY 2021-22 Rent and Fee Schedule - Proposed Clean Version
Exhibit 2 – FY 2021-22 Rent and Fee Schedule - Proposed Track Changes Version

5d3

**RENT AND FEE SCHEDULE
DEPARTMENT OF AIRPORTS**

Rents and Fees Common to
Camarillo and Oxnard Airports

Effective July 1, 2021

EXHIBIT 1

5d4

**DEPARTMENT OF AIRPORTS
RENT AND FEE SCHEDULE
INDEX**

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Summary of Rent & Fees**FY 2021-22**

CHARGE	Rent or Fee
Administration Fee - Applies to each new lease processing action by Department	\$ 150.00
Transient Tie-downs - Per Overnight (Not on Corporate Ramp)	
Single Engine	\$ 8.00
Multi Engine	\$ 10.00
Large Aircraft over 12,500 LBS	Equal to Landing Fee
Transient Ramp Area - Day Use (24 hrs or any portion)	
Commercial / FBO / Overflow Use - Fee Per Day or Portion- under 12,500 lbs	\$ 50.00
Commercial / FBO / Overflow Use - Fee Per Day or Portion 12,500 - 40,000 lbs	\$ 75.00
Commercial / FBO / Overflow Use - Fee Per Day or Portion - over 40,000 lbs	\$ 100.00
Commercial / FBO / Overflow Use - Fee Per Day or Portion - Helicopters	\$ 50.00
Private Aircraft - Not affiliated with FBO	\$25.00 / Equal to Landing Fee
Government/Contract Fire Fighting Aircraft	No charge
Leased Tiedowns - Per Space, Month to Month Basis	
Standard	\$ 102.00
Pull-through	\$ 139.00
Large Aircraft over 12,500 LBS (<i>See also Exhibit B</i>)	10x Landing Fee
\$ 0.139	
Ground Rent - With Private Hangars - Per SF, Per Year	
County Owned Hangar Rent - Per SF, Per Year	
Constructed Prior to 2019	\$ 0.364
Constructed After 2019	\$ 0.500
Electric Service - Per Month (if applicable)	\$ 9.000
AIRCRAFT OPERATIONS	
Landing Fees	
Air Carriers - Minimum Fee / Fee per 1,000 LBS MTOW	\$ 15.49
Air Carriers - Fee per 1,000 LBS MTOW (Rounded to nearest thousand pounds)	\$ 1.44
Lighter-than-air Aircraft Daily Use Fee	\$ 113.00
Small Aircraft under 12,500 LBS (Non-Commercial)	No charge
Fuel Flowage/Storage	
Fuel Flowage per delivered gallon	\$ 0.06
Facility Fee - For Use of County Fuel Farm	\$ 0.02
Oil Flowage	\$ 0.15
Fuel Tank Rental - For Storage of Fuel in County Fuel Farm	\$ 0.046

5db

Summary of Rent & Fees**FY 2021-22**

CHARGE	Rent or Fee
--------	-------------

GOVERNMENT AIRCRAFT - WITHOUT CHARGE***AIRPORT BUILDINGS/IMPROVEMENTS (County-Owned)**

Rent (Non-Aviation) - Per SF, Per Month

Rent (Aviation) - Per SF, Per Month

*Hangar**Shop**Office**Ramp*

Term of Lease (Non-Aviation) - Improvements Per Acre, Per Year

Term of Lease (Aviation) - Improvements Per Acre, Per Year

*Full Service ASP**Limited Service ASP**Single Service ASP*

Established by Appraisal

\$	0.40
\$	0.40
\$	0.50
\$	0.0794
\$	20,000.00

\$	20,000.00
\$	20,000.00
\$	20,000.00

AIRPORT LAND/GROUND AREAS

Ground Rent (Aviation & Non-Aviation) - Per SF, Per Year

*Ground Leases (Non-Aviation)**Ground Leases (Aviation)**Percentage Rent*

Term of Lease (Aviation and Non-Aviation) - Improvements Per Acre, Per Year

Month to Month Ground Lease

\$	1.35
\$	0.875
	As negotiated
\$	20,000.00
	Minimum Rent

5d7

Summary of Rent & Fees**FY 2021-22**

CHARGE	Rent or Fee
--------	-------------

AUTO PARKING**Oxnard Terminal Pay Lot**

0-4 HRS

4-6 HRS

6-12 HRS

12-24 HRS

Each Additional Day

Monthly

	Free
\$	4.00
\$	5.00
\$	8.00
\$	8.00
\$	100.00

Permit Parking

Rent-A-Cars - Per Month, Per Space

All Others - Per Month, Per Space

Permit Replacement Fee

\$	20.00
\$	25.00
\$	5.00

AIRPORT PERMITS**Commercial Activity Permits****Permit Fee - Aviation Commercial**

Daily Permit

Additional Consecutive Days

Annual Permit - Mobile Mechanic, Independent Flight Instructor, Self-Fueler

\$	199.00
\$	35.00
\$	1,879.00

Permit Fee - Non-Aviation Commercial

Daily Permit / Additional Consecutive Days

Additional Consecutive Days

Monthly

Annual

\$	436.00
\$	100.00
\$	871.00
\$	2,438.00

Commercial Film/Photography Permits (on Non-Leased Property)

Feature/TV/Commercial/Movie Filming per day (1-20 Cast/Crew)

Feature/TV/Commercial/Movie Filming per day (21+ Cast/Crew)

Commercial Photography per day

Activity on Leasehold per day

\$	1,100.00
\$	3,000.00
\$	800.00
\$	262.00

5d8

Summary of Rent & Fees**FY 2021-22**

CHARGE	Rent or Fee
Special Use Permit Fee - Non-Commercial, Individual, and/or Community/Club Activity	
Daily Fee	\$ 436.00
Additional Consecutive Days	\$ 100.00
Annual Fee	\$ 2,438.00
Use Permit for Promotion of Aviation/Non-profit Community Activity	
Special Uses Requiring Extra or Overtime Operations Personnel	Fee Waiver Required
Aircraft Repair Work Areas (Wash Racks)	Use Fee Plus Personnel Costs
Aircraft Owner Use (Non-Commercial) - Per Hour	
Taxi-Cab Stand/Scheduled Shuttle Operations/Courtesy Vehicles	\$ 6.00
Taxi/Shuttle Permit Fee - Annual	
Taxi/Shuttle Permit Fee - Monthly (Director of Airports Approval Required)	\$ 1,466.00
Courtesy Vehicle Permit Fee - Annual	\$ 134.00
Off-Airport Rental Cars (Separate License Required)	\$ 149.00
Restaurant - Major Operation - Base Rent	8.5% Attributable Gross
Restaurant - Major Operation - Percentage Rent	As negotiated
Restaurant - Minor Operation - Base Rent	As negotiated
Restaurant - Minor Operation - Percentage Rent	Minimum Base Rent
	7% of Gross
MISCELLANEOUS CHARGES	
Electronic Payment Convenience Fee (per transaction)	\$ 9.00
Large Item Disposal Fee	\$100
Document Processing Fee	
Documents executed by Director of Airports	\$ 50.00
Documents executed by Board of Supervisors	\$ 250.00
Transfer Fee for Long Term Lease - Private Hangar Sales	2%
Document Copying Fee - Per Page	\$ 0.04
Document Copying Fee - Staff Time (First 2 HRS No Charge)	Actual Hourly Rate or \$24/HR
Bad Check Charge	\$ 25.00
Security Gate Cards - New	\$ 20.00
Security Gate Cards - Lost Card Replacement	\$ 16.00
Parking Citations	\$ 50.00

529

Summary of Rent & Fees**FY 2021-22**

CHARGE	Rent or Fee
Large Conference Room Fee - Per Day	\$ 185.00
Small Conference Room Fee - Per Day	\$ 42.00
Late Fee (of Unpaid Balance)	10%
Airport Sweeper Service Fee - Per Hour or Portion of Hour	\$ 118.00
Other Hourly Rates	
Private Development Review / Permitting/CEQA Lead Agency - Projects Administrator	\$ 135.00
Private Development Review / Permitting/CEQA Lead Agency - Deputy Director	\$ 150.00
Private Development Review / Permitting/CEQA Lead Agency - Director of Aviation	\$ 175.00
Grant Billing - Federal Grants -Projects Administrator	\$ 135.00
Grant Billing - Federal Grants - Senior Accounting Tech	\$ 76.26
Maintenance Workers - Lead	\$ 90.12
Maintenance Workers - Senior	\$ 106.98
Operations Workers - Officer	\$ 105.61
Small UAS Operations (Two Officers)	\$ 211.22

LEASE/LICENSE AGREEMENTS**Full Service Aeronautical Service Provider**

As Negotiated

5d10

I. AIRCRAFT STORAGE

No aircraft shall be allowed to remain as tenants in/on assigned aircraft storage space on either Camarillo or Oxnard Airport without having first registered with the Director of Airports, or his representative, and having obtained a valid permit, Lease Agreement, or License Agreement as required and having paid the fees as set forth below:

Transient aircraft shall be charged fees as set forth below:

The following shall apply to all aircraft storage Lease and License Agreements:

Fee: All fee calculations listed under this section will be rounded to the nearest whole dollar.

Late Fee: Storage Hangar Lease and License Fees are due and payable on or before the first of each month and if not received by the 16th day a late charge of \$15 shall be added.

Security Deposit: Tenant shall provide County with and thereafter maintain a refundable cash security deposit in an amount equal to one (1) month's rent in effect at the time of initial license sign-up.

A. Transient Tie-downs (overnight) 12,500 lb. or less

1. Single Engine - \$8/day
2. Multi Engine - \$10/day
3. Aircraft over 12,500 lb. refer to section C below

(Note: see Section II. A. Landing Fees count as first night daily fee)

B. Tie-downs (month to month)

1. Push in/out - \$102/month
2. Taxi in/out - \$139/month

C. Large Aircraft (over 12,500 lb.)

Unless parked by a commercial operator, Tie-down/Monthly and Transient/Daily Fees: Daily fee \$1.44 per 1,000 lbs. of Max. gross take-off weight. Monthly fee is 10 times the daily fee. Fees are rounded to the nearest whole dollar. The first 24-hour period is included in landing fee. Statements will be sent to the aircraft owner listed in FAA registry.

D. Transient Ramp Area – Commercial Day-Use and Overflow Parking Fee.

Commercial operators that park aircraft on a Transient Ramp Area that is owned and managed by the Department of Airports (also known as "Corporate Ramp") will be billed to the commercial operator according to the following schedule.

(piston aircraft should be parked on a tiedown leased or licensed to the operator.

1. Jets and Turboprops less than 12,500 pounds maximum gross take-off weight - \$25/day or any portion thereof.
2. Jets and Turboprops between 12,500 – 40,000 pounds maximum gross takeoff weight - \$50/day or any portion thereof.
3. Jets and Turboprops over 40,000 pounds maximum gross take-off weight - \$100/day or any portion thereof.
4. Helicopters - \$50/day or any portion thereof.

- NOTES:
- a) Taxi in/out spaces limited to aircraft too heavy to manually maneuver.
 - b) Light Aircraft (12,500 lb. and under) with wingspans exceeding normal tie-down dimensions must rent two or more spaces to accommodate aircraft size.

D. Ground Rent - Private Hangars

1. The rent for Privately owned hangars is based upon \$0.139 per square foot per month.

NOTES:

- a) See Exhibit B for the areas of various hangars calculated from actual measurements and rounded down to the next increment of 10 square feet.
- b) Privately owned hangars to which electrical service was installed at no cost to County are exempt from the electrical service rate.
- c) Hangars served with electricity through an independent meter, paid by County, shall be charged an additional estimated \$9 per month electrical energy charge. The actual vs. estimated energy costs will be evaluated annually and adjustments made accordingly.
- d) Upon termination of the Lease Agreement for cause, Lessee shall be placed on a daily rate equivalent to two times the monthly rate divided by 30 and rounded to the next highest dollar.

E. County Owned Hangars (Examples of area - not all inclusive)

1. The rent for County owned hangars built/installed prior to 2019 is based upon \$0.364 per square foot per month. The rent for County owned hangars built/installed in or after 2019 is based upon \$0.50 per square foot per month.

NOTES:

- a) Hangars served with electricity through an independent meter, paid by County, shall be charged an additional estimated \$9 per month electrical energy charge. The actual vs. estimated energy costs will be evaluated annually and adjustments made accordingly.
- b) Upon termination of the Lease Agreement for cause, Lessee shall be placed on a daily rate equivalent to two times the monthly rate divided by 30 and rounded to the next highest dollar.
- c) The following are examples of hangar areas – not all inclusive:

Inventory installed prior to 2019: Inventory installed in or after 2019:

- | | |
|-----------------------------|-----------------------------|
| 1. Port-A-Port (800 S.F.) | 1. Tee Hangars (1,130 S.F.) |
| 2. Fixed T (1,000 S.F.) | 2. Tee Hangars (1,310 S.F.) |
| 3. Port-A-Port (1,050 S.F.) | 3. Tee Hangars (1,280 S.F.) |
| 4. NUNNO (1,100 S.F.) | 4. Tee Hangars (1,550 S.F.) |
| 5. NUNNO (1,400 S.F.) | 5. Tee Hangars (2,800 S.F.) |
| 6. Port-A-Port (1,500 S.F.) | |
| 7. Port-A-Port (2,000 S.F.) | |
| 8. Box (2,200 S.F.) | |

II. AIRCRAFT OPERATIONS

A. Landing Fees

- 1. Air Carriers (scheduled commercial – non-based) and Air Taxis (non-scheduled commercial – non-based) shall be charged a minimum landing fee of \$15.49 or \$1.44 per 1,000 pounds of gross weight, rounded to the nearest whole dollar, whichever is greater. The term "gross weight" shall be the certified maximum gross takeoff weight specified by FAA for the type of aircraft.

NOTE: Landing Fee includes first overnight parking fee.

- 2. Privately owned or leased aircraft (non-based), not used for hire or compensation, shall be exempt from landing fees up to 12,500 pounds. However, heavier aircraft shall be charged at the above rate.
- 3. Lighter-than-air Aircraft Use Fee. Lighter-than-air aircraft such as airships, dirigibles, blimps and balloons shall be charged a daily use fee of \$113. The payment of this fee shall entitle the operator to a mooring location on a site assigned by the airport, as well as parking for support vehicles. Prior permission of the Director of Airports is required.

B. Fuel Flowage/Storage

1. Fuel Flowage - All vendors and Self-Fueling Operators who dispense aviation fuel upon County Airports shall pay the County a Fuel Flowage Fee of \$0.06 per delivered gallon.
2. Facility Fee – (For use of County Fuel Farm Facilities) vendors and Self-Fueling Operators who dispense aviation fuel upon County Airports shall pay the County a Facility Fee of \$0.02 per delivered gallon.

NOTE: Tenant will pay actual cost of utilities on a pro rata basis and will be billed quarterly for those costs. An annual adjustment will be made at the end of each year.

3. Oil Flowage - All vendors who dispense aviation oil upon County Airports shall pay the County an Oil Flowage Fee of \$0.15 per delivered gallon.
4. Fuel Tank Rental - Whenever County owned tanks are utilized to store fuel, a Fuel Storage Fee of \$0.046 per delivered gallon shall be paid to County.

NOTE: Flowage and Storage Fees are due with submission of Quarterly Fuel Flowage Reports and are in addition to all other rents due.

- a) Late fees of 10% are applicable to flowage and storage fees when not paid by the thirtieth day following the end of each quarter.
- b) Fuel/Petroleum Vendors and Self-Fueling Operators shall obtain and maintain all permits and associated fees.

III. GOVERNMENT AIRCRAFT

Airport facilities shall be made available to government aircraft (state or federal) without charge except if the use by government aircraft is substantial. Substantial use shall be considered to exist when during any calendar month:

- A. Five (5) or more government aircraft are regularly based at the airport or on land adjacent thereto; or
- B. The total number of movements (counting each landing as a movement) of government aircraft is 300 or more, or the gross accumulative weight of government aircraft using the airport (the total movements of government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.
- C. Government aircraft are based or use airport(s) in excess of any 90-day period.

This is in conformance with those assurances given under the Federal Airport Act or the Airport and Airway Development Act of 1970.

IV. AIRPORT BUILDINGS/IMPROVEMENTS

A. Rent (Non-Aviation)

The lease rental rate for airport-owned non-aviation buildings and improvements shall be based on the estimated value of the building replacement cost per square foot with a ten percent (10%) return on investment or as otherwise approved by the Board of Supervisors. The fair market rental rate for all airport owned buildings and improvements shall be established by an appraisal by the Real Estate Services Division of the Public Works Agency or an outside, independent appraiser. The appraisal and subsequent rental rates shall reflect whether or not one or more utilities may be included. The rental rate shall also reflect if any other services such as maintenance or janitorial are included.

B. Rent (Aviation)

The lease rental rate for airport-owned aviation buildings and improvements shall be based on cost recovery, as compared to Fair Market Value.

Current rates per square ft. per month are:

	<u>Camarillo</u>	<u>Oxnard</u>
Hangar	\$0.40	\$0.40
Shop	\$0.40	\$0.40
Office	\$0.50	\$0.50
Ramp	\$0.0794	\$0.0794

C. Term of Lease (Minimum Qualifications) Non-Aviation

A capital investment of \$20,000 per acre, per year of lease, may be required, as approved by the Director of Airports, and such improvements shall be completed within two years or less, or as negotiated in the lease.

D. Term of Lease (Minimum Qualifications) Aviation

1. Full Service ASP- A minimum capital investment of \$20,000 per acre, per year, is required, as approved by the Director of Airports. All agreed-upon improvements shall be completed within the first two years or less, or as approved by the Board of Supervisors.
2. Limited Service ASP- A capital investment of \$20,000 per acre, per year, is required, as approved by the Director of Airports, and all agreed-upon improvements shall be completed within the first two years or less, or as negotiated in the lease.
3. Single Service ASP- A capital investment of \$20,000 per acre, per year,

is required, as approved by the Director of Airports, and such improvements shall be completed within one year or less, or as negotiated in the lease.

NOTES: Tenant shall maintain leased premises in as good or better condition, to include:

Repainting at least once every 10 years

Maintain roof free of leaks

Maintain landscaping in clean and healthy condition (free of trash)

E. Leases up to Five Years Term may be executed by the Director of Airports.

V. AIRPORT LAND/GROUND AREAS

A. Rent (Non-Aviation and Aviation)

1. Ground Leases: (Oxnard and Camarillo) All Ground Leases are subject to a minimum base rent and/or percentage rent, and Board of Supervisors approval. All ground leases are subject to a 5-year rent review and adjustment.

(NOTE: Formula Minimum Rent: 10% of the Fair Market Value and/or appraised value of land per annum or as otherwise approved by Board of Supervisors. Land to be reappraised yearly and Rental Value to be adjusted per Lease language, but not less than every 5 years.)

- a) Non-Aviation Land Rent Rate is \$1.35 per square ft. per year based on 10% ROI using March 21, 2019 appraisal stating land value at \$13.50 per square foot.
- b) Aviation Land Rent Rate is \$0.8750 per square ft. per year based on Non-Aviation Land rate and discounted 35% due to use being restricted to aviation only.

Percentage Rent: Applicable Rate of all gross receipts from Tenants subject to percentage.

2. "Month to Month" Ground Lease: All Month to Month (no options) Ground Leases are subject to formula minimum base rent or negotiated rent, whichever is greater, and may be executed by the Director of Airports. All month-to-month ground leases are subject to annual review and adjustment.

(NOTE: Formula Minimum Rent: 10% of the Fair Market Value and/or appraised value of land per annum or as otherwise approved by

Board of Supervisors. Land to be appraised and Rental Value adjusted periodically with Director of Airports' discretion).

NOTES:

a) All improvements constructed by the Tenant on the Airport shall, at the option of the County, be removed and the ground area returned as nearly as practicable to its original condition or may be vested with the County upon termination of the Lease.

b) Tenant shall maintain leased premises in as good or better condition, to include:

Repainting at least once every 10 years (or as needed)

Maintain roof free of leaks

Maintain landscaping in clean and healthy condition (free of trash).

c) Agricultural leases are handled as special situations and are exempted from the foregoing guidelines and minimums. Rents shall be established by market comparisons as determined by the Director of Airports.

d) Not-for-profit aviation museums are handled as special situations and are exempted from the foregoing formula minimum rent requirements. Land rent shall be as negotiated with the Director of Airports and approved by the Board of Supervisors.

B. Term of Lease (Non-Aviation and Aviation)

1. Ground Leases: One (1) year or more leases. In order to secure a long-term ground lease beyond one (1) year, lessee shall invest \$20,000 per acre, per year, as approved by the Director of Airports. All agreed-upon improvements shall be completed within the first year or less, or as approved by the Board of Supervisors. All improvements (excluding fueling apparatus) shall transfer to County at end of 20th year, regardless of term, or as negotiated with Airport Director and approved by the Board of Supervisors.

2. "Month to Month" Ground Leases: Renewable until terminated (no options to extend).

C. Leases up to Five Years Term may be executed by the Director of Airports

VI. AUTO PARKING

A. Terminal Area Parking (Oxnard Terminal Building)

0-4 hours free
4-6 hours \$4
6-12 hours \$5
12-24 hours \$8
Each additional 24 hours \$8/day

(Note: \$100.00 monthly rates available)

B. Permit Parking (Excludes Oxnard Airport Terminal Parking)

1. Rent-a-Car Company - \$20/month/space
2. All others - \$25/month/space
3. Permit replacement fee - \$5

VII. AIRPORT PERMITS

A. Commercial Activity Permits

No person or business entity other than current lessee or licensee shall sell or publicly solicit the sale of merchandise, conduct or operate a business or service for hire or compensation, or advertise or solicit business or utilize airport land area upon property under the jurisdiction of the Department of Airports unless a permit is first obtained from the Director of Airports. The permit holder will perform permitted activities only in those areas designated on the permit.

To qualify for a Commercial Activity Permit, the following is required:

1. Permit Fee, Aviation Commercial uses/activities and aircraft/auto mobile detailing
 - a) Daily Permit \$199; ea. additional consecutive day \$35
 - b) Annual Permit
 1. Mobile Mechanic \$1,879
 2. Independent Flight Instructor \$1,879
 3. Self-Fueler \$1,879
2. Permit Fee, Non-Aviation Commercial uses/activities
 - a) Daily Permit \$436; ea. additional consecutive day \$100 (up to 3 days)
 - b) Monthly Permit \$871
 - c) Annual Permit \$2,438
3. A Certificate of Insurance naming the County of Ventura and/or Department of Airports as Additional Insured with coverage as specified in Exhibit "A."
4. A \$20 fee will be collected on all first issue gate access cards. Broken, damaged, or lost cards will be replaced for a fee of \$16 each card.
5. Evidence of the applicable City business license.

NOTE: Permit does not allow Permittee to enter upon lessee's premises without approval of lessee. Commercial activity permit fees may be adjusted at the discretion of the Director of Airports if deemed necessary for the provision of services. One-Year Permit is subject to 30-day termination.

B. Commercial Film/Photography Permits

No person or business entity shall conduct any commercial filming, photography or demonstrations upon County airports without first obtaining a permit from the Director of Airports.

To qualify for a Commercial Film/Photography Permit, the following is required:

1. Permit Fee
 - a) Feature/TV/Commercial/Movie Filming \$1,100/day
(includes location and basecamp 1-20 cast/crew)
 - b) Feature/TV/Commercial/Movie Filming \$3,000/day
(includes location and basecamp 21+ cast/crew)
 - c) Commercial Photography \$800/day
2. Certificate of Insurance naming the County of Ventura as Additional Insured with coverage as specified in Exhibit "A."
3. Security/clean up deposit equal to the per-day fee may be required if determined by the Director of Airports to be justified by the planned activity.

NOTES:

- a) The above fees apply to all or part of a facility under the jurisdiction of the Department of Airports.
- b) Maximum permit term is seven (7) days including setup and disassembly time, without advance approval of the Director of Airports.
- c) Activity on leased property still requires a County permit; however, County charge for such Permit shall be limited to \$262 per day.

C. Special Use (Non-commercial) Activity Permit

No person or entity shall conduct a non-commercial, individual and/or community/club activity upon County airports without first obtaining a permit from the Director of Airports.

To qualify for a Special Use Permit, the following is required:

1. Permit Fee

- a) Daily fee \$436; ea. additional consecutive day \$100
- b) Annual fee \$2,438

2. Certificate of Insurance naming the County of Ventura as Additional Insured with coverage as specified in Exhibit "A" if determined by the Director of Airports to be justified by the planned activity. Any event involving alcohol, if approved, will require insurance and appropriate alcohol license from the Alcohol Beverage Control.

3. Security/cleanup deposit equal to the per day fee, if determined by the Director of Airports to be justified by the planned activity.

D. Use of Airport for Promotion of Aviation and/or a Non-Profit/Community Activity

Aviation related and/or community oriented one-time events considered to be of public interest, non-profit, and/or having a value to the aviation community, may request in writing a waiver of fees, which may be approved at the discretion of the Director of Airports. Examples: National Aviation Day, special Aircraft fly-ins, and special aviation group activities.

E. Special Uses Requiring Extra or Overtime Personnel

Special uses requiring extra County personnel shall be charged, in addition to use fee, an hourly rate for personnel for each hour or portion thereof required (two (2) hours minimum for Airport Operations Officers).

F. Aircraft Repair Work Areas

The use of aircraft repair work areas is limited to aircraft owners, notwithstanding commercial activity provided for herein.

Fee: \$6.00 for each four (4) hour block of time or portion thereof.

G. Taxi-Cab Stand/Scheduled Shuttle Operations/Courtesy Vehicles

Taxicabs, scheduled shuttles and courtesy vehicles may enter airport property without charge for the purpose of dropping off passengers. However, no taxicab, scheduled shuttle or courtesy vehicle shall be allowed to pick up or await passengers or to remain in the designated taxi stand or shuttle area without first having obtained a permit.

The following is required for a permit:

- 1. Taxi/Shuttle Permit Fee \$1,466 per year; (at discretion of Director, may be payable \$134 per month in advance).

2. Courtesy Vehicle Permit Fee (Hotel/Motel vehicle to which no fee for service is charged to the customer) \$149 per year each company.
3. Certificate of Insurance naming the County of Ventura as Additional Insured, with coverage as specified in Exhibit "A."
4. Evidence of the applicable City Business License.

VIII. MISCELLANEOUS CHARGES

A. Document Processing Fee

A fee shall be paid to County in advance for "Tenant-initiated" and/or public requested drafting and/or processing each Amendment, Assignment, Concurrence, Change of Ownership, Approval of Sublease, Extension of Terms, Option to Lease, or other modifications of month-to-month or long-term leases or research of public documents. This processing fee shall be deemed earned by County when paid and shall not be refundable. Fee is construed as reimbursement of administrative costs pursuant to transaction or research. (County or mutually initiated documents are exempted.)

1. Documents executed by Director of Airports \$50.
2. Documents executed by Board of Supervisors \$250.

B. Transfer Fee for Long Term Lease (Term exceeding 1 year)

2% of sales price, based on appraisal and/or purchase agreement. Term ground leases for privately owned aircraft storage hangars that were previously month-to-month leases, signed on or between July 1, 2021, and June 30, 2022, are exempt from this fee.

C. Document Copying Fee

A fee of \$0.035 per page shall be charged for reproducing all documents not associated with the conduct of routine airport business. There will be no staff time charged for the first two hours of retrieval and copying time. For the third hour and longer, the charge will be the lower of: (1) the actual hourly rate of the employee(s) doing the retrieval and copying; or (2) \$24.00 per hour.

D. Bad Check Charge

A "bad check" charge of \$25 will be added to that amount owed for all checks returned for insufficient funds or any other reason.

E. Security Gate Cards

Parking and security gate cards for entrance to parking and general aviation areas (hangar and tie-down) will be issued by the Director of Airports to authorized

persons. A \$20 fee will be collected on all first issue cards. Broken, damaged, or lost cards will be replaced for a fee of \$16 each card.

F. Parking Citations

Civil penalty citations issued for vehicular parking violations under Ventura County Ordinance Codes 6508-21 and 6508-22 are set at \$50 per violation.

G. Conference Room Fee (subject to waiver for public interest/aviation safety events)

Large Room \$185/day
Small Room \$42/day

H. Late Fee

10% of unpaid balance (not compounded) on all leases, and licenses, including percentage rents and fees. Tiedowns/hangars refer to Section I.

I. Airport Sweeper Service Fee

\$118/hour (or partial hour) for use of airport sweeper on airport. Fee includes airport personnel as sweeper operator.

J. Other Hourly Rates

Project Permitting and Plan Reviews; Dept. of Airports as CEQA Lead Agency

Projects Administrator \$135/hour
Deputy Director \$150/hour
Director of Airports \$175/hour

Grant Billing – Federal Grants

Projects Administrator \$135/hour
Senior Accounting Tech \$76.26/hour

Maintenance Workers

Maintenance Supervisor \$117.25/hour
Senior Maintenance Worker \$90.12/hour
Lead Maintenance Worker \$106.98/hour

Operations Workers

Operations Officer \$105.61/hour

Small UAS Operations (two Officers) \$211.22/hour

K. Administration Fee

A charge of \$150 for each new lease processing action including but not limited to the following examples: a new lease sign up, change of hangar, sale of private hangar, refund of waitlist deposits if before notice of removal.

IX. LEASE/LICENSE AGREEMENTS

A. Types of Tenancy/Use

1. Full-Service Aeronautical Service Provider (ASP): An operator that provides a full range of aviation services as identified in the lease agreement.
2. Limited Service Aeronautical Service Provider (ASP): Specialized aircraft business and services, excluding fueling services, as identified in the lease agreement.
3. Specialty Aviation Operations: (Single-Service ASP), Air taxi, charter, (non-scheduled) air carrier, aircraft sales, aircraft leasing, and non-profit flying clubs and flight schools.
4. Industrial or Non-Aviation Business: Business of a type whose operations are not dependent on runway access or airport orientation.
5. Land Leases: Tenant constructs a building or makes improvements on County owned land.

NOTE: Refer to Minimum Aeronautical Standards for commercial leases.

B. Improved Areas - Hangar, Office, Shop, Tie-downs, etc.

1. Base Rent Leases - No Percentage

Base rents are established by Fair Market Value comparisons.

2. Percentage Rent Leases

All percentage rent leases, as determined by the Director of Airports, are subject to a fixed minimum rent based on the square footage of the premises (hangar, shop, and office space) and/or a predetermined percentage of the gross receipts for various uses.

3. Tie-Down Spaces - Full Service and Limited ASP

Tie-down spaces may be assigned to the ASP in their respective leases based upon the following criteria only:

- a) One tie-down space may be assigned to the Full Service or Limited ASP upon a demonstrated need for each 2,000-sq. ft. of hangar, office, and shop space leased. (A demonstrated need would be a flight school with a number of owned or leased aircraft; such tie-downs shall not be rented month to month.)
- b) Additional Tie-down spaces requested by the ASP may be obtained through execution of a tie-down License Agreement and the payment of fees as shown in Section I, B and will be considered as additional rent.

4. Options

All rents and fees for option tenancy shall be adjusted to reflect the rate as set forth in the Board-approved Rent and Fee Schedule that is in effect on the date that the option becomes effective, or at the end of every fifth year of term, or as specified in lease.

C. Terminal Areas - Building and Parking (Oxnard)

1. Air Carrier
 2. Air Taxi and Air Charter (Non-scheduled)
 3. Auto Rental (Rent-a-Car)
 4. Travel Agency
 5. Lobby Concessionaire or Licensee
- a) Term: Up to 5 years
 - b) Minimum Rents: Established at Fair Market Value based on comparisons.
 - c) Percentage Rents: Amount by which specified percentage rent exceeds minimum for counter, office, and cargo area (and fee for parking spaces if included in lease agreement).

NOTES:

- 1) In addition to space rental, auto rental tenants shall pay quarterly 10% of gross receipts. Assigned parking shall be at \$20/month per space (5 spaces minimum).
- 2) Travel Agency tenants shall pay \$100 minimum or more per month vs. 1/2% on first \$250,000 gross sales and 1% over.

D. Off-Airport Auto Rental (Rent-A-Car)

Shall report and pay 8.5% of gross receipts attributed to airport pick-ups and execute a license and use agreement with the County.

E. Restaurant

1. Major operation – Base and/or percentage rent as prescribed in lease contract with Board of Supervisors approval. (Longer than 5-year lease.)
2. Minor operation – Minimum base rent and/or 7% gross receipts. (5 years or less.)

X. ACCESS TO AIRPORT FROM ADJACENT PRIVATE PROPERTY

- A. All requests for company/private aircraft oriented uses shall be considered as a special situation and must be approved on an individual basis by the Director of Airports.
- B. Authorization for access to the Airports will be given on County's License Agreement format.
- C. The applicant for access to the Airport shall be required to pay for all improvements on Airports' property that are necessary and prerequisite, in the opinion of the Director of Airports, to accommodate the applicant's access needs. If Licensee is not required by County to remove all such improvements and restore the property to its original condition, the improvements shall become the property of the County.
- D. Minimum rents and percentages for access may be negotiated based on type and intensity of airport use.

XI. INSURANCE REQUIREMENTS FOR AIRPORT LESSEES, LICENSEES AND PERMITTEES

See Exhibit "A" attached.

EXHIBIT "A"

INSURANCE REQUIREMENTS FOR AIRPORTS LESSEES, LICENSEES AND PERMITTEES

I. LESSEES

These are prescribed minimum limits; however, good business indicates that higher limits should be used for most businesses. In any given year, all lessees, licensees, and permittees shall maintain, or increase to maintain, the minimum insurance requirements as stipulated in the then current year Board-approved Rent and Fee Schedule. (Minimum insurance limits are subject to possible adjustment annually). Current year refers to the present County fiscal year and not the year a lease was signed.

A. Aeronautical Service Providers: Tenant offers full range of ASP services, as defined in the Minimum Aeronautical Standards.

1. Commercial General Liability: "Occurrence" coverage in the minimum amount of \$2,000,000 combined single limit (CSL) bodily injury & property damage each occurrence and \$2,000,000 aggregate, including personal injury, broad form property damage, products/ completed operations, broad form blanket contractual and \$100,000 fire legal liability.
2. Aircraft and Airport Operations, including passengers, products and completed operations: Combined single limit for bodily injury and property damage of \$2,000,000 each occurrence.
3. Hangar Keepers Liability: \$100,000 per aircraft, but not less than the replacement value of all aircraft in the care, custody and control of tenant.
4. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$500,000 for each occurrence. Exception: fuel trucks (see below).
5. Fuel Truck: \$1,000,000 per vehicle.
6. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Tenant and Employer's Liability in the minimum amount of \$1,000,000.
7. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County of Ventura must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

NOTE: The WC requirement is waived only if the Tenant is a sole proprietor with no employees, volunteers or family members working in the business. Proof of Personal Medical Insurance will be required instead.

B. Air Carriers:

1. Commercial General Liability: "Occurrence" coverage in the minimum amount of \$50,000,000 combined single limit (CSL) bodily injury & property damage each occurrence and \$50,000,000 aggregate, including personal injury, broad form property damage, products/ completed operations, broad form blanket contractual and \$100,000 fire legal liability.
2. Aircraft and Airport Operations, including passengers, products and completed operations: Combined single limit for bodily injury and property damage of \$50,000,000.
3. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$1,000,000 for each occurrence.
4. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Tenant and Employer's Liability in the minimum amount of \$1,000,000.
5. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

C. Specialty Aviation Operations: Includes air taxi/charter (Part 135), aircraft leasing, and any aircraft operating under a Special Airworthiness Certificate.

1. Commercial General Liability: "Occurrence" coverage in the minimum amount of \$2,000,000 combined single limit (CSL) bodily injury & property damage each occurrence and \$2,000,000 aggregate, including personal injury, broad form property damage, products/ completed operations, broad form blanket contractual and \$100,000 fire legal liability.
2. Aircraft and Airport Operations, including passengers, products and completed operations: Combined single limit for bodily injury and property damage of \$2,000,000 each occurrence.
3. Hangar Keepers Liability: \$100,000 per aircraft, but not less than the replacement

- value of all aircraft in the care, custody and control of tenant.
4. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$500,000 for each occurrence.
 5. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Tenant and Employer's Liability in the minimum amount of \$1,000,000.
 6. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

NOTE:

- a) The WC requirement is waived only if the Tenant is a sole proprietor with no employees, volunteers or family members working in the business. Proof of personal medical insurance will be required instead.
- b) Only paragraphs 1, 2, and 6 above would apply to an experimental aircraft operating under a Special Airworthiness Certificate.

D. Flying Clubs: (As defined in the Minimum Aeronautical Standards)

1. Commercial General Liability, including contractual, products and completed operations and owner's and contractors' protective: Combined single limits for bodily injury and property damage of \$1,000,000 each occurrence.
2. Aircraft and Airport Operations, including passengers, products and completed operations: Combined single limit for bodily injury and property damage of \$1,000,000 each occurrence.
3. Owned and Non-Owned Auto Liability: (if applicable) Limits of \$500,000 for each occurrence.
4. Hangar Keepers Liability: (if applicable) \$100,000 per aircraft, but not less than the replacement value of all aircraft in the care, custody and control of tenant.
5. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

E. Industrial and Non-Aviation Business:

1. Commercial General Liability: "Occurrence" coverage in the minimum amount of \$2,000,000 combined single limit (CSL) bodily injury & property damage each occurrence and \$2,000,000 aggregate, including personal injury, broad form property damage, products/ completed operations, broad form blanket contractual and \$100,000 fire legal liability.
2. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$500,000 for each occurrence.
3. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Tenant and Employer's Liability in the minimum amount of \$1,000,000.
4. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.
5. If Lessee is self-insured for any or all of the required insurance coverage's, Lessee agrees to provide Lessor with written confirmation that Lessee is a duly authorized and funded self-insured entity for those coverage's under the laws of the State of California. Lessor agrees to accept Lessee's status as a self-insured entity as satisfactory compliance with Lessor's normal insurance requirements as listed above.

Any insurance limits required that exceed the Lessee's self-insured coverage shall be in compliance with the insurance requirements listed above. In the event Lessee decides to no longer be self-insured, Lessee agrees to provide Lessor with thirty (30) days advance written notice of the effective date of this change in status. Thereafter, Lessee agrees to provide Lessor with appropriate evidence of insurance coverage(s) as listed above.

NOTE: The WC requirement is waived only if the Tenant is a sole proprietor with no employees, volunteers or family members working in the business. Proof of Personal Medical Insurance will be required instead.

II. LESSEES AND LICENSEES (Includes all based aircraft, as well as ultra-lights, occupying tie-downs, County and/or private hangars)

- A. Aircraft Liability: Bodily injury including occupants and property damage

liability, \$100,000 each person, \$100,000 property damage, \$500,000 each accident. Seats may be excluded.

- B. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. For aircraft, which are out of License, not airworthy, a signed statement to that fact with a promise to obtain the required insurance before operating said aircraft shall be filed in lieu of the certificate. The County of Ventura Department of Airports must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

III. PERMITTEES

A. Commercial Activity Permit - Non-Aircraft:

1. Commercial General Liability including contractual, products and completed operations and owners' and contractors' protective: Combined single limits for bodily injury and property damage of \$2,000,000 to \$5,000,000 each occurrence, depending upon the type of activity proposed.
2. Owned and Non-owned Auto Liability: Limits of \$500,000 for each occurrence.
3. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Permittee and Employer's Liability in the minimum amount of \$1,000,000.
4. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

NOTE: The WC requirement is waived only if the Permittee is a sole proprietor with no employees, volunteers or family members working in the business. Proof of Personal Medical Insurance will be required instead.

B. Commercial Activities Permit - Aircraft:

1. Commercial General Liability including contractual, products and

completed operations and owners' and contractors' protective:
Combined single limits for bodily injury and property damage of \$2,000,000 each occurrence.

2. Aircraft and airport operations, including passengers, products and completed operations or Premises Liability (whichever is deemed appropriate by the County): Combined single limit for bodily injury and property damage \$1,000,000 each occurrence.
3. Owned and Non-owned Auto Liability: Limits of \$500,000 for each occurrence.
4. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Permittee and Employer's Liability in the minimum amount of \$1,000,000.
5. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate insurance is exceeded and additional coverage must be purchased to meet the above requirements.

NOTE: The WC requirement is waived only if the Permittee is a sole proprietor with no employees, volunteers or family members working in the business. Proof of Personal Medical Insurance will be required instead.

C. Commercial Activities Permit – Aircraft Mobile Mechanics:

1. Commercial General Liability: Combined single limits for bodily injury and property damage of \$1,000,000 each occurrence.
2. Products Liability and Completed Operations Coverage: Combined single limit liability coverage \$500,000 each occurrence.
3. Hangar Keepers Legal Liability, ground coverage, including taxi coverage: \$100,000 each aircraft, \$100,000 each occurrence.
4. Owned and Non-owned Auto Liability: Limits of \$500,000 for each occurrence.
5. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Permittee and Employer's Liability in the minimum amount of \$1,000,000.

6. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate insurance is exceeded and additional coverage must be purchased to meet the above requirements.

NOTE: The WC requirement is waived only if the Permittee is a sole proprietor with no employees, volunteers or family members working in the business. Proof of Personal Medical Insurance will be required instead.

D. Special Use Permits:

1. Movie and Commercial Filming:

- a. Commercial General Liability including contractual, products and completed operations and owners' and contractors' protective: Combined single limits for bodily injury and property damage, \$2,000,000 to \$5,000,000 or higher each occurrence, depending upon the type of activity proposed.
- b. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$2,000,000 to \$5,000,000 for each occurrence, depending upon the type of activity proposed.
- c. Indemnification and Hold Harmless Clause - All activities: Each permit/license/lease shall contain a clause requiring that all activities and/or work set forth within the agreement shall be at the risk of the permittee/licensee/lessee alone. Permittee/Licensee/Lessee/Tenant must agree to defend (at County's request), indemnify and save harmless the Department of Airports and the County of Ventura, its boards, agencies, departments, officers, employees, agents and volunteers (hereinafter referred to as County), from and against any and all claims, lawsuits – whether against Permittee, County or others, judgments, debts, demands and liability, including, without limitation, those arising from injuries or death of persons and/or for damages to property, arising directly or indirectly out of Tenant's use or occupancy of the Leased Premises or out of operations conducted or subsidized in whole or in part by Permittee.

- d. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Permittee and Employer's Liability in the minimum amount of \$1,000,000.
 - e. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.
2. Commercial Photography:
- a. Commercial General Liability including contractual, products and completed operations and owners' and contractors' protective: Combined single limits for bodily injury and property damage, \$1,000,000 to \$2,000,000 or higher each occurrence, depending upon the type of activity proposed.
 - b. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$1,000,000 to \$2,000,000 for each occurrence, depending upon the type of activity proposed.
 - c. Indemnification and Hold Harmless Clause - All activities: Each permit/license/lease shall contain a clause requiring that all activities and/or work set forth within the agreement shall be at the risk of the permittee/licensee/lessee alone. Permittee/Licensee/Lessee/Tenant must agree to defend (at County's request), indemnify and save harmless the Department of Airports and the County of Ventura, its boards, agencies, departments, officers, employees, agents and volunteers (hereinafter referred to as County), from and against any and all claims, lawsuits – whether against Permittee, County or others, judgments, debts, demands and liability, including, without limitation, those arising from injuries or death of persons and/or for damages to property, arising directly or indirectly out of Tenant's use or occupancy of the Leased Premises or out of operations conducted or subsidized in whole or in part by Permittee.
 - d. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Permittee and Employer's Liability in the minimum amount of

\$1,000,000.

- e. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

3. Permitted Public Events/Non-Air Shows:

- a. Commercial General Liability including contractual, products and completed operations and owners' and contractors' protective: Combined single limits for bodily injury and property damage of \$1,000,000 to \$2,000,000 or higher each occurrence, depending upon the type of activity proposed.
- b. Commercial Auto Policy: Including all autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$500,000 for each occurrence.
- c. Indemnification and Hold Harmless Clause - All activities: Each permit/license/lease shall contain a clause requiring that all activities and/or work set forth within the agreement shall be at the risk of the permittee/licensee/lessee alone. Permittee/Licensee/Lessee/Tenant must agree to defend (at County's request), indemnify and save harmless the Department of Airports and the County of Ventura, its boards, agencies, departments, officers, employees, agents and volunteers (hereinafter referred to as COUNTY), from and against any and all claims, lawsuits – whether against Permittee/Licensee/Lessee/Tenant, COUNTY or others, judgments, debts, demands and liability, including, without limitation, those arising from injuries or death of persons and/or for damages to property, arising directly or indirectly out of Tenant's use or occupancy of the Leased Premises or out of operations conducted or subsidized in whole or in part by Permittee/Licensee/Lessee/Tenant.
- d. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Permittee/Licensee/Lessee/Tenant and Employer's Liability in the minimum amount of \$1,000,000.
- e. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a

30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

4. Permitted Aeronautical Events: (Air shows, fly-ins, air meets, contests or exhibitions).
 - a. Commercial General Liability including contractual, products and completed operations and owners' and contractors' protective: Combined single limits for bodily injury and property damage of \$2,000,000 to \$5,000,000 each occurrence.
 - b. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$1,000,000 for each occurrence
 - c. Indemnification and Hold Harmless Clause - All activities: Each permit/license/lease shall contain a clause requiring that all activities and/or work set forth within the agreement shall be at the risk of the permittee/licensee/lessee alone. Permittee/Licensee/Lessee/Tenant must agree to defend (at County's request), indemnify and save harmless the Department of Airports and the County of Ventura, its boards, agencies, departments, officers, employees, agents and volunteers (hereinafter referred to as COUNTY), from and against any and all claims, lawsuits – whether against Permittee/Licensee/Lessee/Tenant, COUNTY or others, judgments, debts, demands and liability, including, without limitation, those arising from injuries or death of persons and/or for damages to property, arising directly or indirectly out of Permittee/Licensee/Lessee/Tenant's use or occupancy of the Leased Premises or out of operations conducted or subsidized in whole or in part by Permittee/Licensee/Lessee/Tenant.
 - d. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Permittee/Licensee/Lessee/Tenant and Employer's Liability in the minimum amount of \$1,000,000.
 - e. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above

- requirements.
- f. In addition to obtaining the above required insurance, the sponsor shall pay the additional premium charged to the Department of Airports by their insurance carrier, if any.

NOTE: Limits for specific events may be negotiated with the insurance carrier on a case-by-case basis. Requests for such consideration must be submitted to the Director of Airports for referral to Risk Management.

IV. CONTRACTORS

A. Airport Contractors:

1. Commercial General Liability including contractual, products and completed operations and owners' and contractors' protective: Combined single limits for bodily injury and property damage for each occurrence shall be as prescribed by County of Ventura Risk Management/ Board of Supervisors.
2. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$1,000,000 for each occurrence, but Public Works insurance segment may increase limits.
3. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Contractor and Employer's Liability in the minimum amount of \$1,000,000.
4. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

The foregoing insurance requirements of Exhibit "A" may be amended for special circumstances as approved by County Risk Manager.

EXHIBIT "B"

PRIVATE HANGARS - GROUND AREA

The hangars listed below are identified by general brand name/type and by square footage. The square footage was obtained by actual measurement (outside) and rounded down to the next increment of 10 sq. ft. to allow for minor irregularities:

<u>BRAND NAME/TYPE</u>	<u>SQUARE FOOTAGE</u>
Port-A-Port Standard	800
Port-A-Port Expando/Executive	850
Fixed T, Port-A-Port Double Expando, and Fleetwood	1,000
Port-A-Port Executive I	1,050
H & F Box	1,250
Fleetwood Rectangular and Port-A-Port Executive II	1,350
Port-A-Port Large T	1,400
Port-A-Port, Nunno, Craftsman Rectangular	1,500
Fleetwood Box	1,800
H & F, Pasco Box, Straun	2,000
H & F	2,250
Port-A-Port	2,250
Waffle Crete	2,750
Port-A-Port Box	2,900
Port-A-Port Box	3,000
Waffle Crete	4,740

Hangars not falling within categories identified above will pay rents calculated at the rate listed in Section I, D. and will be rounded down to next increment of 10 sq. ft.

**RESOLUTION OF THE BOARD OF SUPERVISORS
ESTABLISHING RENTS, FEES, AND INSURANCE
REQUIREMENTS FOR THE COUNTY,
DEPARTMENT OF AIRPORTS, AND DELEGATING
AUTHORITY FOR EXECUTION OF CERTAIN
AGREEMENTS SUBJECT TO SPECIFIED GUIDELINES**

THE VENTURA COUNTY BOARD OF SUPERVISORS HEREBY ORDERS AND RESOLVES THE FOLLOWING:

I. RENTS, FEES, AND INSURANCE REQUIREMENTS

The Rents, Fees, and Insurance Requirements prescribed in the attached Schedule are hereby approved and adopted, and all prior inconsistent schedules are repealed.

II. POLICY FOR ESTABLISHING RENTS, RATES AND FEES

The Rent and Fee Schedules embrace a myriad of facilities and services which require different adjustment emphasis for establishing fair market rents or appropriate fees. In the event that there is a disagreement between the County and a Tenant or Vendor regarding the imposition of rents and fees under this Rent and Fee Schedule, the parties may, but are not required to, submit to either binding arbitration or non-binding mediation. All Department of Airports' properties, facilities, and services have been placed into five categories for the purpose of defining rent and fee setting policies which have been historically used. They are outlined as follows:

Policy 1:

It shall be County policy that those properties and/or facilities unrelated to the fundamental "public services" afforded by the Oxnard and Camarillo Airports shall be appraised for fair market rental values including percentage rents, with adjustment emphasis on comparative data from the private sector. This approach will produce a fair return to the County. Examples: industrial/office buildings, proposed industrial park, agriculture land leases.

NOTE: Excess revenues derived from leases identified above shall not be used to subsidize user rents and fees related to specific facilities and services (aircraft tiedowns and storage hangars), but may be used for financial support of planned capital improvement projects, and those public-use facilities and services (airfield, visitor parking, common roads, etc.) for which a total recapture of costs is recognized to be unrealistic.

Policy 2:

It shall be County policy that those properties and/or facilities directly related to the public services afforded by the Department of Airports but operated, however, by lessees or concessionaires, shall be appraised for fair market value including percentage rents with adjustment emphasis on comparable data from other publicly controlled facilities operated by lessees or concessionaires. It is the intention of the County to have a policy whereby properties and/or facilities controlled by the Department of Airports, not being used by the County for public services, will be leased or licensed. The rental charges or fees will be based upon the then fair market value, taking into consideration comparable properties owned by other public entities. This approach will also provide a fair return or profit to the County. Examples of such leases/licenses: scheduled air carrier agreements (for terminal space), rental car agencies and restaurants.

Policy 2a:

It shall be County policy to recover all costs of any infrastructure required to develop a Lease parcel from the benefited Lessee through either Lease rents or assessment, when practical. Such costs shall not be borne by existing tenants or users of the airports.

Policy 3:

It shall be County policy that the rents and fees for those properties and/or facilities directly related to the aviation-use public services afforded by the Department of Airports but operated, however, by lessees or concessionaires, shall be adjusted to cause an ultimate recapture of the total costs, both direct and indirect, when practical. Adjustments shall be compared to Market Rate to ensure the cost will not cause a loss of business. Examples: full, limited and single service providers of aeronautical services.

Policy 3a:

It shall be County policy that the rents and fees for those properties and/or facilities that are not-for-profit aviation museums and are operated consistent with the fundamental public services afforded by the Department of Airports, may be adjusted to cause less than an ultimate recapture of the totals costs, both direct and indirect, through reduced rental rates and fees in recognition of the tangible or intangible benefits to the airport.

Policy 3b:

It shall be County policy that the rents and fees for those properties and/or facilities, which are County owned and County operated consistent with the fundamental public services afforded by the Department of Airports, shall be adjusted to cause

an ultimate recapture of the total costs, both direct and indirect, when practical. This approach will result in competitive pricing of County services and serve to constrain the migration of outside County aircraft operators seeking lower fares. Adjustments to these rates shall be by cost-recovery analysis every five (5) years, with interim adjustments calculated by applying the Consumer Price Index (CPI) every other year. Examples: aircraft tie-down, aircraft storage hangars. In calculating the costs of the above services (Policies 3 and 3a), that depreciation attributed to donated assets shall be specifically excluded from such costs. This is consistent with and in conformance with assurances given under the Federal Airport Act or the Airport and Airway Development Act of 1970 which states that "no part of the Federal share of an airport development project shall be included in the rate base in establishing fees, rates, and charges for users of that airport."

Policy 3c:

It shall be County policy that the provision by the County of aircraft storage facilities and/or property for the same purpose, shall be for the exclusive purpose of storing aircraft deemed to be in an airworthy condition. Temporary exceptions to this requirement may be granted by the Director of Airports on a case-by-case basis, upon the demonstration of visible and reasonable progress to bring an aircraft to airworthy status, consistent with the FAA's "Policy on the Non-Aeronautical Use of Airport Hangars," Docket No. FAA 2014-0463, 81 FR 38906, § II.b. The Director of Airports may make such determinations based on periodic inspections of such facilities and/or property as frequently as once every 90 calendar days. The intent of this policy is to ensure compliance with the aircraft storage license agreements with regard to storage of aircraft that are in airworthy condition and/or aircraft that are being brought to airworthy condition versus non-airworthy aircraft being stored, in parts or in whole, to obtain storage space that is considered less expensive than commercially available non-aviation storage space. Examples: aircraft tie-down, county-owned storage hangars, privately-owned storage hangars.

Policy 3d:

It shall be County policy that private hangar owners subject to an existing Privately-Owned Aircraft Storage Hangar Lease Agreement who seek approval to expand/build out resulting in additional square footage or volume, or replace the hangar, shall offer the County a right-of-first refusal to purchase the hangar at such a time the owner proceeds to sell the hangar in place. County will respond to hangar owner in writing within five (5) calendar days of its intent to purchase or not purchase the hangar. Should the County decline to purchase a hangar, and upon a request to transfer a hangar to a private party, a month-to-month Privately-Owned Aircraft Storage Hangar Lease Agreement for privately-owned aircraft storage hangars may be approved and executed by the Director of Airports with the buyer, provided the purchase price is no more than 15% less than the price first offered to the County. Failure on the part of the hangar owner to act in good faith may result in the transfer not being approved.

The intent is to prevent the tenant from offering the expanded/built-out/replaced hangar to the County for an unrealistically high price only to prevent the County from being a viable purchaser of the hangar. Example: Hangar valuation is \$100 (including value of the land). Tenant offers it to the County for \$200 (unrealistically high). The Tenant cannot then offer the sale to another party for less than \$170 (85% of \$200) without first offering it to the County again at the reduced price.

Policy 4:

It shall be County policy that those services, offered and administered by the Department of Airports for which a total recapture of costs is recognized to be inconceivable, be established by comparing fees with other publicly owned and operated facilities with adjustments emphasizing the recapture of as much of County costs as possible. However, fees shall be maintained at reasonable levels so that the preponderance of the general public can avail themselves of the service. This type of service will continue to reflect a loss; however, it is deemed to be an appropriate public service. Examples: runways, taxiways, roads, rest rooms, auto parking lots, visiting aircraft parking, and other public use areas.

Policy 5:

It shall be County policy that those services, and/or supplies furnished to the public by the Department of Airports and regulated by law or by Administrative procedure, shall be compensated for by charging fees and deposits calculated to reimburse all of the administrative and material costs of furnishing same. Annual adjustment emphasis shall be based upon cost analysis and shall not be subject to fair market or profit considerations. Examples: commercial activity permits, aircraft towing and impound fee, document processing fee, and paper material reproduction fee.

III. AUTHORIZATION TO EXECUTE.

The County Executive Officer or the Director of the Department of Airports are authorized to execute Leases, Subleases, Licenses, Permits, Special Use/Activity Permits, Operation Agreements, Extensions, Amendments, Consents, and Notices of Intent to Terminate and cause Unlawful Detainer Complaints to be filed on behalf of the County of Ventura as are hereafter defined and in accordance with the provisions of the attached schedule.

A. DEFINITIONS.

1. LEASE OR SUBLEASE: A conveyance of real property rights for occupancy or use of land, improvements, or a combination thereof. Under this authority, the Term shall not exceed five (5) years including options to extend, except that the Director of Airports may execute a form ground lease for a privately owned aircraft storage hangar with a term that exceeds five years, if the form ground lease has been previously approved by the Board of Supervisors.

Examples: leasing of land for improvements, leasing of a building or portion of a building to tenant or concessionaire.

2. LICENSE. A conveyance of "personal" rights for occupancy or use of property under this authority, limited to one (1) year. License may be extended subject to specified time with prior Notice of Termination. Examples: Aircraft tie-downs, storage, portable hangars, ground use, vending machines, food or merchandise catering truck, carousel sign use, and land encroachments.
3. PERMIT. A personal right to occupy or use property under this authority, limited to maximum term of one (1) year. Permit may be extended subject to 30-day Notice of Termination. Examples: Temporary occupancy for fixing of premises, aircraft repair work or wash/wax activities.
4. SPECIAL USE/ACTIVITY PERMIT. A personal right to occupy, use, or conduct a specified "activity", limited under this authority to a maximum of seven (7) days. (Longer periods must be renewed daily.) Examples: Air shows, movie or TV filming, photography or commercial demonstration.
5. OPERATIONAL AGREEMENTS. Mutually agreed upon procedures pertaining to operational matters established between the Department of Airports and other governmental agencies.
6. EXTENSION/AMENDMENT/CONSENT/AND NOTICE OF INTENT TO TERMINATE.
 - a) An Extension is a continuation of an existing Board-approved agreement without change, or limited to changes authorized by this Authority.
 - b) An Amendment is a change of one or more of the terms, conditions, or covenants consistent with authorized terms and amounts specified in Board- approved rent and fee schedules.
 - c) A Consent is a ratification of a term, condition, or covenant in an existing agreement executed by the Board made subject to "County approval". The Director of Airports may issue Consent after determining proper compliance. This includes an Assignment of Lease. The Director of Airports may also approve a "sublease" or "additional use" by lessee but limited to five (5) years.
 - d) Notice of Intent to Terminate is a notice by which the Director

expresses intent to terminate pursuant to a breach or default. On a Board-approved Agreement, final termination shall be subject to Board approval. Leases executed by Director of Airports may be terminated by the Director of Airports.

- B. SECURITY DEPOSIT. All tenants shall provide County with, and at all times maintain, a Security Deposit in an amount prescribed by this Resolution. Said amount shall be based on rent and adjusted periodically. Public entities governed by the Board shall be exempt. Said deposit shall guarantee tenants' full and faithful performance of all terms and conditions of their agreement. The following forms of deposit are acceptable: cash, Time Certificate of Deposit (CD), Irrevocable Letter of Credit, and assigned Savings Passbook. The following shall be the basis of the amount of the Deposit unless otherwise stated in the Rent and Fee Schedule:

License Agreement - The deposit shall be equal to one (1) month's rental rate.

Lease Agreement - The deposit shall be equal to three (3) month's rental rate.

After three (3) years of good and faithful lease performance (defined as no defaults or delinquencies), deposits on leases of five (5) years or less may be reduced to one (1) month, subject however, to a Lease Amendment providing for the following Liquidated Damages:

Liquidated Damages

County shall have the right to demand, and Lessee agrees to pay Liquidated Damages in the sum of one percent (1%) of the security deposit required of Lease, (but not less than \$10.00), for each day a violation exists of any of the following lease conditions and/or lease articles:

LEASE CONDITIONS AND/OR ARTICLES

USES AND SERVICES
OPERATING SCHEDULE AND CONTROLLED PRICES
IMPROVEMENTS AND INVESTMENTS
CONSTRUCTION
INSURANCE
OPERATIONS
FINANCIAL REPORTS AND RECORDS
MAINTENANCE AND REPAIR
FAA SPECIAL PROVISIONS

- C. NEGOTIATIONS, PREPARATIONS, AND LEGAL APPROVAL. The Leases, Subleases, Licenses, Permits, Special Use/ Activity Permits, Extensions, Amendments, Consents, and Notices of Intent to Terminate shall be negotiated and prepared by the Department of Airports or, by request of the Director of Airports, negotiated and/or prepared by the Public Works Agency, Real Property Services. All Agreements shall be submitted to County Counsel's Office for approval as to legal sufficiency prior to final execution excepting pre-approved, routine "form" documents.
- D. TERMINATION DUE TO "REPEATED" VIOLATIONS. The Board of Supervisors hereby authorizes the Director of Airports to include in selected agreements the right to issue a "Notice of Termination for Breach of Good Faith" which would allow termination of an Agreement after tenants repeating the same violation three (3) times or more within any twelve (12) month period, regardless of tenants' cure, remedy, or diligent pursuit to correct violations.
- E. BACKGROUND DETERMINATION AND GUIDELINES. No agreement will be executed under the authority of this RESOLUTION if the County Executive Officer or the Director of Airports of the Department of Airports determines that: (1) The proposed use or occupancy is in conflict with the County's adopted plans for development; (2) The other party(s) to a proposed Agreement has a reputation, character, or background which could be detrimental to County's interest; or (3) Such other party(s) does not have technical knowledge, management ability, or financial capability to fulfill the purpose and provisions of the Agreement.
- F. RENTAL POLICY. It shall continue to be Department of Airports' Policy to require "ALL" tenants or users of County Airports property to pay rents established by Board-approved Rent and Fee Schedules; however, the Director of Airports may determine that certain special services including labor and/or materials may be accepted in lieu of cash payment of rent where all other guidelines are consistent with Director of Airports' Authority. Director of Airports is authorized to adjust rents incrementally to current rate to ensure the cost will not cause a loss of business.
- G. CONTROVERSIAL OR POLICY SETTING AGREEMENTS. Any transaction authorized by this Resolution, considered significantly controversial or policy-setting in the opinion of the County Executive Officer or the Director of Airports, shall be submitted first to the Aviation Advisory Commission and appropriate Airport Authority for recommendation and then to the Board of Supervisors for approval and execution.

IV. AUTHORIZATION TO ESTABLISH FEES

The County Executive Officer, or the Director of Airports is hereby granted limited authority to establish fees for other uses of airport property not specifically provided

for in the attached schedule. Such other fees shall be reasonable and consistent with the policies and fees established herein. Any such fee considered to be significant, controversial or policy-setting shall first be submitted to the Aviation Advisory Commission and appropriate Airport Authority, for recommendation, and finally to the Board of Supervisors for appropriate action.

THE FOREGOING RECITALS and attached Rent and Fee Schedule are passed, approved, and adopted by the Board of Supervisors, effective July 1, 2021.

COUNTY OF VENTURA

Date _____ By _____
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,
Clerk of the Board of Supervisors
County of Ventura, State of California

By _____
Deputy Clerk of the Board

RENT AND FEE SCHEDULE
DEPARTMENT OF AIRPORTS

Rents and Fees Common to
Camarillo and Oxnard Airports

Effective July 1, 202~~1~~0

EXHIBIT 2

5d46

**DEPARTMENT OF AIRPORTS
RENT AND FEE SCHEDULE
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Summary of Rent & Fees

FY 2021-22

CHARGE	Rent or Fee
Administration Fee - Applies to each new lease processing action by Department	\$ 150.00
Transient Tie-downs - Per Overnight (Not on Corporate Ramp)	
Single Engine	\$ 8.00
Multi Engine	\$ 10.00
Large Aircraft over 12,500 LBS	Equal to Landing Fee
Transient Ramp Area - Day Use (24 hrs or any portion)	
Commercial / FBO / Overflow Use - Fee Per Day or Portion- under 12,500 lbs	\$ 50.00
Commercial / FBO / Overflow Use - Fee Per Day or Portion 12,500 - 40,000 lbs	\$ 75.00
Commercial / FBO / Overflow Use - Fee Per Day or Portion - over 40,000 lbs	\$ 100.00
Commercial / FBO / Overflow Use - Fee Per Day or Portion - Helicopters	\$ 50.00
Private Aircraft - Not affiliated with FBO	\$25.00 / Equal to Landing Fee
Government/Contract Fire Fighting Aircraft	No charge
Leased Tiedowns - Per Space, Month to Month Basis	
Standard	\$ 102.00
Pull-through	\$ 139.00
Large Aircraft over 12,500 LBS (See also Exhibit B)	10x Landing Fee
\$ 0.139	\$ 0.139
Ground Rent - With Private Hangars - Per SF, Per Year	
County Owned Hangar Rent - Per SF, Per Year	
Constructed Prior to 2019	\$ 0.364
Constructed After 2019	\$ 0.500
Electric Service - Per Month (if applicable)	\$ 9.000
AIRCRAFT OPERATIONS	
Landing Fees	
Air Carriers - Minimum Fee / Fee per 1,000 LBS MTOW	\$ 15.49
Air Carriers - Fee per 1,000 LBS MTOW (Rounded to nearest thousand pounds)	\$ 1.44
Lighter-than-air Aircraft Daily Use Fee	\$ 113.00
Small Aircraft under 12,500 LBS (Non-Commercial)	No charge
Fuel Flowage/Storage	
Fuel Flowage per delivered gallon	\$ 0.06
Facility Fee - For Use of County Fuel Farm	\$ 0.02
Oil Flowage	\$ 0.15
Fuel Tank Rental - For Storage of Fuel in County Fuel Farm	\$ 0.046

5d48

Summary of Rent & Fees**FY 2021-22**

CHARGE	Rent or Fee
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GOVERNMENT AIRCRAFT - WITHOUT CHARGE***AIRPORT BUILDINGS/IMPROVEMENTS (County-Owned)**

Rent (Non-Aviation) - Per SF, Per Month

Rent (Aviation) - Per SF, Per Month

*Hangar**Shop**Office**Ramp*

Term of Lease (Non-Aviation) - Improvements Per Acre, Per Year

Term of Lease (Aviation) - Improvements Per Acre, Per Year

*Full Service ASP**Limited Service ASP**Single Service ASP*

Established by Appraisal

\$	0.40
\$	0.40
\$	0.50
\$	0.0794
\$	20,000.00

\$	20,000.00
\$	20,000.00
\$	20,000.00

AIRPORT LAND/GROUND AREAS

Ground Rent (Aviation & Non-Aviation) - Per SF, Per Year

*Ground Leases (Non-Aviation)**Ground Leases (Aviation)**Percentage Rent*

Term of Lease (Aviation and Non-Aviation) - Improvements Per Acre, Per Year

Month to Month Ground Lease

\$	1.35
\$	0.875
	As negotiated
\$	20,000.00
	Minimum Rent

5d49

Summary of Rent & Fees**FY 2021-22**

CHARGE		Rent or Fee
AUTO PARKING		
Oxnard Terminal Pay Lot		
0-4 HRS		Free
4-6 HRS		\$ 4.00
6-12 HRS		\$ 5.00
12-24 HRS		\$ 8.00
Each Additional Day		\$ 8.00
Monthly		\$ 100.00
Permit Parking		
Rent-A-Cars - Per Month, Per Space		\$ 20.00
All Others - Per Month, Per Space		\$ 25.00
Permit Replacement Fee		\$ 5.00
AIRPORT PERMITS		
Commercial Activity Permits		
Permit Fee - Aviation Commercial		
Daily Permit		\$ 199.00
Additional Consecutive Days		\$ 35.00
Annual Permit - Mobile Mechanic, Independent Flight Instructor, Self-Fueler		\$ 1,879.00
Permit Fee - Non-Aviation Commercial		
Daily Permit / Additional Consecutive Days		\$ 436.00
Additional Consecutive Days		\$ 100.00
Monthly		\$ 871.00
Annual		\$ 2,438.00
Commercial Film/Photography Permits (on Non-Leased Property)		
Feature/TV/Commercial/Movie Filming per day (1-20 Cast/Crew)		\$ 1,100.00
Feature/TV/Commercial/Movie Filming per day (21+ Cast/Crew)		\$ 3,000.00
Commercial Photography per day		\$ 800.00
Activity on Leasehold per day		\$ 262.00

5d50

Summary of Rent & Fees

FY 2021-22

CHARGE	Rent or Fee
Special Use Permit Fee - Non-Commercial, Individual, and/or Community/Club Activity	
<i>Daily Fee</i>	\$ 436.00
<i>Additional Consecutive Days</i>	\$ 100.00
<i>Annual Fee</i>	\$ 2,438.00
Use Permit for Promotion of Aviation/Non-profit Community Activity	Fee Waiver Required
Special Uses Requiring Extra or Overtime Operations Personnel	Use Fee Plus Personnel Costs
Aircraft Repair Work Areas (Wash Racks)	
<i>Aircraft Owner Use (Non-Commercial) - Per Hour</i>	\$ 6.00
Taxi-Cab Stand/Scheduled Shuttle Operations/Courtesy Vehicles	
<i>Taxi/Shuttle Permit Fee - Annual</i>	\$ 1,466.00
<i>Taxi/Shuttle Permit Fee - Monthly (Director of Airports Approval Required)</i>	\$ 134.00
<i>Courtesy Vehicle Permit Fee - Annual</i>	\$ 149.00
<i>Off-Airport Rental Cars (Separate License Required)</i>	8.5% Attributable Gross
<i>Restaurant - Major Operation - Base Rent</i>	As negotiated
<i>Restaurant - Major Operation - Percentage Rent</i>	As negotiated
<i>Restaurant - Minor Operation - Base Rent</i>	Minimum Base Rent
<i>Restaurant - Minor Operation - Percentage Rent</i>	7% of Gross
MISCELLANEOUS CHARGES	
Electronic Payment Convenience Fee (per transaction)	\$ 9.00
Large Item Disposal Fee	\$100
Document Processing Fee	
<i>Documents executed by Director of Airports</i>	\$ 50.00
<i>Documents executed by Board of Supervisors</i>	\$ 250.00
Transfer Fee for Long Term Lease - Private Hangar Sales	2%
Document Copying Fee - Per Page	0.04
Document Copying Fee - Staff Time (First 2 HRS No Charge)	Actual Hourly Rate or \$24/HR
Bad Check Charge	\$ 25.00
Security Gate Cards - New	\$ 20.00
Security Gate Cards - Lost Card Replacement	\$ 16.00
Parking Citations	\$ 50.00

5d51

Summary of Rent & Fees**FY 2021-22**

CHARGE	Rent or Fee
Large Conference Room Fee - Per Day	\$ 185.00
Small Conference Room Fee - Per Day	\$ 42.00
Late Fee (of Unpaid Balance)	10%
Airport Sweeper Service Fee - Per Hour or Portion of Hour	\$ 118.00
Other Hourly Rates	
Private Development Review / Permitting/CEQA Lead Agency - Projects Administrator	\$ 135.00
Private Development Review / Permitting/CEQA Lead Agency - Deputy Director	\$ 150.00
Private Development Review / Permitting/CEQA Lead Agency - Director of Aviation	\$ 175.00
Grant Billing - Federal Grants -Projects Administrator	\$ 135.00
Grant Billing - Federal Grants - Senior Accounting Tech	\$ 76.26
Maintenance Workers - Lead	\$ 90.12
Maintenance Workers - Senior	\$ 106.98
Operations Workers - Officer	\$ 105.61
Small UAS Operations (Two Officers)	\$ 211.22
LEASE/LICENSE AGREEMENTS	
Full Service Aeronautical Service Provider	As Negotiated

5d52

I. AIRCRAFT STORAGE

No aircraft shall be allowed to remain as tenants in/on assigned aircraft storage space on either Camarillo or Oxnard Airport without having first registered with the Director of Airports, or his representative, and having obtained a valid permit, Lease Agreement, or License Agreement as required and having paid the fees as set forth below:

Transient aircraft shall be charged fees as set forth below:

The following shall apply to all aircraft storage Lease and License Agreements:

Fee: All fee calculations listed under this section will be rounded to the nearest whole dollar.

Late Fee: Storage Hangar Lease and License Fees are due and payable on or before the first of each month and if not received by the 16th day a late charge of \$15 shall be added.

Security Deposit: Tenant shall provide County with and thereafter maintain a refundable cash security deposit in an amount equal to ~~\$15~~ plus one (1) month's rent in effect at the time of initial license sign-up.

A. Transient Tie-downs (overnight) 12,500 lb. or less

1. Single Engine - \$8/day
2. Multi Engine - \$10/day
3. Aircraft over 12,500 lb. refer to section C below

(Note: see Section II. A. Landing Fees count as first night daily fee)

B. Tie-downs (month to month)

1. Push in/out - \$102/month
2. Taxi in/out - \$139/month

C. Large Aircraft (over 12,500 lb.)

Unless parked by a commercial operator, Tie-down/Monthly and Transient/Daily Fees: Daily fee \$1.44 per 1,000 lbs. of Max. gross take-off weight. Monthly fee is 10 times the daily fee. Fees are rounded to the nearest whole dollar. The first 24-hour period is included in landing fee. Statements will be sent to the aircraft owner listed in FAA registry.

D. Transient Ramp Area – Commercial Day-Use and Overflow Parking Fee.

Commercial operators that park aircraft on a Transient Ramp Area that is owned and managed by the Department of Airports (also known as "Corporate Ramp") will be billed to the commercial operator according to the following schedule.

(piston aircraft should be parked on a tiedown leased or licensed to the operator.

1. Jets and Turboprops less than 12,500 pounds maximum gross take-off weight - \$25/day or any portion thereof.
2. Jets and Turboprops between 12,500 – 40,000 pounds maximum gross takeoff weight - \$50/day or any portion thereof.
3. Jets and Turboprops over 40,000 pounds maximum gross take-off weight - \$100/day or any portion thereof.
4. Helicopters - \$50/day or any portion thereof.

- NOTES:
- a) Taxi in/out spaces limited to aircraft too heavy to manually maneuver.
 - b) Light Aircraft (12,500 lb. and under) with wingspans exceeding normal tie-down dimensions must rent two or more spaces to accommodate aircraft size.

D. Ground Rent - Private Hangars

1. The rent for Privately owned hangars is based upon \$0.139 per square foot per month.

NOTES:

- a) See Exhibit B for the areas of various hangars calculated from actual measurements and rounded down to the next increment of 10 square feet.
- b) Privately owned hangars to which electrical service was installed at no cost to County are exempt from the electrical service rate.
- c) Hangars served with electricity through an independent meter, paid by County, shall be charged an additional estimated \$9 per month electrical energy charge. The actual vs. estimated energy costs will be evaluated annually and adjustments made accordingly.
- d) Upon termination of the Lease Agreement for cause, Lessee shall be placed on a daily rate equivalent to two times the monthly rate divided by 30 and rounded to the next highest dollar.

E. County Owned Hangars (Examples of area - not all inclusive)

1. The rent for County owned hangars built/installed prior to 2019 is based upon \$0.364 per square foot per month. The rent for County owned hangars built/installed in or after 2019 is based upon \$0.50 per square foot per month.

NOTES:

- a) Hangars served with electricity through an independent meter, paid by County, shall be charged an additional estimated \$9 per month electrical energy charge. The actual vs. estimated energy costs will be evaluated annually and adjustments made accordingly.
- b) Upon termination of the Lease Agreement for cause, Lessee shall be placed on a daily rate equivalent to two times the monthly rate divided by 30 and rounded to the next highest dollar.
- c) The following are examples of hangar areas – not all inclusive:

Inventory installed prior to 2019: Inventory installed in or after 2019:

- | | |
|-----------------------------|-----------------------------|
| 1. Port-A-Port (800 S.F.) | 1. Tee Hangars (1,130 S.F.) |
| 2. Fixed T (1,000 S.F.) | 2. Tee Hangars (1,310 S.F.) |
| 3. Port-A-Port (1,050 S.F.) | 3. Tee Hangars (1,280 S.F.) |
| 4. NUNNO (1,100 S.F.) | 4. Tee Hangars (1,550 S.F.) |
| 5. NUNNO (1,400 S.F.) | 5. Tee Hangars (2,800 S.F.) |
| 6. Port-A-Port (1,500 S.F.) | |
| 7. Port-A-Port (2,000 S.F.) | |
| 8. Box (2,200 S.F.) | |

II. AIRCRAFT OPERATIONS

A. Landing Fees

1. Air Carriers (scheduled commercial – non-based) and Air Taxis (non-scheduled commercial – non-based) shall be charged a minimum landing fee of \$15.49 or \$1.44 per 1,000 pounds of gross weight, rounded to the nearest whole dollar, whichever is greater. The term "gross weight" shall be the certified maximum gross takeoff weight specified by FAA for the type of aircraft.

NOTE: Landing Fee includes first overnight parking fee.

2. Privately owned or leased aircraft (non-based), not used for hire or compensation, shall be exempt from landing fees up to 12,500 pounds. However, heavier aircraft shall be charged at the above rate.
3. Lighter-than-air Aircraft Use Fee. Lighter-than-air aircraft such as airships, dirigibles, blimps and balloons shall be charged a daily use fee of \$113. The payment of this fee shall entitle the operator to a mooring location on a site assigned by the airport, as well as parking for support vehicles. Prior permission of the Director of Airports is required.

B. Fuel Flowage/Storage

1. Fuel Flowage - All vendors and Self-Fueling Operators who dispense aviation fuel upon County Airports shall pay the County a Fuel Flowage Fee of \$0.06 per delivered gallon.
2. Facility Fee – (For use of County Fuel Farm Facilities) vendors and Self-Fueling Operators who dispense aviation fuel upon County Airports shall pay the County a Facility Fee of \$0.02 per delivered gallon.

NOTE: Tenant will pay actual cost of utilities on a pro rata basis and will be billed quarterly for those costs. An annual adjustment will be made at the end of each year.

3. Oil Flowage - All vendors who dispense aviation oil upon County Airports shall pay the County an Oil Flowage Fee of \$0.15 per delivered gallon.
4. Fuel Tank Rental - Whenever County owned tanks are utilized to store fuel, a Fuel Storage Fee of \$0.046 per delivered gallon shall be paid to County.

NOTE: Flowage and Storage Fees are due with submission of Quarterly Fuel Flowage Reports and are in addition to all other rents due.

- a) Late fees of 10% are applicable to flowage and storage fees when not paid by the thirtieth day following the end of each quarter.
- b) Fuel/Petroleum Vendors and Self-Fueling Operators shall obtain and maintain all permits and associated fees.

III. GOVERNMENT AIRCRAFT

Airport facilities shall be made available to government aircraft (state or federal) without charge except if the use by government aircraft is substantial. Substantial use shall be considered to exist when during any calendar month:

- A. Five (5) or more government aircraft are regularly based at the airport or on land adjacent thereto; or
- B. The total number of movements (counting each landing as a movement) of government aircraft is 300 or more, or the gross accumulative weight of government aircraft using the airport (the total movements of government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.
- C. Government aircraft are based or use airport(s) in excess of any 90-day period.

This is in conformance with those assurances given under the Federal Airport Act or the Airport and Airway Development Act of 1970.

IV. AIRPORT BUILDINGS/IMPROVEMENTS

A. Rent (Non-Aviation)

The lease rental rate for airport-owned non-aviation buildings and improvements shall be based on the estimated value of the building replacement cost per square foot with a ten percent (10%) return on investment or as otherwise approved by the Board of Supervisors. The fair market rental rate for all airport owned buildings and improvements shall be established by an appraisal by the Real Estate Services Division of the Public Works Agency or an outside, independent appraiser. The appraisal and subsequent rental rates shall reflect whether or not one or more utilities may be included. The rental rate shall also reflect if any other services such as maintenance or janitorial are included.

B. Rent (Aviation)

The lease rental rate for airport-owned aviation buildings and improvements shall be based on cost recovery, as compared to Fair Market Value.

Current rates per square ft. per month are:

	<u>Camarillo</u>	<u>Oxnard</u>
Hangar	\$0.40	\$0.40
Shop	\$0.40	\$0.40
Office	\$0.50	\$0.50
Ramp	\$0.0794	\$0.0794

C. Term of Lease (Minimum Qualifications) Non-Aviation

A capital investment of \$20,000 per acre, per year of lease, may be required, as approved by the Director of Airports, and such improvements shall be completed within two years or less, or as negotiated in the lease.

D. Term of Lease (Minimum Qualifications) Aviation

1. Full Service ASP- A minimum capital investment of \$20,000 per acre, per year, is required, as approved by the Director of Airports. All agreed-upon improvements shall be completed within the first two years or less, or as approved by the Board of Supervisors.
2. Limited Service ASP- A capital investment of \$20,000 per acre, per year, is required, as approved by the Director of Airports, and all agreed-upon improvements shall be completed within the first two years or less, or as negotiated in the lease.
3. Single Service ASP- A capital investment of \$20,000 per acre, per year,

is required, as approved by the Director of Airports, and such improvements shall be completed within one year or less, or as negotiated in the lease.

NOTES: Tenant shall maintain leased premises in as good or better condition, to include:

Repainting at least once every 10 years

Maintain roof free of leaks

Maintain landscaping in clean and healthy condition (free of trash)

E. Leases up to Five Years Term may be executed by the Director of Airports.

V. AIRPORT LAND/GROUND AREAS

A. Rent (Non-Aviation and Aviation)

1. Ground Leases: (Oxnard and Camarillo) All Ground Leases are subject to a minimum base rent and/or percentage rent, and Board of Supervisors approval. All ground leases are subject to a 5-year rent review and adjustment.

(NOTE: Formula Minimum Rent: 10% of the Fair Market Value and/or appraised value of land per annum or as otherwise approved by Board of Supervisors. Land to be reappraised yearly and Rental Value to be adjusted per Lease language, but not less than every 5 years.)

- a) Non-Aviation Land Rent Rate is \$1.35 per square ft. per year based on 10% ROI using March 21, 2019 appraisal stating land value at \$13.50 per square foot.
- b) Aviation Land Rent Rate is \$0.8750 per square ft. per year based on Non-Aviation Land rate and discounted 35% due to use being restricted to aviation only.

Percentage Rent: Applicable Rate of all gross receipts from Tenants subject to percentage.

2. "Month to Month" Ground Lease: All Month to Month (no options) Ground Leases are subject to formula minimum base rent or negotiated rent, whichever is greater, and may be executed by the Director of Airports. All month-to-month ground leases are subject to annual review and adjustment.

(NOTE: Formula Minimum Rent: 10% of the Fair Market Value and/or appraised value of land per annum or as otherwise approved by

Board of Supervisors. Land to be appraised and Rental Value adjusted periodically with Director of Airports' discretion).

NOTES:

- a) All improvements constructed by the Tenant on the Airport shall, at the option of the County, be removed and the ground area returned as nearly as practicable to its original condition or may be vested with the County upon termination of the Lease.
- b) Tenant shall maintain leased premises in as good or better condition, to include:
 - Repainting at least once every 10 years (or as needed)
 - Maintain roof free of leaks
 - Maintain landscaping in clean and healthy condition (free of trash).
- c) Agricultural leases are handled as special situations and are exempted from the foregoing guidelines and minimums. Rents shall be established by market comparisons as determined by the Director of Airports.
- d) Not-for-profit aviation museums are handled as special situations and are exempted from the foregoing formula minimum rent requirements. Land rent shall be as negotiated with the Director of Airports and approved by the Board of Supervisors.

B. Term of Lease (Non-Aviation and Aviation)

- 1. Ground Leases: One (1) year or more leases. In order to secure a long-term ground lease beyond one (1) year, lessee shall invest \$20,000 per acre, per year, as approved by the Director of Airports. All agreed-upon improvements shall be completed within the first year or less, or as approved by the Board of Supervisors. All improvements (excluding fueling apparatus) shall transfer to County at end of 20th year, regardless of term, or as negotiated with Airport Director and approved by the Board of Supervisors.
- 2. "Month to Month" Ground Leases: Renewable until terminated (no options to extend).

C. Leases up to Five Years Term may be executed by the Director of Airports

VI. AUTO PARKING

A. Terminal Area Parking (Oxnard Terminal Building)

0-4 hours free
4-6 hours \$4
6-12 hours \$5
12-24 hours \$8
Each additional 24 hours \$8/day

(Note: \$100.00 monthly rates available)

B. Permit Parking (Excludes Oxnard Airport Terminal Parking)

1. Rent-a-Car Company - \$20/month/space
2. All others - \$25/month/space
3. Permit replacement fee - \$5

VII. AIRPORT PERMITS

A. Commercial Activity Permits

No person or business entity other than current lessee or licensee shall sell or publicly solicit the sale of merchandise, conduct or operate a business or service for hire or compensation, or advertise or solicit business or utilize airport land area upon property under the jurisdiction of the Department of Airports unless a permit is first obtained from the Director of Airports. The permit holder will perform permitted activities only in those areas designated on the permit.

To qualify for a Commercial Activity Permit, the following is required:

1. Permit Fee, Aviation Commercial uses/activities and aircraft/auto mobile detailing
 - a) Daily Permit \$199; ea. additional consecutive day \$35
 - b) Annual Permit
 1. Mobile Mechanic \$1,879
 2. Independent Flight Instructor \$1,879
 3. Self-Fueler \$1,879
2. Permit Fee, Non-Aviation Commercial uses/activities
 - a) Daily Permit \$436; ea. additional consecutive day \$100 (up to 3 days)
 - b) Monthly Permit \$871
 - c) Annual Permit \$2,438
3. A Certificate of Insurance naming the County of Ventura and/or Department of Airports as Additional Insured with coverage as specified in Exhibit "A."
4. A \$20 fee will be collected on all first issue gate access cards. Broken, damaged, or lost cards will be replaced for a fee of \$16 each card.
5. Evidence of the applicable City business license.

NOTE: Permit does not allow Permittee to enter upon lessee's premises without approval of lessee. Commercial activity permit fees may be adjusted at the discretion of the Director of Airports if deemed necessary for the provision of services. One-Year Permit is subject to 30-day termination.

B. Commercial Film/Photography Permits

No person or business entity shall conduct any commercial filming, photography or demonstrations upon County airports without first obtaining a permit from the Director of Airports.

To qualify for a Commercial Film/Photography Permit, the following is required:

1. Permit Fee
 - a) Feature/TV/Commercial/Movie Filming \$1,100/day
(includes location and basecamp 1-20 cast/crew)
 - b) Feature/TV/Commercial/Movie Filming \$3,000/day
(includes location and basecamp 21+ cast/crew)
 - c) Commercial Photography \$800/day
2. Certificate of Insurance naming the County of Ventura as Additional Insured with coverage as specified in Exhibit "A."
3. Security/clean up deposit equal to the per-day fee may be required if determined by the Director of Airports to be justified by the planned activity.

NOTES:

- a) The above fees apply to all or part of a facility under the jurisdiction of the Department of Airports.
- b) Maximum permit term is seven (7) days including setup and disassembly time, without advance approval of the Director of Airports.
- c) Activity on leased property still requires a County permit; however, County charge for such Permit shall be limited to \$262 per day.

C. Special Use (Non-commercial) Activity Permit

No person or entity shall conduct a non-commercial, individual and/or community/club activity upon County airports without first obtaining a permit from the Director of Airports.

To qualify for a Special Use Permit, the following is required:

1. Permit Fee

- a) Daily fee \$436; ea. additional consecutive day \$100
- b) Annual fee \$2,438

2. Certificate of Insurance naming the County of Ventura as Additional Insured with coverage as specified in Exhibit "A" if determined by the Director of Airports to be justified by the planned activity. Any event involving alcohol, if approved, will require insurance and appropriate alcohol license from the Alcohol Beverage Control.

3. Security/cleanup deposit equal to the per day fee, if determined by the Director of Airports to be justified by the planned activity.

D. Use of Airport for Promotion of Aviation and/or a Non-Profit/Community Activity

Aviation related and/or community oriented one-time events considered to be of public interest, non-profit, and/or having a value to the aviation community, may request in writing a waiver of fees, which may be approved at the discretion of the Director of Airports. Examples: National Aviation Day, special Aircraft fly-ins, and special aviation group activities.

E. Special Uses Requiring Extra or Overtime Personnel

Special uses requiring extra County personnel shall be charged, in addition to use fee, an hourly rate for personnel for each hour or portion thereof required (two (2) hours minimum for Airport Operations Officers).

F. Aircraft Repair Work Areas

The use of aircraft repair work areas is limited to aircraft owners, notwithstanding commercial activity provided for herein.

Fee: \$6.00 for each four (4) hour block of time or portion thereof.

G. Taxi-Cab Stand/Scheduled Shuttle Operations/Courtesy Vehicles

Taxicabs, scheduled shuttles and courtesy vehicles may enter airport property without charge for the purpose of dropping off passengers. However, no taxicab, scheduled shuttle or courtesy vehicle shall be allowed to pick up or await passengers or to remain in the designated taxi stand or shuttle area without first having obtained a permit.

The following is required for a permit:

- 1. Taxi/Shuttle Permit Fee \$1,466 per year; (at discretion of Director, may be payable \$134 per month in advance).

2. Courtesy Vehicle Permit Fee (Hotel/Motel vehicle to which no fee for service is charged to the customer) \$149 per year each company.
3. Certificate of Insurance naming the County of Ventura as Additional Insured, with coverage as specified in Exhibit "A."
4. Evidence of the applicable City Business License.

VIII. MISCELLANEOUS CHARGES

A. Document Processing Fee

A fee shall be paid to County in advance for "Tenant-initiated" and/or public requested drafting and/or processing each Amendment, Assignment, Concurrence, Change of Ownership, Approval of Sublease, Extension of Terms, Option to Lease, or other modifications of month-to-month or long-term leases or research of public documents. This processing fee shall be deemed earned by County when paid and shall not be refundable. Fee is construed as reimbursement of administrative costs pursuant to transaction or research. (County or mutually initiated documents are exempted.)

1. Documents executed by Director of Airports \$50.
2. Documents executed by Board of Supervisors \$250.

B. Transfer Fee for Long Term Lease (Term exceeding 1 year)

2% of sales price, based on appraisal and/or purchase agreement. Term ground leases for privately owned aircraft storage hangars that were previously month-to-month leases, signed on or between July 1, 202~~1~~¹⁰, and June 30, 202~~2~~⁴, are exempt from this fee.

C. Document Copying Fee

A fee of \$0.035 per page shall be charged for reproducing all documents not associated with the conduct of routine airport business. There will be no staff time charged for the first two hours of retrieval and copying time. For the third hour and longer, the charge will be the lower of: (1) the actual hourly rate of the employee(s) doing the retrieval and copying; or (2) \$24.00 per hour.

D. Bad Check Charge

A "bad check" charge of \$25 will be added to that amount owed for all checks returned for insufficient funds or any other reason.

E. Security Gate Cards

Parking and security gate cards for entrance to parking and general aviation areas (hangar and tie-down) will be issued by the Director of Airports to authorized

persons. A \$20 fee will be collected on all first issue cards. Broken, damaged, or lost cards will be replaced for a fee of \$16 each card.

F. Parking Citations

Civil penalty citations issued for vehicular parking violations under Ventura County Ordinance Codes 6508-21 and 6508-22 are set at \$50 per violation.

G. Conference Room Fee (subject to waiver for public interest/aviation safety events)

Large Room \$185/day
Small Room \$42/day

H. Late Fee

10% of unpaid balance (not compounded) on all leases, and licenses, including percentage rents and fees. Tiedowns/hangars refer to Section I.

I. Airport Sweeper Service Fee

\$118/hour (or partial hour) for use of airport sweeper on airport. Fee includes airport personnel as sweeper operator.

J. Other Hourly Rates

Project Permitting and Plan Reviews; Dept. of Airports as CEQA Lead Agency

Projects Administrator \$135/hour
Deputy Director \$150/hour
Director of Airports \$175/hour

Grant Billing – Federal Grants

~~Projects Administrator~~
~~Administrative Officer I/II~~ \$13517.25/hour
Senior Accounting Tech \$76.26/hour

Maintenance Workers

Maintenance Supervisor \$117.25/hour
Senior Maintenance Worker \$90.12/hour
Lead Maintenance Worker \$106.98/hour

Operations Workers

Operations Officer \$105.61/hour

Small UAS Operations (two Officers) \$211.22/hour

K. Administration Fee

A charge of \$150 for each new lease processing action including but not limited to the following examples: a new lease sign up, change of hangar, sale of private hangar, refund of waitlist deposits if before notice of removal.

IX. LEASE/LICENSE AGREEMENTS

A. Types of Tenancy/Use

1. Full-Service Aeronautical Service Provider (ASP): An operator that provides a full range of aviation services as identified in the lease agreement.
2. Limited Service Aeronautical Service Provider (ASP): Specialized aircraft business and services, excluding fueling services, as identified in the lease agreement.
3. Specialty Aviation Operations: (Single-Service ASP), Air taxi, charter, (non-scheduled) air carrier, aircraft sales, aircraft leasing, and non-profit flying clubs and flight schools.
4. Industrial or Non-Aviation Business: Business of a type whose operations are not dependent on runway access or airport orientation.
5. Land Leases: Tenant constructs a building or makes improvements on County owned land.

NOTE: Refer to Minimum Aeronautical Standards for commercial leases.

B. Improved Areas - Hangar, Office, Shop, Tie-downs, etc.

1. Base Rent Leases - No Percentage

Base rents are established by Fair Market Value comparisons.

2. Percentage Rent Leases

All percentage rent leases, as determined by the Director of Airports, are subject to a fixed minimum rent based on the square footage of the premises (hangar, shop, and office space) and/or a predetermined percentage of the gross receipts for various uses.

3. Tie-Down Spaces - Full Service and Limited ASP

Tie-down spaces may be assigned to the ASP in their respective leases based upon the following criteria only:

- a) One tie-down space may be assigned to the Full Service or Limited ASP upon a demonstrated need for each 2,000-sq. ft. of hangar, office, and shop space leased. (A demonstrated need would be a flight school with a number of owned or leased aircraft; such tie-downs shall not be rented month to month.)
- b) Additional Tie-down spaces requested by the ASP may be obtained through execution of a tie-down License Agreement and the payment of fees as shown in Section I, B and will be considered as additional rent.

4. Options

All rents and fees for option tenancy shall be adjusted to reflect the rate as set forth in the Board-approved Rent and Fee Schedule that is in effect on the date that the option becomes effective, or at the end of every fifth year of term, or as specified in lease.

C. Terminal Areas - Building and Parking (Oxnard)

- 1. Air Carrier
 - 2. Air Taxi and Air Charter (Non-scheduled)
 - 3. Auto Rental (Rent-a-Car)
 - 4. Travel Agency
 - 5. Lobby Concessionaire or Licensee
- a) Term: Up to 5 years
 - b) Minimum Rents: Established at Fair Market Value based on comparisons.
 - c) Percentage Rents: Amount by which specified percentage rent exceeds minimum for counter, office, and cargo area (and fee for parking spaces if included in lease agreement).

NOTES:

- 1) In addition to space rental, auto rental tenants shall pay quarterly 10% of gross receipts. Assigned parking shall be at \$20/month per space (5 spaces minimum).
- 2) Travel Agency tenants shall pay \$100 minimum or more per month vs. 1/2% on first \$250,000 gross sales and 1% over.

D. Off-Airport Auto Rental (Rent-A-Car)

Shall report and pay 8.5% of gross receipts attributed to airport pick-ups and execute a license and use agreement with the County.

E. Restaurant

1. Major operation – Base and/or percentage rent as prescribed in lease contract with Board of Supervisors approval. (Longer than 5-year lease.)
2. Minor operation – Minimum base rent and/or 7% gross receipts. (5 years or less.)

X. ACCESS TO AIRPORT FROM ADJACENT PRIVATE PROPERTY

- A. All requests for company/private aircraft oriented uses shall be considered as a special situation and must be approved on an individual basis by the Director of Airports.
- B. Authorization for access to the Airports will be given on County's License Agreement format.
- C. The applicant for access to the Airport shall be required to pay for all improvements on Airports' property that are necessary and prerequisite, in the opinion of the Director of Airports, to accommodate the applicant's access needs. If Licensee is not required by County to remove all such improvements and restore the property to its original condition, the improvements shall become the property of the County.
- D. Minimum rents and percentages for access may be negotiated based on type and intensity of airport use.

XI. INSURANCE REQUIREMENTS FOR AIRPORT LESSEES, LICENSEES AND PERMITTEES

See Exhibit "A" attached.

EXHIBIT "A"

INSURANCE REQUIREMENTS FOR AIRPORTS LESSEES, LICENSEES AND PERMITTEES

I. LESSEES

These are prescribed minimum limits; however, good business indicates that higher limits should be used for most businesses. In any given year, all lessees, licensees, and permittees shall maintain, or increase to maintain, the minimum insurance requirements as stipulated in the then current year Board-approved Rent and Fee Schedule. (Minimum insurance limits are subject to possible adjustment annually). Current year refers to the present County fiscal year and not the year a lease was signed.

A. Aeronautical Service Providers: Tenant offers full range of ASP services, as defined in the Minimum Aeronautical Standards.

1. Commercial General Liability: "Occurrence" coverage in the minimum amount of \$2,000,000 combined single limit (CSL) bodily injury & property damage each occurrence and \$2,000,000 aggregate, including personal injury, broad form property damage, products/ completed operations, broad form blanket contractual and \$100,000 fire legal liability.
2. Aircraft and Airport Operations, including passengers, products and completed operations: Combined single limit for bodily injury and property damage of \$2,000,000 each occurrence.
3. Hangar Keepers Liability: \$100,000 per aircraft, but not less than the replacement value of all aircraft in the care, custody and control of tenant.
4. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$500,000 for each occurrence. Exception: fuel trucks (see below).
5. Fuel Truck: \$1,000,000 per vehicle.
6. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Tenant and Employer's Liability in the minimum amount of \$1,000,000.
7. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County of Ventura must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

NOTE: The WC requirement is waived only if the Tenant is a sole proprietor with no employees, volunteers or family members working in the business. Proof of Personal Medical Insurance will be required instead.

B. Air Carriers:

1. Commercial General Liability: "Occurrence" coverage in the minimum amount of \$50,000,000 combined single limit (CSL) bodily injury & property damage each occurrence and \$50,000,000 aggregate, including personal injury, broad form property damage, products/ completed operations, broad form blanket contractual and \$100,000 fire legal liability.
2. Aircraft and Airport Operations, including passengers, products and completed operations: Combined single limit for bodily injury and property damage of \$50,000,000.
3. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$1,000,000 for each occurrence.
4. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Tenant and Employer's Liability in the minimum amount of \$1,000,000.
5. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

C. Specialty Aviation Operations: Includes air taxi/charter (Part 135), aircraft leasing, and any aircraft operating under a Special Airworthiness Certificate.

1. Commercial General Liability: "Occurrence" coverage in the minimum amount of \$2,000,000 combined single limit (CSL) bodily injury & property damage each occurrence and \$2,000,000 aggregate, including personal injury, broad form property damage, products/ completed operations, broad form blanket contractual and \$100,000 fire legal liability.
2. Aircraft and Airport Operations, including passengers, products and completed operations: Combined single limit for bodily injury and property damage of \$2,000,000 each occurrence.
3. Hangar Keepers Liability: \$100,000 per aircraft, but not less than the replacement

- value of all aircraft in the care, custody and control of tenant.
4. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$500,000 for each occurrence.
 5. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Tenant and Employer's Liability in the minimum amount of \$1,000,000.
 6. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

NOTE:

- a) The WC requirement is waived only if the Tenant is a sole proprietor with no employees, volunteers or family members working in the business. Proof of personal medical insurance will be required instead.
- b) Only paragraphs 1, 2, and 6 above would apply to an experimental aircraft operating under a Special Airworthiness Certificate.

D. Flying Clubs: (As defined in the Minimum Aeronautical Standards)

1. Commercial General Liability, including contractual, products and completed operations and owner's and contractors' protective: Combined single limits for bodily injury and property damage of \$1,000,000 each occurrence.
2. Aircraft and Airport Operations, including passengers, products and completed operations: Combined single limit for bodily injury and property damage of \$1,000,000 each occurrence.
3. Owned and Non-Owned Auto Liability: (if applicable) Limits of \$500,000 for each occurrence.
4. Hangar Keepers Liability: (if applicable) \$100,000 per aircraft, but not less than the replacement value of all aircraft in the care, custody and control of tenant.
5. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

E. Industrial and Non-Aviation Business:

1. Commercial General Liability: "Occurrence" coverage in the minimum amount of \$2,000,000 combined single limit (CSL) bodily injury & property damage each occurrence and \$2,000,000 aggregate, including personal injury, broad form property damage, products/ completed operations, broad form blanket contractual and \$100,000 fire legal liability.
2. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$500,000 for each occurrence.
3. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Tenant and Employer's Liability in the minimum amount of \$1,000,000.
4. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.
5. If Lessee is self-insured for any or all of the required insurance coverage's, Lessee agrees to provide Lessor with written confirmation that Lessee is a duly authorized and funded self-insured entity for those coverage's under the laws of the State of California. Lessor agrees to accept Lessee's status as a self-insured entity as satisfactory compliance with Lessor's normal insurance requirements as listed above.

Any insurance limits required that exceed the Lessee's self-insured coverage shall be in compliance with the insurance requirements listed above. In the event Lessee decides to no longer be self-insured, Lessee agrees to provide Lessor with thirty (30) days advance written notice of the effective date of this change in status. Thereafter, Lessee agrees to provide Lessor with appropriate evidence of insurance coverage(s) as listed above.

NOTE: The WC requirement is waived only if the Tenant is a sole proprietor with no employees, volunteers or family members working in the business. Proof of Personal Medical Insurance will be required instead.

II. LESSEES AND LICENSEES (Includes all based aircraft, as well as ultra-lights, occupying tie-downs, County and/or private hangars)

- A. Aircraft Liability: Bodily injury including occupants and property damage

liability, \$100,000 each person, \$100,000 property damage, \$500,000 each accident. Seats may be excluded.

- B. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. For aircraft, which are out of License, not airworthy, a signed statement to that fact with a promise to obtain the required insurance before operating said aircraft shall be filed in lieu of the certificate. The County of Ventura Department of Airports must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

III. PERMITTEES

A. Commercial Activity Permit - Non-Aircraft:

1. Commercial General Liability including contractual, products and completed operations and owners' and contractors' protective: Combined single limits for bodily injury and property damage of \$2,000,000 to \$5,000,000 each occurrence, depending upon the type of activity proposed.
2. Owned and Non-owned Auto Liability: Limits of \$500,000 for each occurrence.
3. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Permittee and Employer's Liability in the minimum amount of \$1,000,000.
4. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

NOTE: The WC requirement is waived only if the Permittee is a sole proprietor with no employees, volunteers or family members working in the business. Proof of Personal Medical Insurance will be required instead.

B. Commercial Activities Permit - Aircraft:

1. Commercial General Liability including contractual, products and

completed operations and owners' and contractors' protective:
Combined single limits for bodily injury and property damage of \$2,000,000 each occurrence.

2. Aircraft and airport operations, including passengers, products and completed operations or Premises Liability (whichever is deemed appropriate by the County): Combined single limit for bodily injury and property damage \$1,000,000 each occurrence.
3. Owned and Non-owned Auto Liability: Limits of \$500,000 for each occurrence.
4. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Permittee and Employer's Liability in the minimum amount of \$1,000,000.
5. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate insurance is exceeded and additional coverage must be purchased to meet the above requirements.

NOTE: The WC requirement is waived only if the Permittee is a sole proprietor with no employees, volunteers or family members working in the business. Proof of Personal Medical Insurance will be required instead.

C. Commercial Activities Permit – Aircraft Mobile Mechanics:

1. Commercial General Liability: Combined single limits for bodily injury and property damage of \$1,000,000 each occurrence.
2. Products Liability and Completed Operations Coverage: Combined single limit liability coverage \$500,000 each occurrence.
3. Hangar Keepers Legal Liability, ground coverage, including taxi coverage: \$100,000 each aircraft, \$100,000 each occurrence.
4. Owned and Non-owned Auto Liability: Limits of \$500,000 for each occurrence.
5. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Permittee and Employer's Liability in the minimum amount of \$1,000,000.

6. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate insurance is exceeded and additional coverage must be purchased to meet the above requirements.

NOTE: The WC requirement is waived only if the Permittee is a sole proprietor with no employees, volunteers or family members working in the business. Proof of Personal Medical Insurance will be required instead.

D. Special Use Permits:

1. Movie and Commercial Filming:

- a. Commercial General Liability including contractual, products and completed operations and owners' and contractors' protective: Combined single limits for bodily injury and property damage, \$2,000,000 to \$5,000,000 or higher each occurrence, depending upon the type of activity proposed.
- b. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$2,000,000 to \$5,000,000 for each occurrence, depending upon the type of activity proposed.
- c. Indemnification and Hold Harmless Clause - All activities: Each permit/license/lease shall contain a clause requiring that all activities and/or work set forth within the agreement shall be at the risk of the permittee/licensee/lessee alone. Permittee/Licensee/Lessee/Tenant must agree to defend (at County's request), indemnify and save harmless the Department of Airports and the County of Ventura, its boards, agencies, departments, officers, employees, agents and volunteers (hereinafter referred to as County), from and against any and all claims, lawsuits – whether against Permittee, County or others, judgments, debts, demands and liability, including, without limitation, those arising from injuries or death of persons and/or for damages to property, arising directly or indirectly out of Tenant's use or occupancy of the Leased Premises or out of operations conducted or subsidized in whole or in part by Permittee.

- d. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Permittee and Employer's Liability in the minimum amount of \$1,000,000.
- e. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

2. Commercial Photography:

- a. Commercial General Liability including contractual, products and completed operations and owners' and contractors' protective: Combined single limits for bodily injury and property damage, \$1,000,000 to \$2,000,000 or higher each occurrence, depending upon the type of activity proposed.
- b. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$1,000,000 to \$2,000,000 for each occurrence, depending upon the type of activity proposed.
- c. Indemnification and Hold Harmless Clause - All activities: Each permit/license/lease shall contain a clause requiring that all activities and/or work set forth within the agreement shall be at the risk of the permittee/licensee/lessee alone. Permittee/Licensee/Lessee/Tenant must agree to defend (at County's request), indemnify and save harmless the Department of Airports and the County of Ventura, its boards, agencies, departments, officers, employees, agents and volunteers (hereinafter referred to as County), from and against any and all claims, lawsuits – whether against Permittee, County or others, judgments, debts, demands and liability, including, without limitation, those arising from injuries or death of persons and/or for damages to property, arising directly or indirectly out of Tenant's use or occupancy of the Leased Premises or out of operations conducted or subsidized in whole or in part by Permittee.
- d. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Permittee and Employer's Liability in the minimum amount of

\$1,000,000.

- e. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

3. Permitted Public Events/Non-Air Shows:

- a. Commercial General Liability including contractual, products and completed operations and owners' and contractors' protective: Combined single limits for bodily injury and property damage of \$1,000,000 to \$2,000,000 or higher each occurrence, depending upon the type of activity proposed.
- b. Commercial Auto Policy: Including all autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$500,000 for each occurrence.
- c. Indemnification and Hold Harmless Clause - All activities: Each permit/license/lease shall contain a clause requiring that all activities and/or work set forth within the agreement shall be at the risk of the permittee/licensee/lessee alone. Permittee/Licensee/Lessee/Tenant must agree to defend (at County's request), indemnify and save harmless the Department of Airports and the County of Ventura, its boards, agencies, departments, officers, employees, agents and volunteers (hereinafter referred to as COUNTY), from and against any and all claims, lawsuits – whether against Permittee/Licensee/Lessee/Tenant, COUNTY or others, judgments, debts, demands and liability, including, without limitation, those arising from injuries or death of persons and/or for damages to property, arising directly or indirectly out of Tenant's use or occupancy of the Leased Premises or out of operations conducted or subsidized in whole or in part by Permittee/Licensee/Lessee/Tenant.
- d. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Permittee/Licensee/Lessee/Tenant and Employer's Liability in the minimum amount of \$1,000,000.
- e. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a

30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

4. Permitted Aeronautical Events: (Air shows, fly-ins, air meets, contests or exhibitions).
 - a. Commercial General Liability including contractual, products and completed operations and owners' and contractors' protective: Combined single limits for bodily injury and property damage of \$2,000,000 to \$5,000,000 each occurrence.
 - b. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$1,000,000 for each occurrence
 - c. Indemnification and Hold Harmless Clause - All activities: Each permit/license/lease shall contain a clause requiring that all activities and/or work set forth within the agreement shall be at the risk of the permittee/licensee/lessee alone. Permittee/Licensee/Lessee/Tenant must agree to defend (at County's request), indemnify and save harmless the Department of Airports and the County of Ventura, its boards, agencies, departments, officers, employees, agents and volunteers (hereinafter referred to as COUNTY), from and against any and all claims, lawsuits – whether against Permittee/Licensee/Lessee/Tenant, COUNTY or others, judgments, debts, demands and liability, including, without limitation, those arising from injuries or death of persons and/or for damages to property, arising directly or indirectly out of Permittee/Licensee/Lessee/Tenant's use or occupancy of the Leased Premises or out of operations conducted or subsidized in whole or in part by Permittee/Licensee/Lessee/Tenant.
 - d. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Permittee/Licensee/Lessee/Tenant and Employer's Liability in the minimum amount of \$1,000,000.
 - e. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above

requirements.

- f. In addition to obtaining the above required insurance, the sponsor shall pay the additional premium charged to the Department of Airports by their insurance carrier, if any.

NOTE: Limits for specific events may be negotiated with the insurance carrier on a case-by-case basis. Requests for such consideration must be submitted to the Director of Airports for referral to Risk Management.

IV. CONTRACTORS

A. Airport Contractors:

1. Commercial General Liability including contractual, products and completed operations and owners' and contractors' protective: Combined single limits for bodily injury and property damage for each occurrence shall be as prescribed by County of Ventura Risk Management/ Board of Supervisors.
2. Commercial Auto Policy: Including all owned autos, non-owned autos, scheduled autos and uninsured motorists. Limits of \$1,000,000 for each occurrence, but Public Works insurance segment may increase limits.
3. Workers' Compensation (WC) coverage, in full compliance with California statutory requirements, for all employees of Contractor and Employer's Liability in the minimum amount of \$1,000,000.
4. The above policy/policies must name the County of Ventura and Department of Airports as additional insured. An additional insured endorsement and a certificate of insurance must be provided with a 30-day cancellation notice. The County must be informed immediately if the general aggregate of insurance is exceeded and additional coverage must be purchased to meet the above requirements.

The foregoing insurance requirements of Exhibit "A" may be amended for special circumstances as approved by County Risk Manager.

EXHIBIT "B"

PRIVATE HANGARS - GROUND AREA

The hangars listed below are identified by general brand name/type and by square footage. The square footage was obtained by actual measurement (outside) and rounded down to the next increment of 10 sq. ft. to allow for minor irregularities:

<u>BRAND NAME/TYPE</u>	<u>SQUARE FOOTAGE</u>
Port-A-Port Standard	800
Port-A-Port Expando/Executive	850
Fixed T, Port-A-Port Double Expando, and Fleetwood	1,000
Port-A-Port Executive I	1,050
H & F Box	1,250
Fleetwood Rectangular and Port-A-Port Executive II	1,350
Port-A-Port Large T	1,400
Port-A-Port, Nunno, Craftsman Rectangular	1,500
Fleetwood Box	1,800
H & F, Pasco Box, Straun	2,000
H & F	2,250
Port-A-Port	2,250
Waffle Crete	2,750
Port-A-Port Box	2,900
Port-A-Port Box	3,000
Waffle Crete	4,740

Hangars not falling within categories identified above will pay rents calculated at the rate listed in Section I, D. and will be rounded down to next increment of 10 sq. ft.

**RESOLUTION OF THE BOARD OF SUPERVISORS
ESTABLISHING RENTS, FEES, AND INSURANCE
REQUIREMENTS FOR THE COUNTY,
DEPARTMENT OF AIRPORTS, AND DELEGATING
AUTHORITY FOR EXECUTION OF CERTAIN
AGREEMENTS SUBJECT TO SPECIFIED GUIDELINES**

THE VENTURA COUNTY BOARD OF SUPERVISORS HEREBY ORDERS AND RESOLVES THE FOLLOWING:

I. RENTS, FEES, AND INSURANCE REQUIREMENTS

The Rents, Fees, and Insurance Requirements prescribed in the attached Schedule are hereby approved and adopted, and all prior inconsistent schedules are repealed.

II. POLICY FOR ESTABLISHING RENTS, RATES AND FEES

The Rent and Fee Schedules embrace a myriad of facilities and services which require different adjustment emphasis for establishing fair market rents or appropriate fees. In the event that there is a disagreement between the County and a Tenant or Vendor regarding the imposition of rents and fees under this Rent and Fee Schedule, the parties may, but are not required to, submit to either binding arbitration or non-binding mediation. All Department of Airports' properties, facilities, and services have been placed into five categories for the purpose of defining rent and fee setting policies which have been historically used. They are outlined as follows:

Policy 1:

It shall be County policy that those properties and/or facilities unrelated to the fundamental "public services" afforded by the Oxnard and Camarillo Airports shall be appraised for fair market rental values including percentage rents, with adjustment emphasis on comparative data from the private sector. This approach will produce a fair return to the County. Examples: industrial/office buildings, proposed industrial park, agriculture land leases.

NOTE: Excess revenues derived from leases identified above shall not be used to subsidize user rents and fees related to specific facilities and services (aircraft tiedowns and storage hangars), but may be used for financial support of planned capital improvement projects, and those public-use facilities and services (airfield, visitor parking, common roads, etc.) for which a total recapture of costs is recognized to be unrealistic.

Policy 2:

It shall be County policy that those properties and/or facilities directly related to the public services afforded by the Department of Airports but operated, however, by lessees or concessionaires, shall be appraised for fair market value including percentage rents with adjustment emphasis on comparable data from other publicly controlled facilities operated by lessees or concessionaires. It is the intention of the County to have a policy whereby properties and/or facilities controlled by the Department of Airports, not being used by the County for public services, will be leased or licensed. The rental charges or fees will be based upon the then fair market value, taking into consideration comparable properties owned by other public entities. This approach will also provide a fair return or profit to the County. Examples of such leases/licenses: scheduled air carrier agreements (for terminal space), rental car agencies and restaurants.

Policy 2a:

It shall be County policy to recover all costs of any infrastructure required to develop a Lease parcel from the benefited Lessee through either Lease rents or assessment, when practical. Such costs shall not be borne by existing tenants or users of the airports.

Policy 3:

It shall be County policy that the rents and fees for those properties and/or facilities directly related to the aviation-use public services afforded by the Department of Airports but operated, however, by lessees or concessionaires, shall be adjusted to cause an ultimate recapture of the total costs, both direct and indirect, when practical. Adjustments shall be compared to Market Rate to ensure the cost will not cause a loss of business. Examples: full, limited and single service providers of aeronautical services.

Policy 3a:

It shall be County policy that the rents and fees for those properties and/or facilities that are not-for-profit aviation museums and are operated consistent with the fundamental public services afforded by the Department of Airports, may be adjusted to cause less than an ultimate recapture of the totals costs, both direct and indirect, through reduced rental rates and fees in recognition of the tangible or intangible benefits to the airport.

Policy 3b:

It shall be County policy that the rents and fees for those properties and/or facilities, which are County owned and County operated consistent with the fundamental public services afforded by the Department of Airports, shall be adjusted to cause

an ultimate recapture of the total costs, both direct and indirect, when practical. This approach will result in competitive pricing of County services and serve to constrain the migration of outside County aircraft operators seeking lower fares. Adjustments to these rates shall be by cost-recovery analysis every five (5) years, with interim adjustments calculated by applying the Consumer Price Index (CPI) every other year. Examples: aircraft tie-down, aircraft storage hangars. In calculating the costs of the above services (Policies 3 and 3a), that depreciation attributed to donated assets shall be specifically excluded from such costs. This is consistent with and in conformance with assurances given under the Federal Airport Act or the Airport and Airway Development Act of 1970 which states that "no part of the Federal share of an airport development project shall be included in the rate base in establishing fees, rates, and charges for users of that airport."

Policy 3c:

It shall be County policy that the provision by the County of aircraft storage facilities and/or property for the same purpose, shall be for the exclusive purpose of storing aircraft deemed to be in an airworthy condition. Temporary exceptions to this requirement may be granted by the Director of Airports on a case-by-case basis, upon the demonstration of visible and reasonable progress to bring an aircraft to airworthy status, consistent with the FAA's "Policy on the Non-Aeronautical Use of Airport Hangars," Docket No. FAA 2014-0463, 81 FR 38906, § II.b. The Director of Airports may make such determinations based on periodic inspections of such facilities and/or property as frequently as once every 90 calendar days. The intent of this policy is to ensure compliance with the aircraft storage license agreements with regard to storage of aircraft that are in airworthy condition and/or aircraft that are being brought to airworthy condition versus non-airworthy aircraft being stored, in parts or in whole, to obtain storage space that is considered less expensive than commercially available non-aviation storage space. Examples: aircraft tie-down, county-owned storage hangars, privately-owned storage hangars.

Policy 3d:

It shall be County policy that private hangar owners subject to an existing Privately-Owned Aircraft Storage Hangar Lease Agreement who seek approval to expand/build out resulting in additional square footage or volume, or replace the hangar, shall offer the County a right-of-first refusal to purchase the hangar at such a time the owner proceeds to sell the hangar in place. County will respond to hangar owner in writing within five (5) calendar days of its intent to purchase or not purchase the hangar. Should the County decline to purchase a hangar, and upon a request to transfer a hangar to a private party, a month-to-month Privately-Owned Aircraft Storage Hangar Lease Agreement for privately-owned aircraft storage hangars may be approved and executed by the Director of Airports with the buyer, provided the purchase price is no more than 15% less than the price first offered to the County. Failure on the part of the hangar owner to act in good faith may result in the transfer not being approved.

The intent is to prevent the tenant from offering the expanded/built-out/replaced hangar to the County for an unrealistically high price only to prevent the County from being a viable purchaser of the hangar. Example: Hangar valuation is \$100 (including value of the land). Tenant offers it to the County for \$200 (unrealistically high). The Tenant cannot then offer the sale to another party for less than \$170 (85% of \$200) without first offering it to the County again at the reduced price.

Policy 4:

It shall be County policy that those services, offered and administered by the Department of Airports for which a total recapture of costs is recognized to be inconceivable, be established by comparing fees with other publicly owned and operated facilities with adjustments emphasizing the recapture of as much of County costs as possible. However, fees shall be maintained at reasonable levels so that the preponderance of the general public can avail themselves of the service. This type of service will continue to reflect a loss; however, it is deemed to be an appropriate public service. Examples: runways, taxiways, roads, rest rooms, auto parking lots, visiting aircraft parking, and other public use areas.

Policy 5:

It shall be County policy that those services, and/or supplies furnished to the public by the Department of Airports and regulated by law or by Administrative procedure, shall be compensated for by charging fees and deposits calculated to reimburse all of the administrative and material costs of furnishing same. Annual adjustment emphasis shall be based upon cost analysis and shall not be subject to fair market or profit considerations. Examples: commercial activity permits, aircraft towing and impound fee, document processing fee, and paper material reproduction fee.

III. AUTHORIZATION TO EXECUTE.

The County Executive Officer or the Director of the Department of Airports are authorized to execute Leases, Subleases, Licenses, Permits, Special Use/Activity Permits, Operation Agreements, Extensions, Amendments, Consents, and Notices of Intent to Terminate and cause Unlawful Detainer Complaints to be filed on behalf of the County of Ventura as are hereafter defined and in accordance with the provisions of the attached schedule.

A. DEFINITIONS.

1. LEASE OR SUBLEASE: A conveyance of real property rights for occupancy or use of land, improvements, or a combination thereof. Under this authority, the Term shall not exceed five (5) years including options to extend, except that the Director of Airports may execute a form ground lease for a privately owned aircraft storage hangar with a term that exceeds five years, if the form ground lease has been previously approved by the Board of Supervisors.

Examples: leasing of land for improvements, leasing of a building or portion of a building to tenant or concessionaire.

2. LICENSE. A conveyance of "personal" rights for occupancy or use of property under this authority, limited to one (1) year. License may be extended subject to specified time with prior Notice of Termination. Examples: Aircraft tie-downs, storage, portable hangars, ground use, vending machines, food or merchandise catering truck, carousel sign use, and land encroachments.
3. PERMIT. A personal right to occupy or use property under this authority, limited to maximum term of one (1) year. Permit may be extended subject to 30-day Notice of Termination. Examples: Temporary occupancy for fixing of premises, aircraft repair work or wash/wax activities.
4. SPECIAL USE/ACTIVITY PERMIT. A personal right to occupy, use, or conduct a specified "activity", limited under this authority to a maximum of seven (7) days. (Longer periods must be renewed daily.) Examples: Air shows, movie or TV filming, photography or commercial demonstration.
5. OPERATIONAL AGREEMENTS. Mutually agreed upon procedures pertaining to operational matters established between the Department of Airports and other governmental agencies.
6. EXTENSION/AMENDMENT/CONSENT/AND NOTICE OF INTENT TO TERMINATE.
 - a) An Extension is a continuation of an existing Board-approved agreement without change, or limited to changes authorized by this Authority.
 - b) An Amendment is a change of one or more of the terms, conditions, or covenants consistent with authorized terms and amounts specified in Board- approved rent and fee schedules.
 - c) A Consent is a ratification of a term, condition, or covenant in an existing agreement executed by the Board made subject to "County approval". The Director of Airports may issue Consent after determining proper compliance. This includes an Assignment of Lease. The Director of Airports may also approve a "sublease" or "additional use" by lessee but limited to five (5) years.
 - d) Notice of Intent to Terminate is a notice by which the Director

expresses intent to terminate pursuant to a breach or default. On a Board-approved Agreement, final termination shall be subject to Board approval. Leases executed by Director of Airports may be terminated by the Director of Airports.

- B. SECURITY DEPOSIT. All tenants shall provide County with, and at all times maintain, a Security Deposit in an amount prescribed by this Resolution. Said amount shall be based on rent and adjusted periodically. Public entities governed by the Board shall be exempt. Said deposit shall guarantee tenants' full and faithful performance of all terms and conditions of their agreement. The following forms of deposit are acceptable: cash, Time Certificate of Deposit (CD), Irrevocable Letter of Credit, and assigned Savings Passbook. The following shall be the basis of the amount of the Deposit unless otherwise stated in the Rent and Fee Schedule:

License Agreement - The deposit shall be equal to one (1) month's rental rate.

Lease Agreement - The deposit shall be equal to three (3) month's rental rate.

After three (3) years of good and faithful lease performance (defined as no defaults or delinquencies), deposits on leases of five (5) years or less may be reduced to one (1) month, subject however, to a Lease Amendment providing for the following Liquidated Damages:

Liquidated Damages

County shall have the right to demand, and Lessee agrees to pay Liquidated Damages in the sum of one percent (1%) of the security deposit required of Lease, (but not less than \$10.00), for each day a violation exists of any of the following lease conditions and/or lease articles:

LEASE CONDITIONS AND/OR ARTICLES

USES AND SERVICES
OPERATING SCHEDULE AND CONTROLLED PRICES
IMPROVEMENTS AND INVESTMENTS
CONSTRUCTION
INSURANCE
OPERATIONS
FINANCIAL REPORTS AND RECORDS
MAINTENANCE AND REPAIR
FAA SPECIAL PROVISIONS

- C. NEGOTIATIONS, PREPARATIONS, AND LEGAL APPROVAL. The Leases, Subleases, Licenses, Permits, Special Use/ Activity Permits, Extensions, Amendments, Consents, and Notices of Intent to Terminate shall be negotiated and prepared by the Department of Airports or, by request of the Director of Airports, negotiated and/or prepared by the Public Works Agency, Real Property Services. All Agreements shall be submitted to County Counsel's Office for approval as to legal sufficiency prior to final execution excepting pre-approved, routine "form" documents.
- D. TERMINATION DUE TO "REPEATED" VIOLATIONS. The Board of Supervisors hereby authorizes the Director of Airports to include in selected agreements the right to issue a "Notice of Termination for Breach of Good Faith" which would allow termination of an Agreement after tenants repeating the same violation three (3) times or more within any twelve (12) month period, regardless of tenants' cure, remedy, or diligent pursuit to correct violations.
- E. BACKGROUND DETERMINATION AND GUIDELINES. No agreement will be executed under the authority of this RESOLUTION if the County Executive Officer or the Director of Airports of the Department of Airports determines that: (1) The proposed use or occupancy is in conflict with the County's adopted plans for development; (2) The other party(s) to a proposed Agreement has a reputation, character, or background which could be detrimental to County's interest; or (3) Such other party(s) does not have technical knowledge, management ability, or financial capability to fulfill the purpose and provisions of the Agreement.
- F. RENTAL POLICY. It shall continue to be Department of Airports' Policy to require "ALL" tenants or users of County Airports property to pay rents established by Board-approved Rent and Fee Schedules; however, the Director of Airports may determine that certain special services including labor and/or materials may be accepted in lieu of cash payment of rent where all other guidelines are consistent with Director of Airports' Authority. Director of Airports is authorized to adjust rents incrementally to current rate to ensure the cost will not cause a loss of business.
- G. CONTROVERSIAL OR POLICY SETTING AGREEMENTS. Any transaction authorized by this Resolution, considered significantly controversial or policy-setting in the opinion of the County Executive Officer or the Director of Airports, shall be submitted first to the Aviation Advisory Commission and appropriate Airport Authority for recommendation and then to the Board of Supervisors for approval and execution.

IV. AUTHORIZATION TO ESTABLISH FEES

The County Executive Officer, or the Director of Airports is hereby granted limited authority to establish fees for other uses of airport property not specifically provided

for in the attached schedule. Such other fees shall be reasonable and consistent with the policies and fees established herein. Any such fee considered to be significant, controversial or policy-setting shall first be submitted to the Aviation Advisory Commission and appropriate Airport Authority, for recommendation, and finally to the Board of Supervisors for appropriate action.

THE FOREGOING RECITALS and attached Rent and Fee Schedule are passed, approved, and adopted by the Board of Supervisors, effective July 1, 202~~0~~¹⁹.

COUNTY OF VENTURA

Date _____ By _____
Chair, Board of Supervisors

ATTEST: MICHAEL POWERS,
Clerk of the Board of Supervisors
County of Ventura, State of California

By _____
Deputy Clerk of the Board



COUNTY of VENTURA

Department of Airports

MONTHLY ACTIVITY REPORT

Month ending March 31, 2021

Tie-downs:

Camarillo				Oxnard			
Tie-downs	Inventory	Occupied	Available	Tie-downs	Inventory	Occupied	Available
County	96	48	48	County	7	2	5
Western Cardinal	25	18	7	Goldenwest Jet Center	15	11	4
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2
Visitor	35			Visitor	11		
Total	191	96	60	Total	41	19	22

Airport/Tower Operations:

Aircraft Incidents:

	Camarillo	Oxnard		Camarillo	Oxnard
Current year for the month	15,545	8,575	Current Month	4	0
Last year for the month	11,854	8,069	Current year to date	6	1
% Change	31%	6%			
Current year to date	41,872	25,626			
Last year to date	42,147	22,235			
% Change	-1%	15%			

Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	7
Cards issued to transient overnight aircraft	13	11
Noise/nuisance compliants	1	105
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	62	14

** Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee

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COUNTY of VENTURA

Department of Airports

MONTHLY ACTIVITY REPORT

Month ending April 30, 2021

Hangars and Tie-downs:

Camarillo				Oxnard					
		Inventory	Occupied	Available			Inventory	Occupied	Available
Hangars				Hangars					
Private	170	170	0	Private	79	79	0		
County	160	118	42	County	66	61	5		
Total	330	288	42	Total	145	140	5		
Tie-downs				Tie-downs					
County	96	48	48	County	7	2	5		
Western Cardinal	25	18	7	Goldenwest Jet Center	15	11	4		
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2		
Visitor	35			Visitor	11				
Total	191	96	60	Total	41	19	22		

Airport/Tower Operations:

Aircraft Incidents:

	Camarillo	Oxnard		Camarillo	Oxnard
Current year for the month	14,626	9,039	Current Month	3	1
Last year for the month	8,758	3,300	Current year to date	8	9
% Change	67%	174%			
Current year to date	53,427	30,923			
Last year to date	47,719	21,944			
% Change	12%	41%			

Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	5
Cards issued to transient overnight aircraft	27	8
Noise/nuisance compliants	6	19
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	109	20

** Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee

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MONTHLY NOISE COMPLAINT SUMMARY CAMARILLO AIRPORT

Date/Time & weather of complaint(s)	Type of complaint	Mode of flight	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot contacted	Complainant contacted
3/29 1:20pm Clear, Calm	Noise	L	UNK	100 Block Elm Drive, Camarillo	1	1	*	N/R

* Unable to identify aircraft

** Pilot aware of noise procedures and/or directed by ATC for separation

*** A normal approach or pattern was observed by Operations and/or ATC approved -- Pilot not contacted

**** Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight -- "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other

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March, 2021

MONTHLY NOISE COMPLAINT SUMMARY OXNARD AIRPORT

Date/Time & weather of complaint	Type of complaint	Mode of flight	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot Contacted	Complainant contacted
3/4 4:30pm Clear	Noise, Low Flying	Pattern	Cessna 172	1400 Block, Twin Tides Place, Oxnard	2	2	***	N/R
3/11 11:00am Partly Cloudy, Calm	Noise	Pattern	Cessna 172	5500 Block West 5th Street, Oxnard	2	2	***	N/R
3/11 12:30pm Partly Cloudy, Calm	Noise	Pattern	Cessna 172	4900 Block, Dunes Street, Oxnard	UNK	1	***	N/R
3/18 8:00am Clear, Calm	Noise	Pattern	Cessna 172	5500 Block West 5th Street, Oxnard	2	2	***	N/R
3/18 11:00am Clear, Calm	Noise, Low flying	Pattern	Cessna 172	1400 Block, Twin Tides Place, Oxnard	1	2	***	N/R
3/18 1:40pm Clear, Calm	Noise	Pattern	Cessna & Pitts	3600 Block, Nantucket Parkway, Oxnard	1	1	***	N/R
3/19 11:55am	Noise, Low flying	UNK	UNK	Juniper Street & M Street, Oxnard	UNK	1	*	N/R
3/29 2:50pm Clear, Calm	Noise	Pattern	Cessna 172	1900 Block, San Tropez Circle, Oxnard	2	1	***	N/R

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March, 2021

**MONTHLY NOISE COMPLAINT SUMMARY
OXNARD AIRPORT**

- * Unable to identify aircraft
 - ** Pilot aware of noise procedures and/or directed by ATC for separation
 - *** A normal approach or pattern was observed by Operations and/or ATC approved – Pilot not contacted
 - **** Complaint not related to noise
- N/R Not Required (Complainant does not wish to be called back)
- Mode of Flight – "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other

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DATE	TIME	TAIL #	OPERATOR	FLIGHT RECORD
3/1/2021	2:53 - 4:58 PM N9378D		VALKYRIE AVIATION LLC SANTA MONICA , CA	https://www.youtube.com/watch?v=d45z8UnkQJk
3/2/2021	8:49 - 9:47 AM N739MB		CP AVIATION SANTA PAULA	https://www.youtube.com/watch?v=U3Mol-R8a5k
3/2/2021	12:40 - 1:12 P N7904K		CARLSON RONALD PETER VENTURA	https://www.youtube.com/watch?v=ivEsgCngPN4
3/2/2021	2:34 - 4:32 PM N7348X		PLANEMINDER LLC LOS ANGELES	https://www.youtube.com/watch?v=7GzPdHRYuA
3/3/2021	5:02 - 5:45 PM N575ND		AIR SHARES LLC	https://www.youtube.com/watch?v=blcrZoACRkQ
3/3/2021	5:46 - 6:37 PM N354MA		SKY SHARES LAS VEGAS	https://www.youtube.com/watch?v=mvEynKxu77Q
3/4/2021	9:40 - 9:55 AM N478CA		AERO EQUITIES VENTURA	https://www.youtube.com/watch?v=1mSGuijczEY
3/4/2021	2:03 - 3:07 PM N79087		AIR DISCOVERIES L.A. NO. HOLLYWOOD	https://www.youtube.com/watch?v=9EZsq8hiDxA
3/4/2021	3:15 - 4:03 PM N216RG		CHANNEL ISLANDS AVIATION	https://www.youtube.com/watch?v=ELIHGVWwuii
3/4/2021	3:39 - 4:03 PM N79087		AIR DISCOVERY LA LLC-N. HOLLYWOOD CA	https://www.youtube.com/watch?v=ELIHGVWwuii
3/4/2021	4:10 - ? PM N739MB		CP AVIATION SANTA PAULA	https://www.youtube.com/watch?v=GDEF2IRFHGs
4-Mar	8:37 - 9:45 AM N66168		CP AVIATION SANTA PAULA	https://www.youtube.com/watch?v=QCDYlWE-LGW
3/5/2021	10:24 - 12:40 N72DJ		VAN VLIET RANDOLPH GRANADA HILLS	https://www.youtube.com/watch?v=zRwIfe5-9fU
3/5/2021	12:42 - 2:08 P N945TR		PETERSEN SCOTT M VALENCIA	https://www.youtube.com/watch?v=S6LX1O1Lz5s
3/6/2021	8:11 - 9:12 AM N575ND		AIR SHARES	https://www.youtube.com/watch?v=AoT778_ShXA
3/6/2021	1:31 - 2:29 PM N66168		CP AVIATION SANTA PAULA	https://www.youtube.com/watch?v=FJTHurwQYAA
3/6/2021	2:06 - 4:29 PM N201XQ		ROSSI THEODOR VENICE BEACH CA	https://www.youtube.com/watch?v=rvb9SHOp2QI
3/7/2021	3:33 - 5:20 N8026F		PORT HUENEME - REGISTRATION PENDING	https://www.youtube.com/watch?v=V5AU89MoCyY
3/7/2021	9:53 - ? AM N190RC		BROWN LISA SHELTON LANDCASTER	https://www.youtube.com/watch?v=V5AU89MoCyY
3/8/2021	12:26 - 1:33 P N97172		CP AVIATION SANTA POLA	https://www.youtube.com/watch?v=WBn83MWSt44
3/8/2021	2:12 - 3:18 PM N65411		SIMMONS GUY M DOS VIENTOS RANCH	https://www.youtube.com/watch?v=2gCbeX_z3Ww
3/8/2021	2:28 - 4:52 PM N7348X		PLANEMINDER LLC LOS ANGELES	https://flightaware.com/live/flight/N7348X/history/20210308/2247Z/KSMO/KSMO
3/10/2021	1:32 - 2:18 PM N918VT		CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N918VT/history/20210308/2154Z/KCMA/KCMA
3/10/2021	12:06 - 12:53 N5521S		CHRISTIANSEN AVIATION	https://flightaware.com/live/flight/N5521S/history/20210310/2029Z/KOXR/KOXR
3/11/2021	8:48 - 10:11 A N738NX		ABOVE ALL AVIATION	https://flightaware.com/live/flight/N478CA/history/20210311/1848Z/KOXR/KOXR
3/11/2021	10:25 - 11:25 A N478CA		AERO EQUITIES	https://flightaware.com/live/flight/N478CA/history/20210311/1848Z/KOXR/KOXR
3/11/2021	10:05 - 11:10 N5521S		CHRISTIANSEN AVIATION	https://flightaware.com/live/flight/N5521S/history/20210311/1826Z/KOXR/KOXR
3/11/2021	11:26 - 12:18 N80616		AERO EQUITIES LLC	https://flightaware.com/live/flight/N80616/history/20210311/1948Z/KOXR/KOXR
3/11/2021	1:56 - 3:42 PM N2085V		LIBAV HOLINGS	https://flightaware.com/live/flight/N5521S/history/20210311/1826Z/KOXR/KOXR
3/11/2021	3:53 - 4:50 PM N2235V		E&R AVIATION SERVICES	https://flightaware.com/live/flight/N2235V/history/20210312/0015Z/KCMA/KCMA
3/11/2021	5:32 - 6:16 PM N573ND		AIR SHARES INC	https://flightaware.com/live/flight/N573ND/history/20210312/0155Z/KCMA/KOXR
3/12/2021	8:46 - 9:20 AM N6621S		CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N6621S/history/20210312/1705Z/KCMA/KOXR
3/12/2021	1:38 - 3:25 PM N2085V		LIBAV HOLDINGS INC CALABASAS , CA	https://flightaware.com/live/flight/N2085V/history/20210312/2156Z/KCMA/KCMA
3/12/2021	3:31 - 4:03 PM N5521S		CHRISTIANSEN AVIATION	https://flightaware.com/live/flight/N5521S/history/20210312/2331Z/KOXR/KOXR
3/13/2021	8:30 - 9:20 AM N656BC		AIR SHARES INC	https://flightaware.com/live/flight/N656BC/history/20210313/1651Z/KCMA/KCMA
3/13/2021	3:15 - 4:43 PM N66168		CP AVIATION	https://flightaware.com/live/flight/N66168/history/20210313/2340Z/KSZP/KSZP
3/13/2021	9:13 - 9:50 AM N573ND		AIR SHARES INC	https://flightaware.com/live/flight/N573ND/history/20210313/1722Z/KCMA/KCMA
3/14/2021	10:41 - 10:46 N8361D		RIKER RICHARD	https://flightaware.com/live/flight/N8361D/history/20210314/1805Z/KOXR/KOXR
3/14/2021	11:17 - 12:40 N21 HK		WELLS JENNA M	https://flightaware.com/live/flight/N210HK/history/20210314/1806Z/KCMA/KOXR
3/14/2021	11:04 - 11:49 N65872		OBERMAN MARK	https://flightaware.com/live/flight/N65872/history/20210314/1812Z/KCMA/KCMA
3/16/2021	10:50 - 11:37 N65872		OBERMAN MARK	https://flightaware.com/live/flight/N65872/history/20210316/1809Z/KCMA/KCMA
3/16/2021	11:33 - 12:07 N2330C		SCHRODER JAMES A	https://flightaware.com/live/flight/N2330C/history/20210316/1818Z/KOXR/KOXR
3/16/2021	11:52 - 12:51 N354MA		AIR SHARES LLC	https://flightaware.com/live/flight/N354MA/history/20210416/1914Z/KCMA/KCMA
3/17/2021	10:56 - 11:49 N65872		OBERMAN MARK	https://flightaware.com/live/flight/N65872/history/20210317/1816Z/KCMA/KCMA
3/17/2021	11:35 - 11:48 N5521S		CHRISTIANSEN AVIATION	https://flightaware.com/live/flight/N5521S/history/20210417/1835Z/KOXR/KOXR

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3/17/2021	2:16 - 3:19 PM N2330C	SCHRODER JAMES A			https://flightaware.com/live/flight/N2330C/history/20210317/2139Z/KOXR/KOXR
3/17/2021	2:58 - 4:24 PM N66168	CP AVIATION	CP AVIATION	SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210317/2223Z/KSZP/KSZP
3/18/2021	10:31 11:33 / N5521S	CHRISTIANSEN AVIATION			https://flightaware.com/live/flight/N5521S/history/20210318/1756Z/KOXR/KOXR
3/18/2021	11:19 - 12:23 N1704V	FIRURE 1 FOUNDATION			https://flightaware.com/live/flight/N1704V/history/20210318/1842Z/KSZP/KSZP
3/18/2021	3:30 - 4:44 PM N3348	MCI AVIATION HOLDINGS INC			https://flightaware.com/live/flight/N3348/history/20210318/2259Z
3/19/2021	8:40 - 9:16 AM N714PH	COLITTI MARK A			https://flightaware.com/live/flight/N714PH/history/20210319/1603Z/KCMA/KCMA
3/19/2021	8:33 - 9:40 AM N97172	CP AVIATION		CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N97172/history/20210319/1557Z/KSZP/KSZP
3/19/2021	8:36 - 9:27 AM N478CA	AERO EQUITIES		CAU	https://flightaware.com/live/flight/N478CA/history/20210319/1600Z/KOXR/KOXR
3/19/2021	10:33 - 10:47 N2069M	SETON PERRY			https://flightaware.com/live/flight/N2069M/history/20210319/1753Z/KCMA/KOXR
3/19/2021	10:39 - 11:23 N494FL	REGISTRATION PENDING			https://flightaware.com/live/flight/N494FL/history/20210319/1805Z/KSZP/KSZP
3/20/2021	12:18 - 12:41 N58646	CAPPER FLYING CLUB INC			https://flightaware.com/live/flight/N58646/history/20210320/1927Z/KVNY/KOXR
3/20/2021	11:35 - 11:48 N739MB	CP AVIATION		CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210320/1901Z/KSZP/KOXR
3/21/2021	9:59 - 10:09 A N52858	CHANNEL ISLANDS AVIATION INC		CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N52858/history/20210321/1722Z/KCMA/KCMA
3/21/2021	2:23 - 3:41 PM N478CA	AERO EQUITIES		CAU	https://flightaware.com/live/flight/N478CA/history/20210321/2147Z/KOXR/KOXR
3/21/2021	10:33 - 11:49 N80914	CP AVIATION		CP AVIATION	https://flightaware.com/live/flight/N80914/history/20210321/1803Z/KSZP/KSZP
3/21/2021	10:36 - 11:34 N354MA	AIR SHARES INC		CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N354MA/history/20210321/1757Z/KCMA/KCMA
3/21/2021	10:45 - 11:39 N739MB	CP AVIATION		CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210321/1810Z/KSZP/KSZP
3/21/2021	10:28 - 11:41 N6621S	CHANNEL ISLANDS AVIATION		CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N6621S/history/20210321/1943Z/KSZP/KSZP
3/21/2021	12:17 - 1:07 PM N185TK	KOFF THOMAS R		CAU	https://flightaware.com/live/flight/N185TK/history/20210322/1703Z/KOXR/KOXR
3/22/2021	9:38 - 10:37 A N478CA	AERO EQUITIES INC			https://flightaware.com/live/flight/N478CA/history/20210322/2211Z/KVNY/KSZP
3/22/2021	2:49 - 3:54 PM N80342	EIGHT BALL FLYING CLUB INC			https://flightaware.com/live/flight/N80342/history/20210322/1605Z/KOXR/KOXR
3/24/2021	8:40 - 9:43 AM N5521S	CHRISTIANSEN AVIATION			https://flightaware.com/live/flight/N5521S/history/20210324/1904Z/KVNY/KVNY
3/24/2021	11:50 - 1:46 PM N233ME	EIGHT BALL FLYING CLUB INC			https://flightaware.com/live/flight/N233ME/history/20210324/1800Z/KOXR/KOXR
3/24/2021	10:33 - 11:35 N198TH	AERO EQUITIES		CAU	https://flightaware.com/live/flight/N198TH/history/20210325/1611Z/KSBA/KSBA
3/25/2021	8:53 - 10:04 A N355AA	ABOVE ALL AVIATION INC		ABOVE ALL AVIATION	https://flightaware.com/live/flight/N355AA/history/20210325/1755Z/KOXR/KCMA
3/25/2021	10:32 - 11:26 N5521S	CHRISTIANSEN AVIATION INC			https://flightaware.com/live/flight/N5521S/history/20210326/1551Z/KSZP/KSZP
3/26/2021	8:24 - 9:24 AM N5521S	CP AVIATION		CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N5521S/history/20210326/1717Z/KOXR/KOXR
3/26/2021	9:51 - 10:45 A N5521S	CHRISTIANSEN AVIATION			https://flightaware.com/live/flight/N5521S/history/20210326/1758Z/KSZP/KSZP
3/26/2021	10:36 - 11:24 N66168	CP AVIATION		CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210326/1925Z/KSMO/KSMO
3/26/2021	12:06 - 2:05 PM N9378D	ANDDEN AVIATION INC			https://flightaware.com/live/flight/N9378D/history/20210326/2041Z/KCMA/KCMA
3/26/2021	1:24 - 2:37 PM N573ND	AIR SHARES INC			https://flightaware.com/live/flight/N573ND/history/20210326/2047Z/KOXR/KOXR
3/26/2021	1:25 - 2:36 PM N182TH	BRANDT BERKELEY III		CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N182TA/history/20210327/0008Z/KOXR/KOXR
3/26/2021	4:45 - 5:30 PM N32NV	MCCAMISH MARK A			https://flightaware.com/live/flight/N32NV/history/20210327/2356Z/KSBA/KOXR
3/26/2021	4:44 - 5:15 PM N52989	SOUTHWEST TAILWINDS LLC			https://flightaware.com/live/flight/N52989/history/20210327/2356Z/KSBA/KOXR
3/27/2021	8:50 - 9:43 AM N747PP	CP AVIATION		CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N747PP/history/20210327/1808Z/KSZP/KSZP
3/27/2021	1:16 - 2:16 PM N747PP	CP AVIATION		CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N747PP/history/20210327/1802Z/KOXR/L45
3/27/2021	10:44 - 11:45 / N66168	CP AVIATION		CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210327/2321Z/KOXR/KOXR
3/27/2021	10:43 - 11:13 / N739MB	CP AVIATION		CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210327/2312Z/KVNY/KVNY
3/27/2021	10:44 - 11:51 N822SR	PREMIUM LIFESTYLES INC			https://flightaware.com/live/flight/N822SR/history/20210327/1728Z/KSMO/KSMO
3/27/2021	10:38 - 12:50 N198TH	AERO EQUITIES INC		CAU	https://flightaware.com/live/flight/N198TH/history/20210327/1802Z/KOXR/L45
3/27/2021	3:58 - 4:50 PM N25992	AIRBORNE IMAGES INC			https://flightaware.com/live/flight/N25992/history/20210327/2321Z/KOXR/KOXR
3/27/2021	3:55 - 4:56 PM N521WP	CAPITAL HOLDINGS 231 LLC			https://flightaware.com/live/flight/N521WP/history/20210327/2312Z/KVNY/KVNY
3/28/2021	9:01 - 11:08 A N747PP	CP AVIATION		CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N747PP/history/20210328/1622Z/KSZP/KSZP
3/28/2021	9:52 - 10:32 A N1844G	ANSIPAUGH BRUCE			https://flightaware.com/live/flight/N1844G/history/20210328/1715Z/KOXR/KOXR
3/28/2021	1:13 - 2:21 PM N2069M	SETON PERRY			https://flightaware.com/live/flight/N2069M/history/20210328/2030Z/KCMA/KCMA
3/28/2021	4:20 - 5:47 PM N172EP	CP AVIATION		CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N172EP/history/20210328/2346Z/KSZP/KSZP

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3/28/2021	5:11 - 6:56 [V N204RM	BAR AIR LLC BEVERLY HILLS , CA			https://flightaware.com/live/flight/N204RM/history/20210329/0020Z/KVNY/KVNY
3/28/2021	4:38 - 6:44 PA N5322P	SKY PEAK AVIATION			https://flightaware.com/live/flight/N5322P/history/20210328/2357Z/KSMO/KSMO
3/28/2021	5:31 - 6:14 PA N573ND	AIR SHARES LLC		CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N573ND/history/20210329/0055Z/KCMA/KOXR
3/29/2021	8:53 - 10:00 N97172	CP AVIATION		CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N97172/history/20210329/1617Z/KSZP/KSZP
3/29/2021	1:17 - 1:42 PA N79087	AIR DISCOVERY LA LLC-N. HOLLYWOOD CA		AIR DISCOVERY LA VAN NUYS	https://flightaware.com/live/flight/N79087/history/20210329/2040Z/KVNY/KOXR
3/29/2021	2:18 - 3:05 PA N79087	AIR DISCOVERY LA LLC-N. HOLLYWOOD CA		AIR DISCOVERY LA VAN NUYS	https://flightaware.com/live/flight/N79087/history/20210329/2118Z/KOXR/KOXR
3/29/2021	3:40 - 5:11 PA N79087	AIR DISCOVERY LA LLC-N. HOLLYWOOD CA		AIR DISCOVERY LA VAN NUYS	https://flightaware.com/live/flight/N79087/history/20210329/2304Z/KOXR/KCMA
3/29/2021	1:27 - 2:37 PA N739MB	CP AVIATION		CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210329/2053Z/KSZP/KSZP
3/29/2021	2:04 - 3:14 PA N182TH	BRANDT BERKELEY III			https://flightaware.com/live/flight/N182TA/history/20210329/2122Z/KOXR/KOXR
3/29/2021	5:31 - 6:09 PA N66168	CP AVIATION			https://flightaware.com/live/flight/N66168/history/20210330/0055Z/KSZP/KOXR
3/30/2021	12:05 - 2:25 PI N73113	SKYWAY AVIATION		CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N73113/history/20210330/1926Z/KVNY/KVNY
3/30/2021	2:30 - 3:31 PA N198TH	AERO EQUITIES		CAU	https://flightaware.com/live/flight/N198TH/history/20210330/2152Z/KOXR/KOXR
3/30/2021	1:47 - 2:17 PA N182TH	BRANDT BERKELEY III			https://flightaware.com/live/flight/N182TA/history/20210330/2106Z/KOXR/KOXR
3/31/2021	4:55 - 5:33 PA N478CA	AERO EQUITIES		CAU	https://flightaware.com/live/flight/N478CA/history/20210401/0015Z/KOXR/KOXR

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**MONTHLY NOISE COMPLAINT SUMMARY
CAMARILLO AIRPORT**

Date/Time & weather of complaint(s)	Type of complaint	Mode of flight	Type of aircraft	Location of aircraft	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot contacted	Complainant contacted
4/22 7:00pm Clear, Calm	Noise, Low Flying	L	UNK	100 Block Elm Dr., Camarillo	UNK	6	***	N/R
4/30 6:13pm Clear, Calm	Noise	L	UNK	100 Block Elm Dr., Camarillo	UNK	6	***	N/R
4/30 6:18pm Clear	Noise	L	UNK	100 Block Elm Dr., Camarillo	UNK	6	***	N/R
4/30 7:03pm Clear	Noise	L	UNK	100 Block Elm Dr., Camarillo	UNK	6	***	N/R
4/30 7:08pm Clear	Noise	L	UNK	100 Block Elm Dr., Camarillo	UNK	6	***	N/R
4/30 7:36pm Clear	Noise	L	UNK	100 Block Elm Dr., Camarillo	UNK	6	***	N/R

* Unable to identify aircraft

** Pilot aware of noise procedures and/or directed by ATC for separation

*** A normal approach or pattern was observed by Operations and/or ATC approved – Pilot not contacted

**** Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other

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MONTHLY NOISE COMPLAINT SUMMARY OXNARD AIRPORT

Date/Time & weather of complaint(s)	Type of complaint	Mode of flight	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot contacted	Complainant contacted
4/1 12:30pm Clear, Calm	Noise, Low Flying	T&G	Multiple SEL planes	1400 Block Twin Tides Pl., Oxnard	UNK	2	***	N/R
4/2 2:40pm	Noise, Low Flying	T&G	Cessna	900 Block Mandalay Beach Rd., Oxnard	1	3	***	N/R
4/3 2:08pm Clear	Noise, Low Flying	T&G	Cirrus	900 Block Mandalay Beach Rd., Oxnard	1	3	***	N/R
4/3 2:30pm Clear	Noise, Low Flying	T&G	Cirrus	2000 Block San Sebastian Dr., Oxnard	1	1	***	N/R
4/6 2:00pm Clear	Noise	T&G	Cirrus	5200 Block Breakers Way, Oxnard	3	2	***	N/R
4/7 1:00pm Cloudy	Noise	T&G	Cirrus	5200 Block Breakers Way, Oxnard	3	2	***	N/R
4/15 6:12 Clear	Noise, Low Flying	T&G	UNK	1400 Block Twin Tides Pl., Oxnard	UNK	2	***	N/R
4/16 10:20am Clear	Noise, Low Flying	T&G	Cessna C-180	900 Block Mandalay Beach Rd., Oxnard	1	3	***	N/R
4/16 2:00pm Clear	Noise, Low Flying	T&G	Cirrus SR-20	900 Block Mandalay Beach Rd., Oxnard	3	1	***	N/R
4/25 5:30pm	Noise	T&G	Cirrus	5000 Block Sealane Way, Oxnard	1	1	***	N/R

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MONTHLY NOISE COMPLAINT SUMMARY OXNARD AIRPORT

4/26 12:02pm Windy	Noise, Low Flying	T&G	UNK	2000 Block San Sebastian Dr., Oxnard	1	2	***	N/R
4/28 9:46am Clear, Calm	Noise, Low Flying	T&G	Cessna C-172	5000 Block Breeze Ln., Oxnard	1	1	***	N/R
4/29 12:35pm Clear, Calm	Noise	T&G	UNK	5100 Block Terra Mar Way, Oxnard	UNK	1	***	N/R
4/29 2:30pm Clear	Low Flying	T&G	UNK	1400 Block Fathom Dr., Oxnard	UNK	4	***	N/R
4/29 3:08pm Clear	Low Flying	T&G	UNK	1400 Block Fathom Dr., Oxnard	UNK	4	***	N/R
4/29 3:11pm Clear	Low Flying	T&G	UNK	1400 Block Fathom Dr., Oxnard	UNK	4	***	N/R
4/29 3:20pm Clear	Low Flying	T&G	UNK	1400 Block Fathom Dr., Oxnard	UNK	4	***	N/R
4/30 12:24pm Clear	Noise, Low Flying	T&G	Cirrus SR-22	1300 Block Bayside Cir., Oxnard	2	1	***	N/R
4/30 12:24pm Clear	Noise, Low Flying	T&G	Cirrus SR-22	5200 Block Breakers Way, Oxnard	2	3	***	N/R

**MONTHLY NOISE COMPLAINT SUMMARY
OXNARD AIRPORT**

- * Unable to identify aircraft
 - ** Pilot aware of noise procedures and/or directed by ATC for separation
 - *** A normal approach or pattern was observed by Operations and/or ATC approved – Pilot not contacted
 - **** Complaint not related to noise
- N/R Not Required (Complainant does not wish to be called back)
- Mode of Flight – "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other

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5/1/2021	7:54 - 8:23 AM	N354MA	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N354MA/history/20210502/0314Z/KCMA/KCMA
5/1/2021	10:04 - 11:12 AM	N52858	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N52858/history/20210501/1726Z/KCMA/KCMA
5/1/2021	11:20 - 11:47	N739MB	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210501/1849Z/KSZP/KOXR
5/1/2021	12:23 - 2:04 PM	N739MB	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210501/1923Z/KOXR/KCMA
5/1/2021	1:36 - 3:17 PM	N8346H	ALG ENTERPRISES LLC	ALG ENTERPRISES LLC	https://flightaware.com/live/flight/N8346H/history/20210501/2036Z/KOXR/KVNY
5/1/2021	3:16 - 4:29 PM	N7025C	VALKYRIE AVIATION LLC		https://flightaware.com/live/flight/N7025C/history/20210501/2222Z/KSMO/KSMO
5/2/2021	8:47 - 9:45 AM	N66168	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210502/1616Z/KSZP/KSZP
5/2/2021	10:14 - 10:48 AM	N8346H	ALG ENTERPRISES LLC	ALG ENTERPRISES LLC	https://flightaware.com/live/flight/N8346H/history/20210502/1734Z/KVNY/KOXR
5/2/2021	10:34 - 12:28 AM	N97172	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N97172/history/20210502/1804Z/KSZP/KOXR
5/2/2021	11:25 - 12:20 AM	N8346H	ALG ENTERPRISES LLC	ALG ENTERPRISES LLC	https://flightaware.com/live/flight/N8346H/history/20210502/1847Z/KOXR/KOXR
5/2/2021	12:32 - 12:36 PM	N79087	AIR DISCOVERY LA LLC	AIR DISCOVERY LA LLC	https://flightaware.com/live/flight/N79087/history/20210502/1932Z/KOXR/KOXR
5/2/2021	1:12 - 2:14 PM	N568RS	SINGH RANBIR		https://flightaware.com/live/flight/N568RS/history/20210502/2032Z/KWHP/KWHP
5/2/2021	2:01 - 2:57 PM	N593EH	HYPERSCALE DESIGN LLC		https://flightaware.com/live/flight/N593EH/history/20210502/2109Z/KSMO/KOXR
5/2/2021	3:06 - 3:12 PM	N593EH	HYPERSCALE DESIGN LLC		https://flightaware.com/live/flight/N593EH/history/20210502/2206Z/KOXR/KOXR
5/3/2021	8:39 - 9:41 AM	N354MA	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N354MA/history/20210503/1601Z/KCMA/KCMA
5/3/2021	8:45 - 10:00 AM	N44WN	McCLOUD & COMPANY LLC		https://flightaware.com/live/flight/N44WN/history/20210503/1440Z/KCMA/KOXR
5/3/2021	12:52 - 1:29 PM	N354MA	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N354MA/history/20210503/2012Z/KCMA/KCMA
5/3/2021	12:56 - 1:32 PM	N66168	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210503/2024Z/KSZP/KSZP
5/3/2021	9:07 - 9:50 am	N65411	SIMMONS GUY M		https://flightaware.com/live/flight/N65411/history/20210503/1628Z/KCMA/KCMA
5/3/2021	3:11 - 4:03 PM	N918VT	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N918VT/history/20210503/2232Z/KCMA/KCMA
5/3/2021	4:42 - 5:43 PM	N354MA	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N354MA/history/20210504/0003Z/KCMA/KCMA
5/3/2021	10:56 - 11:30 AM	N66215	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N66215/history/20210503/1814Z/KCMA/KCMA
5/3/2021	6:31 - 7:32 PM	N354MA	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N354MA/history/20210504/0149Z/KCMA/KCMA
5/4/2021	8:32 - 9:47 AM	N354MA	AIR SHARES LLS	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N354MA/history/20210504/1554Z/KCMA/KCMA
5/4/2021	8:38 - 9:41 AM	N80914	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N80914/history/20210504/1601Z/KSZP/KSZP
5/4/2021	9:01 - 9:41 AM	N52858	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N52858/history/20210504/1617Z/KCMA/KCMA
5/4/2021	10:29 - 10:54 QM	N573ND	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N573ND/history/20210504/1749Z/KCMA/KCMA
5/4/2021	10:31 - 10:52 AM	N7025C	VALKYRIE AVIATION LLC		https://flightaware.com/live/flight/N7025C/history/20210504/1749Z/KSMO/KOXR
5/4/2021	11:29 - 12:16 PM	N7025C	VALKYRIE AVIATION LLC	FLIGHT SCHOOL	https://flightaware.com/live/flight/N7025C/history/20210504/1829Z/KOXR/KSMO
5/4/2021	11:38 - 12:37 PM	N816KW	CHRISTIENSEN AVIATION		https://flightaware.com/live/flight/N816KW/history/20210504/1859Z/KOXR/KOXR
5/4/2021	2:08 - 2:47 PM	N44WN	McCLOUD & COMPANY LLC		https://flightaware.com/live/flight/N44WN/history/20210504/2131Z/KCMA/KCMA
5/4/2021	2:37 - 3:40 PM	N6747H	SHELLENBERGER DAVID C		https://flightaware.com/live/flight/N6747H/history/20210504/2154Z/KOXR/KOXR
5/4/2021	3:29 - 4:39 PM	N354MA	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N354MA/history/20210504/2246Z/KCMA/KCMA
5/4/2021	10:44 - 11:45 AM	N6196P	CHRISTIENSEN AVIATION	FLIGHT SCHOOL	https://flightaware.com/live/flight/N6196P/history/20210504/1807Z/KOXR/KOXR
5/4/2021	4:24 - 6:19 PM	N354MA	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N354MA/history/20210505/2344Z/KCMA/KCMA
5/6/2021	1:37 - 3:08PM	N816KW	CHRISTIENSEN AVIATION	FLIGHT SCHOOL	https://flightaware.com/live/flight/N816KW/history/20210506/2102Z/KOXR/KOXR
5/6/2021	3:17 - 4:23 pm	AHF88N	ASPEN HELICOPTERS		https://flightaware.com/live/flight/AHF88N/history/20210506/2244Z/KOXR/KOXR
5/6/2021	4:00 - 4:06 PM	N5618C	RASMUSSEN GREGORY R		https://flightaware.com/live/flight/N5618C/history/20210506/2325Z/KOXR/KOXR
5/8/2021	4:08 - 4:13 PM	N5618C	RASMUSSEN GREGORY R		https://flightaware.com/live/flight/N5618C/history/20210511/2327Z/KOXR/KOXR

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5/7/2021	8:28 - 8:48 AM	N52858	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N52858/history/20210507/1521Z/KOXR/KCMA
5/7/2021	9:44 - 10:42 AM	N573ND	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N573ND/history/20210507/1701Z/KCMA/KCMA
5/7/2021*	11:26 - 11:35 AM	N35653	SCHIAFF JAMES F			https://flightaware.com/live/flight/N35653/history/20210507/1849Z/KSZP/KOXR
5/7/2021	1:29 - 2:16 PM	N66215	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N66215/history/20210507/2051Z/KCMA/KCMA
5/8/2021	9:37 - 10:41 AM	N6196P	CHRISTIANSEN AVIATION	FLIGHT SCHOOL	FLIGHT SCHOOL	https://flightaware.com/live/flight/N6196P/history/20210508/1656Z/KOXR/KOXR
5/8/2021	10:01 - 10:48 AM	N354MA	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N354MA/history/20210508/1717Z/KCMA/KCMA
5/8/2021	11:08 - 12:33 PM	N97172	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N97172/history/20210508/1829Z/KSZP/KSZP
5/8/2021	2:19 - 2:59 PM	N32462	SKYSUITE AVIATION LLC			https://flightaware.com/live/flight/N32462/history/20210508/2136Z/KOXR/KOXR
5/8/2021	12:10 - 10:41 AM	N6196P	CHRISTIANSEN AVIATION	FLIGHT SCHOOL	FLIGHT SCHOOL	https://flightaware.com/live/flight/N6196P/history/20210508/1931Z/KOXR/KOXR
5/8/2021	2:45 - 3:45 PM	N354MA	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N354MA/history/20210508/2204Z/KCMA/KCMA
5/8/2021	3:19 - 4:48 PM	N66168	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210508/2241Z/KSZP/KSZP
5/9/2021	10:28 - 10:39 AM	N739MB	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210509/1753Z/KSZP/KCMA
5/9/2021	11:19 - 11:45 AM	N739MB	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210509/1819Z/KOXR/KSZP
5/10/2021	4:35 - 5:59 PM	N573ND	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N573ND/history/20210510/2352Z/KCMA/KCMA
5/10/2021	5:04 - 5:49 PM	N9435U	GENTZLE JOHN P			https://flightaware.com/live/flight/N9435U/history/20210511/0034Z
5/11/2021	1:16 - 2:25 PM	N816KW	CHRISTINSEN AVIATION	FLIGHT SCHOOL	FLIGHT SCHOOL	https://flightaware.com/live/flight/N816KW/history/20210511/2038Z/KOXR/KOXR
5/11/2021	1:56 - 2:46 PM	N739MB	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210511/2056Z/KSZP/KSZP
5/11/2021	3:32 - 6:44 PM	AHF88N	ASPEN HELICOPTERS			https://flightaware.com/live/flight/AHF88N/history/20210511/2255Z/KOXR/KOXR
5/11/2021	3:41 - 5:04 PM	N97172	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N97172/history/20210511/2311Z/KSZP/KSZP
5/11/2021	4:08 - 4:13 PM	N5618C	RASMUSSEN GREGORY R			https://flightaware.com/live/flight/N5618C/history/20210511/2327Z/KOXR/KOXR
5/11/2021	4:57 - 5:26 PM	N5618C	RASMUSSEN GREGORY R			https://flightaware.com/live/flight/N5618C/history/20210512/0026Z/KOXR/KOXR
5/11/2021	5:31 - 7:15 PM	N66215	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N66215/history/20210512/0056Z/KCMA/KCMA
5/11/2021	5:23 - 6:33 PM	N201XQ	ROSSI THEODORE			https://flightaware.com/live/flight/N201XQ
5/11/2021	12:11 - 12:47 PM	N6196P	CHRISTIANSEN AVIATION	FLIGHT SCHOOL	FLIGHT SCHOOL	https://flightaware.com/live/flight/N6196P/history/20210511/1859Z/KCMA/KOXR
5/12/2021	9:42 - 10:41 AM	N52858	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N52858/history/20210512/1640Z/KCMA/KCMA
5/12/2021	10:54 - 12:00 PM	AHF88N	ASPEN HELICOPTERS			https://flightaware.com/live/flight/AHF88N/history/20210512/1816Z/KOXR/KOXR
5/12/2021	11:15 - 12:11 PM	N816KW	CHRISTIANSEN AVIATION	FLIGHT SCHOOL	FLIGHT SCHOOL	https://flightaware.com/live/flight/N816KW/history/20210512/1831Z/KOXR/KOXR
5/12/2021	4:28 - 4:36 PM	N517BR	J BAR AVIATION			https://flightaware.com/live/flight/N517BR/history/20210512/2354Z/KOXR/KCMA
5/13/2021	10:06 - 10:56 AM	N816KW	CHRISTIANSEN AVIATION	FLIGHT SCHOOL	FLIGHT SCHOOL	https://flightaware.com/live/flight/N816KW/history/20210513/1721Z/KOXR/KOXR
5/13/2021	10:36 - 11:30 AM	N66215	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N66215/history/20210513/1726Z/KCMA/KOXR
5/13/2021	3:24 - 3:30 PM	N5618C	RASMUSSEN GREGORY R			https://flightaware.com/live/flight/N5618C/history/20210513/2247Z/KOXR/KOXR
5/13/2021	7:07 - 8:30 PM	N573ND	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N573ND/history/20210514/0222Z/KCMA/KOXR
5/14/2021	2:33 - 3:40 pm	N2069M	SETON PERRY	CAMARILLO FLIGHT INSTR	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210514/2157Z/KCMA/KCMA
5/14/2021	4:47 - 5:57 PM	N2069M	SETON PERRY	CAMARILLO FLIGHT INSTR	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210515/0000Z/KCMA/KCMA
5/14/2021	2:54 - 3:12 PM	N8989P	LENTA STEPHEN J			https://flightaware.com/live/flight/N8989P

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5/15/2021	10:34 - 11:41 AM	N80914	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N80914/history/20210515/1803Z/KSZP/KOXR
5/15/2021	10:40 - 11:55 AM	N6196P	CHRISTIENSEN AVIATION	CHRISTIENSEN AVIATION	FLIGHT SCHOOL	https://flightaware.com/live/flight/N6196P/history/20210515/1759Z/KOXR/KOXR
5/15/2021	1:08 - 1:26 PM	N5618C	RASMUSSEN GREGORY R	RASMUSSEN GREGORY R	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N5618C/history/20210515/2034Z/KOXR/KOXR
5/15/2021	1:33 - 2:19 PM	N918VT	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N918VT/history/20210515/2054Z/KCMA/KCMA
5/15/2021	1:46 - 2:33 PM	N5618C	RASMUSSEN GREGORY R	RASMUSSEN GREGORY R		https://flightaware.com/live/flight/N5618C/history/20210515/2114Z/KOXR/KOXR
5/15/2021	2:06 - 2:43 PM	N52858	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N52858/history/20210515/2122Z/KCMA/KCMA
5/15/2021	5:26 - 6:14 PM	N573ND	AIR SHARES LLC	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N573ND/history/20210516/0046Z/KCMA/KSZP
5/15/2021	6:23 - 6:38 PM	N6747H	SHELLENBERGER DAVID C	SHELLENBERGER DAVID C		https://flightaware.com/live/flight/N6747H/history/20210516/0151Z/KSZP/KOXR
5/16/2021	8:32 - 11:01 PM	N739MB	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210516/1602Z/KSZP/KOXR
5/16/2021	11:37 - 12:01 PM	N739MB	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210516/1907Z/KOXR/KSZP
5/16/2021	1:14 - 1:42 PM	N8361D	RIKER RICHARD	RIKER RICHARD		https://flightaware.com/live/flight/N8361D
5/16/2021	1:06 - 1:44 PM	N918VT	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N918VT/history/20210514/2028Z/KCMA/KC
5/16/2021	2:40 - 3:38 PM	N783BG	AIR SHARES LLC	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N783BG/history/20210516/2201Z/KCMA/KSZP
5/16/2021	4:02 - 4:35 PM	N783BG	AIR SHARES LLC	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N783BG/history/20210516/2331Z/KSZP/KCMA
5/17/2021	9:56 - 10:44 AM	N354MA	AIR SHARES LLC	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N354MA/history/20210517/1715Z/KCMA/KCMA
5/17/2021	10:36 - 10:39 AM	N66168	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210517/1803Z/KSZP/KSZP
5/17/2021	10:59 - 11:37 AM	N739MB	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210517/1746Z/KOXR/KCMA
5/17/2021	11:15 - 11:39 AM	N66168	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210517/1845Z/KOXR/KSZP
5/17/2021	11:24 - 12:09 PM	N80914	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N80914/history/20210517/1853Z/KSZP/KOXR
5/17/2021	11:29 - 12:43 PM	N354MA	AIR SHARES LLC	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N354MA/history/20210517/1849Z/KCMA/KCMA
5/17/2021	1:18 - 2:49 PM	N739MB	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210517/2046Z/KSZP/KSZP
5/17/2021	1:33 - 2:31 PM	N65411	SIMMONS GUY M	SIMMONS GUY M		https://flightaware.com/live/flight/N65411/history/20210517/2056Z/KCMA/KCMA
5/17/2021	1:55 - 2:03 PM	AHF88N	ASPEN HELICOPTERS	ASPEN HELICOPTERS		https://flightaware.com/live/flight/AHF88N/history/20210517/2121Z/KOXR/KNTD
5/17/2021	2:56 - 3:46 PM	N918VT	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N918VT/history/20210517/2221Z/KCMA/KCMA
5/17/2021	3:47 - 4:31 PM	N354MA	AIR SHARES LLC	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N354MA/history/20210517/2259Z/KCMA/KCMA
5/17/2021	4:34 - 5:58 PM	N79087	AIR DISCOVERY LA LLC	AIR DISCOVERY LA LLC	AIR DISCOVERY LA LLC	https://flightaware.com/live/flight/N79087/history/20210517/2357Z/KVNV/KVNV
5/18/2021	9:24 - 10:01 AM	N1566K	SHAW DAVID C	SHAW DAVID C		https://flightaware.com/live/flight/N1566K/history/20210518/1554Z/KSBA/KOXR
5/18/2021	1:44 - 2:29 PM	N816KW	CHRISTIENSEN AVIATION	CHRISTIENSEN AVIATION	FLIGHT SCHOOL	https://flightaware.com/live/flight/N816KW/history/20210518/2108Z/KOXR/KOXR
5/18/2021	1:55 - 3:05 PM	N2069M	SEATON PERRY	SEATON PERRY	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210518/2111Z/KCMA/KCMA
5/19/2021	9:42 - 10:32 AM	N2069M	SEATON PERRY	SEATON PERRY	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210519/1656Z/KCMA/KCMA
5/19/2021	10:13 - 11:25 AM	N66168	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210519/1739Z/KSZP/KSZP
5/19/2021	10:51 - 11:23 AM	N573ND	AIR SHARES LLC	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N573ND/history/20210519/1810Z/KCMA/KCMA
5/19/2021	11:15 - 11:39 AM	N783BG	AIR SHARES LLC	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N783BG/history/20210519/1833Z/KCMA/KCMA
5/19/2021	12:09 - 1:16 PM	N2069M	SEATON PERRY	SEATON PERRY	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210519/1933Z/KCMA/KCMA
5/19/2021	12:14 - 12:46 PM	N6747H	SHELLENBERGER DAVID C	SHELLENBERGER DAVID C		https://flightaware.com/live/flight/N6747H/history/20210519/1943Z/KOXR/KOXR
5/19/2021	1:15 - 1:39 PM	N593EH	HYPERSCALE DESIGN LLC	HYPERSCALE DESIGN LLC	HYPERSCALE DESIGN LLC	https://flightaware.com/live/flight/N593EH/history/20210519/2035Z/KSMO/L%2034.19993
5/19/2021	3:13 - 4:43 PM	N66168	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210519/2236Z/KSZP/KSZP
5/19/2021	3:38 - 4:09 PM	N918VT	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N918VT/history/20210519/2302Z/KCMA/KOXR

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5/19/2021 4:45 - 6:05 PM	N783BG	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N783BG/history/20210520/0006Z/KCMA/KCMA
5/19/2021 4:52 - 6:04 PM	N2069M	SEATON PERRY	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210520/0013Z/KCMA/KCMA
5/19/2021 5:30 - 5:53 PM	N593EH	HYPERSCALE DESIGN LLC	HYPERSACE DESIGN LLC	https://flightaware.com/live/flight/N593EH/history/20210520/0007Z/KSMO/KOXR
5/19/2021 6:29 - 7:01 PM	N593EH	HYPERSCALE DESIGN LLC	HYPERSACE DESIGN LLC	https://flightaware.com/live/flight/N593EH/history/20210520/0129Z/KOXR/KSMO
5/20/2021 7:30 - 8:44 AM	N918VT	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N918VT/history/20210520/1455Z/KCMA/KCMA
5/20/2021 8:33 - 9:27 AM	N66168	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210520/1558Z/KSZP/KSZP
5/20/2021 9:00 - 9:43 AM	N52858	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N52858/history/20210520/1609Z/KCMA/KCMA
5/20/2021 9:52 - 10:54 AM	N918VT	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N918VT/history/20210520/1713Z/KCMA/KCMA
5/20/2021 10:25 - 11:40 AM	N2069M	SEATON PERRY	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210520/1751Z/KCMA/KCMA
5/20/2021 11:18 - 12:02 PM	N816KW	CHRISTIANSEN AVIATION	CHRISTIANSEN AVIATION	https://flightaware.com/live/flight/N816KW/history/20210520/1841Z/KOXR/KOXR
5/20/2021 11:55 - 12:48 PM	N65411	SIMMONS GUY M		https://flightaware.com/live/flight/N65411/history/20210520/1909Z/KCMA/KCMA
5/20/2021 12:03 - 12:50 PM	N52858	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N52858/history/20210520/1919Z/KCMA/KCMA
5/20/2021 1:23 - 2:45 PM	N66168	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210520/2048Z/KSZP/KSZP
5/20/2021 2:16 - 3:16 PM	N3960G	LUBARD STEPHEN C		https://flightaware.com/live/flight/N3960G/history/20210520/2128Z/KVNY/KSBA
5/20/2021 2:20 - 3:20 PM	N81KW	CHRISTIANSEN AVIATION	CHRISTIANSEN AVIATION	https://flightaware.com/live/flight/N816KW/history/20210520/2142Z/KOXR/KOXR
5/20/2021 2:49 - 3:20 PM	N6747H	SHELLENBERGER DAVID C		https://flightaware.com/live/flight/N6747H/history/20210520/2218Z/KOXR/KOXR
5/21/2021 6:16 - 6:54 PM	N783BG	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N783BG/history/20210522/0138Z/KCMA/KCMA
5/22/2021 7:31 - 8:46 AM	N52858	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N52858/history/20210522/1457Z/KCMA/KCMA
5/22/2021 7:50 AM - ?	BLOCKED			FLIGHT HISTOR BLOCKED BY OWNER/OPERATOR
5/22/2021 8:30 - 8:59 AM	N66168	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210522/1551Z/KSZP/KCMA
5/22/2021 9:38 - 10:35 AM	N2069M	SEATON PERRY	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210522/1654Z/KCMA/KCMA
5/22/2021 9:25 - 10:14 AM	N573ND	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N573ND/history/20210522/1642Z/KCMA/KCMA
5/22/2021 10:46 - 10:47 AM	N25992	AIRBORNE IMAGES INC		https://flightaware.com/live/flight/N25992/history/20210522/1816Z/KOXR/KOXR
5/22/2021 11:42 - 12:29 PM	N2069M	SEATON PERRY	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210522/1902Z/KCMA/KCMA
5/22/2021 12:00 - 12:45 PM	N783BG	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N783BG/history/20210522/1917Z/KCMA/KCMA
5/22/2021 2:32 - 3:38 PM	N2069M	SEATON PERRY	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210522/2153Z/KCMA/KCMA
5/22/2021 4:40 - 5:58 PM	N783BG	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N783BG/history/20210522/2358Z/KCMA/KCMA
5/22/2021 4:44 - 6:00 PM	N537ND	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N573ND/history/20210523/0001Z/KCMA/KCMA
5/23/2021 8:28 - 8:30 AM	N66168	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210523/1551Z/KSZP/KSZP
5/23/2021 8:57 - 9:22 AM	N593EH	HYPERSCALE DESIGN LLC	HYPERSCALE DESIGN LLC	https://flightaware.com/live/flight/N593EH/history/20210523/1607Z/KSMO/KOXR
5/23/2021 9:07 - 9:42 AM	N66168	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210523/1637Z/KOXR/KSZP
5/23/2021 9:42 - 10:35 AM	N593EH	HYPERSCALE DESIGN LLC	HYPERSCALE DESIGN LLC	https://flightaware.com/live/flight/N593EH/history/20210523/1642Z/KOXR/KSMO
5/23/2021 9:47 - 9:50 AM	N172EP	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N172EP/history/20210523/1710Z/KSZP/KSZP
5/23/2021 10:03 - 10:31 AM	N918VT	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N918VT/history/20210523/1722Z/KCMA/KOXR
5/23/2021 10:11 - 11:34 AM	N114KH	HOLSTEN KENNETH E.		https://flightaware.com/live/flight/N114KH/history/20210523/1711Z/KSZP/KSZP
5/23/2021 10:22 - 10:44 AM	N2069M	SEATON PERRY	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210523/1722Z/KCMA/KCMA
5/23/2021 10:29 - 10:59 AM	N172EP	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N172EP/history/20210523/1729Z/KOXR/KSZP
5/23/2021 10:43 - 11:56 AM	N80914	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N80914/history/20210523/1743Z/KSZP/KSZP
5/23/2021 11:38 - 12:35 PM	N2069M	SEATON PERRY	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210523/1857Z/KCMA/KCMA

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5/23/2021 11:39 - 1:02 PM	N816KW	CHRISTIANSEN AVIATION	CHRISTIANSEN AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N816KW/history/20210523/1859Z/KOXR/KOXR
5/23/2021 1:33 - 2:41 PM	N918VT	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N918VT/history/20210523/2055Z/KCMA/KCMA
5/23/2021 11:41 - 1:09 PM	N193TH	AERO EQUITIES LLC	AERO EQUITIES LLC	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N193TH/history/20210524/0706Z/KOXR/KMYF
5/23/2021 1:41 - 2:42 PM	N573ND	AIR SHARES LLC	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N573ND/history/20210523/2103Z/KCMA/KCMA
5/23/2021 3:22 - 5:03 PM	N172EP	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N172EP/history/20210523/2245Z/KS2P/KS2P
5/23/2021 3:41 - 4:43 PM	N66168	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N66168/history/20210523/2330Z/KOXR/KOXR
5/23/2021 4:05 - 4:28 PM	N2599Z	AIRBORNE IMAGES INC	AIRBORNE IMAGES INC	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N2599Z/history/20210524/0020Z/KOXR/KOXR
5/23/2021 4:52 - 5:15 PM	N2599Z	AIRBORNE IMAGES INC	AIRBORNE IMAGES INC	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N2599Z/history/20210524/0020Z/KOXR/KOXR
5/23/2021 5:30 - 6:17 PM	N2069M	SEATON PERRY	SEATON PERRY	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210424/0053Z/KCMA/KCMA
5/23/2021 6:42 - 7:51 PM	N724SC	CRUISER AIRCRAFT FIN. SRVS,	CRUISER AIRCRAFT FIN. SRVS,	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N724SC/history/20210524/0204Z/KOXR/KVNY
5/23/2021 8:52 - 10:27 PM	N193TH	AERO EQUITIES LLC	AERO EQUITIES LLC	SAN DIEGO	https://flightaware.com/live/flight/N193TH/history/20210524/0604Z/KOXR/KOXR
5/23/2021 10:58 PM	N193TH	AERO EQUITIES LLC	AERO EQUITIES LLC	SAN DIEGO	https://flightaware.com/live/flight/N193TH/history/20210524/0604Z/KOXR/KOXR
5/23/2021 11:04 - 11:09 PM	N193TH	AERO EQUITIES LLC	AERO EQUITIES LLC	SAN DIEGO	https://flightaware.com/live/flight/N193TH/history/20210524/0706Z/KOXR/KMYF
5/23/2021 11:08 pm - ?	BLOCKED				
5/23/2021 11:41 PM - 1:09 AM	N193TH	AERO EQUITIES LLC	AERO EQUITIES LLC	SAN DIEGO	https://flightaware.com/live/flight/N193TH/history/20210524/0706Z/KOXR/KMYF
5/24/2021 8:35 - 9:36 AM	N2069M	SEATON PERRY	SEATON PERRY	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210524/1556Z/KCMA/KCMA
5/24/2021 10:26 - 11:06 AM	N436CA	AERO EQUITIES LLC	AERO EQUITIES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N436CA/history/20210524/1748Z/KOXR/KOXR
5/24/2021 10:41 - 11:19 AM	N66215	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N66215/history/20210524/1802Z/KCMA/KCMA
5/24/2021 11:00 - 11:47 AM	N2069M	SEATON PERRY	SEATON PERRY	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210524/1816Z/KCMA/KCMA
5/24/2021 11:40 - 12:33 PM	N816KW	CHRISTIANSEN AVIATION	CHRISTIANSEN AVIATION	CHRISTIANSEN AVIATION	https://flightaware.com/live/flight/N816KW/history/20210524/1903Z/KOXR/KOXR
5/24/2021 12:56 - 1:32 PM	N65VB	COLLINS SCOTT W.	COLLINS SCOTT W.	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N65VB/history/20210524/2020Z/KOXR/KCCB
5/24/2021 1:00 - 1:28 PM	N97172	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N97172/history/20210524/2030Z/KCMA/KS2P
5/24/2021 1:18 - 1:45 PM	N945TR	PETERSEN SCOTT M	PETERSEN SCOTT M	CHRISTIANSEN AVIATION	https://flightaware.com/live/flight/N945TR/history/20210524/2009Z/KVNY/KOXR
5/24/2021 1:26 - 1:43 PM	N816KW	CHRISTIANSEN AVIATION	CHRISTIANSEN AVIATION	WOODLAND HILLS	https://flightaware.com/live/flight/N816KW/history/20210524/2044Z/KOXR/KOXR
5/24/2021 2:21 - ?	N2104H	DE PAMPHILIS ADRIANE E	DE PAMPHILIS ADRIANE E	WOODLAND HILLS	https://flightaware.com/live/flight/N2104H/history/20210524/2153Z/KS2P/KOXR
5/24/2021 2:48 - 3:28 PM	N631BW	HAASSE ERIC J	HAASSE ERIC J	HYPERSCALE DESIGN LLC	https://flightaware.com/live/flight/N631BW/history/20210524/2329Z/KOXR/KSMO
5/24/2021 4:04 - 4:25 PM	N593EH	HYPERSCALE DESIGN LLC	HYPERSCALE DESIGN LLC	HYPERSCALE DESIGN LLC	https://flightaware.com/live/flight/N593EH/history/20210524/2351Z/KS2P/KS2P
5/24/2021 4:28 - 5:15 PM	N3820M	ISRAEL HOWARD A	ISRAEL HOWARD A	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N3820M/history/20210525/0021Z/KOXR/KOXR
5/24/2021 4:57 - 6:14 PM	N2599Z	AIRBORNE IMAGES INC	AIRBORNE IMAGES INC	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N2599Z/history/20210525/0026Z/KS2P/KS2P
5/24/2021 5:00 - 5:36 PM	N97172	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N97172/history/20210525/0052Z/KOXR/KOXR
5/24/2021 5:29 - 5:59 PM	N5618C	RASMUSSEN GREGORY R	RASMUSSEN GREGORY R	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N5618C/history/20210525/0104Z/KOXR/KVNY
5/24/2021 5:45 - 7:06 PM	N724SC	CRUISER AIRCRAFT FIN. SRVS.	CRUISER AIRCRAFT FIN. SRVS.	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N724SC/history/20210525/0104Z/KOXR/KVNY
5/25/2021 7:28 - 8:02 AM	N451RK	N451RK LLC	N451RK LLC	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N451RK/history/20210525/1458Z/KSBA/KCMA
9/25/2021 9:26 - 9:43 AM	N6747H	SHELLENBERGER DAVID C	SHELLENBERGER DAVID C	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N6747H/history/20210525/1644Z/KOXR/KOXR
5/25/2021 10:19 - 10:50 AM	N631BW	HAASSE ERIC J	HAASSE ERIC J	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N631BW/history/20210525/1737Z/KWHP/KOXR
5/25/2021 10:25 - 11:34 AM	N573ND	AIR SHARES LLC	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N573ND/history/20210525/1742Z/KCMA/KCMA
5/25/2021 11:01 - 11:38 AM	N631BW	HAASSE ERIC J	HAASSE ERIC J	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N631BW/history/20210525/1831Z/KOXR/KCMA
5/25/2021 11:05 - 11:37 AM	N66215	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N66215/history/20210525/1820Z/KCMA/KCMA
5/25/2021 11:22 - 12:16 PM	N436CA	AERO EQUITIES LLC	AERO EQUITIES LLC	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N436CA/history/20210525/1841Z/KOXR/KOXR
5/25/2021 12:44 - 1:57 PM	N32462	SKYSUITE AVIATION LLC	SKYSUITE AVIATION LLC	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N32462/history/20210525/2004Z/KCMA/KOXR
5/25/2021 1:21 - 2:23 PM	N739MB	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210525/2051Z/KS2P/KS2P

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5/25/2021 4:11 - 5:01 PM	N5618C	RASMUSSEN GREGORY C	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N5618C/history/20210525/2340Z/KOXR/KOXR
5/25/2021 4:25 - 4:49 PM	N427DP	CHARLIE ALFA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N427DP/history/20210525/2345Z/KVNY/KOXR
5/25/2021 7:04 - 7:27 PM	N94MN	VISTA AVIATION	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N94MN/history/20210526/0204Z/KWHP/KOXR
5/26/2021 7:27 - 8:48 AM	N918VT	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N918VT/history/20210526/1452Z/KCMA/KCMA
5/26/2021 10:34 - 11:38 AM	N172EP	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N172EP/history/20210526/1756Z/KSZZ/KSZZ
5/26/2021 2:06 - 2:57 PM	N172EP	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N172EP/history/20210526/2128Z/KSZZ/KSZZ
5/27/2021 6:55 - 7:43 PM	N52858	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N52858/history/20210528/0215Z/KCMA/KOXR
5/27/2021 8:39 - 9:58 AM	N436CA	AERO EQUITIES LLC	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N436CA/history/20210527/1556Z/KOXR/KOXR
5/27/2021 8:49 - 9:43 AM	N52858	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N52858/history/20210527/1611Z/KCMA/KCMA
5/27/2021 10:45 - 11:57 AM	N205BH	USDA FORREST SERVICE FEPP	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N205BH/history/20210527/1745Z
5/27/2021 11:56 - 12:43 PM	N97172	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N97172/history/20210527/1916Z/KSZZ/KSZZ
5/27/2021 1:30 - 2:39 PM	N739MB	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N739MB/history/20210527/2057Z/KSZZ/KSZZ
5/27/2021 2:14 - 3:36 PM	N7348X	PLANEMINDER LLC	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N7348X/history/20210527/2127Z/KSMO/KSMO
5/27/2021 4:58 - 6:01 PM	N80914	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N80914/history/20210527/2358Z/KSZZ/KSZZ
5/27/2021 5:02 - 6:13 PM	N2069M	SEATON PERRY	CAMARILLO FLIGHT INSTR	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210528/0042Z/KCMA/KCMA
5/27/2021 6:22 - 7:31 PM	N35653	SCHAFF JAMES F	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N35653/history/20210528/0149Z/KSZZ
5/28/2021 10:30 - 12:07 PM	N9435U	GENTZLE JOHN P	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N9435U/history/20210528/1753Z/KSZZ/KSZZ
5/28/2021 1:35 - 1:57 PM	N52858	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N52858/history/20210528/2050Z/KCMA/KCMA
5/28/2021 1:36 - 2:42 PM	N172EP	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N172EP/history/20210528/2057Z/KSZZ/KSZZ
5/28/2021 2:37 - 3:41 PM	N593EH	HYPERSCALE DESIGN LLC	HYPERSCALE DESIGN LLC	HYPERSCALE DESIGN LLC	https://flightaware.com/live/flight/N593EH/history/20210528/2137Z/KOXR/KSMO
5/28/2021 1:25 - 2:38 PM	N9435U	GENTZLE JOHN P	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N9435U/history/20210527/2050Z/KSZZ/KSZZ
5/28/2021 1:44 - 2:32 PM	N2069M	SEATON PERRY	CAMARILLO FLIGHT INSTR	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210528/2106Z/KCMA/KOXR
5/28/2021 3:25 - 4:36 PM	N918VT	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N918VT/history/20210528/2248Z/KCMA/KCMA
5/29/2021 3:19 - 4:14 PM	N7399Q	CHICHA ROBERT N	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N7399Q/history/20210529/2247Z/KOXR/KOXR
5/29/2021 2:17 - 2:54 PM	N172EP	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N172EP/history/20210529/2140Z/KSZZ/KSZZ
5/29/2021 4:39 - 5:55 PM	N7838G	AIR SHARES LLC	CAMARILLO FLIGHT INSTR	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N7838G/history/20210530/0002Z/KCMA/KCMA
5/29/2021 5:11 - 5:38 PM	N7245C	CRUISER AIRCRAFT FIN. SRVS	CAMARILLO FLIGHT INSTR	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N7245C/history/20210530/0018Z/KVNY/KOXR
5/29/2021 5:36 - 6:04 PM	N7399Q	CHICHA ROBERT N	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N7399Q/history/20210530/0104Z/KOXR/KVNY
5/20/2021 12:23 - 1:30 PM	N132TT	N132TT INC	SANTA MONICA FLYERS INC	SANTA MONICA FLYERS INC	https://flightaware.com/live/flight/N132TT/history/20210530/1945Z/KSMO/KOXR
5/30/2021 1:16 - 3:38 PM	N126WK	SANTA MONICA FLYERS INC	SANTA MONICA FLYERS INC	SANTA MONICA FLYERS INC	https://flightaware.com/live/flight/N126WK/history/20210530/2040Z/KSMO/KSMO
5/30/2021 1:17 - 3:16 PM	N517BR	J BAR AVIATION	CP AVIATION SANTA PAULA	CP AVIATION SANTA PAULA	https://flightaware.com/live/flight/N517BR/history/20210530/2040Z/KOXR/KLAS
5/30/2021 1:20 - 2:45 PM	N172EP	CP AVIATION SANTA PAULA	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N172EP/history/20210530/2044Z/KSZZ/KSZZ
5/30/2021 1:34 - 2:28 PM	N66215	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N66215/history/20210530/2057Z/KCMA/KCMA
5/30/2021 3:34 - 3:51 PM	N5618C	RASMUSSEN GREGORY R	CAMARILLO FLIGHT INSTR	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N5618C/history/20210530/2259Z/KOXR/KOXR
5/30/2021 3:50 - 5:00 PM	N2069M	SEATON PERRY	CAMARILLO FLIGHT INSTR	CAMARILLO FLIGHT INSTR	https://flightaware.com/live/flight/N2069M/history/20210530/2312Z/KCMA/KCMA
5/30/2021 4:19 - 5:01 PM	N8277A	ALFRED MICHAEL R	CHANNEL ISLANDS AVIATION	CHANNEL ISLANDS AVIATION	https://flightaware.com/live/flight/N8277A/history/20210530/2247Z/KOXR/KOXR

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CAMARILLO AIRPORT – AIRPORT MASTER PLAN UPDATE

Status Update:

- Consultant and airport staff conducted a coordination meeting on March 9 to discuss master plan elements/tasks.
- An inventory trip was conducted by the Consultant on March 17-18 to meet with airport staff to discuss the master plan study and coordinate interviews with various tenants to gain insight into airport activities, operations, and future development plans.
- Collection of data to be incorporated into the inventory chapter of the study including based aircraft, aircraft operations, and adjacent land use/zoning data is being undertaken.
- The draft phase I working papers (Introduction, Inventory, Forecasts, and Facility Requirements) is in progress.
- Work associated with the Airport Geographic Information System (AGIS) survey and environmental surveys continue.

Upcoming Action Items:

- First round of master plan meetings (Planning Advisory Committee [PAC] and Public Workshop) scheduled for May 13th.
- Preparation of the study website and study initiation brochure.

Project Percent Complete: The study is 23 percent complete through March 2021.

CAMARILLO AIRPORT – AIRFIELD GEOMETRY AND DRAINAGE STUDY

Status Update:

- Discussion has been undertaken with airport staff on re-engaging this study process to evaluate the future reconstruction of Runway 8-26.
- "Draft" aviation demand forecasts have been prepared and were coordinated with airport staff on July 5, 2019. The current master plan will re-evaluate aviation demand forecasts for input into this study.
- On-site surveying has been conducted by a Subconsultant for further input in the airfield drainage study.

Upcoming Action Items:

- Coordination as needed with airport staff to determine course of action in relationship to upcoming master plan process.
- Evaluation of airfield geometry improvements pending forecast review/FAA approval.
- Recommended airfield drainage enhancements pending the proposed airfield geometry improvements.

Project Percent Complete: The study is 41 percent complete through March 2021.

OXNARD AIRPORT – AIRPORT LAYOUT PLAN UPDATE / NARRATIVE REPORT

Status Update: No change from February 2021.

- The "draft" Narrative Report, "draft" ALP Drawing Set, and associated ALP SOP 2.00 Checklist and Exhibit A SOP 3.00 Checklist were submitted to the FAA for review on January 31, 2020.

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- The Consultant and airport staff have coordinated on multiple occasions in recent past regarding current airfield issues that relate to pending revisions to the "draft" ALP Drawing Set.

Upcoming Action Items:

- Coordination as needed with airport staff to discuss appropriate revisions to the ALP Drawing Set.
- Appropriate revisions will be made to the Narrative Report and ALP Drawing Set pending comments from the FAA.
- Final documents will be prepared upon review and approval of the ALP Drawing Set.

Project Percent Complete: The study is 97 percent complete through March 2021.

ANNUAL CONSULTING SERVICES CONTRACT (AEA No. 21-01)

Status Update:

- N/A for March 2021.

Upcoming Action Items:

- Coordination as needed to follow-up previous items and assist with new items at the direction of airport staff.

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PROJECT STATUS REPORT
Ventura County, Department of Airports

Prepared by Mead & Hunt, Inc
Revision Date 2021-04-09



Mead & Hunt No. County No. Grant No.	Airport	Description	Status	Percent Complete	Action Item
3168900-132415.05 AEA 18-06 AIP - 036	CAMARILLO	CONSTRUCTION SERVICES NORTHEAST HANGAR DEVELOPMENT, PHASE 1 Construction of the Phase 1 project, which includes 3 rows of hangars and surrounding pavement/drainage and the extension of water, sewer, and electrical services.	a) Construction commenced on 12-5-19. b) Pavement study (APMS) to be removed from Mead & Hunt scope of work. c) Budget analysis and final costs to be evaluated after final processing of construction administration documents, balancing amendment expected. d) Final walkthrough held 2/12/21 and project construction substantially complete.	99%	a) Project closeout underway; awaiting documents from Contractor.
3168900-190121.02 AEA 20-03 AIP - 037	CAMARILLO	CONSTRUCTION SERVICES TAXIWAYS H PAVEMENT REHABILITATION Surface treatment and remarking of Taxiway H.	a) Construction complete after application of second coat of pavement markings performed February 24, 25 and 26.	95%	a) Provide As-built Drawings. b) Project closeout underway.
22069-181879.01 AEA 18-13 AIP - N/A	CMA & OXR	DESIGN SERVICES OXR AND CMA DBE UPDATES (2020-2021) Develop DBE program and goals as well as prepare yearly reports.	a) CMA & OXR i) Programs and goals submitted and approved. ii) Programs and goals reporting. iii) Submit 2020 year end reports (FAA accepted)	90%	a) None at this time.
3138400-181115.02 AEA-20-06 AIP - 3-06-0179-037-2020	OXNARD	FINAL DESIGN OXR RUNWAY 7-25 RECONSTRUCTION Runway 7-25 - Base Bid Taxiway Connectors A, B, C, D & E - Bid Alt 1 Parallel Taxiway F - Bid Alt 2	a) Addressed County and FAA to comments for 100% submittal. b) Final Submittal sent to FAA and County on March 30, 2021. c) Documents posted for bid on March 30, 2021.	98%	a) Plan for third tenant workshop after Bid Opening. b) Issue any required addendums per any received RFIs. c) Bids open April 29, 2021.
2206900-202100.01 AEA 21-02 AIP - N/A	CMA & OXR	DESIGN SERVICES ON-CALL SERVICES (2020-2021) On-call services at the request of the County. Period is effective through June 30, 2021.	a) Contract executed. b) Aircraft operation analysis. c) Preparation of FAA grant application for Oxnard Runway Construction Project d) CloudNine Development Comment Response Review	45%	a) None at this time.

Mead & Hunt

7c3



A WOOLPERT COMPANY

April 7, 2021

Mrs. Erin Powers
Projects Administrator
County of Ventura Department of Airports
555 Airport Way, Suite B
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – March 2021

Dear Mrs. Powers,

Below is a summary of the tasks completed during the month of March 2021, by Jviation and our subconsultants for the Camarillo Airport:

Airport Capital Improvement Plan (ACIP) Update

- Throughout the month of March, the Sponsor and Jviation coordinated on the ACIP update.
- On March 3, 2021, Jviation provided the Sponsor with updated ACIP spreadsheets and exhibits showing each year of projects.
- On March 16, 2021, the Sponsor and Jviation discussed the ACIP submittal and the updated ACIP spreadsheets and exhibits.
- **Upcoming:**
 - The Sponsor will provide review comments on the ACIP spreadsheets and exhibits.
 - Jviation and the Sponsor will finalize the ACIP. The Sponsor will submit the ACIP to the FAA.

EA for 2025 Runway/Taxiway Reconstruction with 25% Conceptual Design

- Throughout the month of March, the Sponsor, Jviation, and Coffman Associates coordinated on this project.
- On March 16, 2021, the Sponsor and Jviation discussed a call the Sponsor had with the FAA on the "EA for 2025 Runway/Taxiway Reconstruction with 25% Conceptual Design" project listed on the ACIP in 2021.
- On March 22, 2021, the Sponsor, FAA, Jviation, and Coffman Associates had a conference call to discuss "EA for 2025 Runway/Taxiway Reconstruction with 25% Conceptual Design" project listed on the ACIP in 2021.
- On March 29, 2021, Coffman Associates provided the FAA with a draft scope of work for the environmental planning tasks to support this project.
- **Upcoming:**
 - Jviation and Coffman Associates will work on scope of work and fee for the initial planning, environmental, and engineering work for the "EA for 2025 Runway/Taxiway Reconstruction with 25% Conceptual Design" project.

Cloud Nine Hangars and Offices

- Throughout the month of March, the Sponsor and Jviation coordinated on this project.
- On March 2, 2021, the Sponsor and Jviation discussed the review comments on the Construction Safety and Phasing Plan (CSPP) prepared for this project by others.

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7c4

- On March 5, 2021, The Sponsor and Jviation discussed the review comments on the Stormwater Pollution Prevention Plan (SWPPP) that was prepared for this project by others.
- On March 11, 2021, the Sponsor and Jviation discussed the CSPP and the Sponsor requested Jviation to prepare an exhibit to aid in the evaluation of the CSPP. Jviation provided two exhibits to the Sponsor on March 12, 2021.
- **Upcoming:**
 - Jviation will wait for direction from the Sponsor on any future tasks.

Runway 8-26 Centerline Pavement Cracks

- On March 8, 2021, the Sponsor requested Jviation to review information and photos of cracks in the runway centerline.
- On March 9, 2021, Jviation provided the Sponsor with two methods of temporary repair for the cracks in the runway centerline. Jviation also provided estimated unit costs for these two temporary repair methods.
- On March 19, 2021, the Sponsor and Jviation discussed the temporary repairs for the cracks in the runway centerline and Jviation completing a site visit to review the condition of the existing pavement.
- On March 26, 2021, representative from Jviation and Yeh & Associates completed a site visit with the Sponsor to review the condition of the existing pavement.
- On April 1, 2021, Jviation provided a technical memo to the Sponsor which summarized the pavement distresses on the Runway 8-26 centerline as well as Taxiway A and the infield area between Taxiways F and G.
- **Upcoming:**
 - On April 8, 2021, Jviation and Sponsor will have a conference call to discuss the technical memo and the next steps.
 - Jviation will prepare a plan and approximate construction cost estimate for the Sponsor to use to get the runway centerline cracks repaired.

Miscellaneous

- On March 4, 2021, Jviation provided the certificate of insurance to the Sponsor for the annual services contract.

If you have any comments, please do not hesitate to contact me.

Sincerely,
Jviation, a Woolpert Company



Matt Gilbreath, P.E.
Project Manager

cc: Mr. Kip Turner – County of Ventura Department of Airports
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mr. Mike Quinn, Mr. Jon Noble, Mrs. Marisa Fluhr
– Jviation
File



A WOOLPERT COMPANY

April 9, 2021

Mrs. Erin Powers
Projects Administrator
County of Ventura Department of Airports
555 Airport Way, Suite B
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – March 2021

Dear Mrs. Powers,

Below is a summary of the tasks completed during the month of March 2021, by Jviation and our subconsultants for the Oxnard Airport:

Airport Capital Improvement Plan (ACIP) Update

- Throughout the month of March, the Sponsor and Jviation coordinated on the ACIP update.
- On March 2, 2021, Jviation provided the Sponsor with updated ACIP spreadsheets and exhibits showing each year of projects.
- On March 16, 2021, the Sponsor and Jviation coordinated on the ACIP update and the updated ACIP spreadsheets and exhibits.
- **Upcoming:**
 - The Sponsor will provide review comments on the ACIP spreadsheets and exhibits.
 - Jviation and the Sponsor will finalize the ACIP. The Sponsor will submit the ACIP to the FAA.

AIP Project No. 03-06-0179-037-2020 (Design)/03-06-0179-038-2021 (Construction) - Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction

- Throughout the month of March 2021, Jviation and the Sponsor coordinated on this project.
- On March 1, 2021, Jviation attended the project design team meeting with the Sponsor, FAA, and Mead & Hunt.
- On March 9, 2021, Jviation provided the Sponsor with review comments on the draft 100% submittal documents prepared by Mead & Hunt.
- On March 15, 2021, Jviation attended the project design team meeting with the Sponsor, FAA, and Mead & Hunt.
- On March 15, 2021, the Sponsor requested Jviation to respond to a discussion between the Sponsor and Mead & Hunt regarding the run-up areas and Taxiway F. Jviation provided a response to the Sponsor on March 17, 2021.
- On March 22, 2021, the Sponsor, Jviation, and Mead & Hunt had a conference call to discuss the pre-bid meeting.
- On March 29, 2021, Jviation attended the project design team meeting with the Sponsor, FAA, and Mead & Hunt.
- On March 31, 2021, the Sponsor, Jviation, and Mead & Hunt had a conference call to discuss the pre-bid meeting and agenda.
- On April 6, 2021, Jviation attended the pre-bid meeting with the Sponsor and Mead & Hunt.

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7C6

- On April 8, 2021, the Sponsor, Jviation, and Mead & Hunt had a conference call to discuss the construction administration/management scope of work and the items to be completed by Jviation, Mead & Hunt or by both firms.
- **Upcoming:**
 - On April 12, 2021, Jviation will attend the project design team meeting with the Sponsor, FAA, and Mead & Hunt.
 - Jviation will prepare the scope of work for construction management services on this project and will submit it to the Sponsor for review.

Miscellaneous

- On March 4, 2021, Jviation provided the certificate of insurance to the Sponsor for the annual services contract.
- On March 9, 2021, the Sponsor and Jviation had a conference call to discuss the technical memo Jviation prepared for the review of the Pavement Evaluation Report for Boeing 737-800 operations at the Oxnard Airport.
- On March 10, 2021, Jviation provided the Sponsor with a summary of why the existing pavement section is insufficient to handle Boeing 737 series aircraft.

If you have any comments, please do not hesitate to contact me.

Sincerely,
Jviation, a Woolpert Company



Matt Gilbreath, P.E.
Project Manager

cc: Mr. Kip Turner – County of Ventura Department of Airports
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mr. Mike Quinn, Mr. Jon Noble, Mrs. Marisa Fluhr
– Jviation
File

Coffman Associates

**Progress Report #7 for
Camarillo Airport Master Plan Update**

April 1-30, 2021

Coffman Associates Project No. 20MP10

Work Accomplishments This Period

- The Consultant and airport staff conducted a coordination call on April 7 to discuss the presentation and logistics for the May 13 public workshop.
- A staff workshop was conducted on April 22 in which the Consultant presented on the material that will be included during the PAC meeting and public workshop scheduled for May 13. Coordination between the Consultant and airport staff occurred after the staff workshop to further discuss the presentation logistics.
- The Consultant has communicated with PAC members to include an introductory email and Save The Date calendar invite for the May 13 PAC meeting.
- The master plan study website (venturacounty.airportstudy.net) has been prepared and is "live". The website is provided in English and Spanish formats.
- A Study Initiation Brochure has been prepared that provides further input on the master plan process.
- The Consultant has prepared a public workshop ad/flyer for airport staff to disseminate in advance of the May 13 meetings.
- The Consultant continues to gather information and material for input into the inventory, forecast, and facility requirement elements of the study process. Airport staff recently provided based aircraft information that is being utilized in the forecasting element.
- An environmental inventory of existing conditions is being prepared for input into the inventory analysis.
- The preparation of an updated ALP drawing set has been initiated and will be ongoing through the remainder of the study process. Currently, an evaluation of existing conditions is being made for input into the drawing set.
- Subconsultants have initiated the preparation of AGIS and environmental surveys for further input into the study process.

Prepared by: Matt Quick (For questions call 602-993-6999)

7c8

PROJECT STATUS REPORT
Ventura County, Department of Airports

Prepared by Mead & Hunt, Inc
Revision Date 2021-05-07



Mead & Hunt No. County No. Grant No.	Airport	Description	Status	Percent Complete	Action Item
3168900-132415.05 AEA 18-06 AIP - 036	CAMARILLO	CONSTRUCTION SERVICES NORTHEAST HANGAR DEVELOPMENT, PHASE 1 Construction of the Phase 1 project, which includes 3 rows of hangars and surrounding pavement/drainage and the extension of water, sewer, and electrical services.	a) Construction commenced on 12-5-19. b) Pavement study (APMS) to be removed from Mead & Hunt scope of work; final costs and draft amendment prepared for County review (net increase contract amount of \$3,666). c) Final pay application (No. 20) signed and underway for County processing.	99%	a) County processing of pay applications Nos. 19 and 20. b) County review of draft Mead & Hunt contract amendment submitted on April 8, 2021. c) Final project deliverable items needed to close project: i) County administration costs ii) Final signed pay application iii) Notice of Completion iv) Fully executed FAA CCO No. 3 (Final)
3168900-190121.02 AEA 20-03 AIP - 037	CAMARILLO	CONSTRUCTION SERVICES TAXIWAYS H PAVEMENT REHABILITATION Surface treatment and remarking of Taxiway H.	a) Construction complete after application of second coat of pavement markings performed February 24, 25 and 26.	95%	a) Provide As-built Drawings. b) Project closeout underway.
22069-181879.01 AEA 18-13 AIP - N/A	CMA & OXR	DESIGN SERVICES OXR AND CMA DBE UPDATES (2020-2021) Develop DBE program and goals as well as prepare yearly reports.	a) CMA & OXR i) Programs and goals submitted and approved. ii) Programs and goals reporting. iii) Submit 2020 year end reports (FAA accepted)	90%	a) None at this time.
3138400-181115.02 AEA-20-06 AIP - 3-06-0179-037-2020	OXNARD	FINAL DESIGN OXR RUNWAY 7-25 RECONSTRUCTION Runway 7-25 - Base Bid Taxiway Connectors A, B, C, D & E - Bid Alt 1 Parallel Taxiway F - Bid Alt 2	a) Responded to RFIs received and issued corresponding addenda. b) Bid tabulation for Bid Opening on April 29, 2021. c) Started planning for third public workshop.	98%	a) Finalize analysis if bid results letter. b) Third public workshop is scheduled for May 25th at 3pm. Rehearsal will be on May 18th. c) Submit Airport Sponsor Strategic Event Submission Form to FAA.
2206900-202100.01 AEA 21-02 AIP - N/A	CMA & OXR	DESIGN SERVICES ON-CALL SERVICES (2020-2021) On-call services at the request of the County. Period is effective through June 30, 2021.	a) Contract executed. b) Aircraft operation analysis. c) Preparation of FAA grant application for Oxnard Runway Construction Project d) CloudNine Development Comment Response Review	45%	a) Update FAA grant application for Oxnard Runway Construction Project.

Mead & Hunt

7c9



A WOOLPERT COMPANY

May 6, 2021

Mrs. Erin Powers
Projects Administrator
County of Ventura Department of Airports
555 Airport Way, Suite B
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – April 2021

Dear Mrs. Powers,

Below is a summary of the tasks completed during the month of April 2021, by Jviation and our subconsultants for the Camarillo Airport:

Airport Capital Improvement Plan (ACIP) Update

- There is no change in the status of this task from April 2021.
- **Upcoming:**
 - The Sponsor will provide review comments on the ACIP spreadsheets and exhibits.
 - Jviation and the Sponsor will finalize the ACIP. The Sponsor will submit the ACIP to the FAA.

EA for 2025 Runway/Taxiway Reconstruction with 25% Conceptual Design

- Throughout the month of April, the Sponsor, Jviation, and Coffman Associates coordinated on this project. This included coordination with the FAA as well.
- On April 8, 2021, the Sponsor contacted the FAA to check on their review of the draft scope of work for the environmental planning tasks to support this project that was submitted by Coffman Associates on March 29, 2021.
- On April 16, 2021, the FAA provided comments on the draft scope of work for the environmental planning tasks to support this project.
- On April 23, 2021, Coffman Associates provided the FAA with an updated scope of work for the environmental planning tasks to support this project.
- On April 30, 2021, Jviation submitted a scope of work and fee to Coffman Associates for the conceptual design work to be completed with this project.
- **Upcoming:**
 - FAA approval of the scope of work for the environmental planning tasks to support this project.
 - The Sponsor will initiate the independent fee estimate (IFE) process.
 - Jviation and Coffman Associates will submit the proposed fees to the Sponsor for review.

Cloud Nine Hangars and Offices

- There is no change in the status of this task from April 2021.
- **Upcoming:**
 - Jviation will wait for direction from the Sponsor on any future tasks.

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7c10

Runway 8-26 Centerline Pavement Cracks

- On April 1, 2021, Jviation provided a technical memo to the Sponsor which summarized the pavement distresses on the Runway 8-26 centerline as well as Taxiway A and the infield area between Taxiways F and G.
- On April 8, 2021, the Sponsor and Jviation had a conference call to discuss the technical memo and the next steps.
- On April 13, 2021, the Sponsor, FAA, and Jviation had a conference call to discuss the technical memo and the pavement condition concerns on Runway 8-26 centerline and areas of Taxiway A.
- On April 16, 2021, the Sponsor, FAA, and Jviation had another conference call to discuss the technical memo and pavement condition concerns on Runway 8-26 centerline and areas of Taxiway A as well as the FAA's ability to provide funding for a repair project. The Sponsor and Jviation had a follow up conference call to discuss the next steps for this project.
- **Upcoming:**
 - Jviation will prepare a scope of work and will submit it to the Sponsor for review.

Miscellaneous

- Throughout the month of April, the Sponsor and Jviation coordinated a site visit and on-boarding meeting.
- **Upcoming:**
 - Jviation will meet with the Sponsor on May 20-21, 2021.

If you have any comments, please do not hesitate to contact me.

Sincerely,
Jviation, a Woolpert Company



Matt Gilbreath, P.E.
Project Manager

cc: Mr. Kip Turner – County of Ventura Department of Airports
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mr. Mike Quinn, Mr. Jon Noble, Mrs. Marisa Fluhr
– Jviation
File

7c11



A WOOLPERT COMPANY

May 7, 2021

Mrs. Erin Powers
Projects Administrator
County of Ventura Department of Airports
555 Airport Way, Suite B
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – April 2021

Dear Mrs. Powers,

Below is a summary of the tasks completed during the month of April 2021, by Jviation and our subconsultants for the Oxnard Airport:

Airport Capital Improvement Plan (ACIP) Update

- There is no change in the status of this task from April 2021.
- **Upcoming:**
 - The Sponsor will provide review comments on the ACIP spreadsheets and exhibits.
 - Jviation and the Sponsor will finalize the ACIP. The Sponsor will submit the ACIP to the FAA.

AIP Project No. 03-06-0179-037-2020 (Design)/03-06-0179-038-2021 (Construction) - Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction

- Throughout the month of April 2021, Jviation, the Sponsor, and Mead & Hunt coordinated on this project.
- On April 6, 2021, Jviation attended the pre-bid meeting with the Sponsor and Mead & Hunt.
- On April 8, 2021, the Sponsor, Jviation, and Mead & Hunt had a conference call to discuss the construction administration/management scope of work and the items to be completed by Jviation, Mead & Hunt, or by both firms.
- On April 12, 2021, Jviation attended the project design team meeting with the Sponsor, FAA, and Mead & Hunt.
- On April 19, 2021, the Sponsor, Jviation and Mead & Hunt had a conference call to discussion a preliminary investigation for PFAS on the airfield.
- On April 26, 2021, Jviation submitted the scope of work for construction management services to the Sponsor for review.
- On April 26, 2021, Jviation attended the project design team meeting with the Sponsor, FAA, and Mead & Hunt.
- On April 28, 2021, the Sponsor provided review comments to Jviation on the scope of work for construction management services.
- On April 29, 2021, Jviation attended the bid opening with the Sponsor and Mead & Hunt.
- On April 30, 2021, Jviation and the Sponsor discussed the review comments on Jviation's scope of work for construction management services. Jviation provided the Sponsor with a revised scope of work. The Sponsor provided the revised scope of work to the FAA for review.

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7c12

- On May 4, 2021, Jviation provided Mead & Hunt a draft subconsultant agreement for review. Jviation also provided Coffman Associates the draft subconsultant agreement for review.
- **Upcoming:**
 - Jviation will attend the next project design team meeting with the Sponsor, FAA, and Mead & Hunt on May 10, 2021.
 - FAA approval of Jviation's scope of work for construction management services on this project.
 - Jviation will prepare the proposed engineering fee for construction management services and will submit it to the Sponsor for review once the Sponsor receives the independent fee estimate (IFE).

Miscellaneous

- Throughout the month of April, the Sponsor and Jviation coordinated a site visit and on-boarding meeting.
- **Upcoming:**
 - Jviation will meet with the Sponsor on May 20-21, 2021.

If you have any comments, please do not hesitate to contact me.

Sincerely,
Jviation, a Woolpert Company



Matt Gilbreath, P.E.
Project Manager

cc: Mr. Kip Turner – County of Ventura Department of Airports
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mr. Mike Quinn, Mr. Jon Noble, Mrs. Marisa Fluhr
– Jviation
File

**AIRPORT TENANT
PROJECT STATUS
MAY 26, 2021**

CAMARILLO

- ➔ Airport Properties Limited Row I plans submitted to Airport for final review and approval before County Agency permits can be issued. Airport review is pending FAA required consultation.
- ➔ Able Grid/Silverstrand battery storage project: construction complete.
- ➔ CloudNine Development project construction initial grading in progress.

OXNARD

- ➔ None

OTHER

- ➔ None

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
NON GRANT PROJECTS**

May 2021

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Scheduled or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
5	CMA TWY's A, E, F, and Run-up Area Pavement Marking Improvements	\$18,285		<u>Mead & Hunt</u>	TBD	TBD	TBD	TBD	75	Airport marking project at TWY A budgeted for FY 20-21 to comply with FAA marking adjustments at TWY A. Other pavement markings due for refresh will be addressed at a later date.
3 & 5	OXR & CMA Disadvantaged Business Enterprise Program Goal Updates and Annual Reports	\$17,985		<u>Mead & Hunt</u>	N/A	8/14/18	N/A	N/A	95	CMA & OXR plans approved by FAA. Annual accomplishment reports approved by FAA.
3	OXR PFAS Supplemental Plan/Sampling & Monitoring	6,500 137,000		<u>Ninyo & Moore</u>	N/A	1/19/21	N/A	3/29/21	100	The CA State Water Board requires Part 139 Airports that have discharged firefighting foam to develop a work plan and perform testing. Soil sampling and report submitted to State Water Board. New order requires additional workplan and sampling/monitoring. Results of this round of sampling were submitted and the Water Board has identified additional sampling needed. Consultant providing amendment to Airport for approval.

7e1

Note: Shaded boxes indicate changes from previous month

CMA – Camarillo Airport

OXR – Oxnard Airport

TBD – To be determined

CCO – Contract Change Orders

CUE – Camarillo Utility Enterprise

7e2

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
FAA GRANT PROJECTS**

May 2021

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
5	NE Hangar Development, Phase 1	\$7,126,202 \$7,950,236	\$45,658 0	Mead & Hunt Toro Enterprises	8/15/17	10/17/17	12/5/19	2/12/21	100 99	Construction complete. Project closeout underway.
5	CMA Airfield Geometry Study and Drainage Study for RWY & TWY Reconstruction	\$147,300		Coffman Assoc.	N/A	1/24/19	N/A	TBD	41	Work underway. Consultant coordinating draft forecasts with Airport Master Plan process. Drainage survey information under consultant review.
5	TWY H Pavement Rehabilitation (Seal Coat)	\$273,576 \$213,351		Mead & Hunt Maxwell Asphalt	6/25/19	8/15/19	4/20/20	TBD	100 99	Final striping complete. Closeout paperwork underway.
5	CMA System Master Plan Update	\$741,094		Coffman Associates	N/A	9/24/20	9/30/20	TBD	17	First public workshop date held May 13, 2021. Based on workshop feedback, the master plan will be paused to address main community concerns.
3	OXR Airport Layout Plan Update	\$246,176		Coffman Assoc.	N/A	10/17/17	N/A	12/30/19	97	Work underway. FAA approved revised forecast on 12/3/19. Draft full ALP set submitted to FAA on 2/3/20 for review and comment.
3	OXR Final Design for the RWY-TWY Connector -	\$1,507,310		Mead & Hunt	4/29/21	6/22/20	N/A	TBD	100	Bids received. Working with FAA for bid recommendation approval. Grant now anticipated end of June. Construction start

7e3

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
	Parallel TWY F Reconstruction									estimated in July due to grant schedule.

Note: Shaded boxes indicate changes from previous month
CMA – Camarillo Airport
OXR – Oxnard Airport
TBD – To be determined
CCO – Contract Change Orders

7e4

**DEPARTMENT OF AIRPORTS
2021 MEETING SCHEDULES**

AAC/CAA/OAA

AVIATION ADVISORY COMMISSION	CAMARILLO & OXNARD AUTHORITIES
January 11	January 14
February 11	February 11
March 1	March 11
April 5	April 8
May 10 (CANCELED)	May 13 (CANCELED)
June 7	June 10
July 8 @ 5:00 p.m. (DUE TO HOLIDAY)	July 8
August 2	August 12
September 9 @ 5:00 p.m. (DUE TO HOLIDAY)	September 9
October 4	October 14
November 1	November 1 @ 5:00 p.m. (DUE TO HOLIDAY)
December 6	December 9

The Aviation Advisory Commission meets on the first Monday of the month (exceptions are noted above in yellow highlight) at 7:00 p.m. in the Department of Airports Administration Office, 555 Airport Way, Suite B, Camarillo, CA 93010.

The Camarillo & Oxnard Airport Authorities meet jointly on the second Thursday of the month (exceptions are noted above in green highlight) at 6:30 p.m. in the Department of Airports Administration Office, 555 Airport Way, Suite B, Camarillo, CA 93010.



COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B
Camarillo, CA 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
www.ventura.org/airports

April 7, 2021

Mr. Justin Guan, AICP
Community Planner
Federal Aviation Administration
Los Angeles Airports District Office
777 S. Aviation Blvd., Suite #150
El Segundo, CA 90245

RE: Application for conveyance of surplus property
Camarillo Airport – 275 Skyway Drive, Camarillo, CA
GSA Control No 9-X-CA-0410 AO
DHS Ice Building

Dear Mr. Guan:

Pursuant to our discussions regarding the conveyance of the GSA surplus property to the County of Ventura Department of Airports (Camarillo Airport CMA), please note that the intended use for the property at 275 Skyway Drive will be for a non-aeronautical use but in support of the Department of Airports' funds to support the operation of County airports and activities. The County Department of Airports operates as an Enterprise Fund and rents and fees from the Airport Business Park support the County airports operations.

It is intended to develop this site for commercial business park uses as it abuts other parcels owned by the County Department of Airports and will enhance the opportunities for income generation to support our airport activities and operations.

Please let me know if you have additional questions. We look forward to the finalization of the environmental review and next steps. Thank you for your assistance.

Sincerely,

Madeline Herrle, CSM, RPA®
Lease Manager

Cc: Erin Powers, County of Ventura
Dave Nafie, Airport Deputy Director
Chelsey Battaglia - GSA

8a



COUNTY of VENTURA

Department of Airports

555 Airport Way, Suite B
Camarillo, CA 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
www.ventura.org/airports

April 13, 2021

Greg Ramirez
City Manager
City of Camarillo
601 Carmen Drive
Camarillo, CA 93010

RE: Agreement Between County of Ventura and City of Camarillo Pertaining to Camarillo Airport Development and Surrounding Land Use

Dear Mr. Ramirez:

In the first half of 2020, the City of Camarillo took various actions relating to the 1976 "Agreement Between County of Ventura and City of Camarillo Pertaining to Camarillo Airport Development and Surrounding Land Use" (Agreement), including the February 26, 2020 adoption of a resolution asking the County to incorporate the Agreement into airport leases and into the mitigated negative declaration for the Cloud Nine project. The City's actions prompted the County to examine the Agreement in some detail, and the County is now concerned about some of the Agreement's provisions. I write to initiate a conversation with the City about those concerns and how they might be addressed.

Specifically, the County believes the Agreement needs to be amended to ensure it meets the County's needs and comports with applicable law and current FAA requirements. For example, since the Agreement was first adopted 45 years ago, there have been significant changes in federal law regarding airport owners' powers over aircraft operations. (See, e.g., Airline Deregulation Act of 1978; Airport Noise and Capacity Act of 1990; *British Airways Bd. v. Port Authority of New York* (2d Cir. 1977) 558 F.2d 75; *British Airways Bd. v. Port Authority of New York and New Jersey* (2d Cir. 1977) 564 F.2d 1002.) Also, as has been pointed out to the City, some provisions in the Agreement have become outdated, including Exhibit B's reference to the Civil Aeronautics Board, which was abolished in 1981 under the Airline Deregulation Act of 1978. And today, unlike in 1976, the FAA's Airport Improvement Program provides significant funding to the County for the operation and maintenance of its airports, conditioned on grant assurances that constrain the County in various ways. (See 49 U.S.C. § 47107; FAA Compliance Manual, FAA Order 5190.6B, App. A.) This is not intended to be a complete list of the County's concerns or the reasons for them, but those concerns are sincere and legitimate. Based on those concerns, the County believes the Agreement must be changed.

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The County acknowledges and respects the City's interest in operations and development at the Camarillo Airport. The County also acknowledges both sides' desire, as stated in the Agreement, "to achieve maximum mutual cooperation in the development of Camarillo Airport and to maintain a balanced perspective in fulfilling County aviation requirements within a framework of continuing community sensitivity." (Agreement, ¶ E.)

It is in this spirit that the County invites the City to begin a discussion about amending the Agreement. While I do not necessarily expect this process to be simple or quick, I do believe it can be successful and should be started without delay. I would therefore appreciate your confirming, as soon as possible, that the City will begin these discussions with the County. Although I propose that the conversation begin with a relatively small number of City and County staff, I am also open to suggestions for a different approach.

Please do not hesitate to contact me if you have any questions. Otherwise, I look forward to your reply.

Sincerely,

A handwritten signature in black ink, appearing to read "Kip Turner", with a long horizontal flourish extending to the right.

Kip Turner, C.M.
Director of Airports

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Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project Tenant Workshop #3

Project Description

The Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project (Project) consists of reconstructing the runway, taxiway connectors, and parallel taxiway at the Oxnard Airport located at 2889 W 5th Street, Oxnard, California 93030.

The minimum acceptable level of serviceability for the Oxnard Airport runway has been reached or is no longer cost-effective to perform maintenance activities on the pavement.

To bring the Oxnard Airport's runway to current standards will require reconstructing the runway, taxiway connectors and parallel taxiway.

This effort will require the removal of existing pavement surface, construction of new pavement, shoulder work, application of pavement markings, installation of underdrain system, electrical facilities, new edge and MALSF lights, and new signage, as well as modifications to the existing storm drains.

Tenant Workshop #3

The third and final workshop will cover the latest information regarding funding, construction and schedule. Join via Zoom on:

Tuesday, May 25, 2021

3:00 PM - 4:30 PM

Remote Meeting Link:

<https://zoom.us/j/99392136184?pwd=M1VGVmtOOWVvRlQ3V0FFY1ErZWNidz09>

Webinar ID: 993 9213 6184

Passcode: 749012

Phone In Only: 213-338-8477

Visit www.ventura.org/airports for more details.

For questions, contact us at 909-313-0549 or

OxnardAirportRunway@arellanoassociates.com.



COUNTY of VENTURA
Department of Airports



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COUNTY *of* VENTURA

Department of Airports

555 Airport Way, Suite B

Camarillo, CA 93010

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www.ventura.org/airports

FOR IMMEDIATE RELEASE

A Message from the Director of Airports

May 26, 2021

Camarillo and Oxnard Airport Master Plan Update

The Ventura County Department of Airports would like to thank community members who participated in the public workshop that was recently conducted to kick off the Camarillo and Oxnard Airport Master Plan update. Based on the feedback received to date, the Department has decided to pause the Master Plan process for a period of approximately one year or more if needed to broaden community engagement.

The intent of the Airport Master Plan Update is to both share information and listen to community members to seek their input and vision for how the two County owned Airports should serve our local communities and region. The County hopes to have a shared understanding through broadened engagement, of the community's concerns and interests in how the Airports are being planned and operated to best serve all in our communities.

We believe taking this time to reset the Study effort to ensure proper collaboration and expand community representation and involvement is vitally important to a well-informed master plan. The Department will soon be hosting various planned workshops to instead focus on the noise related issues that have been identified. We look forward to working closely with the neighboring communities on issues of concern and encourage community engagement in these efforts.

We will keep the community informed regarding new workshops to discuss noise related concerns at the Camarillo and Oxnard Airports. Please stay connected at <http://ventura.org/airports>. Thank you again for your interest in the Ventura County Airports.

Kip Turner
Director of Airports

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Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project

Tenant Workshop #3 Rescheduled

Tenant Workshop #3 Rescheduled

The third and final workshop originally scheduled for May 25 has been postponed to **June 15** as we continue to coordinate with the Federal Aviation Administration (FAA) on funding and estimated grant schedule. Coordination with the FAA will allow construction to start no earlier than July 12, 2021. The latest information will be provided at the workshop. Join via Zoom on:

Tuesday, June 15, 2021

3:00 PM - 4:00 PM

Remote Meeting Link:

<https://zoom.us/j/99392136184?pwd=M1VGVm1OOWVvRlg3VOFFY1ErZW5idz09>

Webinar ID: 993 9213 6184

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