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NOTICE IS HEREBY GIVEN that the Regular Meeting of the Camarillo Airport Authority and Oxnard Airport Authority will be held on:

Thursday September 12, 2019 7:00 P.M.

**CITY OF CAMARILLO
COUNCIL CHAMBERS
601 CARMEN DRIVE
CAMARILLO, CA**

AGENDA

- 1. CALL to ORDER and PLEDGE of ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL of MINUTES – July 11, 2019**
- 4. PUBLIC COMMENT PERIOD** - Citizens wishing to speak to the Authority on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of three minutes per item.

Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

- 5. NEW BUSINESS**

CAMARILLO & OXNARD AIRPORT AUTHORITY

- A. Subject: Approval of, and Authorization for the Director of Airports, or His Designee, to Modify the Required Minimum Standards for Aeronautical Service for Ventura County Airports, Section 5.2 Aircraft Maintenance and Repair, Minimum Standards paragraph 3. Minimum On-Airport Hangar Area Requirement from 5,000 Square Feet to 2,500 Square Feet and Additional Language.**

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors:

Approve, and adopt the attached amendment (Attachment 1) to the Required Minimum Standards for Aeronautical Services for Ventura County Airports, effective October 1, 2019.

OXNARD AIRPORT AUTHORITY

B. Subject: Approval of, and Authorization for the Director of Airports, or His Designee, to Execute, the First Amendment to the License and Use Agreement with T-Mobile West, LLC, a Delaware Limited Liability Company, Successor in Interest to Pacific Bell Wireless, LLC, for a Cellular Tower at Oxnard Airport, to Provide for Additional Optional Extensions, Increase Rent, and Make Other Changes.

Recommendation:

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

Approve, and authorize the Director of Airports, or his designee, to execute, the First Amendment to the license and use agreement with T-Mobile West, LLC, (Attachment 1) for a cellular tower at Oxnard Airport, to provide for additional optional extensions, increase rent, and make other changes.

6. UNFINISHED BUSINESS

CAMARILLO AIRPORT AUTHORITY

A. Subject: Review and Consider Approval of the Updated Draft Bylaws of the Camarillo Airport Authority

Recommendation:

Staff requests that your Authority review and consider approval of the updated draft Bylaws of the Camarillo Airport Authority.

7. DIRECTOR'S REPORT

8. REPORTS

Monthly Activity Report – June, July 2019
Monthly Noise Complaints – June, July 2019
Consultant Reports – June, July 2019
Airport Tenant Project Status – July, August 2019
Project Status – July, August 2019
Financial Statements Period Ended – June 30, 2019

9. CORRESPONDENCE

Letter dated June 19, 2019 from Erin Powers to Mike Barrow, Toro Enterprises, Inc. re: Approval of Contractor Request for Substitution of Subcontractor for Cause for the Camarillo Airport – NE Hangar Development, Phase 1 Construction Project; FAA AIP No.: 3-06-0339-036-2017; Spec. No. DOA 17-01; Proj. No. CMA-195

Letter dated June 19, 2019 from Erin Powers to Mike Barrow, Toro Enterprises, Inc. re: Camarillo Airport – NE Hangar Development, Phase 1 Construction Project; FAA AIP No.: 3-06-0339-036-2017; Spec. No. DOA 17-01; Proj. No. CMA-195; UTILIZATION OF UNLISTED SUBCONTRACTOR CINDY TRUMP INC.

Letter dated June 26, 2019 from Kip Turner to Joel Kirschenstein, Sage Realty Group re: Interest in Properties located in RPZ for Oxnard Airport

Letter dated June 28, 2019 from John Feldhans re: Camarillo Hangar Waitlist

Letter dated July 3, 2019 from Jorge Rubio to Rosemarie Gaglione, City of Oxnard re: Comments on Campus Park Development, Oxnard, CA

Letter dated July 8, 2019 from Madeline Herrle to Peter Yune, T-Mobile West LLC re: T Mobile ID SV00504A; Site Address: 2889 W. 5th St., Oxnard, CA 93030; Consent request for modifications to equipment

Notice dated July 12, 2019 from Camarillo Airport Operations Supervisor to East End Hangar Tenants at Camarillo Airport re: Construction Start Date – Northeast Hangar Development, Phase 1

Letter dated July 18, 2019 from Madeline Herrle to Mark Sullivan re: June 24, 2019 Public Records Request #1 on behalf of your client Gerald Alves

Letter dated July 18, 2019 from Madeline Herrle to Mark Sullivan re: June 24, 2019 Public Records Request #2 on behalf of your client Gerald Alves

Letter dated July 18, 2019 from Madeline Herrle to Mark Sullivan re: June 24, 2019 Public Records Request #3 on behalf of your client Gerald Alves

Letter dated July 18, 2019 from Madeline Herrle to Mark Sullivan re: June 24, 2019 Public Records Request #4 on behalf of your client Gerald Alves

Letter dated July 18, 2019 from Madeline Herrle to Mark Sullivan re: June 24, 2019 Public Records Request #5 on behalf of your client Gerald Alves

Letter dated July 19, 2019 from Erin Powers to Lemuel Del Castillo, Federal Aviation Administration re: Camarillo Airport – Taxiway H Pavement Rehabilitation; CONTRACTOR SELECTION RECOMMENDATION; Future AIP Grant No. 03-06-0339-37-2019

Notice dated July 29, 2019 from Camarillo Airport Operations Supervisor to East End Hangar Tenants at Camarillo Airport re: Construction Start Date – Northeast Hangar Development, Phase 1 – Update

Notice dated August 6, 2019 from Camarillo Airport Operations Supervisor to Camarillo Airport Tenants – Tie-Down Rows 14, 15, 16, and 17 re: Temporary Aircraft Relocation for Wings Over Camarillo Air Show

Letter dated August 26, 2019 from Madeline Herrle to Sheila Sannadan, Adams Broadwell Joseph & Cardozo re: Public Records Request – Silverstrand Grid Project

Letter dated August 26, 2019 from Erin Powers to Lemuel Del Castillo, Federal Aviation Administration re: AIRPORT IMPROVEMENT PROGRAM CAMARILLO AIRPORT – AIP 3-06-0339-037-2019

Letter dated August 26, 2019 from Erin Powers to Shannon Montano, California Department of Transportation re: Application for State Matching Funds – Federal Aviation Administration (FAA) Grant AIP 3-06-0339-037-2019 – Camarillo Airport

10. MISCELLANEOUS

11. AUTHORITY COMMENTS - Comments by Authority members on matters deemed appropriate.

12. ADJOURNMENT

The next regular Authority meeting will be on Thursday, October 10, 2019 at 7:00 p.m. in the City of Camarillo Council Chambers, 601 Carmen Drive, Camarillo, California.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY OF CAMARILLO CLERK AT (805) 388-5353 OR ANA CASTRO AT (805) 388-4211. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY/DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.