



COUNTY of VENTURA

Department of Airports

555 Airport Way, Suite B

Camarillo, CA 93010

Phone: (805) 388-4372

Fax: (805) 388-4366

www.ventura.org/airports

NOTICE IS HEREBY GIVEN
that the Regular Meeting of the
Camarillo Airport Authority and Oxnard Airport Authority
will be held on:

Thursday

January 13, 2022

6:30 P.M.

DEPARTMENT OF AIRPORTS
ADMINISTRATION OFFICE
CONFERENCE ROOM
555 AIRPORT WAY, SUITE B
CAMARILLO, CA

IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(e)(1)(A) AND IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS AND LOCAL HEALTH OFFICER RECOMMENDATION REGARDING SOCIAL DISTANCING, THE AIRPORT ADMINISTRATION CONFERENCE ROOM IS CURRENTLY CLOSED TO THE PUBLIC.

THIS MEETING IS BEING CONDUCTED ELECTRONICALLY. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE MEETING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO THE INSTRUCTIONS BELOW.

1. You may join the meeting via **Zoom**. See last page for detailed instructions about participating in the meeting via Zoom.
2. You may observe the meeting via the **Department of Airports YouTube channel**
https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscriber
3. Public Comment Options
 - a. **Email** – You may submit your comment, limited to 250 words or less, via email by 6:00 p.m. on Thursday, January 13, 2022 to Airport Staff at AirportInfo@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 6.A.). When the Authorities reach your item of interest on the agenda, Airport Staff will read your comment during the time for public comments.
 - b. **Zoom** – You may provide verbal comments during the meeting. See last page for detailed instructions about participating in the meeting via Zoom.

AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **APPROVAL of MINUTES – December 9, 2021 (Regular Meeting)
January 5, 2022 (Special Meeting)**
5. **PUBLIC COMMENT PERIOD**
6. **NEW BUSINESS**

CAMARILLO AIRPORT AUTHORITY

A. Subject: Selection of Public Member and Alternate Public Member

Recommendation:

Select a Public Member and Alternate Public Member to serve on the Camarillo Airport Authority.

OXNARD AIRPORT AUTHORITY

B. Subject: Selection of Public Member and Alternate Public Member

Recommendation:

Select a Public Member and Alternate Public Member to serve on the Oxnard Airport Authority.

CAMARILLO AIRPORT AUTHORITY

C. Subject: Selection of Chairman and Vice-Chairman for Calendar Year 2022

Recommendation:

Nominate and select the 2022 Chairman and Vice-Chairman.

OXNARD AIRPORT AUTHORITY

D. Subject: Selection of Chairman and Vice-Chairman for Calendar Year 2022

Recommendation:

Nominate and select the 2022 Chairman and Vice-Chairman.

E. Subject: Adoption of Resolution #5 Authorizing Remote Teleconference Meetings of the Oxnard Airport Authority for a 30-Day Period

Recommendation:

Adopt the attached Resolution #5 (Exhibit 1) authorizing remote teleconference meetings of the Oxnard Airport Authority for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

CAMARILLO AIRPORT AUTHORITY

F. Subject: Approval of, and Authorization for the Director of Airports or Designee to Sign, the Second Amendment to Lease with Kim & Bill Burr Family Trust at 65 A/B, Camarillo, California, the First Amendment to Lease with Kim & Bill Burr Family Trust at 65C Durley Ave.

Recommendation:

Staff requests that your Authority recommend that the Board of Supervisors:

Approve, and authorize the Director of Airports or his designee to sign, the attached Amendments to Lease with the Kim & Bill Burr Family Trust.

G. Subject: Adoption of Resolution #5 Authorizing Remote Teleconference Meetings of the Camarillo Airport Authority for a 30-Day Period

Recommendation:

Adopt the attached Resolution #5 (Exhibit 1) authorizing remote teleconference meetings of the Camarillo Airport Authority for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

7. DIRECTOR'S REPORT

8. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – October, November 2021
Monthly Noise Complaints – October, November 2021
Consultant Reports (Coffman Associates, Mead & Hunt) – November 2021
Consultant Reports (Jviation) – November, December 2021
Airport Tenant Project Status – December 2021
Project Status – December 2021
Meeting Calendar

9. CORRESPONDENCE

Correspondence items listed below are presented to the Airport Authorities for information only, at this time. The correspondence items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Article dated December 27, 2021 re: acquisition of AVEX located at Camarillo Airport

10. AUTHORITY COMMENTS – Comments by Authority members on matters deemed appropriate.

11. ADJOURNMENT

The next regular Authority meeting will be on Thursday, February 10, 2022 at 6:30 p.m. Location to be determined.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT ANA CASTRO AT (805) 388-4211. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



Webinar Instructions

Public link to Zoom webinar:

<https://us06web.zoom.us/j/85839683009?pwd=TklPbkpzRHlxTi9sUWUvYINDLzlvdz09>

Webinar ID: 858 3968 3009
Passcode: 528750
Phone Numbers: 1-669-900-6833
1-253-215-8782

Cell Phone or Computer with Audio (Microphone) Feature: Click on the link above and enter passcode. Enter your name so we may call on you when it is your turn to speak.

The Chairperson will ask if anyone wishes to speak to the item. At that time, raise your hand by clicking the Raise Hand button. Follow the instructions below regarding Speaking.

Computer without Audio (Microphone) Feature: Click on the link above and enter passcode. This will allow you to view and listen to the meeting. In order to speak, follow the instructions below for Telephone.

Telephone: If you do not have access to the internet, you can watch the live broadcast of the meeting on the City of Camarillo Local Government Channels – Spectrum Channel 10 and Frontier Channel 29, or via the Department of Airports YouTube channel. If you are interested in speaking to an item, you can call into one of the phone lines listed above, and when prompted enter the Webinar ID and Passcode shown above. Once in the meeting, you will be listening to the meeting through your phone handset.

The Chairperson will ask if anyone wishes to speak to the item. At that time, raise your hand by dialing *9. Follow the instructions below regarding Speaking.

Speaking

When it is your turn to speak, the Chairperson will call your name or the last 4 digits of your phone number if you are calling from a phone, and you will have 3 minutes to speak. Please ensure that all background noise is muted (TV, radio, etc.). You will be prompted to unmute your microphone/phone. Unmute and begin speaking; start by stating your name.

The timer on the screen will count down your 3 minutes. The timer starts green indicating you have 3 minutes; when the time hits 1 minute remaining, the timer will change to yellow; when the 3 minutes have elapsed, the timer will turn red. At that time, your microphone will be muted and we will move onto the next speaker. If you called in on one of the phone lines listed above, you will not be able to see the timer. Instead, you will be prompted when the 3 minutes has begun; when the time hits 1 minute remaining; when the 3 minutes have elapsed.





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CAMARILLO AIRPORT AUTHORITY AND OXNARD AIRPORT AUTHORITY

MINUTES

December 9, 2021

1. CALL to ORDER and PLEDGE of ALLEGIANCE

CAA Chair, Kelly Long, called the meeting to order at 6:31 p.m. and requested that CAA member, Shawn Mulchay, lead the pledge of allegiance.

2. ROLL CALL

CAA PRESENT

Kelly Long
Carmen Ramirez
Shawn Mulchay
Susan Santangelo
Michael Hodson

CAA ABSENT

Bill Thomas (E)

OAA PRESENT

Kelly Long
Carmen Ramirez
Bert Perello (L)
Vianey Lopez
Eugene Fussell

OAA ABSENT

Walter Calhoun

Excused (E)

Late (L)

Alternate (Alt)

AIRPORT STAFF

Keith Freitas, Director
Dave Nafie, Deputy Director
Erin Powers, Projects Administrator
Ana Castro, Program Administrator

COUNTY STAFF

Tom Temple, Assistant County Counsel

3. AGENDA REVIEW

No changes to the agenda.

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**4. APPROVAL OF MINUTES – November 1, 2021 (Regular Meeting)
November 10, 2021 (Special Meeting)**

Camarillo Airport Authority: Public Member Michael Hodson moved to approve both November meeting minutes and Mayor Shawn Mulchay seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

Oxnard Airport Authority: Councilmember Vianey Lopez moved to approve both November meeting minutes and Supervisor Carmen Ramirez seconded the motion. All members voted in favor and the motion passed unanimously 4-0. Councilmember Bert Perello was absent for the vote.

5. PUBLIC COMMENT PERIOD

Public comments heard.

6. NEW BUSINESS

OXNARD AIRPORT AUTHORITY

A. Subject: Approval and Award of a Design Services Contract to Jviation, a Woolpert Company, in the Not-to-Exceed Amount of \$393,775, for the Repackage and Design of Select Elements for the Connector Taxiways A-E Reconstruction at Oxnard Airport; Authorization for the Director of Airports, or Designee, to Execute the Subject Contract

Recommendation:

Approve and award of a design services contract to Jviation, a Woolpert Company, in the not-to-exceed amount of \$393,775, for the repackage and design of select elements for the Connector Taxiways A-E Reconstruction at Oxnard Airport; Authorization for the Director of Airports, or Designee, to execute the subject contract (Exhibit 1).

Projects administrator Erin Powers provided staff's report. Ms. Powers explained the design services contract for reconstruction of taxiway connectors A-E. Airport staff is working to minimize closures of the runway and is designing the project so that any work requiring a runway closure will occur only during the evening hours. This would allow the runway to be open seven days a week. Ms. Powers stated that the project is eligible for 90% funding from the Federal Aviation Administration (FAA) and a potential CalTrans matching grant of those federal dollars. In response to a question posed by Authority member Mike Hodson, Ms. Powers explained elements and components of the project that supported the need to award a contract in the not-to-exceed amount of \$393,775. Director Keith Freitas explained that the original scope of this reconstruction project was

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for the runway and adjoining taxiways, however, the FAA did not have money to fund the entire project. As such, airport staff had to break out the taxiway portion of the project which is now before the Airport Authority. In response to an inquiry posed by Authority member Bert Perello regarding closures and notifications to airport users, Ms. Powers shared that staff is working with the FAA to identify phasing for the project. Once phasing is completed airport staff can get the message out to airport users. It was also shared that the project should go out to bid in January with bids being received in the February timeframe. Airport staff would be looking to schedule the work for summer which would allow plenty of time to get messaging out to users.

Oxnard Airport Authority: Councilmember Vianey Lopez moved to approve staff's recommendation and Supervisor Carmen Ramirez seconded the motion. Councilmember Bert Perello dissented. All other members voted in favor and the motion passed 4-1.

B. Subject: Approve Application for Appointment of Public Member or Alternate Public Member to the Oxnard Airport Authority

Recommendation:

Approve the Application for Appointment of Public Member or Alternate Public Member to the Oxnard Airport Authority (Exhibit 1).

Director Keith Freitas provided staff's report. It was clarified that there are no term limits for the Public Member or Alternate Public Member positions and that the current incumbents are eligible to apply for their current positions. It was also clarified that the current bylaws do not have a residence requirement for either of these positions. Authority member Shawn Mulchay shared that although there is nothing stipulated in the bylaws, it is his understanding that the appointing members (two Board members and two Council members) have the discretion to give whatever weight they want in their discussion, deliberation, and selection. Authority member Bert Perello inquired as to whether applicants are required to have airport experience to which Director Freitas replied that airport experience is not a requirement. Authority member Kelly Long added that the expectation of airport experience would be at the discretion of the appointing members. Authority member Eugene Fussell offered that he believes the applicant should at least be a pilot.

Oxnard Airport Authority: Supervisor Carmen Ramirez moved to approve staff's recommendation and Councilmember Vianey Lopez seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

C. Subject: Adoption of Resolution #3 Authorizing Remote Teleconference Meetings of the Oxnard Airport Authority for a 30-Day Period

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Recommendation:

Adopt the attached Resolution #3 (Exhibit 1) authorizing remote teleconference meetings of the Oxnard Airport Authority for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

Oxnard Airport Authority: Supervisor Carmen Ramirez moved to approve staff's recommendation and Councilmember Bert Perello seconded the motion. Supervisor Kelly Long dissented. All other members voted in favor and the motion passed 4-1.

CAMARILLO AIRPORT AUTHORITY

D. Subject: Approve Application for Appointment of Public Member or Alternate Public Member to the Camarillo Airport Authority

Recommendation:

Approve the Application for Appointment of Public Member or Alternate Public Member to the Camarillo Airport Authority (Exhibit 1).

Director Keith Freitas provided staff's report. It was clarified that term limits for the Public Member and Alternate Public Member positions have been exceeded which is why a new Public Member and a new Alternate Public Member must be selected.

Camarillo Airport Authority: Vice Mayor Susan Santangelo moved to approve staff's recommendation and Mayor Shawn Mulchay seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

E. Subject: Adoption of Resolution #3 Authorizing Remote Teleconference Meetings of the Camarillo Airport Authority for a 30-Day Period

Recommendation:

Adopt the attached Resolution #3 (Exhibit 1) authorizing remote teleconference meetings of the Camarillo Airport Authority for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

Camarillo Airport Authority: Vice Mayor Susan Santangelo moved to approve staff's recommendation and Mayor Shawn Mulchay seconded the motion. Supervisor Kelly Long dissented. All other members voted in favor and the motion passed 4-1.

7. DIRECTOR'S REPORT

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Director Keith Freitas shared that the Oxnard Airport Runway Reopening Ceremony took place on November 12, 2021 and he recognized staff for their efforts on the project. Regarding the Joint Powers Agreement, Director Freitas has engaged the City Manager and Mayor of Camarillo to work through some of the issues. Regarding the private hangar lease agreement, Director Freitas is working with the president of the Camarillo Oxnard Hangar Owners and Tenants Association on some new language. Mr. Freitas would like to have the lease agreement come before the Commission and Airport Authorities in the next 60 days.

Director Freitas also shared that the department is hosting a noise forum on December 16, 2021. Mr. Freitas added that attendees will include community members from the neighborhood councils, air traffic control staff, local elected officials, flight school operators, and airport staff. The purpose of the forum is to help airport staff identify what the issues are and identify solutions that can be implemented short-term and long-term.

Report was received and filed.

8. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Consultant Reports – October 2021
Airport Tenant Project Status – November 2021
Project Status – November 2021

Reports were received and filed.

9. CORRESPONDENCE

Correspondence items listed below are presented to the Airport Authorities for information only, at this time. The correspondence items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Press Release dated November 12, 2021 re: Ventura County Department of Airports Celebrates Reopening of Runway

Memorandum dated November 17, 2021 from Madeline Herrle to Camarillo Airport Tenants re: Mobile Mechanics - Airplane Repairs

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Correspondence was received and filed.

10. AUTHORITY COMMENTS

Mayor Shawn Mulchay inquired about the defunct surveillance system at Camarillo and Oxnard airports. Deputy Director Dave Nafie shared that he has a quote from a vendor to install new systems at both airports however he needs to finalize the funding piece.

Public Member Mike Hodson inquired about a NOTAM that has been at the Camarillo Airport for several months regarding a runway closure. Mr. Nafie explained that during summer there was a nightly closure for an enhanced inspection of the pavement but it is now once a week, especially along the centerline, so staff can document the condition of the pavement.

Councilmember Bert Perello thanked airport staff for putting a stop sign into higher visibility at Freedom Park Drive and Pleasant Valley Road. The stop sign had been covered up by shrubbery and staff cleaned it up. Mr. Perello thanked the pilots and Mr. Hodson for their service on these boards. Mr. Perello wished everyone happy holidays.

Supervisor Kelly Long asked to clarify whether the public member for the Camarillo Airport Authority can apply for the alternate public member, and whether the alternate public member can apply for the public member. Director Freitas confirmed that this is the case.

Authority members wished everyone happy holidays.

11. ADJOURNMENT

There being no further business, the December 9, 2021 Authority meeting was adjourned at 7:40 p.m.

KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary

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CAMARILLO AIRPORT AUTHORITY AND OXNARD AIRPORT AUTHORITY

SPECIAL MEETING

MINUTES

January 5, 2022

1. CALL to ORDER and PLEDGE of ALLEGIANCE

CAA Chair, Kelly Long, called the CAA meeting to order at 12:04 p.m. and requested that CAA Vice-Chair, Bill Thomas, lead the pledge of allegiance.

OAA Vice-Chair, Carmen Ramirez, called the OAA meeting to order at 12:11 p.m.

2. ROLL CALL

CAA PRESENT

Kelly Long
Carmen Ramirez
Shawn Mulchay
Bill Thomas
Michael Hodson (*Alt*)

CAA ABSENT

Susan Santangelo (E)

OAA PRESENT

Kelly Long
Carmen Ramirez
Bert Perello
Vianey Lopez
Eugene Fussell

OAA ABSENT

Walter Calhoun (E)

Excused (E)

Late (L)

Alternate (Alt)

AIRPORT STAFF

Keith Freitas, Director
Dave Nafie, Deputy Director

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3. AGENDA REVIEW

No changes to the agenda.

4. NEW BUSINESS

CAMARILLO AIRPORT AUTHORITY

A. Subject: Adoption of Resolution #4 Authorizing Remote Teleconference Meetings of the Camarillo Airport Authority for a 30-Day Period

Recommendation:

Adopt the attached Resolution #4 (Exhibit 1) authorizing remote teleconference meetings of the Camarillo Airport Authority for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

Deputy Director Dave Nafie provided a brief staff's report.

Camarillo Airport Authority: Public Member Bill Thomas moved to approve staff's recommendation and Mayor Shawn Mulchay seconded the motion. All members voted in favor and the motion passed 4-0.

OXNARD AIRPORT AUTHORITY

B. Subject: Adoption of Resolution #4 Authorizing Remote Teleconference Meetings of the Oxnard Airport Authority for a 30-Day Period

Recommendation:

Adopt the attached Resolution #4 (Exhibit 1) authorizing remote teleconference meetings of the Oxnard Airport Authority for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

Oxnard Airport Authority: Councilmember Bert Perello moved to approve staff's recommendation and Councilmember Vianey Lopez seconded the motion. All members voted in favor and the motion passed 5-0.

5. ADJOURNMENT

There being no further business, the January 5, 2022 special meeting of the Camarillo Airport Authority was adjourned at 12:09 p.m.

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There being no further business, the January 5, 2022 special meeting of the Oxnard Airport Authority was adjourned at 12:14 p.m.

KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary

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January 13, 2022

Camarillo Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Selection of Public Member and Alternate Public Member

Recommendation:

Select a Public Member and Alternate Public Member to serve on the Camarillo Airport Authority.

Fiscal/Mandates Impact:

There are no fiscal impacts associated with this action.

Discussion:

During the Camarillo Airport Authority ("Authority") meeting that took place on December 9, 2021, there was a discussion about term limits of Public Member Bill Thomas and Alternate Public Member Mike Hodson. Your Authority was informed that Public Member Bill Thomas was appointed to the Camarillo Airport Authority on July 8, 1999, that his term expired four years after his appointment in 1999, and that he has continued to discharge the duties of his position as allowed by Government Code section 1302. Your Authority was also informed that Alternate Public Member Mike Hodson was appointed to the Camarillo Airport Authority on January 9, 2003, that his term expired four years after his appointment in 2003, and that he has continued to discharge the duties of his position as allowed by Government Code section 1302. The Department of Airports shared that a process to select a new Public Member and a new Alternate Public Member would be initiated. Consistent with the bylaws of the Camarillo Airport Authority ("Bylaws"), your Authority approved an application form to be used by prospective applicants during the selection process.

On December 10, 2021, airport staff posted the approved application form along with submission instructions on all available virtual platforms. The deadline to apply for the Public Member and Alternate Public Member positions was December 31, 2021. Staff distributed all timely received applications to members of your Authority on January 4, 2022. A summary of the applicants is provided below:

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Name of Applicant	City of Residence	Interested in Public Member	Interested in Alternate Public Member
Eric Peru	Camarillo	X	
James Lary	Thousand Oaks	X	
Mike Hodson	Camarillo	X	
Scott Barer	Camarillo	X	
John Greenwood	Camarillo	X	X
Randall Sanada	Camarillo	X	X

Article IV of the Bylaws states in part, "The Authority shall be composed of two members of the Board, which members shall be selected by the Board; two members of the Council, which members shall be selected by the Council; and a fifth member (Public Member) to be selected by a majority of the other four members. Alternates for the members from the Board and the Council may be selected by the respective bodies, from the respective bodies. An alternate to the Public Member may be selected by a majority vote of the other four Authority members." Consistent with the Bylaws, it is requested that the two Board members and the two Council members from your Authority select a new Public Member and a new Alternate Public Member.

If you have any questions regarding this item, please call me at (805) 388-4200.



KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

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January 13, 2022

Oxnard Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: **Selection of Public Member and Alternate Public Member**

Recommendation:

Select a Public Member and Alternate Public Member to serve on the Oxnard Airport Authority.

Fiscal/Mandates Impact:

There are no fiscal impacts associated with this action.

Discussion:

During the Oxnard Airport Authority ("Authority") meeting that took place on December 9, 2021, there was a discussion about the terms of Public Member Walter Calhoun and Alternate Public Member Eugene Fussell. Your Authority was informed that Public Member Walter Calhoun was appointed to the Oxnard Airport Authority on July 10, 1997 and that Alternate Public Member Eugene Fussell was appointed to the Oxnard Airport Authority on May 15, 2000. The Department of Airports shared that a process to select a new Public Member and a new Alternate Public Member would be initiated. Consistent with the bylaws of the Oxnard Airport Authority ("Bylaws"), your Authority approved an application form to be used by prospective applicants during the selection process.

On December 10, 2021, airport staff posted the approved application form along with submission instructions on all available virtual platforms. The deadline to apply for the Public Member and Alternate Public Member positions was December 31, 2021. Staff distributed all timely received applications to members of your Authority on January 4, 2022. A summary of the applicants is provided below:

Name of Applicant	City of Residence	Interested in Public Member	Interested in Alternate Public Member
Douglas Tauber	Oxnard	X	
Eugene Fussell	Oxnard	X	

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Elizabeth Robertson	Oxnard	X	
Harry Murlowski	Oxnard	X	
Walter Calhoun	Camarillo	X	
James Lary (indicated willingness to serve on the Oxnard Airport Authority if not selected to serve on the Camarillo Airport Authority)	Thousand Oaks	X	
Julie Wetzell	Oxnard	X	X
Shawn Duffy	Oxnard	X	X
Mark King	Oxnard	Did not specify	Did not specify

Article IV of the Bylaws states in part, "The Authority shall be composed of two members of the Board, which members shall be selected by the Board; two members of the Council, which members shall be selected by the Council; and a fifth member (Public Member) to be selected by a majority of the other four members. Members of the Board may be selected by the Board as alternates, and members of the Council may be selected by the Council as alternates. An alternate to the Public Member may be selected by a majority vote of the other four Authority members." Consistent with the Bylaws, it is requested that the two Board members and the two Council members from your Authority select a new Public Member and a new Alternate Public Member.

If you have any questions regarding this item, please call me at (805) 388-4200.



KEITH FREITAS, A.A.E., C.A.E.
 Director of Airports

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January 13, 2022

Camarillo Airport Authority
555 Airport Way, Suite B
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Subject: Selection of Chairman and Vice-Chairman for Calendar Year 2022

Recommendation:

Nominate and select the 2022 Chairman and Vice-Chairman.

Discussion:

Article VI of the Camarillo Airport Authority bylaws states in part, "The Authority shall select from its membership a chairman and a vice-chairman. Each shall serve for one (1) calendar year beginning on the first meeting in January."

It is recommended that your Authority take action at this meeting to select those officers who will oversee and direct Authority functions during the year 2022.

If you have any questions regarding this item, please call me at (805) 388-4200.

KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

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Oxnard Airport Authority
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Camarillo, CA 93010

Subject: Selection of Chairman and Vice-Chairman for Calendar Year 2022

Recommendation:

Nominate and select the 2022 Chairman and Vice-Chairman.

Discussion:

Article VII of the Oxnard Airport Authority bylaws states in part, "The Authority shall select from its membership a chairman and a vice-chairman. Both shall serve for one calendar year beginning on the first meeting in January."

It is recommended that your Authority take action at this meeting to select those officers who will oversee and direct Authority functions during the year 2022.

If you have any questions regarding this item, please call me at (805) 388-4200.

KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

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January 13, 2022

Oxnard Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Adoption of Resolution #5 Authorizing Remote Teleconference Meetings of the Oxnard Airport Authority for a 30-Day Period

Recommendation:

Adopt the attached Resolution #5 (Exhibit 1) authorizing remote teleconference meetings of the Oxnard Airport Authority for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

Fiscal/Mandates Impact:

There are no fiscal impacts associated with this action.

Discussion:

Governor Gavin Newsom signed Assembly Bill 361 ("AB 361") into law on September 16, 2021. AB 361 is an urgency measure effective immediately that authorizes legislative bodies to meet remotely in any of three circumstances, as set forth in Government Code section 54953, subdivision (e):

- "The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing." (Gov. Code, § 54953(e)(1)(A).)
- "The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees." (Gov. Code, § 54953(e)(1)(B).)
- "The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees." (Gov. Code, § 54953(e)(1)(C).)

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Governor Newsom declared a State of Emergency in response to the COVID-19 pandemic on March 4, 2020. Dr. Robert Levin, Ventura County Health Officer, issued a recommendation regarding social distancing and continued remote meetings of legislative bodies on November 15, 2021 (Exhibit 2). Dr. Levin's recommendation states in part, "I continue to recommend that physical/social distancing measures be practiced throughout our Ventura County communities to minimize the spread of COVID-19, including at meetings of the Board of Supervisors and meetings of other legislative bodies in the County of Ventura."

Airport staff ensures that all virtual meetings are held in compliance with the Government Code as it relates to posting requirements, public accessibility to the meeting, and public comments. Although your Airport Authority, as a legislative body in the County, may continue to meet virtually, to do so, your Airport Authority must now make the following findings by majority vote every 30 days:

- Your Airport Authority has reconsidered the circumstances of the state of emergency, and
- One or both of the following circumstances exist:
 - The state of emergency continues to directly impact the ability of your Airport Authority's members to meet safely in person, or
 - State or local officials continue to impose or recommend measures to promote social distancing. (Gov. Code, § 54953(e)(3).)

Attached for consideration is Resolution #5, that if adopted, authorizes your Airport Authority to meet remotely for a 30-day period. Additionally, if Resolution #5 is approved, the regular meeting of the Airport Authority scheduled on Thursday, February 10, 2022 at 6:30 p.m. would be held remotely.

If you have any questions regarding this item, please call me at (805) 388-4200.



KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

Attachments:

Exhibit 1 – Resolution #5
Exhibit 2 – Letter from Dr. Robert Levin dated November 15, 2021

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**RESOLUTION #5 OF THE OXNARD AIRPORT AUTHORITY AUTHORIZING
REMOTE TELECONFERENCE MEETINGS OF THE OXNARD AIRPORT
AUTHORITY FOR A 30-DAY PERIOD PURSUANT TO GOVERNMENT CODE
SECTION 54953, SUBDIVISION (e), OF THE RALPH M. BROWN ACT**

WHEREAS, the County of Ventura ("County") is committed to preserving and nurturing public access and participation in meetings of the Oxnard Airport Authority ("Airport Authority");

WHEREAS, Government Code section 54953, subdivision (e), of the Brown Act, authorizes the legislative body of a local agency to use remote teleconferencing in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953, subdivision (b)(3), subject to the existence of certain conditions;

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558;

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing;

WHEREAS, such conditions now exist in Ventura County, specifically, Governor Gavin Newsom declared a state of emergency in response to the COVID-19 pandemic on March 4, 2020 ("State of Emergency");

WHEREAS, on September 21, 2021 and November 15, 2021, Dr. Robert Levin, Ventura County Health Officer, issued a recommendation to continue practicing social distancing measures throughout Ventura County communities, including to continue to implement 100 percent remote meetings of all legislative bodies in Ventura County, to prevent and minimize the spread of COVID-19 ("Recommendation to Promote Social Distancing");

WHEREAS, on October 14, 2021, November 10, 2021, December 9, 2021, and January 5, 2022, the Airport Authority considered the circumstances of the State of Emergency and Dr. Levin's Recommendation to Promote Social Distancing and resolved to continue remote teleconference meetings for thirty days;

WHEREAS, the Airport Authority does hereby find that it has reconsidered the circumstances of the State of Emergency, the State of Emergency remains active and continues to directly impact the ability of its members and attendees to meet safely in person, and that the Ventura County Health Officer, Dr. Robert Levin, continues to recommend measures to promote social distancing to minimize the spread of COVID-19 including that all legislative bodies in Ventura County continue to meet remotely, as

EXHIBIT 1

6e3

further explained in his Recommendation to Promote Social Distancing, which has not been rescinded and remains in effect;

WHEREAS, the Airport Authority does hereby find that it shall conduct its meetings without compliance with Government Code section 54953, subdivision (b)(3), as authorized by subdivision (e), of Government Code section 54953, and that the Airport Authority shall comply with the requirements set forth in Government Code section 54953, subdivision (e)(2); and

NOW, THEREFORE, BE IT RESOLVED, by the Airport Authority as follows:

Section 1. The foregoing recitals are true and correct.

Section 2. Staff supporting the Airport Authority are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings of the Airport Authority in accordance with Government Code section 54953, subdivision (e), and other applicable provisions of the Brown Act.

Section 3. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) February 12, 2022, or such time the Airport Authority adopts a subsequent resolution in accordance with Government Code section 54953, subdivision (e)(3), to extend the time during which the Airport Authority may continue to teleconference without compliance with Government Code section 54953, subdivision (b)(3).

Upon motion of Airport Authority member _____, seconded by Airport Authority member _____, and duly carried, the Oxnard Airport Authority hereby adopts this resolution on this _____ day of _____, 2022.

Chair
Oxnard Airport Authority

To: Board of Supervisors
County Executive Office
Clerk of the Board

From: Dr. Robert Levin, Ventura County Health Officer



Date: November 15, 2021

Re: Recommendation regarding Social Distancing and Continued Remote Meetings of
Legislative Bodies

I continue to recommend that physical/social distancing measures be practiced throughout our Ventura County communities to minimize the spread of COVID-19, including at meetings of the Board of Supervisors and meetings of other legislative bodies in the County of Ventura.

The California Department of Public Health ("CDPH") and the Centers for Disease Control and Prevention ("CDC") caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>). While the Delta variant is the currently circulating variant, the Delta-2 variant, its likely successor, is 10 to 15% more transmissible. Current case and hospitalization rates have remained stubbornly higher than they were in the days leading up to the most recent surge. In some counties in our state, these rates are starting to climb again. We are facing the winter holidays and the opportunities these holidays present to promote transmission of COVID-19 infection. The winter season and its associated cold weather drives people indoors and provides another opportunity to spread the highly transmissible COVID-19 virus. Associated with these events last year our county experienced a surge in COVID-19 cases.

Whether vaccinated or not, positive individuals are contracting the Delta variant and infecting others in our communities. Social distancing and masking are crucial mitigation measures to prevent the disease's spread. Remote meetings of legislative bodies in the County, including but not limited to the Board of Supervisors are a recommended form of social distancing that allows for the participation of the community, county staff, presenters, and legislative body members in a safe environment, with no risk of contagion. It is recommended that legislative bodies in the County continue to implement 100% remote meetings. Just as it is likely that the current County order requiring the use of face coverings indoors will be in place beyond the first of the year,

though driven by good intentions, lifting the remote meetings policy at this time would be premature.

If you have any questions regarding this recommendation, please do not hesitate to contact me.

beb



COUNTY of VENTURA

Department of Airports

555 Airport Way, Suite B

Camarillo, CA 93010

Phone: (805) 388-4372

Fax: (805) 388-4366

www.ventura.org/airports

January 13, 2022

Camarillo Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Approval of, and Authorization for the Director of Airports or Designee to Sign, the Second Amendment to Lease with Kim & Bill Burr Family Trust at 65 A/B, Camarillo, California, the First Amendment to Lease with Kim & Bill Burr Family Trust at 65C Durley Ave.

Recommendation:

Staff requests that your Authority recommend that the Board of Supervisors:

Approve, and authorize the Director of Airports or his designee to sign, the attached Amendments to Lease with the Kim & Bill Burr Family Trust.

Fiscal/Mandates Impact:

There are no fiscal impacts associated with this action.

Discussion:

The Kim and Bill Burr Family Trust have two separate lease agreements with the Department of Airports which have different terms and premises. The Lease for 65 C comprises a site and hangar of approximately 9,550 SF which expires in May 2042. The Lease for 65 A/B expires in 2029 and comprises a "Parcel 2" of 20,297.9 SF and a hangar building of approximately 8,000 SF, and "Parcel 3" consisting of 11,223 SF and a hangar structure of 3,744 SF. The leases for 65 A/B, 65 C and 75 Durley share ramp and gate access to the airfield as documented in a separate agreement.

The Kim & Bill Burr Family Trust desire to modify the lease for 65 A/B by splitting the lease agreements into two separate lease agreements for Parcel 2 and the 8,000 SF hangar (65 A) and Parcel 3 and the 3,744 SF hangar (65 B). The lease will be revised to reflect the new Premises description and will contain language to address the shared use and maintenance of the shared ramp by a Second Amendment to Lease document (Exhibit 1). Each lease will then be assigned to Burr's existing subtenants that occupy 65 A and 65 B, which Assignment document form the Department of Airports has approved.

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The Lease for 65C shall be revised to add similar language with respect to maintenance and access of the shared ramp and gate by a First Amendment to Lease document (Exhibit 2).

There is no change to the overall rent and term of the leases.

If you have any questions regarding this item, please call Madeline Herrle at 388-4243, or me at 388-4200.

A handwritten signature in blue ink, appearing to read 'Keith Freitas', with a stylized, cursive script.

KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

Attachments:

- Exhibit 1 – Second Amendment to Lease for 65 A/B
- Exhibit 2 – First Amendment to Lease for 65C

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**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
SECOND AMENDMENT TO LEASE
65A DURLEY**

THIS SECOND AMENDMENT TO LEASE (the "Amendment") is made and entered into by and between COUNTY OF VENTURA ("County"), and WILLIAM C.B. BURR AND KIM ALLISON BURR AS TRUSTEES OF THE KIM AND BILL BURR FAMILY TRUST DATED DECEMBER 17, 2004 ("Tenant") effective as of _____, 2021 (the "Effective Date").

WITNESSETH:

WHEREAS, County and Tenant entered into a lease dated July 1, 2013, as amended June 1, 2017 (collectively the "Original Lease") for certain property at Camarillo Airport, commonly known as 65A and 65B Durley,

WHEREAS, Tenant wishes to separate the leasehold interests in 65A Durley and 65B Durley into separate leases and to assign the leases,

WHEREAS, the parties wish to amend the Original Lease to separate the leasehold interests in 65A Durley and 65B Durley into separate leases, and

WHEREAS, the Original Lease and this Amendment shall hereinafter be referred to as the "Lease,"

NOW, THEREFORE, in consideration of the mutual promises herein contained and good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, County and Tenant agree as follows:

1. **AMENDMENT CONTROLLING; DEFINITIONS.** County and Tenant hereby acknowledge and reaffirm all of their respective rights, duties and obligations under the Lease including this Amendment. All terms of the Original Lease remain in full force and effect except as expressly modified by this Amendment. Should anything in this Amendment conflict with anything in the Original Lease, the terms of this Amendment shall control. Unless otherwise specifically set forth herein, all capitalized terms herein shall have the same meaning as set forth in the Original Lease.

2. In the Original Lease, **Paragraph 1. PROPERTY LEASED** is deleted in its entirety and replaced with the following:

1. PROPERTY LEASED; ACCESS EASEMENTS; PRIVATE GATE.

A. Premises. County hereby leases to Tenant and Tenant hereby rents from County the property, hereinafter called "Premises," located on the Camarillo Airport, and hereinafter called "Airport." The Premises are briefly described as follows:

1
EXHIBIT 1

S: _____ / _____
Tenant / County

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**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
SECOND AMENDMENT TO LEASE
65A DURLEY**

One parcel of land containing an area of approximately 20,397.9 square feet and existing improvements located at the East End of Camarillo Airport, known as 65A Durley Avenue. The Premises are further depicted as "Parcel 2" on Exhibits "A" and "B" attached hereto and incorporated by this reference.

B. Easements in Favor of the Premises. Included with the Premises is: (i) a non-exclusive non-revocable easement across that ramp, approximately 80' in width, that runs through the eastern portion of the property commonly known as 75 Durley, as depicted on Exhibit "B," for the purpose of ingress and egress to and from the Premises and related uses; and (ii) the non-exclusive non-revocable right to use the private gate located on 75 Durley, as described on Exhibit "B" for the purpose of ingress and egress to and from Premises and related uses. Said rights shall run in favor of Tenant and Tenant's successors and assigns as lessees of the Premises, and to their subtenants and invitees, for the entire term of this Lease.

C. Easements Encumbering the Premises. The Premises leased to Tenant are subject to a non-exclusive non-revocable easement across the Premises along the ramp, approximately 80' in width, that runs through the eastern portion of the Premises, as depicted on Exhibit B, for the purpose of ingress and egress to and from the properties commonly known as 65B Durley and 65C Durley, and related uses. Said rights shall run for the entire term of this Lease, in favor of: (i) the current lessees of 65B Durley and 65C Durley and their successors and assigns, and to their subtenants and invitees, and (ii) the County.

D. Maintenance of Ramp and Gate. Tenant hereby agrees that Tenant and the lessees of 65B Durley and 65C Durley shall jointly maintain the ramp and the private gate at all times to the quality standards as such exist as of the date hereof.

1. The costs of repair and maintenance of the private gate shall be allocated among the individual parcels (the Premises, 65B Durley, 65C Durley and 75 Durley) based on the square footage of each individual hangar's land lease compared to the total combined square footage of all four hangars.

2. The costs of repair and maintenance of that portion of the ramp located on 75 Durley shall be allocated among the Premises, 65B Durley, 65C Durley and 75 Durley, based on the square footage of

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**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
SECOND AMENDMENT TO LEASE
65A DURLEY**

each individual hangar's land lease compared to the total combined square footage of all four hangars.

3. The costs of repair and maintenance of that portion of the ramp located on the Premises shall be allocated among the Premises, 65B Durley and 65C Durley based on the square footage of each individual hangar's land lease compared to the total combined square footage of all three hangars.

4. The rights and obligations of this Section 1D shall run for the entire term of this Lease.

E. Intensity of Use. Tenant and Tenant's subtenants and invitees shall not unreasonably interfere with the access of any other party and their respective subtenants and invitees. Without limiting the foregoing, at no time shall any aircraft or vehicle be parked or left unattended on any portion of the ramp that would prevent or otherwise interfere with any other aircraft from taxiing to and from the County ramp or its hangar. The rights and obligations of this Section 1E shall run for the entire term of this Lease.

3. Exhibit A to the Original Lease is deleted in its entirety and replaced with Exhibits A and B attached to this Amendment and incorporated by this reference.

4. In the Original Lease, Paragraph 6. RENT is deleted in its entirety and replaced with the following:

6. RENT. The estimated monthly land rent shall be as follows:

From the Effective Date through May 30, 2023 \$1,214.30 per month (\$0.715/sf/yr). Beginning June 1, 2023, rent will be determined by the latest approved Rent & Fee Schedule but no less than \$1,214.30 per month (\$0.715/sf/yr).

It is understood and agreed that rents are determined by the latest approved Rent and Fee Schedule established for all leases at the Airports. The Rent and Fee Schedule is subject to change by the Board during the term of this Agreement, or any renewal or extension thereof. Rent shall be reviewed and adjusted every five- (5) years beginning June 1, 2023, based on the then-current Rent and Fee Schedule. Rent for the option period shall be based upon the then appraised value of the then-owned County improvements and adjusted every five (5) years, based on the then-current Rent and Fee Schedule.

COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
SECOND AMENDMENT TO LEASE
65A DURLEY

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5. **ENTIRE AGREEMENT.** This Amendment, together with the Original Lease, contains the entire Agreement between County and Tenant with respect to the matters stated herein and both parties acknowledge that neither relies upon any statements or representations by the other not contained herein.
6. **MODIFICATION.** This Amendment cannot be modified orally but only in writing signed by both parties hereto.

SIGNATURE PAGE FOLLOWS

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**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
SECOND AMENDMENT TO LEASE
65A DURLEY**

EXHIBIT A

"PARCEL 2"

A PORTION OF SUBDIVISION 61 OF RANCHO EL RIO DE SANTA CLARA, O LA COLONIA IN THE CITY OF CAMARILLO, COUNTY OF VENTURA, STATE OF CALIFORNIA, DESCRIBED IN THE DOCUMENT RECORDED MARCH 6, 1878, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY OF VENTURA IN BOOK 6 PAGE 161 OF DEEDS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWESTERLY CORNER OF SAID EXHIBIT 'B'; THENCE SOUTHERLY ALONG THE WEST LINE OF SAID EXHIBIT 'B', S 01°13'18" W 160.97' TO THE TRUE POINT OF BEGINNING, ALSO BEING THE SOUTHWESTERLY CORNER OF PARCEL 1 AS DESCRIBED HEREIN AS "PARCEL 1"; THENCE CONTINUING ALONG SAID WEST LINE,

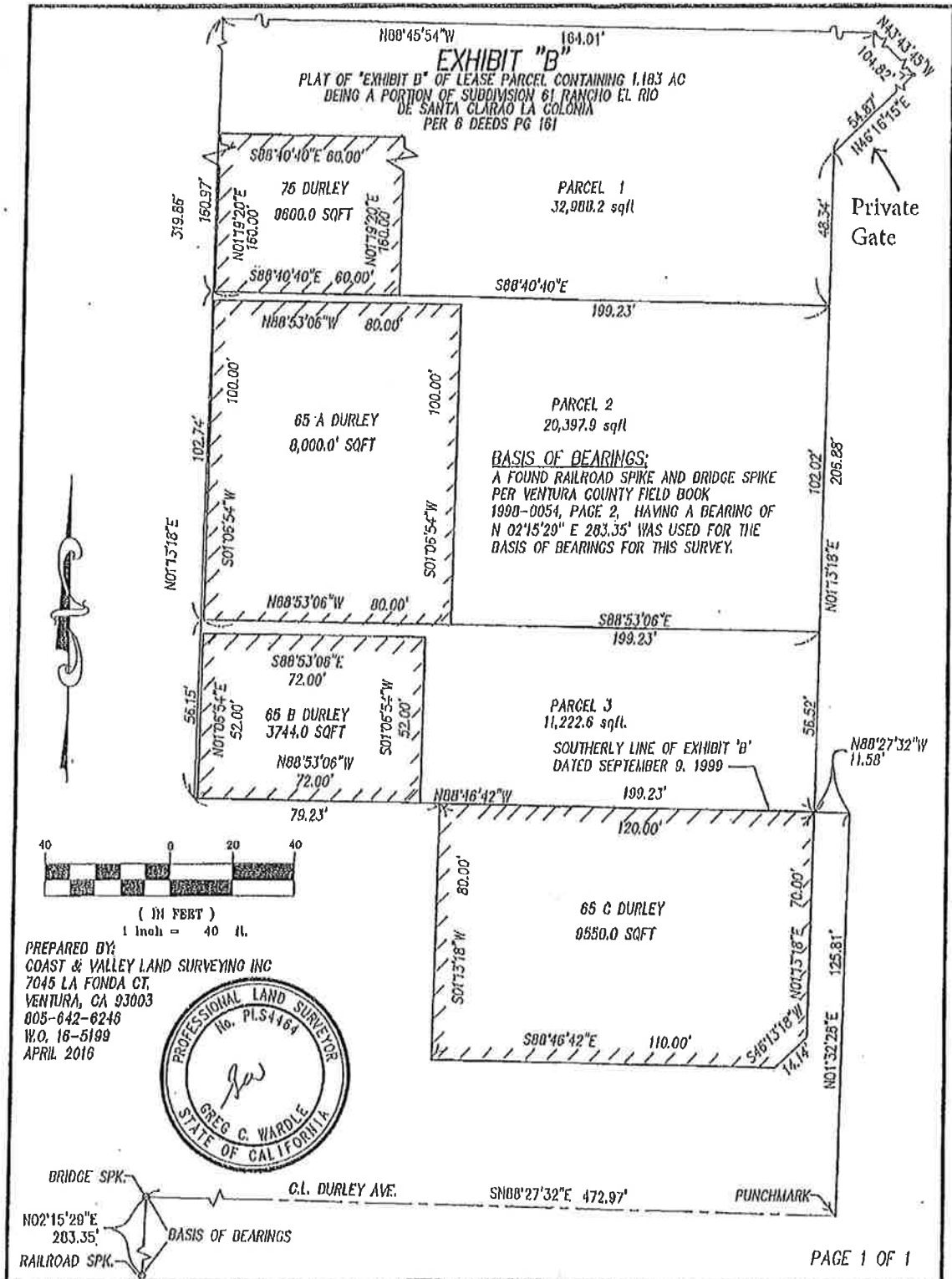
1. S 01°13'18" W 102.74'; THENCE EASTERLY,
 2. S 88°53'06" E 199.23' TO THE EAST LINE OF SAID EXHIBIT 'B'; THENCE NORTHERLY ALONG THE EAST LINE OF SAID EXHIBIT 'B',
 3. N 01°13'18" E 102.02' TO THE SOUTHEASTERLY CORNER OF SAID PARCEL 1; THENCE EASTERLY ALONG THE SOUTHERLY LINE OF SAID PARCEL 1,
 4. N 88°40'40" W 199.23' TO THE TRUE POINT OF BEGINNING
- CONTAINS APPROX. 20,379.9 SQFT.

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
SECOND AMENDMENT TO LEASE
65A DURLEY**

EXHIBIT B

See Attached

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**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
SECOND AMENDMENT TO LEASE
65B DURLEY**

THIS SECOND AMENDMENT TO LEASE (the "Amendment") is made and entered into by and between COUNTY OF VENTURA ("County"), and WILLIAM C.B. BURR AND KIM ALLISON BURR AS TRUSTEES OF THE KIM AND BILL BURR FAMILY TRUST DATED DECEMBER 17, 2004 ("Tenant") effective as of _____, 2021 (the "Effective Date").

WITNESSETH:

WHEREAS, County and Tenant entered into a lease dated July 1, 2013, as amended June 1, 2017 (collectively the "Original Lease") for certain property at Camarillo Airport, commonly known as 65A and 65B Durley,

WHEREAS, Tenant wishes to separate the leasehold interests in 65A Durley and 65B Durley into separate leases and to assign the leases,

WHEREAS, the parties wish to amend the Original Lease to separate the leasehold interests in 65A Durley and 65B Durley into separate leases, and

WHEREAS, the Original Lease and this Amendment shall hereinafter be referred to as the "Lease,"

NOW, THEREFORE, in consideration of the mutual promises herein contained and good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, County and Tenant agree as follows:

1. **AMENDMENT CONTROLLING; DEFINITIONS.** County and Tenant hereby acknowledge and reaffirm all of their respective rights, duties and obligations under the Lease including this Amendment. All terms of the Original Lease remain in full force and effect except as expressly modified by this Amendment. Should anything in this Amendment conflict with anything in the Original Lease, the terms of this Amendment shall control. Unless otherwise specifically set forth herein, all capitalized terms herein shall have the same meaning as set forth in the Original Lease.

2. In the Original Lease, **Paragraph 1. PROPERTY LEASED** is deleted in its entirety and replaced with the following:

1. PROPERTY LEASED; ACCESS EASEMENTS; PRIVATE GATE.

A. Premises. County hereby leases to Tenant and Tenant hereby rents from County the property, hereinafter called "Premises," located on the Camarillo Airport, and hereinafter called "Airport." The Premises are briefly described as follows:

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
SECOND AMENDMENT TO LEASE
65B DURLEY**

One parcel of land containing an area of approximately 11,222.6 square feet and existing improvements located at the East End of Camarillo Airport, known as 65B Durley Avenue. The Premises are further depicted as a portion of "Parcel 3" on Exhibits "A" and "B" attached hereto and incorporated by this reference.

B. Easements in Favor of the Premises. Included with the Premises is: (i) a non-exclusive non-revocable easement across that ramp, approximately 80' in width, that runs through the eastern portion of the properties commonly known as 75 Durley and 65A Durley, as depicted on Exhibit "B," for the purpose of ingress and egress to and from the Premises and related uses; and (ii) the non-exclusive non-revocable right to use the private gate located on 75 Durley, as described on Exhibit "B" for the purpose of ingress and egress to and from Premises and related uses. Said rights shall run in favor of Tenant and Tenant's successors and assigns as lessees of the Premises, and to their subtenants and invitees, for the entire term of this Lease.

C. Easements Encumbering the Premises. The Premises leased to Tenant are subject to a non-exclusive non-revocable easement across the Premises along the ramp, approximately 80' in width, that runs through the eastern portion of the Premises, as depicted on Exhibit B, for the purpose of ingress and egress to and from the property commonly known as 65C Durley, and related uses. Said rights shall run for the entire term of this Lease, in favor of: (i) the current lessee of 65C Durley and its successors and assigns, and to its subtenants and invitees, and (ii) the County.

D. Maintenance of Ramp and Gate. Tenant hereby agrees that Tenant and the lessees of 65A Durley, 65C Durley and 75 Durley shall jointly maintain the ramp and the private gate at all times to the quality standards as such exist as of the date hereof.

1. The costs of repair and maintenance of the private gate shall be allocated among the individual parcels (the Premises, 65A Durley, 65C Durley and 75 Durley) based on the square footage of each individual hangar's land lease compared to the total combined square footage of all four hangars.

2. The costs of repair and maintenance of that portion of the ramp located on 75 Durley shall be allocated among the Premises, 65A Durley, 65C Durley and 75 Durley, based on the square footage of

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
SECOND AMENDMENT TO LEASE
65B DURLEY**

each individual hangar's land lease compared to the total combined square footage of all four hangars.

3. The costs of repair and maintenance of that portion of the ramp located on 65A Durley shall be allocated among the Premises, 65A Durley and 65C Durley based on the square footage of each individual hangar's land lease compared to the total combined square footage of all three hangars.

4. The costs of repair and maintenance of that portion of the ramp located on the Premises shall be allocated among the Premises and 65C Durley based on the square footage of each individual hangar's land lease compared to the total combined square footage of both hangars.

5. The rights and obligations of this Section 1D shall run for the entire term of this Lease.

E. Intensity of Use. Tenant and Tenant's subtenants and invitees shall not unreasonably interfere with the access of any other party and their respective subtenants and invitees. Without limiting the foregoing, at no time shall any aircraft or vehicle be parked or left unattended on any portion of the ramp that would prevent or otherwise interfere with any other aircraft from taxiing to and from the County ramp or its hangar. The rights and obligations of this Section 1E shall run for the entire term of this Lease.

3. Exhibit A to the Original Lease is deleted in its entirety and replaced with Exhibits A and B attached to this Amendment and incorporated by this reference.

4. In the Original Lease, Paragraph 6. RENT is deleted in its entirety and replaced with the following:

6. RENT. The estimated monthly land rent shall be as follows:

From the Effective Date through May 30, 2023 \$668.68 per month (\$0.715/sf/yr). Beginning June 1, 2023, rent will be determined by the latest approved Rent & Fee Schedule but no less than \$668.68 per month (\$0.715/sf/yr).

It is understood and agreed that rents are determined by the latest approved Rent and Fee Schedule established for all leases at the Airports. The Rent and Fee Schedule is subject to change by the Board during the term of this Agreement, or any renewal

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
SECOND AMENDMENT TO LEASE
65B DURLEY**

1 or extension thereof. Rent shall be reviewed and adjusted every
2 five- (5) years beginning June 1, 2023, based on the then-current
3 Rent and Fee Schedule. Rent for the option period shall be
4 based upon the then appraised value of the then-owned County
5 improvements and adjusted every five (5) years, based on the
6 then-current Rent and Fee Schedule.
7

8 **5. ENTIRE AGREEMENT.** This Amendment, together with the Original Lease,
9 contains the entire Agreement between County and Tenant with respect to
10 the matters stated herein and both parties acknowledge that neither relies
11 upon any statements or representations by the other not contained herein.
12

13 **6. MODIFICATION.** This Amendment cannot be modified orally but only in
14 writing signed by both parties hereto.
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SIGNATURE PAGE FOLLOWS

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**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
SECOND AMENDMENT TO LEASE
65B DURLEY**

1 IN WITNESS WHEREOF, the parties hereto have executed the Amendment
2 on the date first above written.
3
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5 **COUNTY OF VENTURA, DEPARTMENT OF AIRPORTS**
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9 Dated: _____

By: _____
Director

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13 **KIM AND BILL BURR FAMILY TRUST**
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17 Dated: _____

William C.B. Burr, Trustee of the Kim and
Bill Burr Family Trust dated December 17,
2004

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23 Dated: _____

Kim Allison Burr, Trustee of the Kim and
Bill Burr Family Trust dated December 17,
2004

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
SECOND AMENDMENT TO LEASE
65B DURLEY**

EXHIBIT A

65 B DURLEY

A PORTION OF SUBDIVISION 61 OF RANCHO EL RIO DE SANTA CLARA, O LA COLONIA IN THE CITY OF CAMARILLO, COUNTY OF VENTURA, STATE OF CALIFORNIA, DESCRIBED IN THE DOCUMENT RECORDED MARCH 6, 1878, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY OF VENTURA IN BOOK 6 PAGE 161 OF DEEDS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWESTERLY CORNER OF SAID EXHIBIT 'B'; THENCE SOUTHERLY ALONG THE WEST LINE OF SAID EXHIBIT 'B', S 01°13'18" W 263.17' TO THE TRUE POINT OF BEGINNING, ALSO BEING THE SOUTHWESTERLY CORNER OF PARCEL 2 AS DESCRIBED HEREIN AS "PARCEL 2"; THENCE CONTINUING ALONG SAID WEST LINE,

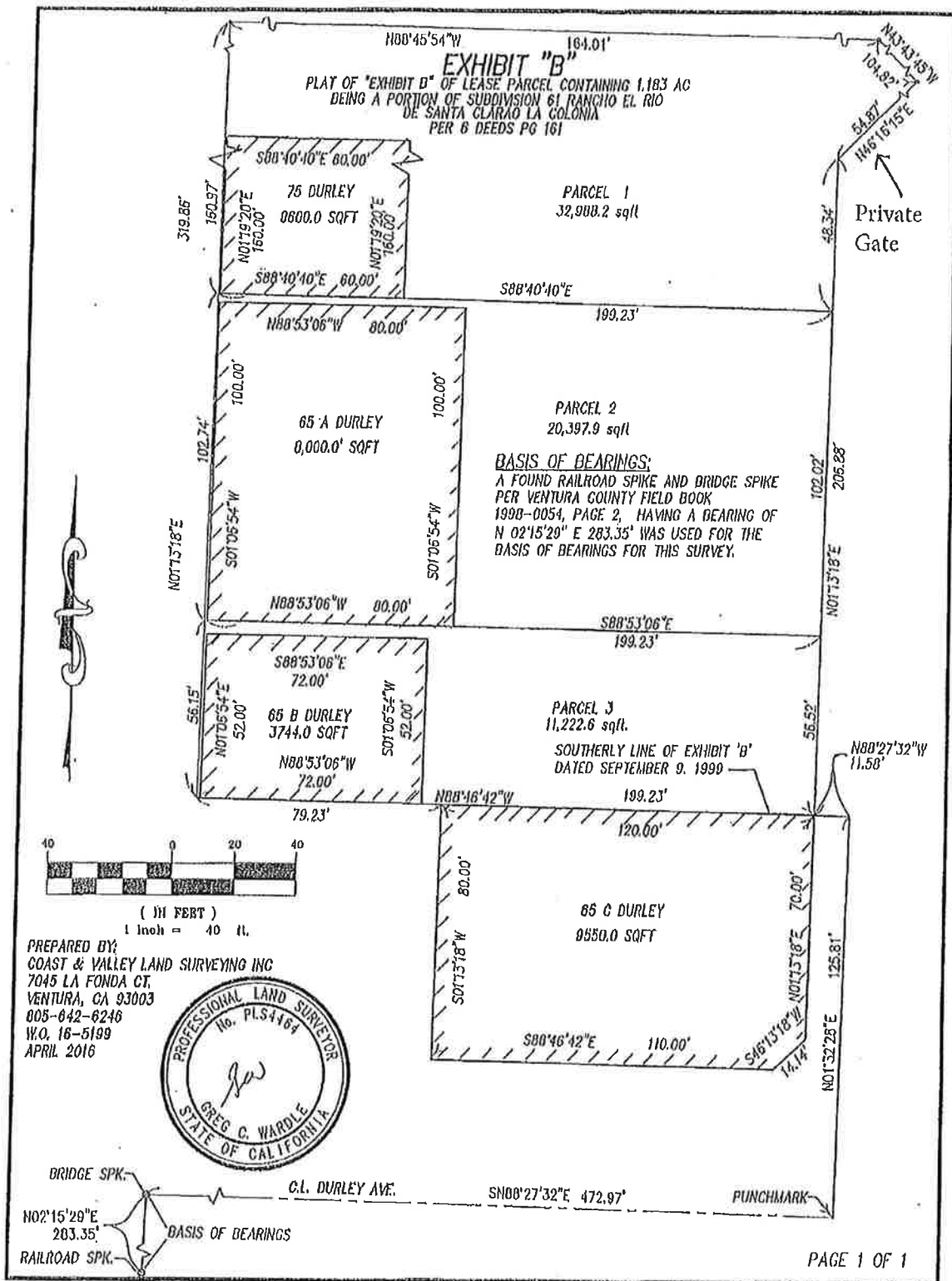
1. S 01°13'18" W 56.15' TO THE SOUTHWESTERLY CORNER OF SAID EXHIBIT 'B'; THENCE EASTERLY ALONG THE SOUTH LINE OF SAID EXHIBIT 'B',
2. S 88°46'42" E 199.23' TO THE SOUTHEASTERLY CORNER OF SAID EXHIBIT 'B'; THENCE NORTHERLY ALONG THE EAST LINE OF SAID EXHIBIT 'B',
3. N 01°13'18" E 56.52' TO THE SOUTHEASTERLY CORNER OF SAID PARCEL 2; THENCE WESTERLY ALONG THE SOUTHERLY LINE OF SAID PARCEL 2,
4. N 88°53'06" W 199.23' TO THE TRUE POINT OF BEGINNING

CONTAINS APPROX. 11,222.6 SQFT.

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
SECOND AMENDMENT TO LEASE
65B DURLEY**

EXHIBIT B

See Attached



6 of 18

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
FIRST AMENDMENT TO LEASE
65C DURLEY**

THIS FIRST AMENDMENT ("First Amendment") is made and entered into by and between COUNTY OF VENTURA ("County"), and WILLIAM C.B. BURR AND KIM ALLISON BURR AS TRUSTEES OF THE KIM AND BILL BURR FAMILY TRUST DATED DECEMBER 17, 2004 ("Tenant") effective as of _____, 2021 (the "Effective Date").

WITNESSETH:

WHEREAS, County and Tenant entered into a lease dated July 1, 2013, ("the Original Lease") for certain property at Camarillo Airport, commonly known as 65C Durley, and

WHEREAS, the parties wish to amend the Original Lease to correct the description of the Premises, and

WHEREAS, the Original Lease and this First Amendment shall hereinafter be referred to as the "Lease,"

NOW, THEREFORE, in consideration of the mutual promises herein contained and good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, County and Tenant agree as follows:

1. **AMENDMENT CONTROLLING; DEFINITIONS.** County and Tenant hereby acknowledge and reaffirm all of their respective rights, duties and obligations under the Lease including this First Amendment. All terms of the Original Lease remain in full force and effect except as expressly modified by this First Amendment. Should anything in this First Amendment conflict with anything in the Original Lease, the terms of this First Amendment shall control. Unless otherwise specifically set forth herein, all capitalized terms herein shall have the same meaning as set forth in the Original Lease.

2. In the Original Lease, **Paragraph 1. PROPERTY LEASED** is deleted in its entirety and replaced with the following:

1. PROPERTY LEASED; ACCESS EASEMENTS; PRIVATE GATE.

A. **Premises.** County hereby leases to Tenant and Tenant hereby rents from County the property, hereinafter called "Premises," located on the Camarillo Airport, and hereinafter called "Airport." The Premises are briefly described as follows:

One parcel of land containing an area of approximately 9550 square feet and existing improvements located at the East End of Camarillo Airport, known as 65C Durley Avenue. The

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
FIRST AMENDMENT TO LEASE
65C DURLEY**

Premises are further depicted as a portion of "Parcel 3" on Exhibits "A" and "B" attached hereto and incorporated by this reference.

B. Easements in Favor of the Premises. Included with the Premises is: (i) a non-exclusive non-revocable easement across that ramp, approximately 80' in width, that runs through the eastern portion of the properties commonly known as 75 Durley, 65A Durley and 65B Durley, as depicted on Exhibit "B," for the purpose of ingress and egress to and from the Premises and related uses; and (ii) the non-exclusive non-revocable right to use the private gate located on 75 Durley, as described on Exhibit "B" for the purpose of ingress and egress to and from Premises and related uses. Said rights shall run in favor of Tenant and Tenant's successors and assigns as lessees of the Premises, and to their subtenants and invitees, for the entire term of this Lease.

C. [INTENTIONALLY BLANK]

D. Maintenance of Ramp and Gate. Tenant hereby agrees that Tenant and the lessees of 65A Durley, 65B Durley and 75 Durley shall jointly maintain the ramp and the private gate at all times to the quality standards as such exist as of the date hereof.

1. The costs of repair and maintenance of the private gate shall be allocated among the individual parcels (the Premises, 65A Durley, 65B Durley and 75 Durley) based on the square footage of each individual hangar's land lease compared to the total combined square footage of all four hangars.
2. The costs of repair and maintenance of that portion of the ramp located on 75 Durley shall be allocated among the Premises, 65A Durley, 65B Durley and 75 Durley, based on the square footage of each individual hangar's land lease compared to the total combined square footage of all four hangars.
3. The costs of repair and maintenance of that portion of the ramp located on 65A Durley shall be allocated among the Premises, 65A Durley and 65B Durley based on the square footage of each individual hangar's land lease compared to the total combined square footage of all three hangars.

COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
FIRST AMENDMENT TO LEASE
65C DURLEY

4. The rights and obligations of this Section 1D shall run for the entire term of this Lease.

E. Intensity of Use. Tenant and Tenant's subtenants and invitees shall not unreasonably interfere with the access of any other party and their respective subtenants and invitees. Without limiting the foregoing, at no time shall any aircraft or vehicle be parked or left unattended on any portion of the ramp that would prevent or otherwise interfere with any other aircraft from taxiing to and from the County ramp or its hangar. The rights and obligations of this Section 1E shall run for the entire term of this Lease.

3. Exhibit A to the Original Lease is deleted in its entirety and replaced with Exhibits A and B attached to this First Amendment and incorporated by this reference.

4. **ENTIRE AGREEMENT.** This First Amendment, together with the Original Lease, contains the entire Agreement between County and Tenant with respect to the matters stated herein and both parties acknowledge that neither relies upon any statements or representations by the other not contained herein.

5. **MODIFICATION.** This First Amendment cannot be modified orally but only in writing signed by both parties hereto.

SIGNATURE PAGE FOLLOWS

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
FIRST AMENDMENT TO LEASE
65C DURLEY**

EXHIBIT A

BEING A PORTION OF SUBDIVISION 61 OF RANCHO EL RIO DE SANTA CLARA, O LA COLONIA IN THE CITY OF CAMARILLO, COUNTY OF VENTURA, STATE OF CALIFORNIA, DESCRIBED IN THE DOCUMENT RECORDED MARCH 6, 1878, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY OF VENTURA IN BOOK 6 PAGE 161 OF DEEDS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEASTERLY CORNER OF SAID EXHIBIT "B" DATED SEPTEMBER 9, 1999; THENCE WESTERLY ALONG THE SOUTHERLY LINE OF SAID EXHIBIT "B",

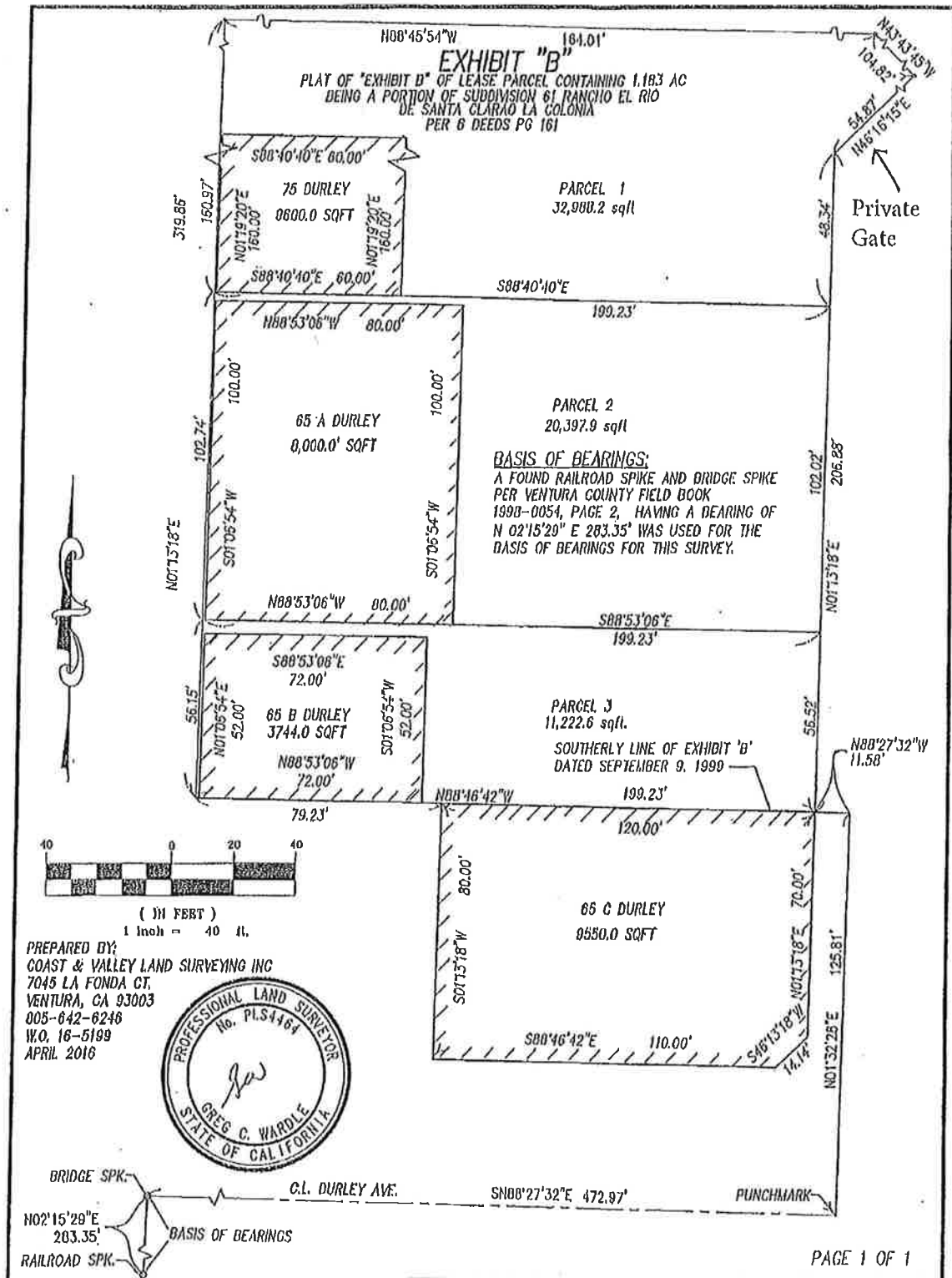
1. N 88°46'42" W 120.00'; THENCE SOUTHERLY,
2. S 01°13'18" W 80.00'; THENCE EASTERLY,
3. S 88°46'42" E 110.00'; THENCE NORTHEASTERLY,
4. N 46°13'18" E 14.14'; THENCE NORTHERLY,
5. N 01°13'18" E 70.00' TO THE POINT OF BEGINNING.

CONTAINS 9550.0 SQFT.

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
FIRST AMENDMENT TO LEASE
65C DURLEY**

EXHIBIT B

See Attached



6f25



COUNTY of VENTURA

Department of Airports

555 Airport Way, Suite B
Camarillo, CA 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
www.ventura.org/airports

January 13, 2022

Camarillo Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Adoption of Resolution #5 Authorizing Remote Teleconference Meetings of the Camarillo Airport Authority for a 30-Day Period

Recommendation:

Adopt the attached Resolution #5 (Exhibit 1) authorizing remote teleconference meetings of the Camarillo Airport Authority for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

Fiscal/Mandates Impact:

There are no fiscal impacts associated with this action.

Discussion:

Governor Gavin Newsom signed Assembly Bill 361 ("AB 361") into law on September 16, 2021. AB 361 is an urgency measure effective immediately that authorizes legislative bodies to meet remotely in any of three circumstances, as set forth in Government Code section 54953, subdivision (e):

- "The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing." (Gov. Code, § 54953(e)(1)(A).)
- "The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees." (Gov. Code, § 54953(e)(1)(B).)
- "The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees." (Gov. Code, § 54953(e)(1)(C).)

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Governor Newsom declared a State of Emergency in response to the COVID-19 pandemic on March 4, 2020. Dr. Robert Levin, Ventura County Health Officer, issued a recommendation regarding social distancing and continued remote meetings of legislative bodies on November 15, 2021 (Exhibit 2). Dr. Levin's recommendation states in part, "I continue to recommend that physical/social distancing measures be practiced throughout our Ventura County communities to minimize the spread of COVID-19, including at meetings of the Board of Supervisors and meetings of other legislative bodies in the County of Ventura."

Airport staff ensures that all virtual meetings are held in compliance with the Government Code as it relates to posting requirements, public accessibility to the meeting, and public comments. Although your Airport Authority, as a legislative body in the County, may continue to meet virtually, to do so, your Airport Authority must now make the following findings by majority vote every 30 days:

- Your Airport Authority has reconsidered the circumstances of the state of emergency, and
- One or both of the following circumstances exist:
 - The state of emergency continues to directly impact the ability of your Airport Authority's members to meet safely in person, or
 - State or local officials continue to impose or recommend measures to promote social distancing. (Gov. Code, § 54953(e)(3).)

Attached for consideration is Resolution #5, that if adopted, authorizes your Airport Authority to meet remotely for a 30-day period. Additionally, if Resolution #5 is approved, the regular meeting of the Airport Authority scheduled on Thursday, February 10, 2022 at 6:30 p.m. would be held remotely.

If you have any questions regarding this item, please call me at (805) 388-4200.



KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

Attachments:

Exhibit 1 – Resolution #5
Exhibit 2 – Letter from Dr. Robert Levin dated November 15, 2021

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**RESOLUTION #5 OF THE CAMARILLO AIRPORT AUTHORITY AUTHORIZING
REMOTE TELECONFERENCE MEETINGS OF THE CAMARILLO AIRPORT
AUTHORITY FOR A 30-DAY PERIOD PURSUANT TO GOVERNMENT CODE
SECTION 54953, SUBDIVISION (e), OF THE RALPH M. BROWN ACT**

WHEREAS, the County of Ventura ("County") is committed to preserving and nurturing public access and participation in meetings of the Camarillo Airport Authority ("Airport Authority");

WHEREAS, Government Code section 54953, subdivision (e), of the Brown Act, authorizes the legislative body of a local agency to use remote teleconferencing in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953, subdivision (b)(3), subject to the existence of certain conditions;

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558;

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing;

WHEREAS, such conditions now exist in Ventura County, specifically, Governor Gavin Newsom declared a state of emergency in response to the COVID-19 pandemic on March 4, 2020 ("State of Emergency");

WHEREAS, on September 21, 2021 and November 15, 2021, Dr. Robert Levin, Ventura County Health Officer, issued a recommendation to continue practicing social distancing measures throughout Ventura County communities, including to continue to implement 100 percent remote meetings of all legislative bodies in Ventura County, to prevent and minimize the spread of COVID-19 ("Recommendation to Promote Social Distancing");

WHEREAS, on October 14, 2021, November 10, 2021, December 9, 2021, and January 5, 2022, the Airport Authority considered the circumstances of the State of Emergency and Dr. Levin's Recommendation to Promote Social Distancing and resolved to continue remote teleconference meetings for thirty days;

WHEREAS, the Airport Authority does hereby find that it has reconsidered the circumstances of the State of Emergency, the State of Emergency remains active and continues to directly impact the ability of its members and attendees to meet safely in person, and that the Ventura County Health Officer, Dr. Robert Levin, continues to recommend measures to promote social distancing to minimize the spread of COVID-19 including that all legislative bodies in Ventura County continue to meet remotely, as

EXHIBIT 1

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further explained in his Recommendation to Promote Social Distancing, which has not been rescinded and remains in effect;

WHEREAS, the Airport Authority does hereby find that it shall conduct its meetings without compliance with Government Code section 54953, subdivision (b)(3), as authorized by subdivision (e), of Government Code section 54953, and that the Airport Authority shall comply with the requirements set forth in Government Code section 54953, subdivision (e)(2); and

NOW, THEREFORE, BE IT RESOLVED, by the Airport Authority as follows:

Section 1. The foregoing recitals are true and correct.

Section 2. Staff supporting the Airport Authority are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings of the Airport Authority in accordance with Government Code section 54953, subdivision (e), and other applicable provisions of the Brown Act.

Section 3. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) February 12, 2022, or such time the Airport Authority adopts a subsequent resolution in accordance with Government Code section 54953, subdivision (e)(3), to extend the time during which the Airport Authority may continue to teleconference without compliance with Government Code section 54953, subdivision (b)(3).

Upon motion of Airport Authority member _____, seconded by Airport Authority member _____, and duly carried, the Camarillo Airport Authority hereby adopts this resolution on this _____ day of _____, 2022.

Chair
Camarillo Airport Authority

To: Board of Supervisors
County Executive Office
Clerk of the Board

From: Dr. Robert Levin, Ventura County Health Officer



Date: November 15, 2021

Re: Recommendation regarding Social Distancing and Continued Remote Meetings of
Legislative Bodies

I continue to recommend that physical/social distancing measures be practiced throughout our Ventura County communities to minimize the spread of COVID-19, including at meetings of the Board of Supervisors and meetings of other legislative bodies in the County of Ventura.

The California Department of Public Health ("CDPH") and the Centers for Disease Control and Prevention ("CDC") caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>). While the Delta variant is the currently circulating variant, the Delta-2 variant, its likely successor, is 10 to 15% more transmissible. Current case and hospitalization rates have remained stubbornly higher than they were in the days leading up to the most recent surge. In some counties in our state, these rates are starting to climb again. We are facing the winter holidays and the opportunities these holidays present to promote transmission of COVID-19 infection. The winter season and its associated cold weather drives people indoors and provides another opportunity to spread the highly transmissible COVID-19 virus. Associated with these events last year our county experienced a surge in COVID-19 cases.

Whether vaccinated or not, positive individuals are contracting the Delta variant and infecting others in our communities. Social distancing and masking are crucial mitigation measures to prevent the disease's spread. Remote meetings of legislative bodies in the County, including but not limited to the Board of Supervisors are a recommended form of social distancing that allows for the participation of the community, county staff, presenters, and legislative body members in a safe environment, with no risk of contagion. It is recommended that legislative bodies in the County continue to implement 100% remote meetings. Just as it is likely that the current County order requiring the use of face coverings indoors will be in place beyond the first of the year,

though driven by good intentions, lifting the remote meetings policy at this time would be premature.

If you have any questions regarding this recommendation, please do not hesitate to contact me.

6gb



COUNTY of VENTURA

Department of Airports

MONTHLY ACTIVITY REPORT

Month ending October 31, 2021

Hangars and Tie-downs:

Camarillo				Oxnard					
		Inventory	Occupied	Available			Inventory	Occupied	Available
Hangars				Hangars					
Private	170	170	0	Private	79	79	0		
County	160	160	0	County	66	60	6		
Out of Service	16	0	0	Out of Service	5	0	0		
Total	346	330	0	Total	150	139	6		
Tie-downs				Tie-downs					
County	96	48	48	County	7	2	5		
Western Cardinal	25	18	7	Goldenwest Jet Center	15	11	4		
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2		
Visitor	35			Visitor	11				
Total	191	96	60	Total	41	19	22		

Airport/Tower Operations:

Aircraft Incidents:

	Camarillo	Oxnard		Camarillo	Oxnard
Current year for the month	16,734	269	Current Month	2	0
Last year for the month	14,307	7,405	Current year to date	18	9
% Change	17%	-96%			
Current year to date	149,594	54,927			
Last year to date	131,982	62,495			
% Change	13%	-12%			

Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	14
Cards issued to transient overnight aircraft	52	0
Noise/nuisance compliants	20	1
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	6	0

** Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee

8a1



COUNTY of VENTURA

Department of Airports

MONTHLY ACTIVITY REPORT

Month ending November 30, 2021

Hangars and Tie-downs:

Camarillo				Oxnard					
		Inventory	Occupied	Available			Inventory	Occupied	Available
Hangars				Hangars					
Private	170	170	0	Private	79	79	0		
County	160	160	0	County	66	59	5		
Out of Service	16	0	0	Out of Service	7	0	0		
Total	346	330	0	Total	152	138	5		
Tie-downs				Tie-downs					
County	96	48	48	County	7	2	5		
Western Cardinal	25	18	7	Goldenwest Jet Center	15	11	4		
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2		
Visitor	35			Visitor	11				
Total	191	96	60	Total	41	19	22		

Airport/Tower Operations:

Aircraft Incidents:

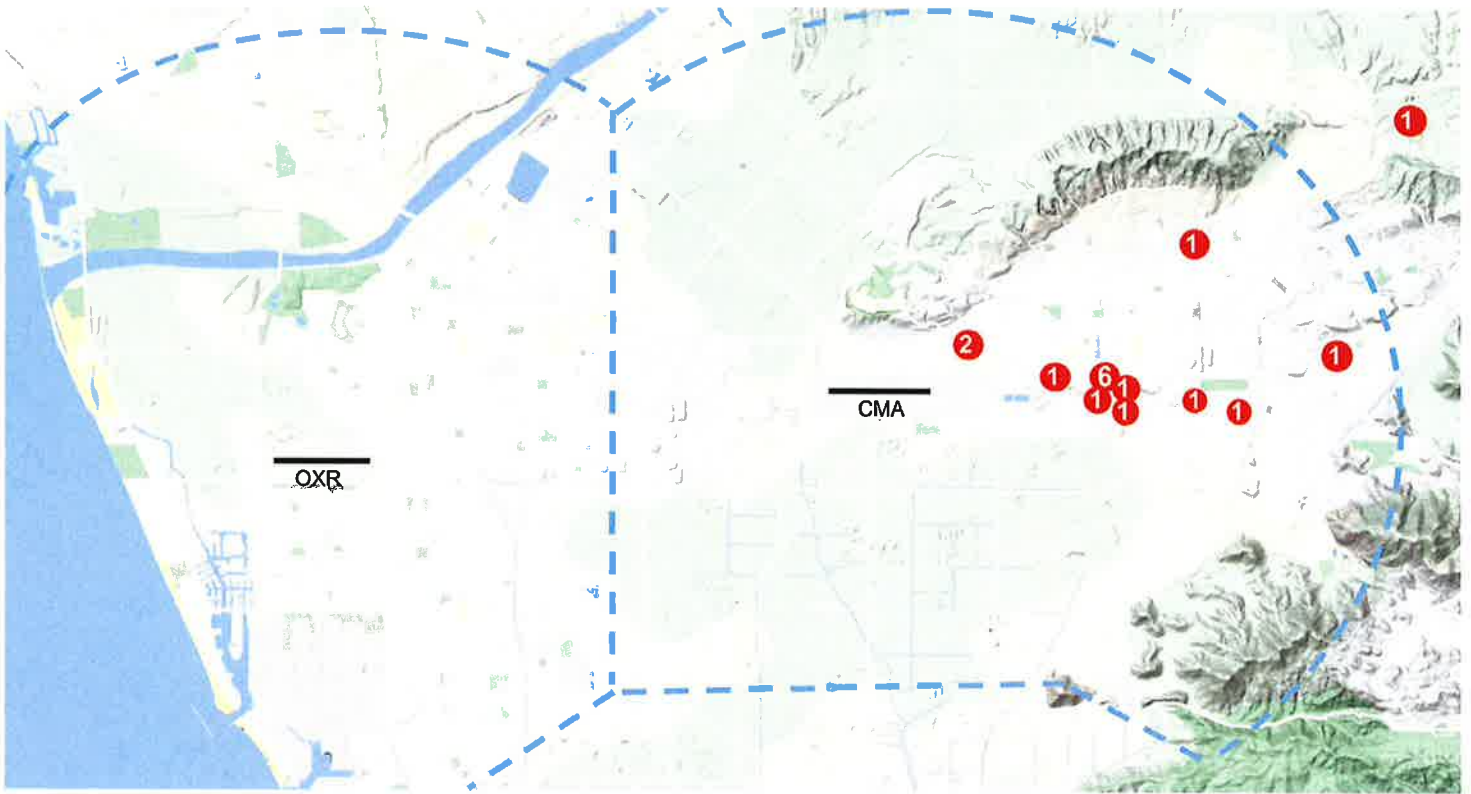
	Camarillo	Oxnard		Camarillo	Oxnard
Current year for the month	13,874	5,424	Current Month	9	0
Last year for the month	13,451	6,874	Current year to date	27	9
% Change	3%	-21%			
Current year to date	163,468	60,351			
Last year to date	145,433	69,369			
% Change	12%	-13%			

Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	5
Cards issued to transient overnight aircraft	40	0
Noise/nuisance compliants	19	117
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	6	0

** Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee

8a2



Ventura County Noise Complaints - October 2021

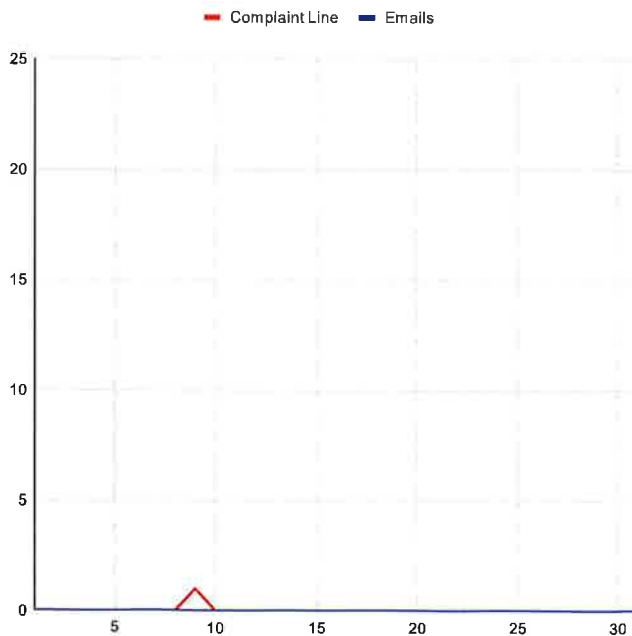
OXR

Total Contacts Logged	Received from Complaint Line	Emailed Complaints	Batch Email Complaints	Total Deviations from VNAP**
1	1	0	0	0

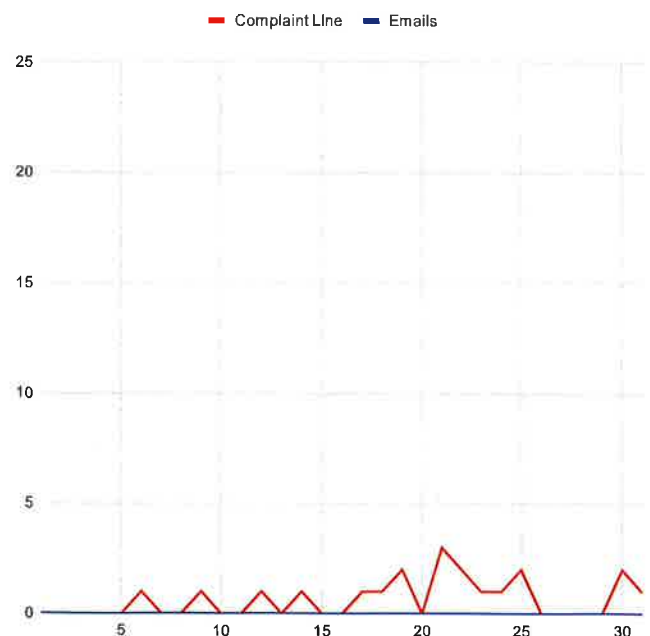
CMA

Total Contacts Logged	Received from Complaint Line	Emailed Complaints	Batch Email Complaints	Total Deviations from VNAP**
20	20	0	0	0

OXR

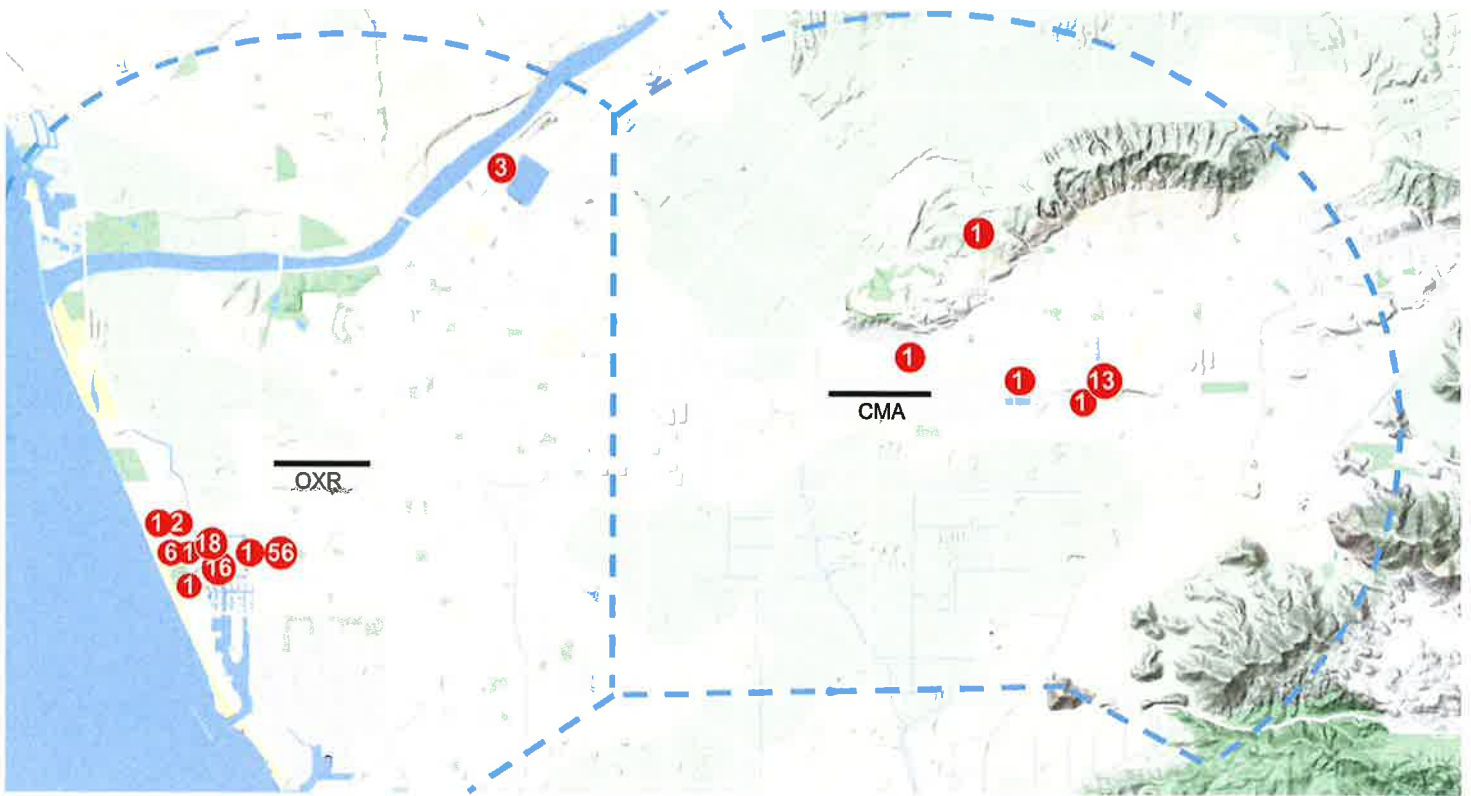


CMA



** Voluntary Noise Abatement Procedures

861



Ventura County Noise Complaints - November 2021

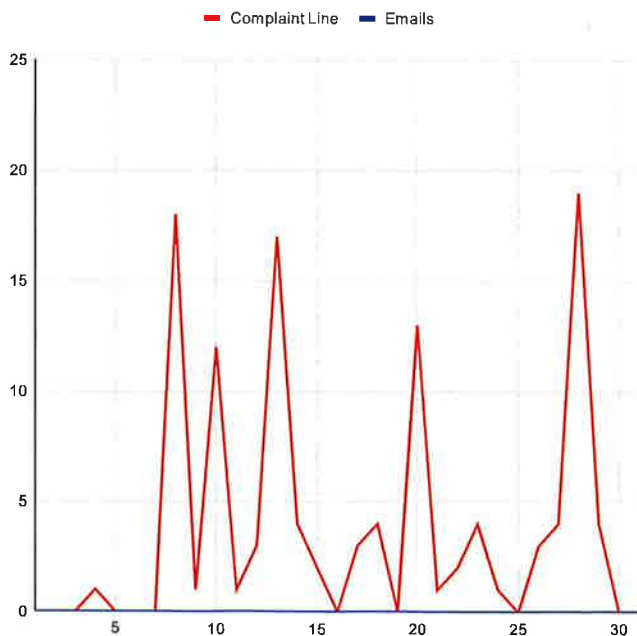
OXR

Total Contacts Logged	Recieved from Complaint Line	Emailed Complaints	Batch Email Complaints	Total Deviations from VNAP**
117	117	0	0	0

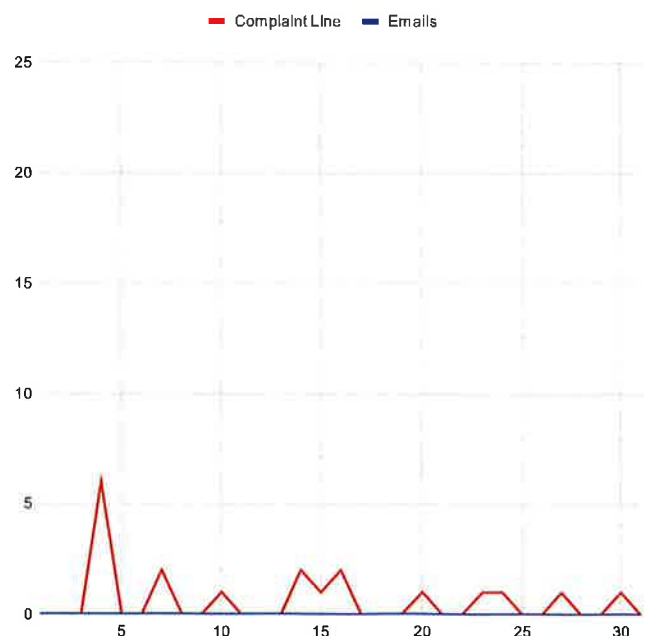
CMA

Total Contacts Logged	Recieved from Complaint Line	Emailed Complaints	Batch Email Complaints	Total Deviations from VNAP**
19	19	0	0	0

OXR



CMA



** Voluntary Noise Abatement Procedures

862



CAMARILLO AIRPORT – AIRPORT MASTER PLAN UPDATE

Note: Per direction from airport staff, the Consultant has been advised to pause the master plan as of May 25, 2021. Certain elements related to the AGIS and environmental surveys will still be moving forward as they relate to information needed for FAA coordination and other project needs outside the master plan study process.

Status Update: No change from previous month

- Current work related to the AGIS survey includes tasks associated with project management, FAA AGIS coordination, field-survey coordination, and mapping/obstruction surveys.
- The preparation of biological and cultural resource evaluations continues. Work associated with the cultural resources survey has been undertaken most recently.

Project Percent Complete: The project is 41.4 percent complete through November 2021.

CAMARILLO AIRPORT – AIRFIELD GEOMETRY AND DRAINAGE STUDY

Status Update:

- Airport staff and the Consultant team have prepared an airfield development concept to be used for the airfield drainage study. A Subconsultant is working on elements of the drainage study.
- Airport staff has been in communication with the FAA's Los Angeles Airports District Office to discuss information needed to better determine the environmental status of the future runway reconstruction project.
- "Draft" aviation demand forecasts have been prepared and were coordinated with airport staff on July 5, 2019. The current master plan will re-evaluate aviation demand forecasts for input into this study.

Upcoming Action Items:

- Coordination as needed with airport staff and the FAA to determine course of action in relationship to master plan process and future design.
- Recommended airfield drainage enhancements pending the drainage study.

Project Percent Complete: The project is 41.6 percent complete through November 2021.

OXNARD AIRPORT – AIRPORT LAYOUT PLAN UPDATE / NARRATIVE REPORT

Status Update:

- The FAA provided comments to airport staff on October 13, 2021, regarding the draft ALP Drawing Set.
- The Consultant made appropriate revisions to the draft ALP Drawing Set based on FAA comments and submitted the ALP package to airport staff on November 4, 2021.
- Airport staff sent the revised draft ALP Drawing Set package to the FAA LA ADO on November 22, 2021. Airport staff and the Consultant are awaiting a response from the FAA.

Upcoming Action Items:

8c1

- Final documents (Narrative Report and ALP Drawing Set) will be prepared upon review and approval of the ALP Drawing Set.

Project Percent Complete: The project is at 100 percent per Invoice #18MP01-24 dated July 6, 2021, for airport staff to coordinate with the FAA to close out the AIP grant. It is understood that the Narrative Report and ALP Drawing Set will be finalized per direction from airport staff.

ANNUAL CONSULTING SERVICES CONTRACT (AEA No. 21-01)

Status Update:

- The Consultant revised the Wildlife Hazard Management Plan based on comments received from the FAA and submitted the updated version to airport staff on November 4, 2021. Airport staff is to review and coordinate with the FAA as appropriate.
- The Consultant assisted in preparing documentation for airport staff to coordinate with the FAA in determining the future disposition of environmental documentation needed for the Camarillo Airport runway reconstruction project. Airport staff coordinated the documentation with the FAA LA ADO on November 19, 2021, and is awaiting a response.

Upcoming Action Items:

- Coordination as needed to follow-up previous items and assist with new items at the direction of airport staff.

8c2

PROJECT STATUS REPORT
Ventura County, Department of Airports

Prepared by Mead & Hunt, Inc
Revision Date 2021-12-21



Mead & Hunt No. County No. Grant No.	Airport	Description	Status	Percent Complete	Action Item
3168900- 132415.05 AEA 18-06 AIP - 036	CAMARILLO	CONSTRUCTION SERVICES NORTHEAST HANGAR DEVELOPMENT, PHASE 1 Construction of the Phase 1 project, which includes 3 rows of hangars and surrounding pavement/drainage and the extension of water, sewer, and electrical services.	a) Construction commenced on 12-5-19. b) Contract work complete. c) Contract Amendment No. 2 processed on 10-5-21. d) Mead & Hunt submitted final pay application in December 2021.	100%	a) County to process final pay based on authorized contract amendment.
3168900- 190121.02 AEA 20-03 AIP - 037	CAMARILLO	CONSTRUCTION SERVICES TAXIWAYS H PAVEMENT REHABILITATION Surface treatment and remarking of Taxiway H.	a) Construction was completed after application of second coat of pavement markings performed February 24, 25 and 26. b) As-Built version of the plans has been prepared. c) Balancing change order and final pay estimates submitted to County. c) The Final Closeout Report (FCR) is complete, except for County execution of NOC.	99%	a) NOC submitted to County on Nov. 2. Project is ready to close, pending County payment on remaining Invoices. b) No updates from Contractor; awaiting proof of final payment.
22069-181879.01 AEA 18-13 AIP - N/A	CMA & OXR	DESIGN SERVICES OXR AND CMA DBE UPDATES (2020-2021) Develop DBE program and goals as well as prepare yearly reports.	a) CMA & OXR i) Programs and goals submitted and approved. ii) Programs and goals reporting. iii) Submit 2020 year end reports (FAA accepted)	90%	a) Mead & Hunt preparing annual reports for CMA and OXR.

8c3



A WOOLPERT COMPANY

December 27, 2021

Mrs. Erin Powers
Projects Administrator
County of Ventura Department of Airports
555 Airport Way, Suite B
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – November and December 2021

Dear Mrs. Powers,

Below is a summary of the tasks completed during the months of November and December 2021, by Jviation and our subconsultants for the Camarillo Airport:

Airport Capital Improvement Plan (ACIP) Update

- On November 1, 2021, the County and Jviation coordinated on the ACIP summary sheet. The County also provided the updated ACIP summary sheet to the FAA.
- On November 3, 2021, the County, Jviation, and Coffman Associates had a conference call with the FAA to discuss the ACIP summary sheet. The FAA provided recommendations on how to order the projects listed on the ACIP summary sheet.
- On November 4, 2021, the County, Jviation, and Coffman Associates had a conference call to discuss the ACIP update based on the conference call with the FAA the previous day.
- On December 3, 2021, the County provided Jviation an updated list of projects for the ACIP summary sheet. Jviation updated the ACIP summary sheet and provided it to the County to review on December 7, 2021. The County indicated the updated ACIP summary sheet was good to proceed with and requested Jviation complete the individual year data sheets and exhibits.
- On December 18, 2021, Jviation provided the County with an updated ACIP which included the individual year data sheets and exhibits. The County provided review comments to Jviation on December 20, 2021.
- On December 20 and 21, and 22, Jviation and the County coordinated on the ACIP, individual year data sheets, and exhibits.
- On December 22, 2021, Jviation and the County finalized the ACIP update with the individual year data sheets and exhibits.
- **Upcoming:**
 - Jviation will wait for direction from the County on any future tasks.

AIP Project No. 3-06-0339-039-2021 (Conceptual Design for 2025 Runway/Taxiway Reconstruction)

- Throughout the month of November, the County, Jviation, Coffman Associates, and Encompass Consultant Group (ECG) coordinated on this project. This included developing a description of this project to submit to the FAA.
- On November 4, 2021, the County, Jviation, Coffman Associates, and ECG had a conference call to discuss the project description and exhibit to be submitted to the FAA.
- On November 5, 2021, Jviation provided an updated exhibit to accompany the project description.

Main 303.524.3030
Fax 303.524.3031

720 South Colorado Boulevard | Suite 1200-S | Glendale, CO | 80246
JVATION.COM

8d1

- On November 19, 2021, the County submitted the project description and exhibit to the FAA for review. The County followed up with the FAA on this submittal on November 30, 2021.
- On December 13 and 16, 2021, the County, Jviation, and Coffman Associates coordinated on the Federal grant application for this project that Coffman Associates is preparing for the County.
- **Upcoming:**
 - FAA approval of the project description.
 - FAA approval of the scope of work and fees from Jviation and Coffman Associates.
 - County executes the contract with Jviation for this project.

Jviation Project No. CMA LOC 21-01 (Runway 8-26 and Taxiway A Pavement Improvements)

- On November 18, 2021, the County and Jviation discussed this project. The County wants to move forward with this project but needs to decide how to proceed with the improvements on Taxiway A.
- There is no update on this project from December 2021.
- **Upcoming:**
 - County confirms how to proceed with the improvements on Taxiway A.
 - County approval of the proposed engineering fees from Jviation.
 - County executes the contract with Jviation for this project.

On-Call Services: Rotating Beacon Replacement

- There is no update on this task from November and December 2021.
- **Upcoming:**
 - The County to confirm the rotating beacon will stay located on top of the existing water tower.

If you have any comments, please do not hesitate to contact me.

Sincerely,

Jviation, a Woolpert Company



Matt Gilbreath, P.E.
Project Manager

cc: Mr. Keith Freitas, Mr. Dave Nafie – County of Ventura Department of Airports
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mr. Mike Quinn, Mrs. Marisa Fluhr, Ms. Amanda Gross – Jviation, a Woolpert Company
File



A WOOLPERT COMPANY

December 27, 2021

Mrs. Erin Powers
Projects Administrator
County of Ventura Department of Airports
555 Airport Way, Suite B
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – November and December 2021

Dear Mrs. Powers,

Below is a summary of the tasks completed during the months of November and December 2021, by Jviation and our subconsultants for the Oxnard Airport:

AIP Project No. 03-06-0179-038-2021 (Construction) - Runway 7-25 Reconstruction

- Throughout the month of November, Jviation, the County, and the FAA coordinated on this project. This included coordination on the FAA flight check that was originally scheduled to be completed on November 4, 2021.
- Throughout the month of November 2021, Jviation and the County coordinated with the Prime Contractor, Sully-Miller. This included requests for information (RFI), material submittals, change orders, certified payrolls, preparation of periodic pay estimates, review of survey data, review of quality control and quality assurance testing data, and construction activities. Jviation also submitted daily reports to the County for each day of monitoring construction activities. Payroll interviews were conducted in the field with random laborers and operators from Sully-Miller and from various subcontractors.
- On November 1, 2021, Jviation and the County coordinated on the change orders for this project.
- On November 1 and 8, 2021, Jviation submitted the weekly Construction Progress and Inspection Reports to the FAA and County.
- On November 2, 2021, Jviation conducted the weekly construction meetings for this project, and it was attended by the County, FAA, Sully-Miller, and subcontractors for Jviation and Sully-Miller. Jviation issued minutes for the weekly construction meetings to attendees.
- On November 2, 2021, a final walkthrough of the project site was conducted with representatives from the County, airport staff, Jviation, Sully-Miller, The Quality Firm, and Mead & Hunt.
- On November 4, 2021, the construction activities on Runway 7-25 and the connector taxiways were substantially complete.
- On November 4, 2021, the FAA informed Jviation and the County that the FAA flight check would not be completed as scheduled. The FAA delayed the flight check to November 5, 2021, but due to an issue with the FAA's aircraft, the flight check was delayed to November 9, 2021.
- On November 5, 2021, at 0700 Runway 7-25 was reopened for aircraft operations.
- On November 8, 2021, nighttime grooving activities on the runway pavement surface commenced and are scheduled to last through the night of November 17, 2021.
- On November 9, 2021, the FAA informed Jviation that the FAA flight check would be delayed to November 10, 2021 due to poor visibility.
- On November 10, 2021, the FAA completed the flight check.

Main 303.524.3030
Fax 303.524.3031

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JVATION.COM

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- On November 10, 2021, the County requested Jviation to prepare a display board to thank all of the parties that worked on the Runway 7-25 Reconstruction project. Jviation provided the display board to the County on morning of November 11, 2021.
- On November 11, 2021, Jviation provided the County with the draft nomination package for the Project of the Year which will be submitted to the Ventura County APWA Chapter.
- On November 12, 2021, the County hosted a ribbon cutting ceremony to celebrate the reopening of Runway 7-25 and Jviation attended it.
- On November 15, 2021, Notice to Proceed No. 3 for runway grooving was issued to Sully-Miller.
- On November 15, 2021, Jviation submitted the Project of the Year Award application for this project to be considered by the Ventura County Chapter of APWA.
- On November 17, 2021, Jviation provided the County with Contractor Pay Application No. 3 for review.
- On November 17, 2021, Jviation was on-site for the nighttime grooving operations on Runway 7-25 which is the last night of grooving operations until the end of the FAA moratorium which is November 30, 2021.
- On November 19, 2021, Contractor Pay Application No. 3 was executed and distributed to all parties.
- On November 29, 2021, Jviation provided the County and FAA with an updated schedule for the completion of the nighttime grooving operations on Runway 7-25.
- Throughout the month of December, Jviation, the County, and the FAA coordinated on this project. This included coordination of the nighttime grooving operations on Runway 7-25 and installation of the permanent pavement markings on the runway and connector taxiways.
- On December 2, 2021, the nighttime grooving operations on Runway 7-25 were completed.
- On December 2, 2021, the Ventura County Chapter of APWA notified Jviation and the County that this project was selected as the Project of the Year Award under the Transportation category. The County requested Jviation submit this project for the APWA National Project of the Year Award.
- On December 3, 2021, Jviation submitted the weekly Construction Progress and Inspection Reports to the FAA and County for the three weeks of nighttime grooving operations on Runway 7-25.
- On December 6, 2021, Sully-Miller cancelled nighttime installation of the permanent pavement markings due to weather and Jviation informed the County and FAA.
- On December 10, 2021, Sully-Miller provided Jviation with the schedule to complete the nighttime installation of the permanent pavement markings and Jviation informed the County and FAA. The permanent pavement markings are scheduled to be completed on the nights of January 4-6, 2022.
- On December 10, 2021, Jviation provided the County with the DBE reporting for this project provided by Sully-Miller for work completed through Contractor Pay Application No. 3.
- On December 14, 2021, Jviation provided the County with Contractor Pay Application No. 4 for review.
- On December 20, 2021, Jviation provided the County and Mead & Hunt with the DBE reporting for this project provided by Sully-Miller for work completed through Contractor Pay Application No. 3.
- On December 27, 2021, the County approved Contractor Pay Application No. 4 to be distributed for signature.
- **Upcoming:**
 - Jviation will continue construction project coordination with the County and Sully-Miller.
 - Jviation will distribute Pay Application No. 4 for signature.
 - Permanent pavement markings are scheduled to be installed on Runway 7-25 and connector taxiways starting during the night of January 4, 2022.

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AIP Project No. 03-06-0179-040-2022 (Design) – Connector Taxiways A-E Reconstruction

- Throughout the month of November, Jviation and the County coordinated on this project. This included coordination of the scope of work, proposed engineering fee, and contract with the County.
- On November 3, 2021, the County, FAA, and Jviation discussed this project during the ACIP Update meeting. During this meeting, the FAA verbally approved the revised scope of work that did not include Taxiway F. The FAA indicated the County could start the independent fee estimate (IFE) process. The FAA expressed concern with the estimated project costs compared to the funding amount programmed for this project. The FAA requested the Construction Safety and Phasing Plan (CSPP) for this project be submitted as soon as possible. The bid process and opening date was discussed and Jviation indicated the bid opening would be in early February 2022.
- On November 5, 2021, Jviation provided the County with a blank fee spreadsheet for use in the IFE process.
- On November 9, 2021, the County and FAA had a call to discuss this project. The County requested information from Jviation to provide to the FAA on reasons why the project costs are larger than the FAA anticipated. Jviation provided the requested information and this was coordinated with the County.
- On November 17, 2021, the County and Jviation discussed the proposed engineering fee for this project.
- On November 17, 2021, Jviation provided the County with a list prepared to explain the level of effort Jviation will need to complete on this project to “repackage” it for bid. The County provided comments on the level of effort list.
- On November 18, 2021, the County and Jviation had a conference call to discuss this project.
- On November 19, 2021, Jviation provided the County with a draft of the Construction Safety and Phasing Plan (CSPP) for this project.
- On November 19, 22, and 23, 2021, Jviation submitted an updated scope of work to the County for review.
- On November 23, 2021, the County and Jviation coordinated on the project schedule to be included in the contract between the County and Jviation.
- Throughout the month of December, Jviation and the County coordinated on this project. This included coordination on the Federal grant application and Issued for Review submittal.
- On December 1, 2021, Jviation requested the DBE Program and Goal from the County and it was provided the same day.
- On December 1, 2021, Jviation provided an email to the County which is to be sent to the FAA to discuss coordinating on the FAA power line located in existing storm sewer pipes which will be impacted by this project. Jviation also provided this email to the County on December 9, 2021.
- On December 2, 9, and 16, 2021, the County and Jviation had a conference call to discuss this project.
- On December 6, 2021, the County provided Jviation with comments on the draft CSPP.
- On December 10, 2021, Jviation submitted an updated proposed engineering fee to the County following negotiations.
- On December 15, 2021, the County provided Jviation with the contract to sign. The County and Jviation coordinated on one item in the contract. The County provided Jviation with a revised contract on December 16, 2021, and Jviation provided the signed contract to the County. Jviation provided the County with the certificate of insurance on December 17, 2021.
- On December 15, 2021, Jviation provided the County with the draft Federal grant application and the County provided comments the same day. Jviation provided the County with an updated Federal grant application on December 16, 2021.

- On December 17, 2021, Jviation provided the County with an updated LA ADO grant application checklist.
- On December 20, 2021, the County provided Jviation with an executed contract and Notice to Proceed for this project.
- On December 22, 2021, Jviation submitted the Issued for Review documents to the County which included Contract Documents with technical specifications, CSPP, and plan set. The County provided the Issued for Review documents to the FAA.
- **Upcoming:**
 - Comments from the County and FAA on the Issued for Review submittal.
 - Jviation will prepare the fee for this project and will submit it to the County for review.

Airport Capital Improvement Plan (ACIP) Update

- On November 1, 2021, the County and Jviation coordinated on the ACIP summary sheet. The County also provided the updated ACIP summary sheet to the FAA.
- On November 3, 2021, the County, Jviation, and Coffman Associates had a conference call with the FAA to discuss the ACIP summary sheet. The FAA provided recommendations on how to order the projects listed on the ACIP summary sheet.
- On November 4, 2021, the County, Jviation, and Coffman Associates had a conference call to discuss the ACIP update based on the conference call with the FAA the previous day.
- On December 3, 2021, the County provided Jviation an updated list of projects for the ACIP summary sheet. Jviation updated the ACIP summary sheet and provided it to the County to review on December 7, 2021. The County indicated the updated ACIP summary sheet was good to proceed with and requested Jviation complete the individual year data sheets and exhibits.
- On December 18, 2021, Jviation provided the County with an updated ACIP which included the individual year data sheets and exhibits. The County provided review comments to Jviation on December 20, 2021.
- On December 20 and 21, and 22, Jviation and the County coordinated on the ACIP, individual year data sheets, and exhibits.
- On December 22, 2021, Jviation and the County finalized the ACIP update with the individual year data sheets and exhibits.
- **Upcoming:**
 - Jviation will wait for direction from the County on any future tasks.

If you have any comments, please do not hesitate to contact me.

Sincerely,

Jviation, a Woolpert Company



Matt Gilbreath, P.E.
Project Manager

cc: Mr. Keith Freitas, Mr. Dave Nafie – County of Ventura Department of Airports
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mr. Mike Quinn, Mrs. Marisa Fluhr, Ms. Amanda Gross – Jviation, a Woolpert Company
File

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AIRPORT TENANT PROJECT STATUS December 27, 2021

CAMARILLO

- Airport Properties Limited (APL) Row I plans submitted to Airport for final review and approval before County Agency permits can be issued. APL coordinating with Airport for FAA required NEPA review. CSPP and SWPPP also submitted for Airport consultation.
- CloudNine Development project construction initial grading complete. Additional permits pending.

OXNARD

- None

OTHER

- None

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**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
NON GRANT PROJECTS**

December 2021

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Scheduled or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
5	CMA TWY's A, E, F, and Run-up Area Pavement Marking Improvements	\$18,285		<u>Mead & Hunt</u>	TBD	TBD	TBD	TBD	75	Airport marking project at TWY A and other pavement markings due for refresh will be addressed at a later date.
5	CMA RWY Centerline and TWY Alpha Repair	TBD		<u>Jviation</u>	TBD	TBD	TBD	TBD	TBD	Jviation submitted SOW and cost proposal for design and bid process. Construction management proposal TBD after design identifies construction phasing/schedule.
3 & 5	OXR & CMA Disadvantaged Business Enterprise Program Goal Updates and Annual Reports	\$17,985		<u>Mead & Hunt</u>	N/A	8/14/18	N/A	N/A	95	CMA & OXR annual accomplishment reports being drafted for 2021 and will be submitted to FAA upon completion.
3	OXR PFAS Supplemental Plan/Sampling & Monitoring	\$6,500 137,000		<u>Ninyo & Moore</u>	N/A	1/19/21	N/A	3/29/21	100	The CA State Water Board requires Part 139 Airports that have discharged firefighting foam to develop a work plan and perform testing. Soil sampling and report submitted to State Water Board. New order requires additional workplan and sampling/monitoring. Results of this round of sampling were submitted and the Water Board has identified additional sampling needed. Consultant provided amendment to Airport for approval. DOA to seek

AFI

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Scheduled or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
										BOS amendment approval in 2022.

Note: Shaded boxes indicate changes from previous month

CMA – Camarillo Airport

OXR – Oxnard Airport

TBD – To be determined

CCO – Contract Change Orders

CUE – Camarillo Utility Enterprise

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**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
FAA GRANT PROJECTS**

December 2021

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
5	CMA Airfield Geometry Study and Drainage Study for RWY & TWY Reconstruction	\$147,300		Coffman Assoc.	N/A	1/24/19	N/A	TBD	41	Draft forecasts for geometry study to be refreshed with the Airport Master Plan process. Drainage survey for RWY reconstruction underway to allow for 2025 planned construction.
5	TWY H Pavement Rehabilitation (Seal Coat)	\$273,576 \$213,351		Mead & Hunt, Maxwell Asphalt	6/25/19	8/15/19	4/20/20	TBD	100 99	Final striping complete. Closeout paperwork underway.
5	CMA System Master Plan Update	\$741,094		Coffman Associates	N/A	9/24/20	9/30/20	TBD	41	First public workshop date held May 13, 2021. Based on workshop feedback, the master plan has been paused to address main community concerns. Certain elements related to the AGIS and environmental surveys will still be moving forward as they relate to information needed for FAA coordination and other project needs outside the master plan study process.
3	OXR Airport Layout Plan Update	\$246,176		Coffman Assoc.	N/A	10/17/17	N/A	12/30/19	100	Work complete, pending FAA review and approval. Revised draft full ALP set submitted to FAA on 7/26/21 for review and comment or approval.

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Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
3	OXR RWY & TWY Connector Transitions Reconstruction	\$12,832,636 \$12,274,001	\$124,906	Mead Hunt Sully-Miller Inc.	4/29/21	7/20/21	7/23/21	2/28/21	100 95	FAA provided comments to DOA 10/13/21 and DOA/Consultant responded to comments and resubmitted revisions to FAA on 11/22/21. Final grooving and striping to be completed in January.

Note: Shaded boxes indicate changes from previous month

CMA – Camarillo Airport

OXR – Oxnard Airport

TBD – To be determined

CCO – Contract Change Orders

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DEPARTMENT OF AIRPORTS 2022 MEETING SCHEDULES

AAC/CAA/OAA

<i>AVIATION ADVISORY COMMISSION</i>	<i>CAMARILLO & OXNARD AUTHORITIES</i>
January 3	January 13
February 7	February 10
March 7	March 10
April 4	April 14
May 2	May 12
June 6	June 9
July 11 (DUE TO HOLIDAY)	July 14
August 1	August 11
September 6 (DUE TO HOLIDAY)	September 8
October 3	October 13
November 7	November 10
December 5	December 8

The Aviation Advisory Commission meets on the first Monday of the month (exceptions are noted above in yellow highlight) at 7:00 p.m. in the Department of Airports Administration Office, 555 Airport Way, Suite B, Camarillo, CA 93010, unless otherwise noted on the agenda. Changes or cancellations may occur.

The Camarillo & Oxnard Airport Authorities meet jointly on the second Thursday of the month (exceptions are noted above in green highlight) at 6:30 p.m. in the Department of Airports Administration Office, 555 Airport Way, Suite B, Camarillo, CA 93010, unless otherwise noted on the agenda. Changes or cancellations may occur.

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Daher TBM Dealer Avex Acquired by Private Equity Firm

by Jerry Siebenmark

December 27, 2021, 10:16 AM

TBM distributor and service center Avex has been purchased by New State Capital Partners. (Photo: Matt Thurber/AIN)

Private equity firm New State Capital Partners has acquired Avex, an authorized distributor and recommended service center of Daher TBM turboprops in the southwestern U.S. With locations at Camarillo Airport in California and Rocky Mountain Metropolitan Airport in Broomfield, Colorado, Avex was founded in 1985.

"Avex has been my life's work, so selecting the next owner of the business was not a task I took lightly," said president Terry Winson. "From our first interaction, New State clearly stood out as the best partner for Avex."

New State Capital senior principal Daniel Han said the acquisition serves as the launch platform for the firm's investment in the aviation industry. "Avex was an ideal anchor investment for this strategy, due to the strength of the business Terry and the team have built," said Han. "Given the strong and enduring trends within business and general aviation, we see exciting growth potential across the sector, and for Avex in particular. We look forward to partnering with the team to further build on Avex's legacy of excellence and will be actively seeking additional acquisitions within the space."

<https://www.ainonline.com/aviation-news/business-aviation/2021-12-27/daher-tbm-dealer-avex-acquired-private-equity-firm>

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