

Public members will have 3 minutes to speak on an agenda item. Please ensure that all background noise is muted (TV, radio, etc.).

4. Email or Mail Public Comment in Advance of the Meeting:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Commission members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at vcairports.org/camarillo-and-oxnard-meeting-archives or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

Comments submitted by email can be sent to airportinfo@ventura.org. In the **Subject Line** of the email please indicate “**CAA/OAA Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., CAA/OAA Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the e-mail.

Comments submitted by mail can be sent to 555 Airport Way, Ste. B, Camarillo, CA 93010, Attention: Denise Arreola. In the **Subject Line** of the correspondence please indicate “**CAA/OAA Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., CAA/OAA Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the correspondence.

AGENDA

1. CALL to ORDER and PLEDGE of ALLEGIANCE
2. ROLL CALL
3. AGENDA REVIEW
4. APPROVAL of MINUTES – July 13, 2023, and September 14, 2023 Pages 8-26
5. PUBLIC COMMENT PERIOD

Airport-related comments will be limited to a maximum of three minutes per item. The public comment period is reserved for issues NOT on the agenda.

In-Person Public Comment:

Speakers must fill out a speaker card and submit it to the secretary before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

Zoom Public Comment:

Speakers should press the raise hand button, or if joining by telephone, press star (*) then 9 to be added to the speaker queue when the Chair of the Airport Authority calls for public comment.

E-mail or Mail Public Comment:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Commission members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at vcairports.org/camarillo-and-oxnard-meeting-archives or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

6. NEW BUSINESS

CAMARILLO AND OXNARD AIRPORT AUTHORITY

A. **Subject:** Review and Approval of the 2024 Camarillo and Oxnard Airport Authorities Meeting Calendar [Pages 27-28](#)

Recommendation:

Staff requests that your Authorities review and approve the 2024 Camarillo and Oxnard Airport Authorities meeting calendar.

B. **Subject:** Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports [Pages 29-30](#)

Recommendation:

Receive and file a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

C. **Subject:** Receive and File Financial Reports for the Period Ending June 30, 2023 [Pages 31-39](#)

Recommendation:

Staff requests that your Commission/Authorities receive and file the unaudited financial reports for the period ending June 30, 2023.

D. **Subject:** Receive and File a Staff Update on Current Part 150 Noise Compatibility Studies for Camarillo and Oxnard Airports [Page 40](#)

Recommendation:

Receive and file an update on current Part 150 airport noise compatibility studies for Camarillo and Oxnard Airports.

7. DIRECTOR'S REPORT

8. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda. [Pages 41-56](#)

Monthly Activity Report – August 2023

Monthly Noise Complaints – August 2023

Consultant Reports (Coffman Associates) – August 2023

Consultant Reports (Jviation – Camarillo Airport) – August 2023

Consultant Reports (Aviation – Oxnard Airport) – August 2023
Airport Tenant Projects –September 2023
Project Status Report – September 2023
Meeting Calendar

9. CORRESPONDENCE Pages 57-76

Correspondence items listed below are presented to the Airport Authorities for information only, at this time. The correspondence items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Letter to Accurate Steel of Ohio LLC dated September 1, 2023, from Communications & Engagement Manager Janette Jauregui re Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

Letter to 9K Air LLC dated September 1, 2023, from Communications & Engagement Manager Janette Jauregui re Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

Letter to Noel Air LLC dated September 11, 2023, from Communications & Engagement Manager Janette Jauregui re Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

Department of Airports News dated September 14, 2023, re Local Pilot Volunteers Time, Resources to Conservation Work

Newspaper posting in Vida Bilingual Publication dated September 21, 2023, re Community Invitation to Part 150 Study at Oxnard Performing Arts Center

Article dated September 23, 2023, by Camarillo Acorn re Community Invited to Airport Noise Workshop (including flyer)

Article dated September 24, 2023, by Vida, a Bilingual Publication re Mural Dedication in Honor of Carmen Ramirez

Department of Airports Airport Noise Study Fact Sheet for Part 150 Studies in Oxnard dated September 2023

10. AUTHORITY COMMENTS – Comments by Authority members on matters deemed appropriate.

11. ADJOURNMENT

The next regular Authority meeting will be on **Thursday, November 9, 2023, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DENISE ARREOLA AT (805) 388-4372. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



Webinar Instructions

Public link to Zoom webinar:

<https://us06web.zoom.us/j/86141339438?pwd=zSqaLpaAXMb4NzR1Jer1IBNZiEASu.1>

Webinar ID: 861 4133 9438
Passcode: 023045
Phone Number: 1-669-444-9171

Cell Phone or Computer with Audio (Microphone) Feature: Click on the link above and enter passcode. Enter your name so we may call on you when it is your turn to speak.

The Chairperson will ask if anyone wishes to speak to the item. At that time, raise your hand by clicking the Raise Hand button. Follow the instructions below regarding Speaking.

Computer without Audio (Microphone) Feature: Click on the link above and enter passcode. This will allow you to view and listen to the meeting. In order to speak, follow the instructions below for Telephone.

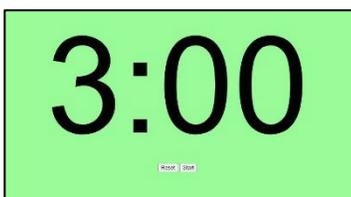
Telephone: You may observe the meeting via the Department of Airports YouTube channel. If you are interested in speaking to an item, you can call into one of the phone lines listed above, and when prompted enter the Webinar ID and Passcode shown above. Once in the meeting, you will be listening to the meeting through your phone handset.

The Chairperson will ask if anyone wishes to speak to the item. At that time, raise your hand by dialing *9. Follow the instructions below regarding Speaking.

Speaking

When it is your turn to speak, the Chairperson will call your name or the last 4 digits of your phone number if you are calling from a phone, and you will have 3 minutes to speak. Please ensure that all background noise is muted (TV, radio, etc.). You will be prompted to unmute your microphone/phone. Unmute and begin speaking; start by stating your name.

The timer on the screen will count down your 3 minutes. The timer starts green indicating you have 3 minutes; when the time hits 1 minute remaining, the timer will change to yellow; when the 3 minutes have elapsed, the timer will turn red. At that time, your microphone will be muted and we will move onto the next speaker. If you called in on one of the phone lines listed above, you will not be able to see the timer. Instead, you will be prompted when the 3 minutes has begun; when the time hits 1 minute remaining; when the 3 minutes have elapsed.





CAMARILLO AIRPORT AUTHORITY AND OXNARD AIRPORT AUTHORITY

MINUTES

July 13, 2023

1. CALL to ORDER and PLEDGE of ALLEGIANCE

CAA Chair, Scott Barer, called the meeting to order at 6:32 p.m. and OAA Chair Eugene Fussell led the pledge of allegiance.

2. ROLL CALL

CAA PRESENT

Kelly Long
Vianey Lopez
Susan Santangelo
Martita Martinez-Bravo
Scott Barer

CAA ABSENT

OAA PRESENT

Kelly Long
Vianey Lopez
Bert Perello (L)
Gabe Teran
Eugene Fussell

OAA ABSENT

Excused (E)

Late (L)

Alternate (Alt)

AIRPORT STAFF

Keith Freitas, Director
Dave Nafie, Deputy Director
Erin Powers, Projects Administrator
Madeline Herrle, Lease Manager
Jannette Jauregui, Communications &
Engagement Manager
Denise Arreola, Management Assistant

3. AGENDA REVIEW

Director, Keith Freitas addresses the amendment to agenda item 6.B that was sent to the Authorities.

CAA Chair Scott Barer moved to hear agenda item 6.I, Receive and File Presentation on the Wings Over Camarillo Airshow at Camarillo Airport, as the first agenda item.

4. APPROVAL OF MINUTES – May 11, 2023

Camarillo Airport Authority: Councilmember Martita Martinez-Bravo moved to approve the May 11, 2023, meeting minutes and Mayor Susan Santangelo seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

Oxnard Airport Authority: Supervisor Kelly Long moved to approve the May 11, 2023, meeting minutes and Councilmember Gabe Teran seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

5. PUBLIC COMMENT PERIOD

No public comments.

6. NEW BUSINESS

CAMARILLO AND OXNARD AIRPORT AUTHORITY

I. Subject: Receive and File a Presentation on the Wings Over Camarillo Air Show at Camarillo Airport

Recommendation:

Receive and file a presentation on the Wings Over Camarillo Air Show taking place on August 19-20, 2023, at Camarillo Airport.

Bob Trimborn, Operations Director, and Bill Thomas, Air Boss of the Wings Over Camarillo presented a detailed Power Point and answered various questions from the Authorities in regard to the event.

Camarillo Airport Authority: Supervisor Kelly Long moved to receive and file the presentation and Chair Scott Barer seconded the motion. All members voted and the motion passed unanimously 5-0.

Oxnard Airport Authority: Supervisor Vianey Lopez moved to receive and file the presentation and Supervisor Kelly Long seconded the motion. All members voted and the motion passed unanimously 5-0.

CAMARILLO AIRPORT AUTHORITY

A. Subject: Receive and File an Update on Current Airport Layout Plan (ALP) Update for Camarillo Airport

Recommendation:

Receive and file a staff update on current ALP Update for Camarillo Airport

Projects Administrator Erin Powers provided staff's report.

Action: Chair Scott Barer moved to receive and file the update and Mayor Susan Santangelo seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

B. Subject: Approval of, and Authorization for the Director of Airports or Designee to Sign, the Third Amendment to Lease with Airport Properties Limited, LLC for Development of a Hangar Complex at the Camarillo Airport

Recommendation:

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

Approve and authorize the Director of Airports or his designee to sign, the attached Third Amendment to Lease with Airport Properties Limited, LLC (APL) for development of a hangar complex at the Camarillo Airport (Exhibit 1).

Lease Manager Madeline Herrle provided staff's report.

Action: Councilmember Martita Martinez-Bravo moved to approve staff's recommendation and Mayor Susan Santangelo seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

OXNARD AIRPORT AUTHORITY

C. Subject: Receive and File an Update on the Oxnard Airport Taxiway Connectors A-E Reconstruction Project

Recommendation:

Receive and file an update on the Oxnard Airport Taxiway Connectors A-E Reconstruction project

Projects Administrator Erin Powers provided staff's report. Director Keith Frietas assisted in providing further updates and remarks regarding questions from the Authorities.

Action: Councilmember Bert Perello moved to receive and file staff's update and Councilmember Gabe Teran seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

D. Subject: Authorization for the Director of Airports or his designee to Accept on Behalf of the County an Aircraft Rescue and Firefighting (ARFF) emergency response vehicle from Burbank-Glendale-Pasadena Airport Authority, with an estimated value of \$30,000; Approval of, and Authorization for the Director of Airports or his designee to sign, a Sale Agreement with the City and County of San Francisco to purchase a surplus ARFF vehicle for \$14,000.

Recommendations:

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

1. Authorize the Director of Airports or his designee to accept on behalf of the County a surplus ARFF emergency response vehicle from Burbank-Glendale-Pasadena Airport Authority with an estimated value of \$30,000; and
2. Approve, and Authorize the Director of Airports or his designee to sign and execute a Sale Agreement (Exhibit 1) with the City and County of San Francisco to purchase a surplus ARFF vehicle for \$14,000.

Director Keith Freitas presented the item and welcomed the Authorities comments where he provided a complete description of the ARFF vehicle.

Action: Councilmember Bert Perello moved to approve staff's recommendation and Councilmember Gabe Teran seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

E. Subject: Authorization for the Director of Airports or Designee, to Accept and Sign Federal Aviation Administration Grant No. 3-06-0179-043-2023, When Offered, in an Estimated Amount of \$19,000,000, Which Will Provide Funds for the Taxiway F Reconstruction at Oxnard Airport; Authorization

for the Director of Airports or Designee, to Apply for, Accept, and Sign for a Matching Grant from Caltrans, if Offered; and Authorization for County Counsel to Execute the Certificate of Sponsor's Attorney Required by Federal Aviation Administration Grant Agreements

Recommendations:

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

1. Authorize the Director of Airports or his designee, to accept and sign Federal Aviation Administration (FAA) Grant No. 3-06-0179-043-2023, when offered, in an estimated amount of \$19,000,000, which will provide funds for the Taxiway F Reconstruction at Oxnard Airport; and;
2. Authorize the Director of Airports or his designee, to apply for, accept, and sign for a matching grant from Caltrans, if offered; and
3. Authorize County Counsel to execute the Certificate of Sponsor's Attorney required by FAA Grant Agreements

Projects Administrator Erin Powers reviewed a Power Point presentation and received comments and addressed concerns from the Authorities.

Action: Supervisor Vianey Lopez moved to approve staff's recommendations and Councilmember Gabe Teran seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

CAMARILLO AND OXNARD AIRPORT AUTHORITY

F. Subject: Authorization for the Director of Airports or Designee to Award Annual Consulting-Services Contracts for FY 2023-2024 to Coffman Associates, Inc., Jviation, a Woolpert Company, Mead and Hunt, Inc., and The Adams Companies, LLC, and to Issue Work Orders Against These Contracts

Recommendations:

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

1. Authorize the Director of Airports, or his designee, to award annual consulting- services contracts for fiscal year 2023-2024 to the consultants listed in the Annual Consultant Services Contracts Summary (Exhibit 1) using a contract form negotiated in compliance with the County of Ventura Public Works Agency Project Processing Procedures Manual (an exemplar contract form is attached as Exhibit 2); and

2. Authorize the Director of Airports, or his designee, to issue work orders against such contracts for up to \$35,000 each project for planning of construction projects not yet approved by your committee, and for up to \$200,000 each work order for other services.

Projects Administrator Erin Powers provided staff's report. Director Keith Frietas assisted in providing additional updates and remarks on questions from the Authorities.

Camarillo Airport Authority: Councilmember Martita Martinez-Bravo moved to approve staff's recommendations and Chair Scott Barer seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

Oxnard Airport Authority: Councilmember Bert Perello moved to approve staff's recommendations and Supervisor Vianey Lopez seconded the motion. All members voted in favor and the motion passed unanimously 5-0.

G. Subject: Receive and File an Update on Current Part 150 Noise Compatibility Studies for Camarillo and Oxnard Airports

Recommendation:

Receive and file an update on current Part 150 airport noise compatibility studies for Camarillo and Oxnard Airports

Projects Administrator Erin Powers provided staff's report. Communications & Engagement Manager Janette Jauregui assisted in providing responses to questions from Supervisor Vianey Lopez. Councilmember Gabe Terran provided further comment on how he can further relay messages to the community.

Camarillo Airport Authority: Mayor Susan Santangelo moved to receive and file the update and Councilmember Martita Martinez-Bravo seconded the motion. All members voted and the motion passed unanimously 5-0.

Oxnard Airport Authority: Councilmember Gabe Teran moved to receive and file the update and Councilmember Bert Perello seconded the motion. All members voted and the motion passed unanimously 5-0.

H. Subject: Receive and File a Staff Update Regarding Fly Friendly VC Progress Report

Recommendation:

Receive and file a staff update regarding Fly Friendly VC Progress Report

Communications & Engagement Manager Jannette Jauregui provided staff's report.

Camarillo Airport Authority: Chair Scott Barer moved to receive and file the update and Councilmember Martita Martinez-Bravo seconded the motion. All members voted and the motion passed unanimously 5-0.

Oxnard Airport Authority: Councilmember Gabe Teran moved to receive and file the update and Councilmember Bert Perello seconded the motion. All members voted and the motion passed unanimously 5-0

7. DIRECTOR'S REPORT

Director Keith Freitas addresses the methods on how the public, who are unable to appear in person or zoom, can submit their comments to the Authorities meeting. Members of the public may submit their comment by 12:00 p.m. the day before the meeting by mail, or e-mail. The Department of Airports method mirrors the Board of Supervisors' process.

The Department of Airports introduced an online payment portal option for tenants to utilize. In addition to paying in person at the office or mailing a check, tenants can now easily pay online. The payment portal has received positive feedback from tenants.

The Department was invited to speak by Channel Islands Neighborhood Council. Staff will attend (Deputy Director, Dave Nafie) on July 27, 2023, and will be discussing the Oxnard Airport construction project and any other airport related topics.

The Department of Airports is proud to announce their on-going support of the annual Department of Animal Services "Clear the Shelters" event on August 26, 2023, located at the Camarillo Airport.

Oxnard Airport staff recognized by Director Keith Freitas for their involvement in hosting the "Career Exploration" Field Trip organized by the Boys and Girls Club of Oxnard on July 17, 2023. Staff will give a tour of Oxnard Airport to the kids while discussing careers in aviation.

On July 1, 2023, Oxnard Airport opened its parking lot to the first Artisan Market. This event included over 22 vendors and food trucks. The next Artisan Market event will be August 5, 2023 at Oxnard Airport.

Cloud Nine is in the process of phasing in tenants. Their first tenant has officially moved in two aircrafts. The four 25,000 square foot hangars are dedicated to private individuals and small corporate companies.

Camarillo Airport was honored to have Congresswoman Julia Brownley on June 28, 2023. The Congresswoman and her staff received a tour of the Airport, including a ride in a Sheriff helicopter. The Department of Airports is appreciative of her continuous support of both airports.

Ojai Valley School Summer Camp to participate in field trip on July 14, 2023, at Oxnard Airport. The children will take a tour of the Oxnard Airport control tower, an ARFF truck, and wrap up their field trip at Aspen Helicopters.

Director's Report was received and filed.

8. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – April, May 2023
Monthly Noise Complaints – April, May 2023
Consultant Reports (Coffman Associates) – April, May 2023
Consultant Reports (Jviation – Camarillo Airport) – April, May 2023
Consultant Reports (Jviation – Oxnard Airport) – April, May 2023
Consultant Reports (Mead & Hunt) – April 2023
Consultant Reports (Mead & Hunt) – May, June 2023
Airport Tenant Projects – July 2023
Project Status Report – April 2023
Financial Statements Third Quarter – FY 2023/2024
Meeting Calendar

Reports were received and filed.

9. CORRESPONDENCE

Correspondence items listed below are presented to the Airport Authorities for information only, at this time. The correspondence items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Letter to customer dated April 18, 2023, from Lease Manager Madeline Herrle re: Public Records Request with estimate for public records request.

Department of Airports Announcement dated April 25, 2023, re: Ventura County Department of Airports Undergoes Taxiway Reconstruction, Addresses Concerns Related to the Project

Letter to customer dated May 1, 2023, from Lease Manager Madeline Herrle re: Notice of Rent Adjustment June 1, 2023

Letter to customer dated May 1, 2023, from Lease Manager Madeline Herrle re: Letter of Credit Number S100410, Amendment Number 001 dated April 14, 2023, Golden West Terminals

Letter to TopFlight Aviation dated May 11, 2023, from Communications & Engagement Officer Jannette Jauregui re: Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

Letter to customer dated May 14, 2023, from Lease Manager Madeline Herrle re: FAA MOA No. 690EG4-20-L-00090 CMA – Camarillo Airport, Camarillo California

Letter to 24/7 Jet, Inc., dated May 29, 2023, from Communications & Engagement Officer Jannette Jauregui re: Camarillo Hours of Operation

Letter to Director of Ventura County Animal Services, Jackie Rose, dated June 1, 2023, from Deputy Director, Dave Nafie re: Clear the Shelter Event – August 26, 2023

Letter to Director of Ventura County Animal Services, Jackie Rose, dated June 1, 2023, from Deputy Director, Dave Nafie re: Modification to side yard area at NWC of Aviation Drive and Convair Street (with attachment)

Letter to Ryan Smith, Senior Real Estate Officer, dated June 1, 2023, from Lease Manager Madeline Herrle re File no. 6375-001 Department of Food & Agriculture 295 Durley Ave, Suites A & B, Camarillo CA 93010 – Notice of Lease Termination

Letter to Channel Islands Aviation, Inc., dated June 11, 2023, from Communications & Engagement Officer Jannette Jauregui re: Camarillo Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

Letter to President – Board of Directors – NAMI Ventura County dated June 13, 2023, from Lease Manager Madeline Herrle re: Early Lease Termination – Camarillo Office

Article dated June 17, 2023, from Camarillo Acorn re: Airports Set Second Phase of Noise Study

Letter to pilot with registration pending dated June 23, 2023, from Communications & Engagement Officer Janette Jauregui re: Camarillo Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

Correspondence was received and filed.

10. AUTHORITY COMMENTS

Supervisor Kelly Long expressed her gratitude to the Department of Airports for addressing the concerns of the community after several citizens met with her and Chief of Staff, Brian Miller, to discuss their concerns of and desires for the Airports. Supervisor Long emphasizes how valuable it is for all Board, Authority and Commission members to listen to the public concerns and get to know the community to better respond to their concerns. Supervisor Long further stated the community was very thankful for the noise study done by the Department. Finally, Supervisor Long addressed the topic of members of the public comments during meetings. Public comments for the meeting today were received and appreciated. She assures the public that their comments are being heard.

Councilmember Gabe Teran compliments the Airport staff for being proactive and transparent in their handling of the soil stored at Oxnard Airport regarding the taxiway reconstruction project. He reiterates to the public currently watching or streaming later, that if there are questions, the Department has made themselves available to address those concerns. Councilmember Teran further thanked member of the public, Pat Thomas, for her comment during the meeting regarding the speaking/microphone issues.

Councilmember Bert Perrello credits the Department with a first-class job for the fielding and fencing job at the Oxnard Airport reconstruction project site. He commented that this is a tremendous improvement and good-looking fencing to the area.

Chair Scott Barer gives Barb Filkins in the audience a heartfelt thank you for being a tireless advocate and supporter of Fly Friendly VC. Chair Barer states his appreciation to Barb Filkins and the importance of providing her plane, fuel, and time to fly the patterns.

11. ADJOURNMENT

There being no further business, the July 13, 2023, meeting of the Camarillo Airport Authority and Oxnard Airport Authority was adjourned with all Authorities in favor at 8:43 p.m.

The next regular Authority meeting is scheduled on **Thursday, August 10, 2023, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary



CAMARILLO AIRPORT AUTHORITY AND OXNARD AIRPORT AUTHORITY

MINUTES

September 14, 2023

1. CALL to ORDER and PLEDGE of ALLEGIANCE

CAA Chair, Scott Barer, called the meeting to order at 6:33 p.m. and Councilmember Martita Martinez-Bravo led the pledge of allegiance.

2. ROLL CALL

CAA PRESENT

Vianey Lopez
 Martita Martinez-Bravo
 Scott Barer

CAA ABSENT

Kelly Long (E)
 Susan Santangelo (E)

OAA PRESENT

Vianey Lopez
 Bert Perello (L)
 Gabe Teran
 Eugene Fussell

OAA ABSENT

Kelly Long (E)

Excused (E)

Late (L)

Alternate (Alt)

AIRPORT STAFF

Dave Nafie, Deputy Director
 Erin Powers, Projects Administrator
 Madeline Herrle, Lease Manager
 Jannette Jauregui, Communications & Engagement Manager
 Ana Castro, Program Administrator
 Josh Cox, Airport Operations Officer
 Denise Arreola, Management Assistant

3. AGENDA REVIEW

Due to clerical error, minutes from July 13, 2023, were inadvertently omitted from the agenda packet sent to the Authorities and posted on the Department website. Agenda item #4 (APPROVAL OF MINUTES – July 13, 2023), is tabled for review at the next Authority meeting.

4. APPROVAL OF MINUTES – July 13, 2023

CAA Chair Scott Barer tabled approval of July 13, 2023, minutes to the next Authorities meeting scheduled for October 12, 2023.

5. PUBLIC COMMENT PERIOD

Public comments heard.

6. NEW BUSINESS

OXNARD AIRPORT AUTHORITY

A. Subject: Receive and File a Staff Update on the Oxnard Airport Taxiway Connectors A-E Reconstruction Project

Recommendation:

Receive and file a staff update on the Oxnard Airport Taxiway Connectors A-E Reconstruction Project.

Erin Powers, Projects Administrator provided the staff update and welcomed comments from the Authorities.

Action: Councilmember Gabe Terran moved to receive and file the update and Councilmember Bert Perello seconded the motion. All members voted in favor and the motion passed unanimously 4-0.

B. Subject: Approval of Plans and Specifications for the Reconstruction of Taxiway F (renamed A) at Oxnard Airport, Including Addenda Nos. 1-2; Waiver of Any Minor Irregularities in the Bid; Award a Contract for the Base Bid Schedule I to Security Paving Company, Inc., in the Amount of \$17,365,009.50, on the Basis of the Lowest Responsive Bid, Conditioned Upon Receipt of a Federal Aviation Administration and/or CalTrans Grants and/or Airport Enterprise Funds Sufficient to Fund Project Costs; Authorization for the Director of Airports, or Designee, to Execute the Subject Contract, if Awarded (*Exhibit 1 is available for review on the Department of Airports website www.vcairports.org*)

Recommendations:

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

1. Approve the plans and specifications (Exhibit 1) for the Reconstruction of Taxiway F (renamed A) at Oxnard Airport, including Addenda Nos. 1-2 (Exhibit 2);
2. Waive any minor irregularities in the bids;
3. Award a Contract for the Base Bid Schedule I to Security Paving Company, Inc., in the Amount of \$17,365,009.50, on the basis of the lowest responsive bid, conditioned upon receipt of a Federal Aviation Administration and/or CalTrans grants and/or Airport Enterprise Funds sufficient to fund project costs; and
4. Authorize the Director of Airports, or his designee, to execute the subject Contract if awarded (Exhibit 3).

Erin Powers, Projects Administrator presented the item with a Power Point for the Authorities and welcomed comments and responded to questions from the Authorities.

Action: Councilmember Gabe Terran moved approve staff's recommendation of Plans and Specifications to Reconstruction of Taxiway F (renamed A); waive any minor irregularities, award a contract for the base bid schedule I to Security Paving Company, Inc., in the amount of \$17,365,009.50; and authorize the Director of Airports or his designee to execute the subject contract and Vice Chair Supervisor Vianey Lopez seconded the motion. All members voted and the motion passed unanimously 4-0.

CAMARILLO AND OXNARD AIRPORT AUTHORITY

C. Subject: Receive and File a Staff Presentation on Current Airport Planning Projects for Camarillo and Oxnard Airports

Recommendation:

Receive and file a staff presentation on current airport planning projects for Camarillo and Oxnard Airports.

Erin Powers, Projects Administrator provided the staff presentation and welcomed comments and responded to questions from the Authorities.

Camarillo Airport Authority: Councilmember Martita Martinez-Bravo moved to receive and file the staff presentation and Vice Chair Supervisor Vianey Lopez seconded the motion. All members voted and the motion passed unanimously 3-0.

Oxnard Airport Authority: Councilmember Bert Perello moved to receive and file the staff presentation and Councilmember Gabe Terran seconded the motion. All members voted the motion passed unanimously 4-0.

D. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

Jannette Jauregui, Communications and Engagement Manager presented the item with a feature story about Barb Filkins and welcomed comments from Authorities.

Camarillo Airport Authority: Councilmember Martita Martinez-Bravo moved to receive and file the monthly staff update and Vice Chair Supervisor Vianey Lopez seconded the motion. All members voted and the motion passed unanimously 3-0.

Oxnard Airport Authority: Councilmember Bert Perello moved to receive and file the monthly staff update with the additional suggestion to forward this story to the local newspaper and Councilmember Gabe Terran seconded the motion. All members voted the motion passed unanimously 4-0.

E. Subject: Receive and File a Staff Presentation Regarding New Payment Portal Application for Camarillo and Oxnard Airport Tenants

Recommendation:

Receive and file a staff presentation regarding new Payment Portal Application for Camarillo and Oxnard Airport tenants.

Dave Nafie, Deputy Director presented the item with a Power Point presentation with information as to the new Payment Portal. Questions from the Authorities were welcomed and addressed.

Camarillo Airport Authority: Councilmember Martita Martinez-Bravo moved to receive and file the staff presentation and Chair Scott Barer seconded the motion. All members voted and the motion passed unanimously 3-0.

Oxnard Airport Authority: Councilmember Gabe Terran moved to receive and file the staff presentation and Councilmember Bert Perello seconded the motion. All members voted the motion passed unanimously 4-0.

F. Subject: Receive and File a Status Report and a Proposed Timeline to Complete the Private Hangar Lease Transition from a Month-to-Month Agreement to a Long Term (20-year) Ground Lease for Camarillo and Oxnard Airport Tenants

Recommendation:

Receive and file an update on current status of the transition for Private Hangar owners at the Oxnard and Camarillo Airports from the month-to-month lease to the long term (20-year) ground lease, and the proposed timeline and actions to complete the transition.

Chair Scott Barer suggests extending the timeline until the end of the year and commence the Unlawful Detainer legal proceedings to January 2023 due to the upcoming holiday and vacation traveling. The suggestion is noted by staff.

Camarillo Airport Authority: Chair Scott Barer moved to approve staff's status report and Councilmember Martita Martinez-Bravo seconded the motion. All members voted in favor and the motion passed unanimously 3-0.

Oxnard Airport Authority: Councilmember Gabe Terran moved to approve staff's status report and Vice Chair Supervisor Vianey Lopez seconded the motion. All members voted in favor and the motion passed unanimously 4-0.

7. DIRECTOR'S REPORT

Deputy Director Dave Nafie presented the Director's Report.

On July 26, 2023, the Oxnard Airport hosted the Table Top Exercise conducted by the Oxnard Airport Operations team. This is an annual Part 139 FAA requirement, and it simulates the roles of Airport Operations, Fire and Police Departments on how to respond to various emergencies. It was a very successful interaction that was well received. Airport staff appreciates the response and assistance received from other public agencies.

The Department thanks Congresswoman Julia Brownley and her staff for their visits at the Department of Airports in July and August. Congresswoman Brownley, who serves on the Transportation and Infrastructure Committee of the House, provided a statement that the House passed the 2023 FAA Reauthorization Bill and it read: *"The FAA Reauthorization bill also addresses the needs of our general aviation airports - including the Oxnard and Camarillo airports in Ventura County - and has important provisions to improve consumer protections, address aviation noise concerns, and advance the integration of unmanned aerial systems and urban air mobility in the national airspace."* The Department commends Congresswoman Brownley's for her continued support and her assistance at understanding the issues of the Department, including the on-going pavement projects at the Airports.

The Department extends their gratitude to Supervisors Jeff Gorrell, Janice Parvin, and their individual staff, for participating in Airport tours in the last few months. The tours provided an opportunity for Supervisors and their staff to learn more about the Department.

The Department of Airports opened its parking lot to Vitalant for a Blood Drive held on August 1, 2023. The blood drive was open to Airport employees, tenants of the Airport, employees of the business park and the public.

The County of Ventura hosted a Career and Resource Expo at the Ventura County Government Center on August 2, 2023, and provided the Department of Airports an opportunity to participate in the event. Staff had great interaction with the public at the event and promoted three newly upcoming positions with the Department.

On August 5, 2023, the last Artisan Market of the summer was held in the parking lot at the Oxnard Airport. The event had over 22 vendors.

Members of the public for the Cabrillo Neighborhood Council Meeting invited staff to speak at their next meeting on October 12, 2023. The Department is delighted to participate in the meeting and learn more about their concerns. The Department hopes to provide a deeper understanding towards public issues at the Oxnard Airport.

The Department has provided an accessible link on the Department website for the public to leave comments regarding the 500-year floodplain. The Camarillo Airport is located within a floodplain area, and it is a requirement of the FAA to allow for public comment. The deadline to submit a public comment is September 23, 2023.

During the Wings Over Camarillo Air Show, Coulson Aviation graciously relocated their Chinook CH-47 Helitankers from Camarillo Airport to Oxnard Airport while remaining ready to serve the community in their role at knocking down fires.

Ventura County Sheriff's Department will be using the Camarillo Airport to host their annual "Coppers and Choppers" event on Saturday, September 23, 2023. While not an airport event, the Department is proud to shine spotlight on this event on airport grounds.

Director's Report was received and filed.

8. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

- Monthly Activity Report – June, July 2023
- Monthly Noise Complaints – June, July 2023
- Consultant Reports (Coffman Associates) – June, July 2023
- Consultant Reports (Jviation – Camarillo Airport) – June, July 2023
- Consultant Reports (Jviation – Oxnard Airport) – June, July 2023

Consultant Reports (Mead & Hunt) – June 2023
Airport Tenant Projects – August 2023
Project Status Report – August 2023

Reports were received and filed.

9. CORRESPONDENCE

Correspondence items listed below are presented to the Airport Authorities for information only, at this time. The correspondence items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Department of Airports News dated July 20, 2023, re: Increase in Military Traffic from NBVC Point Mugu

Department of Airports News dated July 26, 2023, re Updated: 2023 Wings Over Camarillo

Letter to Hui Manchung dated July 31, 2023, from Communications & Engagement Manager Janette Jauregui re Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

Letter to Mustang Sally Aviation LLC dated July 31, 2023, from Communications & Engagement Manager Janette Jauregui re Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

Notice to Move Your Aircraft for Air Show dated August 3, 2023, to Camarillo Airport Tenants – Tie Down Rows 13-17 from Ventura County Department of Airports re Temporary Aircraft Relocation for Wings Over Camarillo Air Show (and map)

Notice of Air Show Hangar Restrictions dated August 3, 2023, to Camarillo Airport Tenants from Ventura County Department of Airports re Temporary Restrictions for CMA Hangar Access

Article dated August 5, 2023, by Camarillo Acorn re County Fire headquarters may leave Camarillo Airport

Letter to Nakamura Hajime, Trustee dated August 5, 2023, from Communications & Engagement Manager Janette Jauregui re Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

Article dated August 9, 2023, by Ventura County Star re Oxnard Airport runway, other airfield roadways get \$41 million rehab

Article dated August 12, 2023, by Camarillo Acorn re Air show honors Korean War Veterans

Letter to Air Discovery LA LLC dated August 12, 2023, from Communications & Engagement Manager Janette Jauregui re Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

Letter to R Consulting & Sales Inc. dated August 20, 2023, from Communications & Engagement Manager Janette Jauregui re Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

Article dated August 20, 2023, by Ventura County Star re Thousands show up for 42nd annual Wings Over Camarillo air show

Article dated August 26, 2023, by Camarillo Acorn re Wings Clipped

Department of Airport News dated August 28, 2023, re Ventura County Department of Airports Update to Taxiway Reconstruction Soil Storage

Correspondence was received and filed.

10. AUTHORITY COMMENTS

Councilmember Martita Martinez-Bravo shares Mayor Santangelo has an excused absence today and sends her regrets. She further shares that between herself and Mayor Santangelo, they received over 100 e-mails to the City of Camarillo regarding the noise from the Wings Over Camarillo Air Show. Councilmember Martinez-Bravo adds that it had been conveyed to her that a social media post was circulated which proposed to permanently cancel the Wings Over Camarillo Air Show. While she did not personally see the social media post in question, she confirms that the City of Camarillo has no vision to cancel the Air Show. The Wings Over Camarillo Air Show is here for all who have a passion and interest in aviation, especially children who envision one day flying a plane themselves. She is confident that the City of Camarillo and the Wings Over Camarillo Air Show staff will work together and find a solution that works for all, including for the animals at the shelter. Lastly, Councilmember Martinez-Bravo closes with reiterating all e-mails regarding this topic were received, read and also had the opportunity to respond to some.

A follow up comment from Vice Chair Supervisor Vianey Lopez thanks Councilmember Martinez-Bravo for addressing this topic. Additionally, Vice Chair Supervisor Lopez stated that Director Keith Freitas and Air Show Boss Bill Thomas have plans to further share discussion regarding the Wings Over Camarillo Air Show at a future Authority meeting. In closing, she thanks Bill Thomas for being present today and sharing the information he had in the time he had allotted.

Councilmember Gabe Terran shares his gratitude towards the Department staff for their communication efforts shared with the public, especially to Communications and Engagement Manager Jannette Jauregui. Councilmember Terran is actively involved in reposting and sharing the information on social media to the community of Oxnard.

Councilmember Bert Perello noted that on behalf of the City of Oxnard residents he speaks to, they are very appreciative of the information shared from the Department. Moreover, he mentions while he is not personally active social media, he does receive screen shots of social media posts from the community. One comment on the social media post stood out to him regarding the Chinook helitankers that were relocated to Oxnard Airport. The relocation caused some disturbance to the community and suggested the Department provide further notice in the future. To finish, he ends with his thoughtful comments on the Wings Over Camarillo Air Show, and a special thanks to Bill Thomas on a good job.

Chair Eugene Fussell closes the Authority Comments portion of the meeting with his positive feedback regarding the Wings Over Camarillo Air Show, and to Barb Filkins for her continued efforts. Lastly, he offers his assistance to Lease Manager, Madeline Herrle in any way to finalize remaining private lease hangars.

11. ADJOURNMENT

There being no further business, the September 14, 2023, meeting of the Camarillo Airport Authority and Oxnard Airport Authority was adjourned with all Authorities in favor at 8:06 p.m.

The next regular Authority meeting is scheduled on **Thursday, October 12, 2023, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary



COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B
Camarillo, CA 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
<https://vcairports.org>

October 12, 2023

Camarillo Airport Authority
Oxnard Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Review and Approval of the 2024 Camarillo and Oxnard Airport Authorities Meeting Calendar

Recommendation:

Staff requests that your Authorities review and approve the 2024 Camarillo and Oxnard Airport Authorities meeting calendar.

Discussion:

The 2024 meeting calendar (Exhibit 1) is presented to your Airport Authorities for consideration and approval. The meeting calendar does not conflict with any national holidays.

If you have any questions regarding this item, please call me at (805) 388-4200.

KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

Attachments:

Exhibit 1 – 2024 Camarillo and Oxnard Airport Authorities Meeting Calendar

2024 Meeting Schedules

Aviation Advisory Commission	Camarillo & Oxnard Airport Authorities
The Aviation Advisory Commission meets on the Wednesday preceding the second Thursday of the month at 6:30 p.m. in the Department of Airports Administration Office, 555 Airport Way, Suite B, Camarillo, CA 93010, unless otherwise noted on the agenda. Changes or cancellations may occur.	The Camarillo & Oxnard Airport Authorities meet jointly on the second Thursday of the month at 6:30 p.m. in the Department of Airports Administration Office, 555 Airport Way, Suite B, Camarillo, CA 93010, unless otherwise noted on the agenda. Changes or cancellations may occur.
January 10	January 11
February 7	February 8
March 13	March 14
April 10	April 11
May 8	May 9
June 12	June 13
July 10	July 11
August 7	August 8
September 11	September 12
October 9	October 10
November 13	November 14
December 11	December 12



EXHIBIT 1

October 11, 2023

Aviation Advisory Commission
Camarillo Airport Authority
Oxnard Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

Discussion:

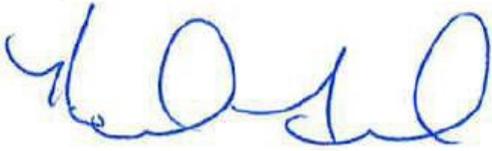
The County of Ventura Department of Airports was established in 1976 manage Camarillo Airport and Oxnard Airport. Together these Airports provide vital connections to the national airspace system and are home to many businesses and individual aircraft owners, all of whom contribute to the economic vitality of Ventura County and/or serve as philanthropic contributors through a variety of non-profit organizations. Such contributions are made without knowledge the majority of the general public.

National and locally based organizations such as Pilots for Paws, Angel Flight, LightHawk, the VC Ninety-Nines, Experimental Aircraft Association, and more are dedicated to serving the community in a variety of ways and are among the unsung heroes in local aviation.

The Department of Airports began a series highlighting these unsung heroes in September. This series will be showcased through periodic short feature stories designed to not only put a spotlight on those who tirelessly serve the community but to also help educate the community about a portion of local aviation that is often overlooked.

Al Cossey, a Ventura County resident and recreational pilot, is dedicated to a variety of locally and nationally based non-profit organizations, including Angel Flight, for which he serves as a pilot for patients needing transportation to life-saving medical care throughout the region. Cossey's story will be the second in the series.

If you have any questions regarding this item, please call Jannette Jauregui at (805) 388-4287 or me at (805) 388-4200.



KEITH FREITAS, A.A.E., C.A.E.
Director of Airports



555 Airport Way, Suite B
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Phone: (805) 388-4372
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<https://vcairports.org>

October 11, 2023

Aviation Advisory Commission
Camarillo Airport Authority
Oxnard Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Receive and File Financial Reports for the Period Ending June 30, 2023

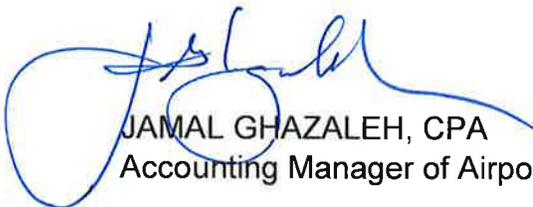
Recommendation:

Staff requests that your Commission/Authorities receive and file the unaudited financial reports for the period ending June 30, 2023.

Discussion:

The Accounting Department of the Department of Airports prepared the attached financial reports to provide current financial statement information for the period beginning July 1, 2022, through June 30, 2023 (Exhibit 1).

If you have any questions regarding this item, please call me at (805) 388-4207.



JAMAL GHAZALEH, CPA
Accounting Manager of Airports

Attachments:

Exhibit 1 - Financial Reports for the Period Ending June 30, 2023

County of Ventura
Airport Enterprise-Camarillo Oxnard
Statement of Revenues and Expenses
July 1, 2022 thru June 30, 2023
(Rounded to the nearest hundred)
(Unaudited)

Revenues:	Camarillo	Oxnard	Total
Permits	\$ 37,800	\$ 4,200	\$ 42,000
Fines and penalties	9,400	2,200	11,600
Rents and concessions	2,769,200	301,100	3,070,300
Percentage lease rent	100,200	161,000	261,200
Tiedown rents	119,100	10,100	129,200
Hangar rents	1,007,900	359,200	1,367,100
Land rent - hangars	433,400	118,200	551,600
Transient tiedown rents	-	100	100
Landing fees	126,000	23,400	149,400
Parking fees	-	15,400	15,400
Gas & oil fuel flow percentage	267,200	61,300	328,500
% rent-all other gross rec	2,106,000	521,900	2,627,900
Miscellaneous	56,100	4,900	61,000
Total operating revenues	<u>\$ 7,032,300</u>	<u>\$ 1,583,000</u>	<u>\$ 8,615,300</u>

Expenditures:

Current:

Salaries and wages	\$ 1,821,100	\$ 318,400	\$ 2,139,500
Benefits	1,221,900	276,400	1,498,300
Admin salaries allocated to Oxnard Airport	(174,800)	173,000	(1,800)
Agricultural	17,100	16,700	33,800
Uniforms and clothing	7,400	77,500	84,900
Communications	73,400	14,600	88,000
Household expense	18,800	65,600	84,400
Insurance	136,700	73,600	210,300
Indirect county costs	47,400	27,200	74,600
Maintenance-equipment	49,500	41,200	90,700
Maintenance-building and improvements	316,700	276,700	593,400
Memberships and dues	8,000	400	8,400
Miscellaneous expense	20,500	32,400	52,900
Office expense	35,700	3,700	39,400
Professional and specialized services	569,600	211,800	781,400
Rents and leases - equipment	48,800	56,000	104,800
Small tools and equipment	60,500	2,000	62,500
Transportation charges	115,700	103,500	219,200
Conference and seminars	13,300	9,400	22,700
Utilities	363,600	98,800	462,400
Education, books and training	16,800	4,000	20,800
Taxes and licenses	5,000	-	5,000
Bad debts	-	-	-

EXHIBIT 1

County of Ventura
Airport Enterprise-Camarillo Oxnard
Statement of Revenues and Expenses
July 1, 2022 thru June 30, 2023
(Rounded to the nearest hundred)
(Unaudited)

	Camarillo	Oxnard	Total
Depreciation	895,500	841,900	1,737,400
Total operating expenditures	\$ 5,688,200	\$ 2,724,800	\$ 8,413,000
Operating income (loss)	\$ 1,344,100	\$ (1,141,800)	\$ 202,300
Non-operating revenues (expenses):			
State and federal grants	\$ -	\$ -	\$ -
CARES COVID-19 Grants	148,000	59,000	207,000
Contribution to Outside Agency	-	-	-
Gain/Loss Disposal Fixed Asset	-	-	-
Interest income	502,700	-	502,700
Insurance proceeds	4,300	90,000	94,300
Hazmat collections	-	-	-
Other Loan Interest Payment	-	-	-
Total non-operating revenues (expenses)	655,000	149,000	804,000
Income (loss) before transfers	1,999,100	(992,800)	1,006,300
Other financing sources (uses):			
Transfers in	-	-	-
Transfers Out	-	-	-
Operating Gain/(Loss)	\$ 1,999,100	\$ (992,800)	\$ 1,006,300
Operating Gain/(Loss) before Depreciation	\$ 2,894,600	\$ (150,900)	\$ 2,743,700

County of Ventura
 Airport Enterprise-Camarillo
 Budget to Actual
 July 1, 2022 thru June 30, 2023
 (Rounded to the nearest hundred)
 (Unaudited)

	Adopted Budget as of Jun 2023	Adjusted Budget as of Jun 2023	YTD Actuals & Accruals thru Jun 2023	% Variance
Revenues:				
Permits	\$ 32,758	\$ 32,758	\$ 37,800	115%
Fines and penalties	18,482	18,482	9,400	51%
Rents and concessions	2,775,570	2,775,570	2,769,200	100%
Percentage lease rent	138,923	138,923	100,200	72%
Tiedown rents	176,688	176,688	119,100	67%
Hangar rents	1,023,931	1,023,931	1,007,900	98%
Land rent - hangars	446,097	446,097	433,400	97%
Transient tiedown rents	6,631	6,631	-	0%
Landing fees	110,806	110,806	126,000	114%
Parking fees	-	-	-	0%
Gas & oil fuel flow percentage	265,955	265,955	267,200	100%
% rent-all other gross rec	2,039,171	2,039,171	2,106,000	103%
Miscellaneous	32,852	32,852	56,100	171%
Total operating revenues	<u>\$ 7,067,864</u>	<u>\$ 7,067,864</u>	<u>\$ 7,032,300</u>	<u>99%</u>
Expenditures:				
Current:				
Salaries and wages	\$ 2,184,170	\$ 2,184,170	\$ 1,821,100	83%
Benefits	1,216,844	1,216,844	1,221,900	100%
Admin Salary allocated to Oxnard Airport	(442,074)	(442,074)	(174,800)	40%
Agricultural	44,780	44,780	17,100	38%
Uniforms and clothing	15,040	15,040	7,400	49%
Communications	46,471	46,471	73,400	158%
Household expense	30,220	30,220	18,800	62%
Insurance	150,903	150,903	136,700	91%
Indirect county costs	49,736	49,736	47,400	0%
Maintenance-equipment	86,000	86,100	49,500	57%
Maintenance-building and improvements	868,910	821,335	316,700	39%
Medical	380	380	-	0%
Memberships and dues	8,999	8,999	8,000	89%
Miscellaneous	28,383	28,383	20,500	72%
Office expense	46,968	46,968	35,700	76%
Professional and specialized services	1,095,344	1,514,313	569,600	38%
Rents and leases - equipment	30,800	42,110	48,800	116%
Small tools and equipment	32,277	32,277	60,500	187%
Transportation charges	100,727	100,727	115,700	115%
Conference and seminars	39,125	39,125	13,300	34%
Utilities	226,700	226,700	363,600	160%
Education, books and training	17,310	17,310	16,800	97%
Taxes and licenses	4,958	4,958	5,000	101%
Bad debts	10,000	10,000	-	0%
Depreciation	928,772	928,772	895,500	96%
Total operating expenditures	<u>\$ 6,821,743</u>	<u>\$ 7,204,547</u>	<u>\$ 5,688,200</u>	<u>79%</u>
Operating income (loss)	<u>\$ 246,121</u>	<u>\$ (136,683)</u>	<u>\$ 1,344,100</u>	<u>-983%</u>

County of Ventura
 Airport Enterprise-Camarillo
 Budget to Actual
 July 1, 2022 thru June 30, 2023
 (Rounded to the nearest hundred)
 (Unaudited)

	Adopted Budget as of Jun 2023	Adjusted Budget as of Jun 2023	YTD Actuals & Accruals thru Jun 2023	% Variance
Non-operating revenues (expenses):				
State and federal grants	\$ -	\$ -	\$ 148,000	
Contribution to Outside Agency	(5,000)	(5,000)	-	
Gain/Loss Disposal Fixed Asset	-	-	-	
Interest income	51,804	51,804	502,700	970%
Interest expense	-	-	4,300	
Hazmat collections	-	-	-	
Other loan payments	-	-	-	
Total non-operating revenues (expenses)	<u>46,804</u>	<u>46,804</u>	<u>655,000</u>	<u>1399%</u>
Income (loss) before transfers	292,925	(89,879)	1,999,100	-2224%
Other financing sources (uses):				
Transfers in	-	-	-	-
Transfers Out	-	-	-	-
Operating Gain/(Loss)	<u>\$ 292,925</u>	<u>\$ (89,879)</u>	<u>\$ 1,999,100</u>	<u>-2224%</u>
Operating Gain/(Loss) before Depreciation	<u>\$ 1,221,697</u>	<u>\$ 838,893</u>	<u>\$ 2,894,600</u>	<u>345%</u>

County of Ventura
Airport Enterprise-Oxnard
Budget to Actual
July 1, 2022 thru June 30, 2023
(Rounded to the nearest hundred)
(Unaudited)

	Adopted Budget as of Jun 2023	Adjusted Budget as of Jun 2023	YTD Actuals & Accruals thru Jun 2023	% Variance
Revenues:				
Permits	\$ 2,688	\$ 2,688	\$ 4,200	156%
Fines and penalties	8,734	8,734	2,200	25%
Rents and concessions	292,975	292,975	301,100	103%
Percentage lease rent	174,745	174,745	161,000	92%
Tiedown rents	3,939	3,939	10,100	256%
Hangar rents	354,876	354,876	359,200	101%
Land rent - hangars	118,134	118,134	118,200	100%
Transient tiedown rents	363	363	100	28%
Landing fees	31,028	31,028	23,400	75%
Parking fees	9,952	9,952	15,400	155%
Gas & oil fuel flow percentage	42,038	42,038	61,300	146%
% rent-all other gross rec	547,681	547,681	521,900	95%
Miscellaneous	5,213	5,213	4,900	94%
Total operating revenues	<u>\$ 1,592,366</u>	<u>\$ 1,592,366</u>	<u>\$ 1,583,000</u>	<u>99%</u>
Expenditures:				
Current:				
Salaries and wages	\$ 478,816	\$ 478,816	\$ 318,400	66%
Benefits	358,460	358,460	276,400	77%
Admin salaries allocated from Camarillo Airport	432,074	432,074	173,000	40%
Agricultural	4,380	4,380	16,700	381%
Uniforms and clothing	18,891	18,891	77,500	410%
Communications	10,385	10,385	14,600	141%
Household expense	46,452	46,452	65,600	141%
Insurance	9,393	59,360	73,600	124%
Indirect county costs	21,778	21,778	27,200	0%
Maintenance-equipment	63,400	63,400	41,200	65%
Maintenance-building and improvements	305,952	656,181	276,700	42%
Medical	650	650	-	0%
Memberships and dues	1,995	1,995	400	20%
Miscellaneous expense	44,972	48,465	32,400	67%
Office expense	7,022	7,022	3,700	53%
Professional and specialized services	128,025	165,180	211,800	128%
Rents and leases - equipment	7,200	7,200	56,000	778%
Small tools and equipment	5,068	5,068	2,000	39%
Transportation charges	46,607	46,607	103,500	222%
Conference and seminars	33,850	33,850	9,400	28%
Utilities	130,203	130,203	98,800	76%
Education, books and training	1,300	1,300	4,000	0%
Bad debts	15,000	15,000	-	0%
Depreciation	882,510	882,510	841,900	95%
Total operating expenditures	<u>\$ 3,054,383</u>	<u>\$ 3,495,227</u>	<u>\$ 2,724,800</u>	<u>78%</u>
Operating income (loss)	<u>\$ (1,462,017)</u>	<u>\$ (1,902,861)</u>	<u>\$ (1,141,800)</u>	<u>60%</u>

County of Ventura
 Airport Enterprise-Oxnard
 Budget to Actual
 July 1, 2022 thru June 30, 2023
 (Rounded to the nearest hundred)
 (Unaudited)

	Adopted Budget as of Jun 2023	Adjusted Budget as of Jun 2023	YTD Actuals & Accruals thru Jun 2023	% Variance
Non-operating revenues (expenses):				
State and federal grants	\$ -	\$ -	\$ 59,000	
Contribution to Outside Agency	-	-	-	
Gain/Loss Disposal Fixed Asset	-	-	-	
Insurance Proceeds	-	-	90,046	
Other Loan Interest Payment	-	-	-	
Total non-operating revenues (expenses)	-	-	149,046	
 Income (loss) before transfers	 (1,462,017)	 (1,902,861)	 (992,754)	 52%
Other financing sources (uses):				
Transfers in	-	-	-	-
Transfers Out	-	-	-	-
Operating Gain/(Loss)	\$ (1,462,017)	\$ (1,902,861)	\$ (992,754)	52%
 Operating Gain/(Loss) before Depreciation	 \$ (579,507)	 \$ (1,020,351)	 \$ (150,854)	 -15%

County of Ventura
Department of Airports
Fund: E300
Statement of Net Assets
As of June 30, 2023
(Unaudited)

ASSETS

Cash	\$	19,053,500
Cash - petty cash/change fund		500
Receivables:		
Accounts receivable net of allowance for Uncollectable accounts of \$20,000		6,876,100
Interest receivable		193,200
Current lease receivable - GASB 87		2,422,500
Grants receivable		6,199,800
Long term lease receivable - GASB 87		30,545,900
Capital assets:		
Easements		848,800
Land		9,362,500
Land improvements		48,676,400
Building & Improvements		18,437,900
Equipment		1,748,200
Vehicle		989,700
Construction in Progress		28,722,300
Accumulated depreciation		(52,336,200)
Deferred outflows related to pensions		746,000
Total assets	\$	<u><u>122,546,300</u></u>

LIABILITIES

Accounts payable	\$	1,661,900
Accrued liabilities		126,400
Short-term compensated absences		156,100
Due to other funds - GSA, ITS, PWA		66,700
Unearned revenue (prepayments)		406,300
Security deposit		840,200
Unreserved overpayments		264,300
Long-term compensated balances		107,800
Net pension liability		-
Deferred inflows lease receivables - GASB 87		32,968,400
Deferred inflows related to pensions		2,220,800
Total liabilities	\$	<u><u>38,881,800</u></u>

NET ASSETS

Investment in capital assets net of related debt	\$	56,449,600
Unrestricted Net Assets		27,214,900
Total net assets		<u><u>83,664,500</u></u>
Total liabilities and net assets	\$	<u><u>122,546,300</u></u>

County of Ventura
 Department of Airports
 Fund: E300
 Statement of Cash Flows
 July 1, 2022 thru June 30, 2023
 (Unaudited)

Operating Activities:

Permits	\$	41,579
Fines and penalties		10,126
Rents and concessions		2,959,600
Percentage lease rent		251,503
Tiedown rents		120,842
Hangar rents		1,349,450
Land rent - hangars		412,139
Transient tiedown rents		44
Landing fees		149,352
Parking fees		15,422
Gas & oil fuel flow percentage		328,440
% rent-all other gross rec		2,338,447
Insurance claims		17,217
Hazmat collections		-
Miscellaneous		59,654
Salaries & Benefits		(3,576,103)
Service & Supplies		(2,475,488)
Interest Received		274,826
Interest Paid		-
Prepay/Security Deposit		(15,821)
CUE tax assessment		(4,958)

Cash Provided by Operating Activities \$ 2,256,271

Investing Activities:

State and federal grant receipts		4,283,994
Fixed asset sales/(purchases)		(398,400)
Capital Expenditures		(2,114,314)

Cash Used in Investing Activities 1,771,280

Financing Activities:

Transfers out to other funds **		(49,955)
Principal Payment on Short & Long Term Debt	\$	-

Cash Provided by Financing Activities (49,955)

Increase (Decrease) in Cash & Equivalents \$ 3,977,596

Cash & Equivalents-Beginning of Year \$ 15,075,886

Cash & Equivalents-End of Period \$ 19,053,482



COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B
Camarillo, CA 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
<https://vcairports.org>

October 11, 2023

Aviation Advisory Commission
Camarillo Airport Authority
Oxnard Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Receive and File a Staff Update on Current Part 150 Noise Compatibility Studies for Camarillo and Oxnard Airports

Recommendation:

Receive and file an update on current Part 150 airport noise compatibility studies for Camarillo and Oxnard Airports.

Discussion:

The Airport is working with Coffman Associates and stakeholders to advance two noise studies approved and funded by the Federal Aviation Administration (FAA): the Oxnard Airport Part 150 Noise Compatibility Study and the Camarillo Airport Part 150 Noise Compatibility Study. Staff will report on the recent public meetings held in September and next steps in the study process.

If you have any questions regarding this item, please call Erin Powers at (805) 388-4205, or me at (805) 388-4200.

KEITH FREITAS, A.A.E., C.A.E.
Director of Airports



COUNTY of VENTURA

Department of Airports

MONTHLY ACTIVITY REPORT

Month ending August 31, 2023

Hangars and Tie-downs:

Camarillo				Oxnard			
	Inventory	Occupied	Available		Inventory	Occupied	Available
Hangars				Hangars			
Private	170	170	0	Private	79	79	0
County	160	160	0	County	66	66	0
Out of Service	16	0	0	Out of Service	6	0	0
Total	346	330	0	Total	151	145	0
Tie-downs				Tie-downs			
County	96	56	40	County	7	1	6
AVEX	25	18	7	Goldenwest Jet Center	15	11	4
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2
Visitor	35			Visitor	11		
Total	191	104	52	Total	41	18	23

Airport Operations:

Aircraft Incidents:

	Camarillo	Oxnard		Camarillo	Oxnard
Current year for the month	15,871	7,514	Current Month	6	2
Last year for the month	17,043	7,478	Current year to date	29	2
% Change	-7%	0%	CMA: 8/5 A/C loss of power; 8/5 Bird strike 8/8 Trim tab running, alert 1; 8/11 Disabled a/c rwy 26 8/29 Disabled a/c fluid leak; 8/31 Disabled a/c flat tire OXR: 8/19 Hot fueling, ARFF standby		
Current year to date	115,858	52,070			
Last year to date	128,471	60,495			
% Change	-10%	-14%			

Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	9
Cards issued to transient overnight aircraft	33	2
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	24	2

** Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee

Camarillo Noise Comment Report August 2023

Comments by Location	Number of Comments	Total Number of Households
East Neighborhoods	0	
Midtown/Old Town	152	
North Neighborhoods	6	
Unspecified/Other	18	Unknown

Type of Operation	
Takeoff/Departure	11
Landing/Arrival	145
Traffic Pattern	5
Unspecified	15

Total Comments = 176

Time of Day	
12 a.m. – 5 a.m.	5
5 a.m. – 8 a.m.	2
8 a.m. – 6 p.m.	84
6 p.m. – 12 a.m.	85

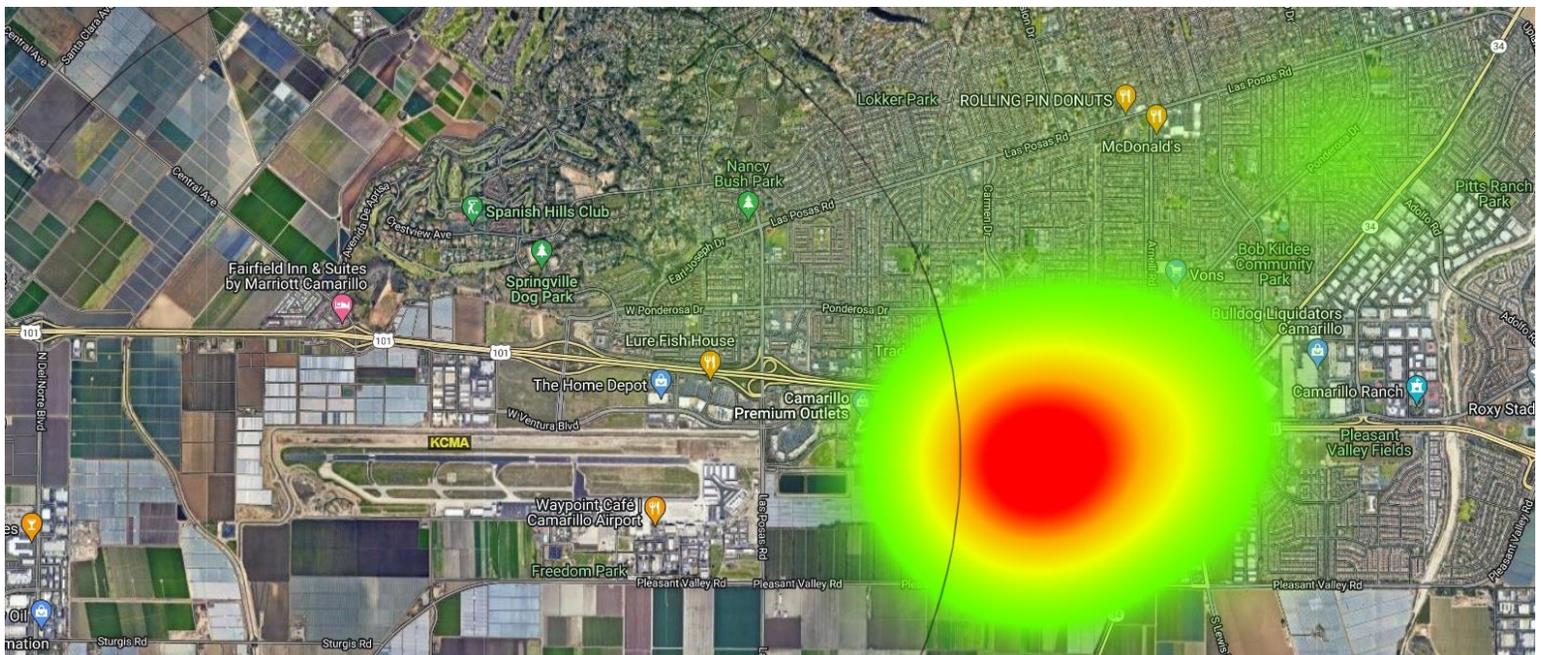
Comment Breakdown:

Household #1:
87 (49%)

Household #2:
12 (7%)

Household #3:
9 (5%)

Type of Aircraft	
Single Engine Piston	10
Multi-Engine Piston	12
Turboprop	7
Turbo Jet	128
Helicopter	11
Unspecified	8



Oxnard Noise Comment Report August 2023

Comments by Location	Number of Comments	Total Number of Households
West of Victoria & South of 5 th (Channel Islands, Oxnard Shores, Seabridge, etc.)	165	
South Neighborhoods (Via Marina, etc.)	6	
East Neighborhoods	5	
North Neighborhoods	5	
Other/Unspecified	18	Unknown

Type of Operation	
Takeoff/Departure	22
Landing/Arrival	0
Traffic Pattern	143
Unspecified	34

Total Comments = 199

Time of Day	
12 a.m. – 5 a.m.	4
5 a.m. – 8 a.m.	6
8 a.m. – 6 p.m.	176
6 p.m. – 12 a.m.	13

Comment Breakdown:

Household #1:
103 (52%)

Household #2:
20 (10%)

Household #3:
13 (7%)

Type of Aircraft	
Single Engine Piston	123
Multi-Engine Piston	24
Turboprop	0
Turbo Jet	16
Helicopter	22
Unspecified	14





AUGUST 2023

CAMARILLO AIRPORT – AIRPORT LAYOUT PLAN UPDATE/NARRATIVE REPORT

Status Update:

- Draft Facility Requirements chapter has been completed and submitted to airport staff. Consultant is awaiting feedback in order to coordinate for translation.
- Working on Draft Alternatives chapter related to the Narrative Report.
- Working on drawings associated with the ALP Drawing Set.

Upcoming Action Items:

- Prepare the Facility Requirements and Alternatives chapters for upcoming Public Information Workshop.
- Next Public Information Workshop scheduled for November 14, 2023.

Project Percent Complete: The project is 60.4% complete through August 2023.

CAMARILLO AIRPORT – BEACON RELOCATION

Status Update:

- Consultant is responding to FAA comments on the CatEx. The Consultant has requested public meeting minutes from airport staff per FAA comments.
- Airport staff submitted ALP pen & ink to Justin Guan (FAA).

Upcoming Action Items:

- Resubmittal of CatEx to the FAA for review and approval.

Project Percent Complete: The project is 91.2% complete through August 2023.

CAMARILLO AIRPORT – PART 150 NOISE COMPATIBILITY STUDY

Status Update:

- Completed data analysis of 31 days of noise measurement samples collected through August 1.
- Produced ads for September public information workshop in English and Spanish for print and digital publication as follows: September 7, 10, 21 and 24 in VC Star, September 7 and September 21 in Vida, September 9 and 23 in the Camarillo Acorn and September 8 and 22 in the Thousand Oaks Acorn.
- Revised meeting summary in English and Spanish, including responses to 67 PAC member questions.
- Draft Chapter 4, Noise Impacts submitted to airport staff for internal review on August 9.
- Appendix C, Resource Library submitted to airport staff on August 24.

Upcoming Action Items:

- Revise Chapter 3 and 4 based on airport staff feedback.
- Submit Appendix D, Supplemental Noise to airport staff for internal review.
- Submit Appendix F, Noise Measurement Program to airport staff for internal review.
- Translation and QA/QC of Chapter 3, Chapter 4, and Appendix C, D and F.
- Planning Advisory Committee meeting scheduled for September 26, 2023.
- Public Information Workshop scheduled for September 26, 2023.

Project Percent Complete: The project is 31.8% complete through August 2023.

OXNARD AIRPORT – PART 150 NOISE COMPATIBILITY STUDY

Status Update:

- Completed data analysis of 31 days of noise measurement samples collected through August 1.
- Produced ads for September public information workshop in English and Spanish for print and digital publication as follows: September 7, 10, 21 and 24 in VC Star, September 7 and September 21 in Vida, September 9 and 23 in the Camarillo Acorn and September 8 and 22 in the Thousand Oaks Acorn.
- Revised meeting summary in English and Spanish, including responses to 67 PAC member questions.
- Draft Chapter 4, Noise Impacts submitted to airport staff for internal review on August 9.
- Appendix C, Resource Library submitted to airport staff on August 24.

Upcoming Action Items:

- Revise Chapter 3 and 4 to address airport staff feedback.
- Submit Appendix D, Supplemental Noise to airport staff for internal review.
- Submit Appendix F, Noise Measurement Program to airport staff for internal review.
- Translation and QA/QC of Chapter 3, Chapter 4, and Appendix C, D and F.
- Planning Advisory Committee meeting scheduled for September 25, 2023.
- Public Information Workshop scheduled for September 25, 2023.

Project Percent Complete: The project is 34.0% complete through August 2023.

ANNUAL CONSULTING SERVICES CONTRACT (AEA No. 24-01)

Status Update:

- N/A

Upcoming Action Items:

- Coordination as needed to follow-up previous items and assist with new items at the direction of airport staff.

Project Percent Complete: 3.9% of the not-to-exceed amount of \$125,000 has been completed through August 2023.

September 11, 2023

Mrs. Erin Powers
Projects Administrator
County of Ventura Department of Airports
555 Airport Way, Suite B
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – August 2023

Dear Mrs. Powers,

Below is a summary of the tasks completed during the month of August 2023, by Jviation, for the Camarillo Airport:

Conceptual Design for Runway/Taxiway Reconstruction (AIP Project No. 3-06-0339-039-2022)

- Throughout the month of August, the County and Jviation discussed this project during coordination meetings on August 3, 10, and 24, 2023.
- Throughout the month of August, Jviation continued to work on the conceptual design following FAA standards with a crown along the runway centerline.
- **Upcoming:**
 - Jviation will continue with the conceptual design per FAA standard.
 - Jviation will provide the County with an updated cost estimate for this project.
 - Continued coordination on this project with the County and FAA as needed.

Runway 8-26 and Taxiway A Pavement Improvements (County Project No. AEA 22-08)

- Throughout the month of August, the County and Jviation discussed this project during coordination meetings on August 3, 10, and 24, 2023.
- **Upcoming:**
 - Continued coordination on this project with the County.
 - County to provide review comments on the CSPP and Issued for Review documents.

Airport Pavement Management System (APMS) Update

- Throughout the month of August, the County and Jviation discussed this project during coordination meetings on August 3, 10, and 24, 2023.
- **Upcoming:**
 - Jviation will coordinate with subconsultants to assist with the completion of this project.
 - County to provide comments on Jviation's scope of work.

Airport Capital Improvement Plan (ACIP) Update

- There were no updates from August 2023 on this task.
- **Upcoming:**
 - Jviation will wait for direction from the County on any future tasks.

If you have any comments, please do not hesitate to contact me.

Sincerely,

Jviation, a Woolpert Company

A handwritten signature in blue ink that reads "Matt Gilbreath".

Matt Gilbreath, P.E.
Project Manager

cc: Mr. Keith Freitas, Mr. Dave Nafie – County of Ventura Department of Airports
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mrs. Marisa Fluhr, Ms. Amanda Gross – Jviation,
a Woolpert Company
File

September 12, 2023

Mrs. Erin Powers
Projects Administrator
County of Ventura Department of Airports
555 Airport Way, Suite B
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – August 2023

Dear Mrs. Powers,

Below is a summary of the tasks completed during the month of August 2023, by Jviation and our subconsultants for the Oxnard Airport:

AIP Project No. 03-06-0179-038-2021 – Runway 7-25 Reconstruction

- Throughout the month of August, the County and Jviation discussed this project during coordination meetings on August 3, 10, and 24, 2023.
- **Upcoming:**
 - Jviation will continue project coordination with the County and FAA.
 - County to provide Jviation with the Sponsor items needed for the Construction Closeout Report.
 - FAA to sign the FAA format of Change Order No. 6 which is for the reconciliation of as-built quantities.

AIP Project No. 03-06-0179-042-2022 – Connector Taxiways A-E Reconstruction

- Throughout the month of August, the County and Jviation discussed this project during coordination meetings on August 3, 10, and 24, 2023.
- Throughout the month of August, Jviation coordinated with Granite Construction (Granite) on material submittals, requests for information, payroll reviews, and proposed construction schedule. Jviation also submitted daily reports to the County for each day of monitoring construction activities.
- Throughout the month of August, the County and Jviation coordinated with the FAA on the proposed construction schedule for this project.
- On August 1, 8, and 15, 2023, Jviation conducted the weekly construction meetings for this project, and it was attended by the County, FAA, Granite, and subcontractors for Jviation and Granite.
- On August 1, 2023, Jviation coordinated with the County regarding weather days and project delays and its effect on the overall project day count.
- On August 2, 2023, Jviation coordinated with the County and Granite regarding the low air voids in the asphalt placed the previous two nights on Taxiways B and C. Jviation proposed full rejection of the lot and the County agreed with the full rejection of the paved lot. Jviation issued a formal rejection letter to Granite on August 3, 2023.
- On August 2, 2023, Jviation provided the County with an overall day count tracking schedule, including any weather days, project delays, and FAA moratoriums.

- On August 4, 2023, Jviation provided the County with an updated Airport Diagram reflecting the taxiway designation and geometry changes.
- On August 5, 14, and 30, 2023, Jviation submitted the Weekly Construction Progress and Inspection Reports to the FAA and County.
- On August 7, 2023, Jviation coordinated with the County regarding options to reduce the dust and foreign object debris generated by the project along Taxiway F.
- On August 7, 2023, Jviation provided the County with the updated tenant flyer for review and distribution.
- On August 8, 2023, Contractor Pay Application No. 4 was fully signed by and distributed to all parties.
- On August 8, 2023, Jviation provided Granite with the Extension of Contract letter, granting Granite five weather days and three days for delays associated with Field Directive No. 3.
- On August 8, 2023, Jviation provided the FAA with the electrical as-built CAD drawings.
- On August 10, 2023, Jviation coordinated with the County and Airport Operations to issue a NOTAM for the taxiway designation change to occur on August 11, 2023.
- On August 11, 2023, Granite completed the haul route repair along the vehicle service road adjacent to Taxiway F.
- On August 14, 2023, Jviation, Granite, and the County coordinated on the annual report deadline for the SWPPP permit for the project. The annual report was uploaded by Granite on August 23, 2023.
- On August 14, 2023, the FAA approved County Change Order No. 2 for grant participation.
- On August 14, 2023, Jviation provided the County with the Preliminary Punchlist for the project for review. The Preliminary Punchlist was issued to Granite the same day.
- On August 14, 2023, Jviation provided the County with the draft Expiration of Day Count letter for review. The County approved the letter on August 22, 2023 and the letter was issued to Granite on August 31, 2023.
- On August 15, 2023, Jviation, Granite, the County, Airport Operations, and Airport Maintenance completed a project site walk and generated several punch list items.
- On August 16, 2023, Granite substantially completed project construction. Taxiways A2, A3, and A4 were reopened to allow aircraft operations.
- On August 22 and 29, 2023, Jviation and the County coordinated on the schedule for the PFAS stockpile consolidation and taxiway edge repair. The PFAS stockpile consolidation was scheduled for the week of September 5, 2023.
- On August 24, 2023, Jviation provided the County with an update regarding liquidated damages and the additional labor and expenses by Jviation. Jviation will plan to provide the County with a summary of the additional labor and expenses incurred in September 2023.
- On August 25, 2023, Jviation, Granite, and the County further coordinated on the repair for the settled taxiway section along Taxiways A3 and A4. The taxiway edge repair was scheduled for the night of August 28, 2023.
- On August 29, 2023, Jviation provided a response to a member of the public's question regarding the notice about stockpile consolidation and their concern regarding the generated dust from excessive handling of the material.
- On August 29, 2023, Jviation provided Granite with the Final Punchlist for the project.
- On August 29, 2023, Jviation oversaw Granite's repair of the settled areas along Taxiway A3 and A4.
- On August 30, 2023, Jviation coordinated with Granite and the County regarding the damaged wooden lid which is a temporary for the electrical pull box adjacent to Taxiway F.
- On August 31, 2023, Contractor Pay Application No. 5 was distributed to all parties for signature.

- **Upcoming:**
 - Jviation will continue project coordination with the County, FAA, and Granite.
 - Jviation to provide the County with the subcontractor utilization and DBE reporting information.
 - Execution of Contractor Pay Application No. 5 and distribution to all parties.
 - Jviation to oversee Granite’s stockpile consolidation the week of September 5, 2023.
 - Jviation to oversee Granite’s application of permanent pavement markings and grooving on September 11 and 12, 2023.

AIP Project No. 03-06-0179-043-2023 – Taxiway F Reconstruction (Design and Bidding)

- Throughout the month of August, the County and Jviation discussed this project during coordination meetings on August 3, 10, and 24, 2023.
- On August 18, 2023, Jviation, the County, and Ninyo & Moore coordinated on the pre-construction waste characterization work plan that was submitted to the Water Board in July 2023.
- On August 25, 2023, Jviation provided the County with a link to the bid documents for the project.
- **Upcoming:**
 - Jviation will continue project coordination with the County and Ninyo & Moore.

Airport Pavement Management System (APMS) Update

- Throughout the month of August, the County and Jviation discussed this project during coordination meetings on August 3, 10, and 24, 2023.
- **Upcoming:**
 - Jviation will coordinate with subconsultants to assist with the completion of this project.
 - County to provide comments on Jviation’s scope of work.

Air Traffic Control Tower (ATCT) Facility Assessment

- Throughout the month of August, the County and Jviation discussed this project during coordination meetings on August 3, 10, and 24, 2023.
- On August 24, 2023, the County provided Jviation with comments on the Facility Assessment report.
- **Upcoming:**
 - Jviation will continue project coordination with the County.
 - Jviation will submit an updated Facility Assessment report to the County which includes lists of improvements in the \$800,000 to \$1,000,000 range.

Airport Capital Improvement Plan (ACIP) Update

- There were no updates from August 2023 on this task.
- **Upcoming:**
 - Jviation will wait for direction from the County on any future tasks.

On-Call Services

- There were no updates from August 2023 on this task.
- **Upcoming:**
 - County to provide the executed copy of the new On-Call Services contract.

If you have any comments, please do not hesitate to contact me.

Sincerely,

Jviation, a Woolpert Company



Matt Gilbreath, P.E.
Project Manager

cc: Mr. Keith Freitas, Mr. Dave Nafie – County of Ventura Department of Airports
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mr. Mike Quinn, Mrs. Marisa Fluhr, Ms.
Amanda Gross, Ms. Tracey Salazar – Jviation, a Woolpert Company
File

AIRPORT TENANT PROJECT STATUS September 2023

CAMARILLO

- Airport Properties Limited (APL) Row I project received FAA required NEPA review/approval. Construction start pending updated permit approval.

OXNARD

- 5 and 7 acre RFP parcel developments concepts under discussion, preliminary concept phase continues.

OTHER

- None

September 2023

COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
FAA GRANT PROJECTS

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates			% Compl Design / Const.	Remarks	
					Bid Date	Contract Award	Const Start			
5	CMA Airport Layout Plan Update	\$391,621		Coffman Associates	N/A	9/24/20	9/30/20	TBD	60	The Airport received FAA approval to transition the Master Plan to an Airport Layout Plan (ALP) Update to allow for community concerns, like noise, to be addressed; with a master plan update to be revisited in a future year, should it be warranted. FAA aviation forecast approval has allowed for next chapter development to begin regarding facility requirements. Next ALP workshop meeting tentatively scheduled for November 14 th , 2023.
5	CMA Conceptual Design for 2025 RWY and TWY Reconstruction	\$187,260		Jviation	N/A	9/19/22	N/A	N/A	90	The Airport executed a contract for the conceptual design and coordinated with consultants to provide the FAA a CatEx document on the future project. FAA provided feedback on design standard requirements and consultant will provide draft documents by October 1 st .
5	CMA Part 150 Noise Compatibility Study	\$770,943		Coffman Associates	N/A	9/30/22	N/A	N/A	32	FAA aviation forecast approval has allowed for next chapter development for the Noise Exposure Map (NEM) element of the study. The draft noise

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates					% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp			
3	OXR RWY & TWY Connector Transitions Reconstruction	<u>\$12,832,636</u> <u>\$12,274,001</u>	\$124,906	<u>Mead Hunt Sully-Miller Inc.</u>	<u>4/29/21</u>	<u>7/20/21</u>	<u>7/23/21</u>	<u>2/28/22</u>	<u>100</u> <u>99</u>	Final project closeout underway.	
3	OXR TWY Connector Reconstruction	\$335,960 7,706,536		<u>Jviation Granite Construction</u>	4/26/22	<u>12/17/21</u> TBD	4/3/23	9/13/23	<u>100</u> <u>95</u>	Construction completed in September. Project closeout items remain.	
3	OXR TWY Connector Reconstruction Management Services	<u>\$674,799</u>		<u>Jviation</u>	N/A	<u>12/21/21</u>	4/3/23	8/15/23	<u>92</u>	Construction began April 3, 2023. Project was completed in September. Jviation will be working on final project and grant closeout items.	

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
3	OXR Part 150 Noise Compatibility Study	\$770,943		Coffman Associates	N/A	9/30/22	N/A	N/A	34	FAA aviation forecast approval has allowed for next chapter development for the Noise Exposure Map (NEM) element of the study. The draft noise contour maps and noise impact chapters were shared with the PAC and with the public at a public meeting on September 25 th . All comments received by October 15 th will be used to determine if any adjustments to the draft chapters are required before submission of the NEMs to the FAA for approval. Once submitted, the Airport will focus on the second half of the study, the Noise Compatibility Plan to explore options to deal with noise concerns raised by some of the community.
3	OXR ATCT Facility Assessment	\$150,440		Aviation	N/A	12/21/22	N/A	N/A	100	Site assessment completed in March. Final document available soon. Working to utilize assessment to identify grant eligible items of work to submit a grant application.

Note: Shaded boxes indicate changes from previous month

CMA – Camarillo Airport

OXR – Oxnard Airport

TBD – To be determined

CCO – Contract Change Orders

2023 Meeting Schedules

Aviation Advisory Commission	Camarillo & Oxnard Airport Authorities
The Aviation Advisory Commission meets on the Wednesday preceding the second Thursday of the month at 6:30 p.m. in the Department of Airports Administration Office, 555 Airport Way, Suite B, Camarillo, CA 93010, unless otherwise noted on the agenda. Changes or cancellations may occur.	The Camarillo & Oxnard Airport Authorities meet jointly on the second Thursday of the month at 6:30 p.m. in the Department of Airports Administration Office, 555 Airport Way, Suite B, Camarillo, CA 93010, unless otherwise noted on the agenda. Changes or cancellations may occur.
January 9 (Due to Holiday)	January 12
February 6 (Canceled)	February 9 (Canceled)
March 9 at 12:00 p.m.	March 9
April 13 (Canceled)	April 20 (Canceled)
May 11 at 12:00 p.m.	May 11
June 8 at 12:00 p.m.	June 8 (Canceled)
July 13 at 12:00 p.m.	July 13
August 10 at 12:00 p.m. (Canceled)	August 10 (Canceled)
September 13	September 14
October 11	October 12
November 8	November 9
December 13	December 14





COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B
Camarillo, CA 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
<https://vcairports.org>

September 1st, 2023

Accurate Steel of Ohio LLC

**Subject: Camarillo Airport Hours of Operation
Departures Between 12:00 a.m. and 5:00 a.m.**

Dear Operator,

On August 27, 2023, an aircraft we believe is owned and/or operated Accurate Steel of Ohio LLC departed Camarillo Airport (KCMA) at 4:56 a.m. The Federal Aviation Administration publishes a Supplement document which provides information to flight crews regarding local rules and restrictions. Crews must review this information prior to conducting flight operations. The Supplement states that takeoffs between 0800Z-1300Z (12:00 a.m. and 5:00 a.m. local time) are not allowed, without prior permission.

This restriction arises from a Joint Powers Agreement between the City of Camarillo and the County of Ventura, which has been in effect since Camarillo Airport opened as a civilian airport in 1976. The purpose of the restriction was, and continues to be, the reasonable quiet enjoyment of neighboring residents.

The County of Ventura requests that you and your flight crews assist us by not scheduling flight operations at Camarillo Airport between 12:00 a.m. and 5:00 a.m. Your compliance will help ensure that Camarillo Airport remains a good neighbor and continues to meet the air transportation needs of the region.

Sincerely,

Jannette Jauregui
Communications & Engagement Manager
Ventura County Department of Airports



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Department of Airports

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Camarillo, CA 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
<https://vcairports.org>

September 1st, 2023

9K Air LLC

**Subject: Camarillo Airport Hours of Operation
Departures Between 12:00 a.m. and 5:00 a.m.**

Dear Operator,

On August 27, 2023, an aircraft we believe is owned and/or operated by 9K Air LLC departed Camarillo Airport (KCMA) at 12:02 a.m. The Federal Aviation Administration publishes a Supplement document which provides information to flight crews regarding local rules and restrictions. Crews must review this information prior to conducting flight operations. The Supplement states that takeoffs between 0800Z-1300Z (12:00 a.m. and 5:00 a.m. local time) are not allowed, without prior permission.

This restriction arises from a Joint Powers Agreement between the City of Camarillo and the County of Ventura, which has been in effect since Camarillo Airport opened as a civilian airport in 1976. The purpose of the restriction was, and continues to be, the reasonable quiet enjoyment of neighboring residents.

The County of Ventura requests that you and your flight crews assist us by not scheduling flight operations at Camarillo Airport between 12:00 a.m. and 5:00 a.m. Your compliance will help ensure that Camarillo Airport remains a good neighbor and continues to meet the air transportation needs of the region.

Sincerely,

Jannette Jauregui
Communications & Engagement Manager
Ventura County Department of Airports



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Department of Airports

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<https://vcairports.org>

September 11th, 2023

Noel Air LLC

**Subject: Camarillo Airport Hours of Operation
Departures Between 12:00 a.m. and 5:00 a.m.**

Dear Operator,

On September 1st and September 11th, 2023, an aircraft we believe is owned and/or operated by [redacted] departed Camarillo Airport (KCMA) at 1:29 a.m. and 12:03 a.m. The Federal Aviation Administration publishes a Supplement document which provides information to flight crews regarding local rules and restrictions. Crews must review this information prior to conducting flight operations. The Supplement states that takeoffs between 0800Z-1300Z (12:00 a.m. and 5:00 a.m. local time) are not allowed, without prior permission.

This restriction arises from a Joint Powers Agreement between the City of Camarillo and the County of Ventura, which has been in effect since Camarillo Airport opened as a civilian airport in 1976. The purpose of the restriction was, and continues to be, the reasonable quiet enjoyment of neighboring residents.

The County of Ventura requests that you and your flight crews assist us by not scheduling flight operations at Camarillo Airport between 12:00 a.m. and 5:00 a.m. Your compliance will help ensure that Camarillo Airport remains a good neighbor and continues to meet the air transportation needs of the region.

Sincerely,

Jannette Jauregui
Communications & Engagement Manager
Ventura County Department of Airports

Local Pilot Volunteers Time, Resources to Conservation Work



Chances are that when most Ventura County residents think of Oxnard Airport, they think of current operations made up of mostly flight training and businesses including Golden West Jet Center, Aspen Helicopters, and California Aeronautical University (CAU). Mixed in are likely memories of when the airport's terminal was bustling with commercial travelers heading to distant destinations, and of the critical part the airport played for the Army Air Corps and Navy during World War II.

What many arguably don't know is that Oxnard Airport's role extends well beyond traditional airport operations and into the realm of national non-profit organizations that focus on environmental conservation, life-changing flights to medical appointments, and animal rescue and sheltering – all made possible by locally based pilots who volunteer their time, fuel, and planes to conduct missions aimed at making a difference.

Among those pilots is Barb Filkins, a Ventura County resident based at Oxnard Airport. Of the many hats she wears (literally and figuratively) there is one that bears the image of the Channel Islands Fox. In 2020, just as the COVID-19 pandemic was worsening, Filkins became a volunteer pilot for LightHawk, an aviation focused non-profit organization that operates nationally with the goal of contributing to nature conservation efforts.

"It was a new challenge," Filkins said. "And their mission is fitting for me."

For three years, Filkins has flown regular missions for LightHawk, a partner of the Nature Conservancy, conducting missions for the Channel Islands Fox count. She flies her Cessna 172 over each of the islands, with the exception of Anacapa Island where the foxes do not live.

Accompanied by scientists from the Nature Conservancy and California Institute of Environment Studies, Filkins' flies at 3,500-4,500 feet above sea level as the scientists use the transmissions from the antenna attached to the plane to communicate with the collars worn by each of the endangered foxes. Those transmissions allow scientists to determine movement and overall activity levels of the fox population during each of the monthly missions.

Filkins will soon add to her LightHawk resume with missions for the California Condor count as part of a partnership with the Santa Barbara Zoo. She will use the same plane but a different antenna that will communicate with the tags that are glued to feathers of each condor.

"This will be a unique challenge," Filkins said. "You'd think it would be simple because we are looking for just five or six condors at a time. But they can fly up to 300 miles a day, making it difficult to find them. Our flight range will be from Ventura County to Yosemite."

For more information regarding this story and others, visit vcairports.org. To learn more about LightHawk, visit lighthawk.org.

Dated: September 14, 2023

¡Marque sus calendarios!

Condado de Ventura Departamento de Aeropuertos talleres del estudio Parte 150



Las segundas reuniones informativas comunitarias sobre el Parte 150 estudio de ruido han sido programadas.

- Parte 150 estudio de ruido para el aeropuerto de Oxnard: 25 de septiembre de 2023 5:30 p.m. - 7:30 p.m.

Ubicación: Oxnard Performing Arts Center 800 Hobson Way, Oxnard, CA



- Parte 150 estudio de ruido para el aeropuerto de Camarillo: 26 de septiembre de 2023 5:30 p.m. - 7:30 p.m.

Ubicación: Ventura County Office of Education Conference and Educational Services Center 5100 Adolfo Road, Camarillo, CA 93012



Las reuniones contarán con un formato de jornada de puertas abiertas y luego una presentación general del proyecto a las 5:30 p.m. y otra vez a las 6:30 p.m.

Tenga en cuenta que los materiales del estudio estarán disponibles en inglés y en español. También habrá interpretación en vivo en español y mixteco

Para más información visita: vcairports.org.





Community invited to airport noise workshop

September 23, 2023

The Ventura County Department of Airports is holding the second of three workshops to inform the community about the Camarillo Airport's noise compatibility study.

The meeting will take place from 5:30 to 7:30 p.m. Tues., Sept. 26, at the Ventura County Office of Education, 5100 Adolfo Road in Camarillo.

The open-house-style meeting will include presentations at 5:30 p.m. and 6:30 p.m. Study materials will be available in both English and Spanish.

The study—in accordance with part 150 of Title 14 of the Code of Federal Regulations—updates two elements: an airport's noise exposure maps and noise compatibility program.

The Camarillo Airport's noise exposure maps, published in 1998, identify current and projected aircraft noise levels at the airport and surrounding areas.

The airport's noise compatibility program, adopted in 1999, identifies ways to reduce aircraft noise in residential areas, including changes in aircraft operations or facilities.

To learn more about the noise compatibility study and the workshop, go to vcairports.org.

—Makena Huey

Mark Your Calendars!



Ventura County Department of Airports Part 150 Noise Study Community Meetings

The second community information meetings for the Part 150 Noise Studies have been scheduled.

- Oxnard Airport Part 150 Noise Study:
September 25th, 2023 • 5:30 p.m. - 7:30 p.m.

• Location: Oxnard Performing Arts Center
800 Hobson Way, Oxnard, CA

- Camarillo Airport Part 150 Noise Study:
September 26th, 2023 • 5:30 p.m. - 7:30 p.m.

• Location: Ventura County Office Of Education
Conference and Educational Services Center
5100 Adolfo Road, Camarillo, CA 93012



The meetings will feature an open house format with a project overview presentation at 5:30 p.m. and again at 6:30 p.m.

Please note that study materials will be available in both English and Spanish. Live interpretation in Spanish and Mixteco will also be available.

For more information visit vcairports.org.



15T495



1 / 8

On Thursday, September 14, 2023, community members gathered in downtown Oxnard for a mural dedication to the late Ventura County Supervisor and former Oxnard City Councilmember Carmen Ramirez. The event,

hosted by the City of Oxnard, took place below the artwork of muralist Anthony English of the City-owned parking structure at 328 South B Street.

The 1,000 sq. ft. mural is part of the City's Mini Mural Project, which offers young artists the chance to create paintings throughout the parking structure. The colorful mural features a smiling Ramirez and a collage of her efforts to create a better future for Oxnard.

Event attendees included Oxnard Mayor John C. Zaragoza, Mayor Pro Tem Bryan MacDonald, Councilmembers Bert Perello and Gabe Teran, Ventura County District 5 Supervisor Vianey Lopez, and representatives from the office of Congresswoman Julia Brownley among many others.

“It is an honor to dedicate this new mural to a leader who made such a great impact in our Oxnard community. This mural exhibits the legacy of Carmen, and her selfless devotion to serve her community,” said Oxnard Mayor John C. Zaragoza, to VIDA Newspaper.

AIRPORT NOISE STUDY FACT SHEET

Ventura County Department of Airports 14 CFR Part 150 Studies

VOLUNTARY

A Part 150 Noise Compatibility Study is a voluntary program funded by the federal, state and county governments. The Ventura County Department of Airports has elected to engage in two Part 150 studies (i) to evaluate noise impacts near both Oxnard Airport and Camarillo Airport; and (ii) to identify new and enhance existing noise mitigation measures the airport can implement to be the best neighbor possible.

COLLABORATIVE

The study is collaborative, requiring input from the airport operator, local pilots, flight schools, aviation businesses, community members, Caltrans and the Federal Aviation Administration (FAA).

COMMUNITY-GUIDED

The goal of a Part 150 program is to reduce the number of people who live in areas impacted by aircraft noise. Community members are encouraged to participate in the study process through public workshops and planning advisory committees.

PART 150 STUDY COMPONENTS

The study consists of two parts:

The first phase of the study is a **Noise Exposure Map (NEM) Update**. In an NEM update, noise generated by airport operations is modeled for existing (now) and future (five year) conditions. Field-level noise measurements may also be recorded as a comparison tool to validate the mathematical model. Per FAA regulations, the study area must encompass the 65 CNEL noise exposure contour and be at a map scale of 1" = 2,000 feet. The area for aircraft noise concerns is not limited to the previously mentioned FAA study area guidelines.

The second phase is updating the airport's **Noise Compatibility Program (NCP)**. The NCP will recommend an actionable list of steps the airport can take to reduce impacts of aircraft noise on the community, regardless of the NEM results. An NCP can also evaluate prior noise compatibility program implementation and effectiveness. Although an NCP cannot impose mandatory restrictions on the airport, various noise abatement measures and land use compatibility measures could potentially be recommended. The area for noise abatement alternatives is not limited to The NCP is a comprehensive approach to addressing the noise concerns specific and important to each Ventura County community.

NOISE CONTOURS

Noise Contours and Community Noise Equivalent Level (CNEL) Explained

A noise contour depicts, graphically, noise around an airport which is generated by aircraft operations. The noise contours are used by the Federal Aviation Administration (FAA) to quantify noise exposure at all airports in the US. For airports in California, the noise exposure is expressed in a metric called "CNEL" or the Community Noise Equivalent Level. CNEL is calculated by a computer modeling program using actual flight data, or forecasted flight data if examining a future case, for a specific year. The flight data used by the model includes the make and model of each aircraft as well as where over the ground all aircraft are flown. The noise model will sum and average all of this flight noise data to generate contours that depict locations in the airport's vicinity with equal CNEL for the average 24-hour period. For any areas where the exposure exceeds 65 CNEL, FAA considers this exposure level to be incompatible with residential uses.

How will noise concerns be addressed for our neighbors whose homes are not within the contours?

The Noise Compatibility Program (NCP) is the second phase of the Part 150 Studies and is expected to have the greatest impact on the community as the primary focus is on identifying how we can make improvements to existing operations. It is also important to understand that this portion of the Part 150 Studies will look beyond the FAA's 65 CNEL noise exposure contours and take a deeper dive into what can be done (within FAA regulations) to improve quality of life both in the air and on the ground.

RESULTS

The Part 150 study results and compatibility program measures are resources Ventura County Department of Airports can use to address community noise concerns. The NEM will identify the magnitude of noise impacts based on national standards in a consistent and scientific way. The NCP will identify specific measures to reduce incompatible land uses.

Source: Federal Aviation Administration. The FAA Airport Noise Program. 13 January 2015.
<https://www.faa.gov/newsroom/faq-airport-noise-program>

PUBLIC PARTICIPATION

The first in a series of Planning Advisory Committee and Public Information Workshop meetings were held for Camarillo Airport on March 20, 2023, and for Oxnard Airport on March 21, 2023. Community members will have additional opportunities to learn more about each study, ask questions, and provide feedback at the second Public Information Workshop for Oxnard Airport on September 25, 2023, at the Oxnard Performing Arts Center, and for Camarillo Airport on September 26, 2023, at the Ventura County Office of Education. The draft NEM document will then be presented to the respective Aviation Advisory Commission and Airport Authority at meetings tentatively scheduled for October and November 2023 and submitted to the FAA for review by the end of the 2023.

For more information visit vcoairports.org.



PARTICIPANT LIST | Camarillo Airport 14 CFR Part 150 Compatibility Planning Study Project

Planning Advisory Committee (PAC) Meeting #1 - March 20, 2023 | 1:30 p.m.-3:30 p.m.

Name/Affiliation	Name/Affiliation
Robert Merrilees, Santa Rosa Valley Resident	Bill Warburton, Spanish Hills HOA, Resident
Luke Garrison, FAA	Cindy Dow, Old Town Resident
Ken Obi, Orbic Helicopters	Brandon Zickafoose, Air Traffic Control
Michael Campolo, COHOTA	Kyle Johnson, Old Town Resident
Peter Finie, Resident	Scott Barer, Airport Authority
Mary Brehm, CMA Flight School/SunAir Jets	Edward Hoffer, Old Town Resident
Brittany Villasenor, Oxnard Union High School District	Amanda Fagan, VCTC
Lourdes Solórzano, Ventura County Supervisor Matt LaVere, District 1	Cherie Hecker, Air 7
Maggie Bird, Airport Advisory Commission	Mark Skowronski, Resident
Gail Campos, FAA	Keith Moore, CastleLight Energy Corp
Joe Mitchell, Old Town Resident	Matt McKee, Air 7
Lisa Schaefer, Air Traffic Control	Mike Eyre, EAA 723/CWA/KCMA
Kim Prillhart, County of Ventura Resource Management Agency	Robert Bravo, County of Ventura
Tony Falcone, Ultra Light Aircraft Society	Michelle D'Anna, City of Camarillo
Cami Pinsak, Realty One Group	Ted Lawrence, Oxnard Union High School
Michael Inda, Ventura County Supervisor Kelly Long, District 3	Diana Velzy, Oxnard Inter Neighborhood Council Resident
Caitlin Brooks, VCTC	Ron Rieger, Resident
Sean Johnson, Air Traffic Control	Dr. Danielle Cortes, Pleasant Valley School District
Total Attendees: 36	

Public Information Workshop #1 - March 20, 2023 | 5:30 p.m. – 7:30 p.m.

Name	Name	Name
John G.	Brett N.	Rose O.
Jim S.	Michael C.	Karen B.
Greg S.	Marianne R.	Carlo C.
Larry C.	Mike A.	Steve B.
Paula F.	Eileen V.	Beverly V.
Joe S.	Renee H.	Mark W.
Brenda R.	Joe M.	Kristin O.
Paul G.	Michael I.	Renee B.
Patty S.	Matthew B.	Cindy D.
Tad D.	Jim G.	Eric E. J.
Lauren D.	Starr W.	Ed M.
Rosemary S.	Yvonne T.	Carlos Z.
John V.	Cassandra F.	Sheryl W.
W.T.	Michael M.	Melodie K.
David B.	Eileen M.	Kristy K.
Jill B.	Sheila R.	Frank O.
Kathy M.		
Total Attendees: 49		

PARTICIPANT LIST | Oxnard Airport 14 CFR Part 150 Compatibility Planning Study Project

Planning Advisory Committee (PAC) Meeting #1 - March 21, 2023 | 1:30 p.m.-3:30 p.m.

Name/Affiliation	Name/Affiliation
Alan Glen, CINC Board Member	Ted Lawrence, Oxnard Unified High School District
Mark Swaney, Oxnard EAA	Christopher Bissonnette, INCO/Blackstock South
Christine Bissonnette, INCO/Blackstock South	Walter Hagedohm, Oxnard Shores Neighborhood Council
Justin Guan, FAA	Gail Campos, FAA
Doug Tauber, Via Marina	David Lunn, EAA
Lee Westfall, FAA	Barbara Filkins, Ventura County 99s
Robert Bravo, County of Ventura	Ben Di Benedetto, Oxnard Shores Neighborhood Council
Charles McLaughlin, ASPAV	Steve Tannehill, Airport Advisory Commission
Kathleen Mallory, City of Oxnard	Justin Campbell, INCO
Michael Inda, Office of Supervisor Kelly Long, District 3	Robert O'Riley, County of Ventura
Brittany Villasenor, Oxnard Unified High School District	Donald Kunstadt, Resident
Eugene Fussell, Oxnard Airport Authority	Jose Coyotl, Port Hueneme
Ron Karu, Oxnard Shores Homeowners Association	Priscilla Howden, Golden West FBO
Diana Velzy, Oxnard Neighborhood Council Chair, INCO/OPNC	Total Attendees: 27

Public Information Workshop #1 - March 21, 2023 | 5:30 p.m. – 7:30 p.m.

Name/Affiliation	Name/Affiliation
Dick C., Travel Air Aircraft Co.	Matt O., BVP
Juan Carlos D., MICOP	Rosalia M., MICOP
Ana M., MICOP	Maximino N., MICOP
Juan M. J., MICOP	Brian V., VC Star
Vanessa T., MICOP	Heather D. N., Oxnard
Joe G., Oxnard Shores	Pancho I.
Rita W., Oxnard Shores	Alondra M., MICOP
Doug P., Cabrillo	Ben D., Oxnard Shores NC
Maria I., MICOP	Susan B., Oxnard Shores
Joni C., O.S.	Diana V., INCU
Susan T., Oxnard Shores	Total Attendees: 21

PARTICIPANT QUESTIONS | Camarillo & Oxnard Part 150 Compatibility Planning Studies Planning Advisory Committee (PAC) Meeting #1 & Public Information Workshop #1

1. Is the noise study map the minimum for the FAA?

The study area represents the maximum allowable area at a 1" = 2,000' scale based on FAA's 14 CFR Part 150 requirements for Noise Exposure Maps (NEM). The map does not limit the area addressed by each airport's Noise Compatibility Program (NCP) or other measures Ventura County Department of Airports implements on a voluntary basis.

(Source: 14 CFR Appendix A to Part 150(b)(1), retrieved from [https://www.ecfr.gov/current/title-14/part-150#p-Appendix-A-to-Part-150\(b\)\(1\)](https://www.ecfr.gov/current/title-14/part-150#p-Appendix-A-to-Part-150(b)(1)).)

2. For Fly Friendly VC, how do you know who is using and who is not?

Aircraft not following Fly Friendly VC can result in noise complaints. Noise complaints are researched using Ventura County's flight track monitoring system. This system can provide an indication of whether a pilot deviated from the voluntary procedures.

3. Are residents at the bottom of the map included?

See response #1.

4. Why is Fly Friendly VC optional?

Compliance with the recommended noise procedures is encouraged, but implementation of the procedures should not be allowed to compromise flight safety. It is important to note that the FAA has regulatory authority over flight patterns when aircraft are departing from or arriving to Camarillo Airport. FAA is also responsible for ensuring the safe and efficient flow of air traffic. Establishment of aircraft flight procedures is the sole responsibility of the FAA.

5. What date is Exhibit 1J?

As noted in the source reference, Exhibit 1J represents flight track data collected on September 16, 2022.

6. It seems they are not obeying over the farmland flight path.

See responses #2 and #4.

7. The documents say someone can sue if moving into area if report is wrong. If it is wrong, who bears legal liability?

As outlined in 14 CFR Part 150.21(e), as it pertains to property inside the 65 CNEL or greater noise contours:

Each map, or revised map, and description of consultation and opportunity for public comment, submitted to the FAA, must be certified as true and complete under penalty of 18 U.S.C. 1001.

(f)(1) Title 49, section 47506 provides that no person who acquires property or an interest therein after the date of enactment of the Act in an area surrounding an airport with respect to which a noise exposure map has been submitted under section 47503 of the Act shall be entitled to recover damages with respect to the noise attributable to such airport if such person had actual or constructive knowledge of the existence of such noise exposure map unless, in addition to any other elements for recovery of damages, such person can show that—

(i) A significant change in the type or frequency of aircraft operations at the airport; or

(ii) A significant change in the airport layout; or

(iii) A significant change in the flight patterns; or

(iv) A significant increase in nighttime operations; occurred after the date of the acquisition of such property or interest therein and that the damages for which recovery is sought have resulted from any such change or increase.”

Additional information on this topic may be found in 14 CFR Part 150.21(f and g).

8. Is this process more data driven as opposed to taken with noise monitor to gauge the current sound?

Yes. Development of the NEMs is data-driven, per the requirements of 14 CFR Part 150. Preparation of noise exposure contours relies on several data inputs (e.g., number of operations, aircraft type, flight paths, time of day, runway use, etc.). The noise modeling methodology and inputs will be described in the forthcoming *Chapter 3 – Aviation Noise*. CNEL values from the noise measurements are compared to the modeled CNEL values for each specific geographic location where monitoring was conducted. Use of modeling allows for evaluation of noise levels based on existing and future conditions throughout the community.

9. What if noise exposure contours differ from the reports?

An AEDT grid point analysis will be prepared to compare the annual average noise levels from the AEDT modeling to the field noise monitor sites. This comparison will be used to provide support or justify adjustments to the AEDT input assumptions.

10. How many days does a noise exposure tool stay in one location?

Noise monitoring typically takes place in 24-hour periods for one to three days at each site. Results of noise monitoring are used to compare the measured values from those 24-hour periods to the calculated values from the AEDT noise contours.

11. Are you predicting the noise from individual aircraft?

Yes. Individual aircraft types, makes, and models comprise the fleet mix, a critical input into the AEDT noise modeling tool. Individual aircraft types and frequencies within the fleet mix are based on FAA flight activity databases and Ventura County records from the Vector Airport Systems portal. Future condition noise contours are based on aviation forecasts that have been approved by the FAA.

12. The average noise is taken during the week? What if the weekends have more traffic?

The CNEL noise contour is based on an average annual day of aircraft activity. CNEL represents 24 hours of average noise exposure based on 365 days, which includes weekdays and weekends. CNEL is the FAA-approved measurement of cumulative noise exposure to individuals surrounding airports in California.

13. Is weather taken into account?

Yes. The AEDT model includes weather information (average temperature and humidity). Additionally, wind direction influences runway use, which is also an AEDT input.

14. Are you making decisions or are they FAA guidelines?

The program is guided by FAA requirements found in 14 CFR Part 150.

15. Are you taking into account sound duration or just peak volume?

The noise modeling calculation accounts for both loudness and duration. Sound Exposure Level (SEL) sums all aviation sound occurring in a stated time period or during a specific event. SEL is the quantity that best describes the total noise from an aircraft overflight.

16. What is being done for ambient noise such as the freeway?

14 CFR Part 150 Noise Compatibility Studies only consider noise from aircraft operations at the subject airport. This type of study does not take into account other noise sources that may occur in the area surrounding the airport, such as motor vehicle traffic, construction noise, commercial and industrial activities, or railroad operations.

17. How did the 5/10 dB get decided? What percentage is normal vs what is allowed by the additions?

Threshold-based measurements are the standard procedure in aircraft noise monitoring systems, including the one utilized in this study.

18. How were noise monitor zones delineated?

The noise monitor zones are visual representations of the areas surrounding the airport. However, based on feedback from the Planning Advisory Committee, the noise monitor zones were dismissed in favor of monitor placement based on concentrations of residences and historical noise complaint data.

19. Old Town is located in the same zone as people who live on the hill and I don't feel it's accurate or will give good information.

Based on feedback from the Planning Advisory Committee, the noise monitoring program includes several sites in Old Town as well as two sites at a higher elevation north of the airport.

20. Does the airport also keep track of the planes that are not based there but just do a touch and go? And how do you get that information?

Information regarding the type of aircraft which operate at Camarillo Airport and Oxnard Airport is largely based on Vector VNOMS and airport traffic control tower data. The information is based on data transmitted by aircraft which may include aircraft type, tail/N number, origin and destination codes, and altitude. Ventura County Department of Airports also maintains lists of based aircraft. As part of previous outreach efforts, the Ventura County Department of Airports has communicated with flight schools that are based at other airports regarding the Fly Friendly VC program.

21. How is the based aircraft list created? It seems wrong and a lot less than reality.

The based aircraft list is a part of the FAA approved forecast.

22. Does the FAA take into consideration where the aircraft is registered?

Based aircraft are reported to the FAA National Based Aircraft Inventory Program by the airport sponsor.

23. Are the FAA numbers changeable at all for the base aircraft list?

Yes, the airport sponsor can modify the Airport Master Record data by filing the appropriate forms with the FAA.

24. What is the purpose in delineation between operation and landing?

One operation is either a landing or a takeoff. When an airplane performs a touch-and-go it equates to two local operations (one landing and one takeoff).

25. I feel delineation between storage and operations is important because it could be a lot of storage vs operations.

Annual operations are determined by the forecasting process, which is guided and approved by the FAA.

26. Are you utilizing the assessor records for the aircraft numbers?

See response #22.

27. Does the study impact whether the flight patterns change?

The Ventura County Department of Airports has established the Fly Friendly VC program with published voluntary noise abatement measures, including recommended flight patterns; however, actual flight patterns may vary for many reasons, including instructions from the airport traffic control tower, wind/weather conditions, pilot technique, and aircraft performance characteristics. As noted on the Fly Friendly VC pilot guides, compliance with the recommended noise procedures is encouraged and implementation of the procedures should not be allowed to compromise flight safety.

This study will first update the airport's NEMs and will evaluate potential noise abatement recommendations during the development of the NCP.

28. For the eight locations for noise monitoring, how many will be in each section?

See response #18.

29. Averaging sound doesn't work.

Annual average day metrics, such as CNEL, are the only FAA-approved measurement tools for noise exposure near airports. The purpose is to create a standard of comparison of airport noise generated by airports of all sizes nationwide.

30. If it's for the people, the location of monitors is important.

The selection of noise monitoring sites for this project is based on feedback solicited from the Planning Advisory Committee and the general public.

31. Is the noise study for the people of Camarillo or for Ventura County?

As stated in the 1981 Federal Register Notice announcing Part 150, FAA 's goal is one of "reducing substantially the number and extent of noise sensitive areas in the vicinity of airports that are subject to significant noise exposure." This includes residents of communities within all jurisdictions surrounding the airport, including Camarillo and Ventura County.

32. I feel that noise monitoring in Old Town should be specific because it is already loud due to trains and construction.

Digital records of events collected during the noise monitoring program are classified into categories such as trains, construction, vehicle traffic, wildlife, and aircraft noise. While all types of events recorded are analyzed, only those attributed to aircraft noise will be calculated and reported for comparison with the model.

33. A suggestion for the collateral, there should be an executive summary of each chapter to help focus on what is important.

Executive summaries of each chapter will be included in the final draft document.

34. When is the next scheduled meeting? How many meetings are scheduled?

The second Part 150 PAC meetings will be held for Oxnard Airport on September 25, 2023, and for Camarillo Airport on September 26, 2023. The PAC will be notified in advance of any scheduled meetings. Spanish and Mixteco interpretation services will be available upon request.

The second public information meetings are also scheduled for Oxnard Airport on September 25, 2023, and Camarillo Airport on September 26, 2023. A third public meeting for each airport is planned for early 2024. Information on each future meeting will be advertised in the *VC Star*, *Acorn*, and *Vida* publications, as well as posted on social media and the project website.

35. How do you mitigate the population when taking into consideration those who don't fly? The aircraft to people measurement is not correct.

The number of people affected by aircraft noise exposure will be presented in Chapter Four, Noise Impacts.

36. There is a parcel which has been zoned as possible development; however, it is currently zoned as industrial. Is this correct?

The zoning of vacant and undeveloped parcels surrounding the airport will be discussed in Chapter Four, Noise Impacts.

37. Does zoning recognize the traffic patterns for the airports?

As discussed in Chapter One, the City of Oxnard and City of Port Hueneme, as well as Ventura County, have authority over the land uses in the study area around Oxnard Airport. All have adopted zoning ordinances independently, which establish a variety of zones to control land use within all areas of their respective jurisdictions.

- 38. Do the flight track patterns take into account altitude? Could this be registering Camarillo Airport flights?**
Flight track patterns are based only on Oxnard Airport operations. Flight tracks typically are displayed at a maximum altitude of 5,000' to exclude operations from other airports, such as Camarillo Airport.
- 39. Could you separate the flight track patterns by altitude to represent different types of aircrafts?**
Flight tracks are provided to illustrate the location of where aircraft are operating for the purposes of identifying generalized flight tracks. Because the altitude of an aircraft changes during different phases of flight, altitude information is not displayed; however, altitude information is included as part of the modeling as each aircraft has specific arrival, departure, and touch and go profiles.
- Additional information regarding flight track patterns for specific aircraft types (jet, turboprop/piston, and helicopter) will be presented in Chapter Three, Aviation Noise.
- 40. The project boundaries end at the shore, but Fly Friendly VC takes it out half mile from the shore into the ocean. Will the modeling stop at this line?**
Flight paths in AEDT do not stop at the study area boundary line. As outlined in 14 CFR Part 150 Appendix A150.103, flight tracks are modeled out to at least 30,000 feet from the end of each runway.
- 41. As it relates to PAC participants, are there guidelines in place that would require disclosure of people who are financially vested in the development?**
Participation on the Planning Advisory Committee for this study is not limited. Anyone interested in participating is welcome to attend the meetings and provide feedback on the meeting material. The affiliation of each member is referenced on the PAC membership list hosted on the project website.
- 42. What is the typical amount of time the noise monitors would be up for?**
Noise monitoring typically takes place in 24-hour periods for one to three days at each site. Results of noise monitoring are used to compare the measured values from those 24-hour periods to the calculated values from the AEDT noise contours.
- 43. I believe noise monitors should be placed for more time to receive the most data.**
The Department of Airports conducted additional supplemental noise monitoring in the months of May, June, July and August due to weather and operational conditions to ensure significant data for comparison to the noise modeling results.
- 44. We are concerned, as a community, that the data received from the noise monitors will be not be reflective what's actually happening.**
The FAA standard is to use computer-based noise modeling. Ventura County Department of Airports has decided to add supplemental noise monitoring to verify the computer model.
- 45. When this study is completed, will it be similar to the previous 1998 Noise Study, in that it will only show the contours around the airport?**
Yes. The current study is being completed under the current version of 14 CFR Part 150, which is largely the same guidance as the previous 1998 noise study. The requirements for Noise Exposure Map documentation are similar to those required by the previous study and the Noise Exposure Maps will show the 65 CNEL noise exposure contour per 14 CFR Part 150.21.
- 46. Can you describe how noise monitoring aims to mitigate noise created by touch and go traffic?**
Computer modeling and noise monitoring helps the airport understand the flight tracks and locations most likely to result in noise complaints from its neighbors.
- 47. Is the timeframe for noise monitoring set? Do you know how many noise monitors there will be?**

See questions #10 and #42.

48. How many monitors will be in each quadrant?

See questions #10, #42 and #47.

49. Does a large set of the flight path data come from existing flight paths?

Yes. Radar flight tracking data – provided by the Ventura County Department of Airports – capture actual flight paths flown beginning in August 2022. This information is used to accurately create flight tracks that are based on typical aircraft flight patterns for input into the AEDT model.

50. Concerns regarding the average dB limit for an entire day could be less than the limit of 60 dB and not be considered as an important area of study for the project. Not all high sound rates will be taken into account for this study if conducted in this manner.

Annual average day metrics, such as CNEL, are the only FAA-approved measurement tools for noise exposure near airports. The purpose is to create a standard of comparison of airport noise generated by airports of all sizes nationwide. During the second phase of the study (NCP) the Ventura County Department of Airports will identify and evaluate measures to address noise concerns outside the 65 CNEL contour.

51. The City of Oxnard dB limits are not being obeyed.

Only the FAA can enforce airport noise restrictions according to 14 CFR Part 161, Airport Noise and Access Restrictions in accordance with the Airport Noise and Capacity Act of 1990; therefore, municipal noise ordinances do not apply to aircraft.

52. Does the data coming from the TFM count include traffic from touch and go?

Yes. See response #46.

53. Can the noise monitors that track data do 15-minute intervals for data collection?

The noise monitors utilized in this study sample sound at the monitoring site continuously.

54. Will the noise monitors capture sound even though the noise threshold is not met?

No. Only events that exceed the threshold will trigger a 15-second sound recording.

55. What is the temporal rate for the noise monitoring? Is there a way for the monitors to gather data continuously as opposed to at intervals.

See response #53.

56. What is the dB threshold rate for noise monitoring machines?

A threshold of approximately 5 to 10 dB greater than the ambient level is established for the noise measurements.

57. Is there a more sophisticated way for noise monitors to identify the different aircraft signatures?

Noise monitoring methodology may change in order to benefit from advances in technology. Machine learning programs are currently being developed that identify aircraft signatures within noise sample files.

58. Will the dates that noise monitoring occurs be published prior to that date?

During testing, no identifying information related to when and where noise monitoring equipment would occur was released, in order to respect the privacy of homeowners who have volunteered as a hosting site and to address concerns from the community related to advance notice affecting pilot behavior and traffic patterns. Sampling for the noise measurement program was completed in May, June, July and August. To view the noise measurement location maps, please visit the Department of Airports website at <http://www.vcairports.org>.

59. From project experience, when working with communities and attempting to lower dB's how do you educate the public that just because they see planes does not mean they are not following the sounds guidelines?
Educating the public about aviation noise is part of an ongoing effort by the Ventura County Department of Airports and communities surrounding Oxnard Airport, both through this study and through various other channels.

60. Is there are current set flight pattern? Will the project be recommending a new path?
The Ventura County Department of Airports has established the Fly Friendly VC program with published voluntary noise abatement measures, including recommended flight patterns. However, actual flight patterns may vary for many reasons, including instructions from the airport traffic control tower, wind/weather conditions, pilot technique, and aircraft performance characteristics. As noted on the Fly Friendly VC pilot guides, compliance with the recommended noise procedures is encouraged, and implementation of the procedures should not be allowed to compromise flight safety.

This study will first update the airport's NEMs and will evaluate potential noise abatement recommendations during the development of the NCP.

The FAA has regulatory authority over flight patterns and ensuring the safety and efficient flow of air traffic. Establishment of aircraft flight procedures is the sole responsibility of the FAA.

61. Does the forecast summary include touch and go metrics?
Yes. See response #46.

62. Oxnard is not considered a reliever airport and it is listed as such in the text sent to the PAC. This is not accurate.
The FAA identifies Oxnard Airport as a Regional General Aviation airport according to the National Plan of Integrated Airport Systems (NPIAS) as shown in Chapter Two, Table 2A.

63. Who establishes what a reliever airport is?
The FAA categorizes public-use facilities in the National Plan of Integrated Airport Systems (NPIAS).

64. How does the PAC comment? What are the next steps for PAC members after the meeting?
Comments from the PAC and any interested community members are welcome and encouraged. Comments may be submitted through the "Comments" page on the project website. The second PAC meeting is planned for fall 2023, and PAC members will receive a "save the date" email once the meeting is scheduled.

65. Will the consolidated flight track images be provided to the PAC?
The draft flight tracks presented for review in the PAC presentation and on the public workshop boards are available on the study websites. The AEDT noise modeling process for this study will utilize the proposed flight tracks presented in March 2023. Final consolidated flight tracks used in the AEDT model will be presented again with the draft noise contours at the upcoming PAC and public information workshops scheduled for September 25 for Oxnard Airport and September 26 for Camarillo Airport.

66. Will PAC's be scheduled 2-3 weeks prior to a public information workshop in the future? I feel it is best for PAC to react before going to the public.
PAC members will be provided with draft materials via e-mail one to two weeks prior to the next scheduled PAC and public meeting.

67. I feel it would be beneficial to conduct a Zoom PAC meeting, as well, for those who cannot attend in person.
PAC members who are not available to attend in-person meetings are encouraged to submit feedback through the "Comments" page on the project website.