



CAMARILLO AIRPORT AUTHORITY AND OXNARD AIRPORT AUTHORITY

MINUTES

March 10, 2022

1. CALL to ORDER and PLEDGE of ALLEGIANCE

OAA Chair, Vianey Lopez, called the meeting to order at 6:31 p.m. and requested that Public Member Eugene Fussell lead the pledge of allegiance.

2. ROLL CALL

CAA PRESENT

Kelly Long
 Carmen Ramirez
 Shawn Mulchay
 Susan Santangelo
 Scott Barer
 Randall Sanada (*Alt*)

CAA ABSENT

OAA PRESENT

Kelly Long
 Carmen Ramirez
 Bert Perello (*L*)
 Vianey Lopez
 Eugene Fussell

OAA ABSENT

Excused (E)

Late (L)

Alternate (Alt)

AIRPORT STAFF

Dave Nafie, Deputy Director
 Ana Castro, Program Administrator

COUNTY STAFF

Tom Temple, Assistant County Counsel

3. AGENDA REVIEW

No changes to the agenda.

4. APPROVAL OF MINUTES – February 10, 2022

Oxnard Airport Authority: Supervisor Kelly Long moved to approve the February 10, 2022 meeting minutes and Public Member Eugene Fussell seconded the motion. All members voted in favor and the motion passed unanimously 4-0. Councilmember Bert Perello was absent for the vote.

Camarillo Airport Authority: Public Member Scott Barer moved to approve the February 10, 2022 meeting minutes and Mayor Shawn Mulchay seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

5. PUBLIC COMMENT PERIOD

Public comments heard.

6. NEW BUSINESS

CAMARILLO & OXNARD AIRPORT AUTHORITY

A. Subject: Review and Make a Recommendation Regarding the Monthly Noise Report Format

Recommendation:

Review the current Monthly Noise Report format, review noise reports from comparable airports (Exhibits 1-7), receive and file a staff update regarding a noise program under development, and discuss nominating member(s) to join a subcommittee with other advisory body members along with select staff formed to recommend changes to the monthly noise report format and content.

Deputy Director Dave Nafie reviewed a PowerPoint presentation. Mr. Nafie discussed the composition of the subcommittee and explained the process of appointing volunteers to the subcommittee. Camarillo Airport Authority Public Member Scott Barer volunteered to be on the subcommittee and Oxnard Airport Authority Public Member Eugene Fussell also volunteered to be on the subcommittee. Supervisor Kelly Long and Councilmember Bert Perello would like Mr. Bill Thomas to be a participant on the subcommittee. Authority members provided feedback as to what information they would like captured in the Monthly Noise Report.

Noise Subcommittee Authority Members

**Scott Barer, Camarillo Airport Authority
Eugene Fussell, Oxnard Airport Authority**

B. Subject: Update of the Revised Form Hangar Lease Agreement for Privately Owned Hangars at the Camarillo and Oxnard Airports Which Replaces Month-to-Month Leases with Term Leases

Recommendation:

Receive an update regarding the revised form hangar lease agreement for privately owned hangars at Camarillo and Oxnard Airports, which will replace the existing month-to-month leases with 20-year term leases.

Deputy Director Dave Nafie summarized terms of the proposed hangar lease agreement. He shared that the only outstanding issues involve language about vehicle stickers and a mediation clause. Language about vehicle stickers has been removed from the lease agreement and staff is working with the Camarillo Oxnard Hangar Owners and Tenants Association to finalize mediation clause language. Staff plans to bring the final lease agreement to the Airport Authorities during the April meeting.

OXNARD AIRPORT AUTHORITY

C. Subject: Consider Adoption of Resolution #7 Authorizing Remote Teleconference Meetings of the Oxnard Airport Authority for a 30-Day Period

Recommendation:

Consider adoption of Resolution #7 (Exhibit 1) authorizing remote teleconference meetings of the Oxnard Airport Authority for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

Oxnard Airport Authority: Supervisor Kelly Long moved to approve staff's recommendation and Supervisor Carmen Ramirez seconded the motion. All members voted in favor and the motion passed unanimously 5-0

CAMARILLO AIRPORT AUTHORITY

D. Subject: Consider Adoption of Resolution #7 Authorizing Remote Teleconference Meetings of the Camarillo Airport Authority for a 30-Day Period

Recommendation:

Consider adoption of Resolution #7 (Exhibit 1) authorizing remote teleconference meetings of the Camarillo Airport Authority for a 30-day period pursuant to Government Code Section 54953, Subdivision (e), of the Ralph M. Brown Act.

Camarillo Airport Authority: Public Member Scott Barer moved to approve staff's recommendation and Mayor Shawn Mulchay seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

7. DIRECTOR'S REPORT

Deputy Director Dave Nafie provided an update on the Cloud Nine project at Camarillo Airport. Mr. Nafie acknowledged the City of Camarillo staff and Camarillo City Council for assisting RKR, developer of Cloud Nine, to obtain final permits needed to continue their project and move towards obtaining all the necessary County permits to build their hangars. Mr. Nafie also provided an update on the maintenance work being done on the AVEX (fixed based operator at Camarillo Airport) self-serve fueling island, and mentioned that the repair is delayed due to a back order of parts needed. AVEX hopes to complete repairs in April.

Mr. Nafie mentioned that there has been development interest at the Oxnard Airport, specifically the five-acre lot next to Aspen Helicopters and the older hangars, 2 and 3, located near the main apron. Mr. Nafie also discussed the Taxiway Connector project at Oxnard Airport. The Federal Aviation Administration is providing 3.25 million in funding for the base bid. The department expect bids to open on April 5th and construction to begin in the summer. No significant closures are expected and most of the work is to be done at night.

Deputy Director Nafie shared that staff is working on budget presentations in preparation for the upcoming fiscal year which starts on July 1st, and will be presenting those budget numbers to the advisory bodies in the future. Mr. Nafie also shared the department is in the final stages of securing funding for security camera upgrades and access gate modernization at Camarillo and Oxnard Airports.

Deputy Director Nafie shared that he represented the Department of Airports at the American Public Works Association, Ventura County Chapter's luncheon at which the Runway 7-25 Reconstruction project was named 2021 Project of the Year award in the Transportation category. The project's design engineers also attended the event.

Report was received and filed.

8. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – January 2022
Monthly Noise Complaints – January 2022
Consultant Reports – January 2022
Airport Tenant Project Status – February 2022
Project Status – February 2022
Meeting Calendar

Reports were received and filed.

9. CORRESPONDENCE

Correspondence items listed below are presented to the Airport Authorities for information only, at this time. The correspondence items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Letter dated February 10, 2022 from Director Keith Freitas to Greg Ramirez, City of Camarillo re: Cloud Nine Project

Letter dated February 14, 2022 from Martin Erickson, Ventura County Transportation Commission to Jay Dobrowalski, City of Oxnard re: Teal Club Specific Plan

Letter dated February 15, 2022 from Director Keith Freitas to Jay Dobrowalski, City of Oxnard re: Teal Club Specific Plan, Recirculated Draft EIR, Ventura County, Department of Airports Review Comments

Letter dated February 22, 2022 from Andrea Ozdy, Ventura Local Agency Formation Commission to Jay Dobrowalski, City of Oxnard re: Notice of Availability of a Recirculated Draft Environmental Impact Report (DEIR) for the Teal Club Specific Plan (TCSP) Project

Correspondence was received and filed.

10. AUTHORITY COMMENTS

Public Member Eugene Fussell shared that he will reserve comments and congratulations on the private hangar lease agreement until after it is done and signed.

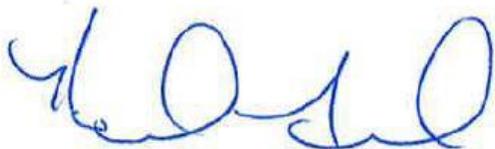
Mayor Shawn Mulchay thanked Deputy Director Dave Nafie for addressing the security cameras at Camarillo and Oxnard Airports.

Councilmember Bert Perello thanked Chair Vianey Lopez for running a good meeting.

Public Member Scott Barer clarified that the next meeting will be held on April 14, 2022.

11. ADJOURNMENT

There being no further business, the March 10, 2022 Camarillo Airport Authority and Oxnard Airport Authority meeting was adjourned at 7:52 p.m.



KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary