



CAMARILLO AIRPORT AUTHORITY AND OXNARD AIRPORT AUTHORITY

MINUTES

January 13, 2022

1. CALL to ORDER and PLEDGE of ALLEGIANCE

CAA Chair, Kelly Long, called the meeting to order at 6:31 p.m. and requested that OAA member, Eugene Fussell, lead the pledge of allegiance.

2. ROLL CALL

CAA PRESENT

Kelly Long
Carmen Ramirez
Shawn Mulchay
Susan Santangelo
Bill Thomas
Michael Hodson (Alt)

CAA ABSENT

OAA PRESENT

Kelly Long
Carmen Ramirez
Bert Perello
Vianey Lopez
Walter Calhoun
Eugene Fussell (Alt)

OAA ABSENT

Excused (E)

Late (L)

Alternate (Alt)

AIRPORT STAFF

Keith Freitas, Director
Dave Nafie, Deputy Director
Madeline Herrle, Lease Manager
Ana Castro, Program Administrator

COUNTY STAFF

Tom Temple, Assistant County Counsel

3. AGENDA REVIEW

No changes to the agenda.

4. APPROVAL OF MINUTES – December 9, 2021 (Regular Meeting) January 5, 2022 (Special Meeting)

Camarillo Airport Authority: Mayor Shawn Mulchay moved to approve the December 9, 2021 regular meeting minutes and the January 5, 2022 special meeting minutes and Vice Mayor Susan Santangelo seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

Oxnard Airport Authority: Councilmember Bert Perello moved to approve the December 9, 2021 regular meeting minutes and the January 5, 2022 special meeting minutes and Councilmember Vianey Lopez seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

5. PUBLIC COMMENT PERIOD

Public comments heard.

6. NEW BUSINESS

CAMARILLO AIRPORT AUTHORITY

A. Subject: Selection of Public Member and Alternate Public Member

Recommendation:

Select a Public Member and Alternate Public Member to serve on the Camarillo Airport Authority.

Director Keith Freitas provided staff's report. Authority members held a discussion regarding qualifications of the applicants and the process by which the Airport Authority would like to follow to select a public member and alternate public member. In respect to qualifications, some Authority members shared their preference for the appointed members to have an aviation background and live locally. The Airport Authority agreed upon the selection process by way of a vote.

Camarillo Airport Authority: Mayor Shawn Mulchay moved to approve the selection process as follows. Each applicant will have three minutes to share their background, Authority members can ask follow-up questions of each prospective

applicant, Authority members will hear from each applicant, and Authority members will entertain motions at the end of the process. Supervisor Kelly Long seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

Airport Authority members heard from the following applicants: Eric Peru, James Lary, Mike Hodson, Scott Barer, John Greenwood and Randall Sanada. The Airport Authority proceeded to select a public member and alternate public member having heard from all applicants. Director Freitas shared that the incoming public member and alternate public members will begin their term effective immediately. Authority members thanked all applicants, and also thanked outgoing Public Member Bill Thomas and Alternate Public Member Mike Hodson for their service.

Camarillo Airport Authority:

Mayor Shawn Mulchay moved to appoint Scott Barer as the Public Member and Vice Mayor Susan Santangelo seconded the motion. All members voted in favor and the motion passed unanimously 4-0. Yes: Kelly Long, Carmen Ramirez, Shawn Mulchay, Susan Santangelo. Public Member Bill Thomas does not vote on this item.

Mayor Shawn Mulchay moved to appoint Randall Sanada as Alternate Public Member and Supervisor Kelly Long seconded the motion. All members voted in favor and the motion passed unanimously 4-0. Yes: Kelly Long, Carmen Ramirez, Shawn Mulchay, Susan Santangelo. Public Member Bill Thomas does not vote on this item.

2022 Seats: Mr. Scott Barer, Public Member
Mr. Randall Sanada, Alternate Public Member

OXNARD AIRPORT AUTHORITY

B. Subject: Selection of Public Member and Alternate Public Member

Recommendation:

Select a Public Member and Alternate Public Member to serve on the Oxnard Airport Authority.

Director Keith Freitas provided staff's report. Chair Walter Calhoun requested a vote to follow the same selection process as the Camarillo Airport Authority.

Oxnard Airport Authority: Supervisor Kelly Long moved to approve the selection process as follows. Each applicant will have three minutes to share their background, Authority members can ask follow-up questions of each prospective

applicant, Authority members will hear from each applicant, and Authority members will entertain motions at the end of the process. Supervisor Carmen Ramirez seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

Airport Authority members heard from the following applicants: Doug Tauber, Eugene Fussell, Harry Murlowski, Walter Calhoun, and Mark King. Applicant James Lary respectfully declined his candidacy. The Airport Authority proceeded to select a public member and alternate public member having heard from all applicants. Director Freitas shared that the incoming public member and alternate public members will begin their term effective March 1, 2022. Current Public Member Walter Calhoun and Alternate Public Member Eugene Fussell will remain in their roles until then. Authority members thanked all applicants and also thanked outgoing Public Member Walter Calhoun for his service.

Oxnard Airport Authority:

Supervisor Carmen Ramirez moved to appoint Eugene Fussell as Public Member and Councilmember Vianey Lopez seconded the motion. All members voted in favor and the motion passed unanimously 4-0. Yes: Kelly Long, Carmen Ramirez, Bert Perello, Vianey Lopez. Public Member Walter Calhoun does not vote on this item.

Councilmember Bert Perello moved to appoint Mark King as Alternate Public Member and Supervisor Carmen Ramirez seconded the motion. All members voted in favor and the motion passed unanimously 4-0. Yes: Kelly Long, Carmen Ramirez, Bert Perello, Vianey Lopez. Public Member Walter Calhoun does not vote on this item.

2022 Seats: Mr. Eugene Fussell, Public Member
Mr. Mark King, Alternate Public Member

CAMARILLO AIRPORT AUTHORITY

C. Subject: Selection of Chairman and Vice-Chairman for Calendar Year 2022

Recommendation:

Nominate and select the 2022 Chairman and Vice-Chairman.

Director Keith Freitas provided staff's report. Authority members held a discussion in respect to nominations.

Camarillo Airport Authority: Mayor Shawn Mulchay moved to nominate Vice Mayor Susan Santangelo as Chair and incoming Public Member Scott Barer as Vice-Chair. Outgoing Public Member Bill Thomas seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

2022 Seats: Ms. Susan Santangelo, Chair
Mr. Scott Barer, Vice-Chair

OXNARD AIRPORT AUTHORITY

D. Subject: Selection of Chairman and Vice-Chairman for Calendar Year 2022

Recommendation:

Nominate and select the 2022 Chairman and Vice-Chairman.

Oxnard Airport Authority: Councilmember Bert Perello moved to nominate Councilmember Vianey Lopez as Chair and incoming Public Member Eugene Fussell as Vice-Chair. Supervisor Carmen Ramirez seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

2022 Seats: Ms. Vianey Lopez, Chair
Mr. Eugene Fussell, Vice-Chair

E. Subject: Adoption of Resolution #5 Authorizing Remote Teleconference Meetings of the Oxnard Airport Authority for a 30-Day Period

Recommendation:

Adopt the attached Resolution #5 (Exhibit 1) authorizing remote teleconference meetings of the Oxnard Airport Authority for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

Oxnard Airport Authority: Councilmember Bert Perello moved to approve staff's recommendation and Supervisor Carmen Ramirez seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

CAMARILLO AIRPORT AUTHORITY

F. Subject: Approval of, and Authorization for the Director of Airports or Designee to Sign, the Second Amendment to Lease with Kim & Bill Burr Family Trust at 65 A/B, Camarillo, California, the First Amendment to Lease with Kim & Bill Burr Family Trust at 65C Durley Ave.

Recommendation:

Staff requests that your Authority recommend that the Board of Supervisors:

Approve, and authorize the Director of Airports or his designee to sign, the attached Amendments to Lease with the Kim & Bill Burr Family Trust.

Director Keith Freitas introduced the item and stated that lease manager Madeline Herrle was available to provide additional details. Ms. Herrle explained that there are two lease amendments before the Airport Authority. One amendment is for the property located at 65 A/B Durley Avenue in Camarillo and the other amendment is for the property located at 65C Durley Avenue in Camarillo. She described the nature of the amendments which involves shared use and maintenance of a ramp. There was some confusion about the location of the hangars therefore it was requested that airport staff include a location map for future items.

Camarillo Airport Authority: Public Member Bill Thomas moved to approve staff's recommendation and Vice Mayor Susan Santangelo seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

G. Subject: Adoption of Resolution #5 Authorizing Remote Teleconference Meetings of the Camarillo Airport Authority for a 30-Day Period

Recommendation:

Adopt the attached Resolution #5 (Exhibit 1) authorizing remote teleconference meetings of the Camarillo Airport Authority for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

Camarillo Airport Authority: Vice Mayor Susan Santangelo moved to approve staff's recommendation and Mayor Shawn Mulchay seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

7. DIRECTOR'S REPORT

Director Keith Freitas shared that the department hosted a noise forum on December 16, 2021. Mr. Freitas added that there were 15 attendees which included community members from the neighborhood councils, air traffic control staff, local elected officials, flight school operators, and airport staff. Airport staff has a list of items to look into that were requested by community members. Additionally, Mr. Freitas shared three items that airport staff is working on to help address noise concerns; the items included hiring a community relations staff member, installation and use of new air traffic technology, and submission for a grant from the Federal Aviation Administration in the amount of \$525,000 for each

airport to have a Part 150 noise study. Mr. Freitas then recognized long-term airport tenant and aviation enthusiast, John Slais, who recently passed away.

Regarding the private hangar lease, Mr. Freitas shared that he had discussions with Scott Barer, president of the Camarillo Oxnard Hangar Owners and Tenants Association (COHOTA), and that County Counsel continues to work with COHOTA's counsel. Mr. Freitas expects to bring forth the final lease to the Airport Authorities at the February meeting. Regarding the Joint Powers Agreement (JPA), Mr. Freitas attended a Camarillo City Council meeting to hear the results of a survey the City conducted of community members. Survey results found that the majority of Camarillo residents do not support modifying the JPA. Mr. Freitas mentioned that the County Executive Officer Michael Powers is preparing a letter to the City of Camarillo regarding the JPA which should go out soon.

Mr. Freitas mentioned that the city of Port Hueneme is in need of space to store containers and trailers to help alleviate the backlog that ports on the west coast are experiencing. He and lease manager Madeline Herrle are working with the city to see if the airport has property near Oxnard Airport that can be used for storage.

Report was received and filed.

8. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – October, November 2021
Monthly Noise Complaints – October, November 2021
Consultant Reports (Coffman Associates, Mead & Hunt) – November 2021
Consultant Reports (Jviation) – November, December 2021
Airport Tenant Project Status – December 2021
Project Status – December 2021
Meeting Calendar

Reports were received and filed.

9. CORRESPONDENCE

Correspondence items listed below are presented to the Airport Authorities for information only, at this time. The correspondence items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may

refer these items to the Department of Airports for investigation and report back on a future agenda.

Article dated December 27, 2021 re: acquisition of AVEX located at Camarillo Airport

Correspondence was received and filed.

10. AUTHORITY COMMENTS

Public Member Bill Thomas requested that an update on AVEX and the self-serve fuel be placed on next month's agenda. Mr. Thomas also requested an update on the Cloud Nine project on next month's agenda.

Alternate Public Member Eugene Fussell thanked Airport Authority members for their vote of confidence. Mayor Shawn Mulchay thanked Supervisor Long for serving as Chair of the Camarillo Airport Authority.

Supervisor Carmen Ramirez requested that airport staff conduct a study of landing fees for both airports and place this item on a future agenda.

Councilmember Bert Perello thanked Bill Thomas, Mike Hodson, and Walter Calhoun for their service on both Airport Authorities. Mr. Perello inquired about the status of the camera systems at both airports. He also mentioned that pilots should be held accountable for reckless behavior.

Supervisor Kelly Long thanked Authority members for the opportunity to serve as Chair of the Camarillo Airport Authority. Ms. Long thanked everyone she has worked with on the Authority and welcomed the new members.

11. ADJOURNMENT

There being no further business, the January 13, 2022 Authority meeting was adjourned at 9:03 p.m.



KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary