



CAMARILLO AIRPORT AUTHORITY AND OXNARD AIRPORT AUTHORITY

MINUTES

November 9, 2023

1. CALL to ORDER and PLEDGE of ALLEGIANCE

CAA Chair, Scott Barer, called the meeting to order at 6:31 p.m. and Supervisor Vianey Lopez led the pledge of allegiance.

2. ROLL CALL

CAA PRESENT

Vianey Lopez
Martita Martinez-Bravo
Scott Barer
Kelly Long
Susan Santangelo

CAA ABSENT

OAA PRESENT

Vianey Lopez
Kelly Long
Eugene Fussell
Gabe Teran
Bert Perello (L)

OAA ABSENT

Excused (E)

Late (L)

Alternate (Alt)

AIRPORT STAFF

Keith Freitas, Director of Airports
Dave Nafie, Deputy Director
Erin Powers, Projects Administrator
Jannette Jauregui, Communications & Engagement Manager
Denise Arreola, Management Assistant

OTHER STAFF

Kory Lewis, Coffman Associates
(remotely)

3. AGENDA REVIEW

No changes to the agenda.

4. APPROVAL OF MINUTES – October 12, 2023

Camarillo Airport Authority: Councilmember Martita Martinez-Bravo moved to approve the October 12, 2023, meeting minutes and Supervisor Kelly Long seconded the motion. All members voted and the motion passed 5-0.

Oxnard Airport Authority: Councilmember Gabe Teran moved to approve the October 12, 2023, meeting minutes and Supervisor Vianey Lopez seconded the motion. All members voted and the motion passed 4-0. Councilmember Bert Perrello was absent for the vote.

5. PUBLIC COMMENT PERIOD

Public comments heard.

6. NEW BUSINESS

CAMARILLO AIRPORT AUTHORITY

A. Subject: Rejection of Bids Opened on October 3, 2023, for the Airport Rotating Beacon Replacement Project at Camarillo Airport, Specification No. DOA 23-01, Project No. CMA-235; Authorization for the Director of Airports to Readvertise for Bids; Authorization for the Director of Airports to Furnish Contract Documents to Previous Purchasers Without Charge, If Appropriate

Recommendations:

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

1. Reject all bids received for the Airport Rotating Beacon Replacement Project at Camarillo Airport opened on October 3, 2023, Specification No. DOA 23-01, Project No. CMA-235;
2. Authorize the Director of Airports or designee to readvertise the project at a later date to be determined by the Director of Airports.
3. Authorize the Director of Airports or designee to distribute contract documents at no charge to all persons who purchased such documents for the previous advertisement, if appropriate.

Erin Powers, Projects Administrator, provided a presentation regarding the relocation bid and addressed brief questions from both Authorities.

Camarillo Airport Authority: Supervisor Kelly Long moved to approve staff's recommendation to the Board of Supervisors to reject all bids received for the Airport Rotating Beacon Project, Authorize Director of Airports or his designee to readvertise the project and distribute contract documents at no charge to all persons who purchased such documents for the previous advertisement and Chair Scott Barer seconded the motion. All members voted and the motion passed unanimously 5-0.

B. Subject: Receive and File Staff Update on Current Airport Layout Plan (ALP) for Camarillo Airport

Recommendation:

Receive and file a staff update on the current Airport Layout Plan (ALP) for Camarillo Airport.

Erin Powers, Project Administrator, provided a staff update on the current ALP for Camarillo and addressed brief questions from both Authorities. Keith Freitas followed up by further commenting on the questions from Authorities.

Camarillo Airport Authority: Supervisor Kelly Long moved to receive and file the staff update on current Airport Layout Plan, (ALP) for Camarillo Airport and Mayor Susan Santangelo seconded the motion. All members voted and the motion passed unanimously 5-0.

CAMARILLO AND OXNARD AIRPORT AUTHORITY

C. Subject: Receive and File Staff Update on Current Part 150 Noise Compatibility Studies for Camarillo and Oxnard Airports

Recommendation:

Receive and file a staff update on current Part 150 airport noise compatibility studies for Camarillo and Oxnard Airports.

Kory Lewis from Coffman Associates remotely presented the update regarding Part 150 airport noise compatibility studies with a detailed Power Point presentation. Questions and comments from both Authorities were welcomed and addressed by Kory Lewis. Keith further addresses the concerns of Chair Fussell regarding the results from the study.

Camarillo Airport Authority: Without motion, the Camarillo Airport Authority receives the staff update on current Part 150 Noise Compatibility Studies for Camarillo Airport.

Oxnard Airport Authority: Without motion, the Oxnard Airport Authority receives the staff update on current Part 150 Noise Compatibility Studies for Oxnard Airport.

D. Subject: Receive and File Staff Report Regarding Annual Wings Over Camarillo Air Show and Future Military Jet Aircraft Demonstration Flights at Camarillo Airport

Recommendation:

Receive and file a staff report regarding the 2023 annual Wings Over Camarillo Air Show and the use of FA-18 military jet, and similar aircraft, during future air show demonstration performances at Camarillo Airport. The Department of Airports is working with Wings Over Camarillo (WOC) leadership to determine if current generation military fighter jets, i.e. FA-18, F-16, F-22, and F-35, should be included in future air show performances.

Keith Freitas, Director of Airports presented the item. Questions and comments regarding the Wings Over Camarillo Airshow demonstration performances, parking and the animal shelter on the lot were welcomed and addressed.

Camarillo Airport Authority: Without motion, the Camarillo Airport Authority receives the staff report regarding the annual Wings Over Camarillo Air Show and future military jet aircraft demonstration flights at Camarillo Airport.

Oxnard Airport Authority: Without motion, the Oxnard Airport Authority receives the staff report regarding the annual Wings Over Camarillo Air Show and future military jet aircraft demonstration flights at Camarillo Airport.

E. Subject: Receive and File Staff Update Regarding Security Upgrades at Camarillo and Oxnard Airports

Recommendation:

Receive and file a staff update regarding the modernization of access control, security cameras, and associated equipment currently being installed at Camarillo Airport and Oxnard Airport.

Dave Nafie, Deputy Director of Airports presented the item regarding the modernization of security systems at Camarillo and Oxnard Airports. Brief questions regarding the security updates were addressed. Dave Nafie to further report on cloud recording back up.

Camarillo Airport Authority: Without motion, the Camarillo Airport Authority receives the staff update regarding security upgrades at Camarillo Airport.

Oxnard Airport Authority: Without motion, the Oxnard Airport Authority receives the staff report regarding security upgrades at Oxnard Airport.

F. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

Jeanette Jauregui, Communications and Engagement Manager, presented the item with a feature story about Camarillo and Oxnard Airport chapters of Experimental Aircraft Association (EAA) and The Young Eagles programs. Councilmember Martinez-Bravo makes the request for staff to shift this recurring item to the beginning of the agenda. Jeanette will further research Councilmember Bert Perrello's suggestion for a future feature story on the Tuskegee Air Group.

Prior to the end of agenda item 6.F the livestream faced technical difficulties. The meeting was stopped and then shortly after resumed once the streaming issues were resolved.

Camarillo Airport Authority: Without motion, the Camarillo Airport Authority receives the staff update from Communications and Engagement Manager regarding Ventura County Airports.

Oxnard Airport Authority: Without motion, the Oxnard Airport Authority receives the staff update from Communications and Engagement Manager regarding Ventura County Airports.

7. DIRECTOR'S REPORT

The Department will begin a 6 to 8-week runway pavement improvement project for Taxiway A and Runway 8-26 at Camarillo Airport around the first quarter of next year. An 8-foot-wide centerline will be repainted and repaved. Runway closures will be during the evening, and the runway will be operational during the daytime. This interim project buys the Department more time before the main project occurs approximately in the year 2027 that will have planned runway closures.

The Oxnard Airport Terminal construction project from the fire that ensued in January 2023 is now complete. A presentation with pictures showing the terminal before the fire, fire aftermath, and after construction completion, showed the improvements of the terminal. Insurance to cover the estimated cost of \$700,000 for the repairs.

On October 29, 2023, a brush fire erupted north of Camarillo Airport. Ventura County Fire Department and Coulson Aviation, who is paid by Southern California Edison to be on standby, assisted in ending the fire. The Los Angeles County Fire Department also aided in terminating the fire. Keith advises he is not aware if this is the same area where the goats were used for the weed abatement.

The County of Ventura held its 150th year anniversary with the “Mountains to the Sea Jubilee” in Santa Paula. The Department of Airports participated in the event with a booth hosted by Deputy Director Dave Nafie, and Communications and Engagement Manager Jannette Jauregui. Staff engaged with the community and handed out promotional items from the airport.

Vacancies for the two public member positions and the two alternate public member positions are now open for both the Camarillo and Oxnard Airport Authority. The applications and timeline are available on the Department website. Applications must be submitted by December 31st. Interviews for the four vacancies will be conducted at the January 11th Camarillo/Oxnard Airport Authority meeting.

Keith adds a friendly reminder to the Authorities that we typically do not meet in December unless there is an emergency item that needs to be brought forward. In closing, he wished all a Happy Holiday season.

Director’s Report was received and filed.

8. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities’ consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

- Monthly Activity Report – September 2023
- Monthly Noise Complaints – September 2023
- Consultant Reports (Coffman Associates) – September 2023
- Consultant Reports (Jviation – Camarillo Airport) – September 2023
- Consultant Reports (Jviation – Oxnard Airport) – September 2023
- Consultant Reports (Mead & Hunt) – August, September 2023
- Airport Tenant Projects – October 2023
- Project Status Report – October 2023
- Meeting Calendars – 2023 and 2024

Reports were received and filed.

9. CORRESPONDENCE

Correspondence items listed below are presented to the Airport Authorities for information only, at this time. The correspondence items require no action or are not ready for the Airport Authorities’ consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Article dated October 7, 2023, from Camarillo Acorn re: Residents cautiously optimistic about airport noise study

Letter to Fly Like A G6 LLC dated October 19, 2023, from Communications and Engagement Manager Jannette Jauregui re: Camarillo Airport Hours of Operations Departures Between 12:00 a.m. and 5:00 a.m.

Letter to HBFC Inc. dated October 19, 2023, from Communications and Engagement Manager Jannette Jauregui re: Camarillo Airport Hours of Operations Departures Between 12:00 a.m. and 5:00 a.m.

Letter to NetJets Aviation Inc. dated October 19, 2023, from Communications and Engagement Manager Jannette Jauregui re: Camarillo Airport Hours of Operations Departures Between 12:00 a.m. and 5:00 a.m.

Letter to Plus One Flyers Inc. dated October 19, 2023, from Communications and Engagement Manager Jannette Jauregui re: Camarillo Airport Hours of Operations Departures Between 12:00 a.m. and 5:00 a.m.

Letter to Southwest Aircraft Charter dated October 19, 2023, from Communications and Engagement Manager Jannette Jauregui re: Camarillo Airport Hours of Operations Departures Between 12:00 a.m. and 5:00 a.m.

Letter to FALCONRL LLC dated October 19, 2023, from Communications and Engagement Manager Jannette Jauregui re: Camarillo Airport Hours of Operations Departures Between 12:00 a.m. and 5:00 a.m.

Department of Airport News dated October 19, 2023, re Camarillo Based Pilot One of Many to Help Save Lives One Flight at a Time

Department of Airports announcement re Mark Your Calendars the Ventura County Department of Airports will be hosting a community meeting for the Camarillo Airport Layout Plan (ALP) on November 14, 2023, from 5:30 p.m. to 7:30 p.m. at Camarillo Public Library (Spanish version included)

Article dated October 28, 2023, from Camarillo Acorn re: Fighter jets land at Camarillo Airport

Article dated October 29, 2023, from Ventura County Star re: Civil Air Patrol to celebrate 75 years of search and rescue efforts at Camarillo Airport

Correspondence was received and filed.

10. AUTHORITY COMMENTS

Supervisor Kelly Long shared that on Tuesday, November 7th the Civil Air Patrol celebrated their 75th Anniversary. It was a nice evening that her staff attended and is impressed to see them celebrate 75 years. Additionally, Supervisor Long proposes to this board to evaluate

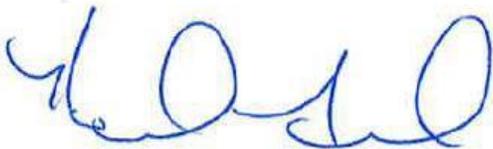
the meeting time to possibly convene at an earlier time after the month of February. She adds the Department's time could be better valued if this board met sooner and could be a better opportunity for the community that watches through Zoom. Supervisor Long further states her appreciation to Department staff and the community and she values the time of all.

In response to Supervisor Long's request for an earlier start time, Councilmember Bert Perrello stated he appreciates her comments and suggestions. However, he asks management to assess the obligations of the other Authority bodies that might have a conflict should these meetings convene sooner. Advancing the time may cause some elected officials to be unavailable to this board in their current positions. Councilmember Perrello further adds that he recently spoke with a member of the community, and she expressed her thoughts about Oxnard Airport.

11. ADJOURNMENT

There being no further business, the November 9, 2023, meeting of the Camarillo Airport Authority and Oxnard Airport Authority was adjourned with all Authority members in favor at 8:19 p.m.

The next regular Authority meeting is scheduled on **Thursday, December 14, 2023, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.



KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary