

**ORDINANCE NO. 4342**

**AN ORDINANCE AMENDING ORDINANCE NO. 4040  
GOVERNING THE USE AND OPERATIONS OF  
CAMARILLO AND OXNARD AIRPORTS**

The Board of Supervisors of the County of Ventura ordains as follows:

Sections 6502 and 6503 of the Ventura County Ordinance Code are hereby amended as follows:

**ARTICLE 1 – GENERAL PROVISIONS**

**SECTION 6501     APPLICABILITY**

The provisions of this chapter shall apply only to the Ventura County Airport – Oxnard and the Ventura County Airport – Camarillo.

**SECTION 6501-1     NAME, PURPOSE AND SCOPE**

This chapter shall be called the Airports Ordinance Code. It shall govern the use and operation of the Oxnard and Camarillo Airports. The Airports Ordinance Code is intended to provide for reasonable, safe, efficient use of the airport as a public transportation facility and as a base for aviation and aviation related operations and to protect the surrounding communities and environment.

**SECTION 6501-2     AUTHORITY FOR REGULATIONS**

The Ventura County Airports Ordinance Code is adopted pursuant to the County's power as owner, operator, and proprietor of the airports to regulate the use of the Oxnard and Camarillo Airports, consistent with the power of the United States Government to control air traffic and aircraft safety. The code also constitutes power over ground operations, motor vehicles, and other matters not preempted by state and federal laws.

**SECTION 6501-3     COMPLIANCE**

A person shall not enter, be upon, or remain on any airport unless he/she complies with all of the regulations set forth in this ordinance applicable to such airport, and with all other applicable ordinances, rules and regulations.

## **Article 2 – DEFINITIONS**

### **SECTION 6502 DIRECTOR OF AIRPORTS**

The person in-charge of the Airports Department appointed by the County Executive Officer.

### **SECTION 6502-1 AIRCRAFT**

Any manned contrivance used or designed for navigation of, or flight in, the air.

### **SECTION 6502-2 AIRCRAFT (ABANDONED)**

Any aircraft that is left unattended for a period of 72 hrs. without any evidence of ownership.

### **SECTION 6502-3 AIR CARRIER**

A person who undertakes directly by lease, or other arrangement, to engage in air transportation.

### **SECTION 6502-4 AIRCRAFT FUEL SERVICING TANK VEHICLE**

A tank vehicle (tanks, tank truck, fuel trailer, semi-trailer tank vehicle) designed for and employed in the transportation and transfer of fuel into or from an aircraft.

### **SECTION 6502-5 AIR OPERATIONS AREA**

Any area of the airport used or intended to be used for landing, takeoff or surface maneuvering of aircraft.

### **SECTION 6502-6 AVIATION ADVISORY COMMISSION**

Technical advisory committee appointed by the Ventura County Board of Supervisors to make recommendations to the Board.

### **SECTION 6502-7 BOARD**

The Ventura County Board of Supervisors.

### **SECTION 6502-8 BONDING**

The process of connecting the fuel servicing tank vehicle and the aircraft together by means of a grounding wire to prevent the possibility of static ignition of fuel.

## **SECTION 6502-9 CAMARILLO AIRPORT**

The real property owned by the County north of Pleasant Valley Road, south of State Highway 101, and west of Las Posas Road located primarily in the City of Camarillo. The Camarillo Airport is further depicted in Exhibit A.

## **SECTION 6502-10 CAMARILLO AIRPORT AUTHORITY**

The five member advisory board consisting of two Ventura County Supervisors, two Camarillo City Council members, and one public member.

## **SECTION 6502-11 COMMERCIAL OPERATING AREA**

The portion of the air operations area used for the maneuvering of commercial aircraft for the loading and unloading of passengers and cargo.

## **SECTION 6502-12 COUNTY**

The County of Ventura unless otherwise specified.

## **SECTION 6502-13 EXCLUSIVE AREA**

The area of the airport designated for security purposes called exclusive as designated by the Director of Airports.

## **SECTION 6502-14 EXPERIMENTAL AIRCRAFT**

Any aircraft so classified by the Federal Aviation Administration (FAA).

## **SECTION 6502-15 FEDERAL AVIATION REGULATION (FAR) Part 139**

FAR covering requirements for Airport Certification and Operations for Land Airports Serving Certain Air Carriers.

## **SECTION 6502-16 FIRE HAZARD**

Anything or act which increases or may cause an increase of the hazard or menace of fire to a greater degree than that customarily recognized as normal by persons in the public service regularly engaged in preventing, suppressing or extinguishing fire; or which may obstruct, delay, hinder or interfere with the operations of the fire department or the egress of occupants in the event of fire.

**SECTION 6502-17 FIXED BASED OPERATOR (FBO) also referred to as AERONAUTICAL SERVICE PROVIDER (ASP)**

Any individual, partnership, corporation, or other business entity engaged in providing aviation services as authorized by the Director of Airports.

**SECTION 6502-18 FLAMMABLE SUBSTANCE**

Any liquid, gas, or solid that will readily ignite or explode.

**SECTION 6502-19 FUELING**

Includes all fuel transfer activities, such as fueling, defueling, and draining of aircraft fuel tanks.

**SECTION 6502-20 FUEL STORAGE FACILITIES**

Any tank and associated facility for the storage of aviation fuels at an airport, dispensed into aircraft through an airport fueling system or by loading into tank servicing vehicles and then to an aircraft.

**SECTION 6502-21 HOT REFUELING**

The fueling of an aircraft while its engines are running.

**SECTION 6502-22 OXNARD AIRPORT**

The real property owned by the County north of Fifth Street, east of Victoria Avenue, south of Teal Club Road, and west of Ventura Road in the City of Oxnard. Oxnard Airport is further depicted in Exhibit B.

**SECTION 6502-23 OXNARD AIRPORT AUTHORITY**

The five member advisory board consisting of two Ventura County Board of Supervisors, two Oxnard City Council members, and one public member.

**SECTION 6502-24 PERSON**

Any individual, firm, partnership, corporation, company, association, or body politic, and includes any trustee, receiver, assignee or other similar representative.

#### **SECTION 6502-25 PROHIBITED AREA**

That portion of the air operations area containing the runway, taxiway, and adjacent safety areas of the runway and taxiway, or other areas designated by the Director of Airports or his designee.

#### **SECTION 6502-26 RESTRICTED AREA**

All areas within the perimeter fence line of the airports designated by the Director of Airports and so posted.

#### **SECTION 6502-27 SELF FUELING**

The process of fueling an aircraft by an individual other than a fixed based operator.

#### **SECTION 6502-28 STERILE AREA**

An area to which access is controlled by the inspection of persons and property in accordance with an approved security program.

#### **SECTION 6502-29 ULTRALIGHT AIRCRAFT**

An aeronautical vehicle operated for sport or recreational purposes which does not require Federal Aviation Administration (FAA) Registration, an Airworthiness Certificate, nor a Pilot Certificate.

#### **SECTION 6502-30 VEHICLE (ABANDONED)**

A motor vehicle, cycle, trailer or similar method of conveyance that is left unattended over 72 hours, the registered owner of which is unknown and/or parked in an undesignated/unauthorized area.

## **ARTICLE 3 – POWERS AND DUTIES**

### **SECTION 6503     APPLICABILITY**

The purpose of this article is to provide minimum standards of enforcement to safeguard life, property, and public welfare by regulating and controlling the various activities on the Airports owned and operated by the County of Ventura.

These rules shall at no time be construed to conflict with FAA Regulations.

### **SECTION 6503-1     AUTHORITY OF THE DIRECTOR OF AIRPORTS**

The Director of Airports or his designated representative shall be subject to the direction, authority and control of the County Executive Officer and the Ventura County Board of Supervisors. The Director shall have the right, power, and authority to enforce the following:

- A. General Authority: The airports Director or his designated representative is vested with all rights, powers, and authority of the County to issue orders and enforce orders, laws, and regulations affecting the Airports, inclusive of the Uniform Fire Code, Vehicle Code, Penal Code, Public Utilities Code, and Building and Safety Code applicable to the safe operation of the airports.
- B. Specific Authority: The Airports administrative powers and duties shall include, but not be limited to the following:
  - 1. Designating aircraft operating areas, parking and tie-down areas;
  - 2. Assigning parking and tie-down areas;
  - 3. Moving or ordering the movement of any aircraft to any other location he/she designates when it is determined that the change is in the best interest of safety or is necessary because of space limitations or traffic conditions, or in order to reduce the risks due to fire, collision or aircraft movement;
  - 4. Ordering unauthorized aircraft to leave the airport;
  - 5. Promulgating regulations for the operation and administration of public facilities at the airport.
- C. Delay of Aircraft Operations: The Director of Airports or his designated representative may delay or restrict any aircraft operation subject to any limitations imposed by State or Federal law in accordance with the following standard:
  - 1. Discretion may only be exercised where there is reason to believe that a person or aircraft will violate or has violated the proprietary rights of the County, that a violation of this code is imminent, or that its exercise is necessary for the protection of the public health, safety, or welfare.
  - 2. The Director of Airports or his designated representative, by appropriate notice, may restrict or suspend all flights of flying when

required by military needs, emergency, or other special circumstances.

## **SECTION 6503-2 DELEGATION OF AUTHORITY**

Whenever a power is granted to, or a duty is imposed upon the Director, that power may be performed by a deputy or an assistant to the Director, or by a person authorized by the Board of Supervisors unless provided otherwise herein.

## **SECTION 6503-3 ENFORCEMENT**

Pursuant to the authority vested in the Board of Supervisors by the State of California, the Director of Airports or his designated representatives shall have the authority to enforce the provisions consisting of Chapter 5 of Division 6 of the Ventura County Airports Ordinance Code. Enforcement will be accomplished in such a manner as to promote not only airport safety but also goodwill with the users of the Airports.

## **SECTION 6503-4 PENALTY**

Violations of any provision of this Chapter, except as hereinafter noted, will constitute infractions unless specifically designated misdemeanors. Every conviction of an infraction is punishable by (1) a fine not exceeding one hundred dollars (\$100) for a first violation; (2) a fine not exceeding two hundred dollars (\$200) for a second violation of the same ordinance within one year; and (3) a fine not exceeding five hundred dollars (\$500) for each additional violation of the same ordinance within one year.

Every conviction of a misdemeanor may result in a fine and/or imprisonment in the County jail for a period of not more than six (6) months.

Any violation of this ordinance or any other County ordinance, federal, state, or local statute or regulation governing the standing or parking of a vehicle, which violation occurs on or after July 1, 1993, is subject to a civil penalty as provided for under the California Vehicle Code and/or any civil administrative procedure adopted by the County of Ventura.

## **ARTICLE 4 – FIRE REGULATIONS**

### **SECTION 6504 PURPOSE**

The purpose of this article is to establish reasonable minimum fire safety regulations for the protection of persons, aircraft, and other property.

### **SECTION 6504-1 APPLICABILITY**

In addition to any other requirement imposed by law, all persons at the airport shall comply with the specific fire regulations applicable to all persons using the airport, under the Uniform Fire Code.

Every person using the airport or its facilities in any way shall use the utmost caution to prevent fire and shall not cause to exist any condition constituting a fire hazard.

These rules shall at no time be construed to conflict with FAA Regulations, the Uniform Fire Code or the National Fire Protection Association Standards.

### **SECTION 6504-2 FLAMMABLE FINISHES, DOPING AND PAINTING**

The application of flammable finishes, doping and painting of aircraft, shall be performed in an authorized space designated by the Director of Airports with prior written approval and shall conform with all associated regulations.

Incidental doping and painting of aircraft for routine maintenance shall conform with all associated fire, air pollution control and environmental health regulations.

### **SECTION 6504-3 SMOKING, OPEN FIRES, OR SPARK PRODUCING DEVICE**

Smoking, open fires, or spark producing devices are prohibited on the airport in the following circumstances:

- A. Areas marked or posted.
- B. Within 50 feet of aircraft, hangars, fuel servicing tank vehicles, and fuel loading stations.
- C. On aircraft loading ramps, aprons, and aircraft parking areas.

No person shall start a fire on the airport such as a campfire, barbecue, or any fire whatsoever without prior written approval from the Director of Airports.

No welding unless authorized by the Director of Airports and permitted by the Fire Department.

#### **SECTION 6504-4 PORTABLE FIRE EXTINGUISHERS**

Portable fire extinguishers suitable for flammable or combustible Class A/Class B/ and Class C fires shall be required for:

- A. Hangars – All individual hangars at Oxnard and Camarillo Airports shall be equipped with one or more fire extinguishers having a minimum 2A-10 B:C classification.
- B. Towing Vehicles – Every vehicle used for towing aircraft shall be equipped with at least one (1) 20 B:C fire extinguisher having a minimum of 20 B:C classification.
- C. Aircraft Refuelers – Every aircraft fuel servicing tank vehicle shall be equipped with two (2) 20 B:C fire extinguishers easily accessible from either side of the vehicle.

#### **SECTION 6504-5 FUELING AND DEFUELING**

- A. Fueling Prohibited – No aircraft shall be fueled or defueled while the aircraft is in a hangar or enclosed space.
- B. Smoking Prohibited – Smoking is prohibited within fifty (50) feet of an aircraft while the aircraft is being refueled or defueled.
- C. Bonding Required – During fuel servicing, the aircraft and the fuel servicing tank vehicle shall be properly bonded to prevent the possibility of static ignition of fuel.
- D. Hot Refueling – Hot refueling is not authorized except under emergency situations or by prior approval by the Director of Airports.
- E. Self Fueling – All individuals wishing to self fuel shall comply with all applicable local, state, and federal laws and regulations and shall obtain and comply with permits from the department of airports and the fire department.

#### **SECTION 6504-6 FUELING OF GROUND VEHICLES**

No person shall fuel any ground vehicles on the airports except for those which include:

- A. Fuel servicing tank vehicles.
- B. FBO vehicles used for towing aircraft.
- C. Necessary specialized equipment for use by FBO's and Airlines

#### **SECTION 6504-7 PRIVILEGES**

Tenants wishing to store, handle, and dispense aircraft fuel at the airports must obtain written approval from the Director of Airports and an appropriate Fire Department permit.

## **ARTICLE 5 – AIRCRAFT FUEL SERVICING**

### **SECTION 6505     APPLICABILITY**

The purpose of this article is to provide minimum standards to safeguard life, property, and public welfare by regulating operational requirements for fuel servicing equipment and personnel. All regulations of this article are developed to meet FAR Part 139 requirements for certificated airports and safety standards for non-certificated airports.

### **SECTION 6505-1    QUALIFIED OPERATOR**

Aircraft fuel servicing tank vehicles shall be attended and operated by persons instructed in methods of proper use and operation. Each operator shall be required to carry an identification card issued by their employer certifying their qualifications.

### **SECTION 6505-2    DOCUMENTATION AND TRAINING**

Employers shall be required to maintain training records of employees involved in aircraft fuel servicing.

### **SECTION 6505-3    COMPLIANCE**

Fuelers must meet and comply with all applicable City, County, State and Federal regulations with respect to the storage, handling, and dispensing of aircraft fuel at the airports.

### **SECTION 6505-4    AIRCRAFT FUEL STORAGE FACILITIES (FUEL FARM)**

Aviation fuels must be stored in approved fuel storage tanks constructed and maintained in compliance with City, County, State and Federal standards. Any tanks to be constructed on the airports must receive written approval of the Director of Airports and have the approval of the Fire Department. Fuel storage facilities shall also be marked with the type of fuel being stored and dispensed.

### **SECTION 6505-5    AIRCRAFT FUEL SERVICING TANK VEHICLE MAINTENANCE**

- A. Every aircraft refueler unit and all equipment used in connection therewith shall be maintained in a safe operating condition and good repair at all times.
- B. If any aircraft fuel servicing equipment is found to be defective or in a state of disrepair, so as to constitute a fire hazard or unsafe condition, the Director of Airports may order such equipment be placed out of service until such time as it can be repaired.

## **SECTION 6505-6 STABILIZATION OF FUEL SERVICING EQUIPMENT**

Aircraft fuel servicing tank vehicles shall be stabilized with an emergency brake and chock blocks during fueling/defueling operations.

## **SECTION 6505-7 REMAIN WITH EQUIPMENT**

Aircraft fuel servicing operators shall remain with fuel servicing equipment while connected to aircraft and/or fuel farms. Every effort will be made to prevent fuel overflows.

## **SECTION 6505-8 SELF CLOSING NOZZLES**

Self closing nozzles and/or deadman controls shall be held open by hand during the entire fueling/defueling operation. Holding or blocking open of control by any other means is prohibited.

## **SECTION 6505-9 TANDEM FUELING**

Tandem fueling, which is the practice of passing fuel from one vehicle to another and then to an aircraft, is prohibited.

## **SECTION 6505-10 HANDLING AND DISPOSAL**

Fuelers shall provide for the safe and lawful handling and disposal, away from the airport, of hazardous waste and other materials, including but not limited to, used oil, solvents, and other waste. Violation of this section constitutes a misdemeanor.

## **SECTION 6505-11 CARRIAGE OF LIGHTERS AND MATCHES BY FUEL SERVICING PERSONNEL**

Fuel service personnel shall not carry lighters or matches on their person while engaged in fuel servicing operations.

## **SECTION 6505-12 LOADING OF AIRCRAFT FUEL SERVICING TANK VEHICLES**

- A. Filling of the vehicle cargo tank shall be under the observation and control of a qualified and authorized operator at all times.
- B. Required deadman or automatic fill controls shall be in normal operating conditions during the filling operation. They shall not be blocked open or otherwise bypassed.
- C. The engine of the aircraft servicing tank vehicle shall be shut off prior to filling the tank.

- D. The cargo tank shall be bonded to the fill pipe before the dome covers are opened and shall remain bonded until the dome covers are securely closed.

### **SECTION 6505-13 PARKING OF AIRCRAFT FUEL SERVICING VEHICLES**

Parking areas for aircraft fuel servicing tank vehicles shall be arranged to:

- A. Facilitate dispersal of the vehicles in the event of an emergency.
- B. Provide a ten (10) foot clearance between parked vehicles for accessibility of fire control purposes.
- C. No aircraft fuel servicing tank vehicle shall be parked, stored, repaired, or left unattended within fifty (50) feet of any hangar, building, or any structure housing the public which has windows or doors.
- D. Minimize exposure to damage from out-of-control aircraft.

### **SECTION 6505-14 AIRCRAFT FUEL SERVICING TANK VEHICLE IDENTIFICATION**

The identification of the vehicles shall satisfy the requirements of FAR Part 139 and NFPA Standards.

- A. Aircraft fuel servicing vehicles shall be marked to identify the product being carried.
- B. Aircraft fuel servicing vehicles shall have emergency shut off controls marked in contrast with the color of the vehicle.
- C. No smoking signs and flammable signs shall be posted on all sides of the vehicle.

### **SECTION 6505-15 VIOLATION**

A violation of any provision of these regulations may result in the suspension or revocation of fueling privileges by the Director of Airports.

### **SECTION 6505-16 SUSPENSION**

The Director of Airports shall have the power to suspend the privileges of fuel servicing personnel and/or remove from service, equipment that does not satisfactorily meet all standards of NFPA, UFC, and FAR Part 139.

### **SECTION 6505-17 REINSTATEMENT**

A fueler may apply to the Director of Airports for reinstatement of suspended fueling privileges or equipment within thirty (30) days after such suspension.

## **ARTICLE 6 – AIRCRAFT OPERATIONS/AERONAUTICAL ACTIVITIES**

### **SECTION 6506      APPLICABILITY**

The purpose of this article is to provide minimum standards to safeguard life, property, and public welfare by regulating and controlling the various aircraft activities on the airports owned and operated by the County of Ventura. All regulations of this article regarding aircraft and the operation of the same shall apply to any and all types of aircraft including helicopters, gyrocopters, lighter than air, gliders and ultralight aircraft.

### **SECTION 6506-1    LIABILITY INSURANCE**

The owners of all aircraft, including ultralight and experimental aircraft, based at either airport shall carry liability and property damage insurance as prescribed by the Board of Supervisors, and shall present such required insurance to the Director of Airports prior to the operation of such aircraft.

### **SECTION 6506-2    REGISTRATION**

- A. The owners of all aircraft based on the airports shall register their aircraft with the Director of Airports or his representative within five (5) days of arrival and shall inform him of any changes in the ownership within five (5) days thereof.
- B. Each commercial operator shall submit a list of aircraft based in his/her area including the owners name, address, telephone number, aircraft make, model and registration number. On the first day of each month, a report of newly based or departed aircraft shall be submitted to the Director of Airports.
- C. Persons desiring to operate aircraft on a daily basis (trailer on airport) shall obtain a permit from the Director and be subject to daily fees and insurance requirements as required by the Ventura County Board of Supervisors.

### **SECTION 6506-3    DISPLAY OF CERTIFICATE, PERMIT, RATING, OR LICENSE**

Each person who holds a pilot certificate, flight instructor certificate, authorization, or license shall display it upon request of the Director of Airports or his authorized representative, an authorized representative of the National Transportation Safety Board, or any Federal, State, or local law enforcement officer.

#### **SECTION 6506-4 AIRCRAFT ACCIDENT**

- A. Participants in any accident or damage to an aircraft occurring at the airport shall promptly make a full report of such damage or accident to the nearest Federal Aviation Administration (FAA) safety officer and to the Director of Airports or authorized representative. Aircraft operators, owners, or their agents shall be responsible for, and shall cooperate and assist in, the prompt removal of damaged aircraft, parts, property or debris resulting from any accident.
- B. The Director of Airports may order the removal of any wrecked or damaged aircraft from the runway, taxiway, or other operating area on the airport and render a bill to the aircraft owner for such services. In cases of damage to airport property, the costs of repair shall be charged to the owner of the aircraft. The County will be held harmless for subsequent damages incurred by the removal of wrecked or damaged aircraft.
- C. No person shall go to the scene of an accident and impede in any manner emergency personnel in the performance of their duties.

#### **SECTION 6506-5 PARKED OR STORED AIRCRAFT**

If it is deemed necessary for operational safety, maintenance or project considerations, the Director may direct the operator, owner or pilot of any aircraft on the airport to move the aircraft from the place where it is parked or stored to any other place designated on the airport. If the Director is unable to obtain authorization from the operator, owner or pilot, he may direct the towing of the aircraft to such place at operators or owner's expense and without liability for damage resulting from such towing.

#### **SECTION 6506-6 PARKING OF AIRCRAFT**

No person shall park any aircraft in any area not designated for such purpose without prior consent of the Director of Airports.

- A. Parked aircraft shall have parking brakes set or wheels properly blocked to prevent movement and shall be secured to the ground by rope or other means when left unattended.
- B. No person shall leave an aircraft unattended while the engine of such aircraft is running.
- C. No aircraft shall be parked within 50 feet of any fuel storage facility.
- D. No aircraft shall be parked within any fire lane, gate, or 15 feet of any hydrant.

#### **SECTION 6506-7 ABANDONED AIRCRAFT**

An abandoned aircraft shall be subject to removal by the Director of Airports at the owners expense.

## **SECTION 6506-8 TAKING AIRCRAFT INTO CUSTODY**

The Director of Airports may take into custody any abandoned or unauthorized aircraft or property in such aircraft and retain custody thereof until claimed by the lawful owner or owners who shall pay all expenses incurred thereby the Director.

## **SECTION 6506-9 AIRCRAFT TAIL SKIDS**

No person shall, except in emergency, land or take off from the airport in an aircraft equipped with a tail skid in place of tail wheel.

## **SECTION 6506-10 AIRCRAFT ENGINE OPERATION**

- A. No person shall attempt to start an aircraft engine unless a qualified individual is at the controls and the aircraft is properly secured. In the case of hand starting, the brake is set, chocks are properly placed, and the aircraft is secured to the ground in a manner approved in writing by the Director of Airports.
- B. No person shall start or run up any aircraft engine in any hangar.

## **SECTION 6506-11 EXPERIMENTAL AIRCRAFT**

- A. Experimental aircraft based on the County airports shall be registered with the Director of Airports or designated representative within five (5) days of arrival on the airport.
- B. Experimental aircraft classified as Research and Development (R & D) by FAA will not be permitted to operate on the airports without obtaining authorization from the Board of Supervisors. A request for authorization will contain the following information which shall specify conditions for operating, testing the flight pattern, test pilots, pilot qualifications and experience, insurance with the County as coinsured, special services needed or desired from airport staff and any other pertinent information as may be necessary.
- C. Turbojet powered experimental aircraft, shall not operate on the County Airports without authorization from the Director of Airports.

## **SECTION 6506-12 FLIGHT INSTRUCTORS**

No person shall do business as a flight instructor or give flight instruction for compensation except in compliance with the following requirements:

- A. The instructor shall register with the Director of Airports, demonstrate that he/she has a valid and current flight instructors certificate issued from the FAA and, except for employees of lessees authorized to conduct such operations, comply with the airports current Minimum Aeronautical Activity permit.

- B. All persons instructing or checking out pilots in flying at the airports shall fully inform the pilots of the recommended noise abatement procedures.

### **SECTION 6506-13 AIRCRAFT MAINTENANCE AND REPAIR**

No person shall do business as an aircraft mechanic or maintain or repair the aircraft of another person for compensation except in compliance with the following:

- A. The mechanic shall register with the Director of Airports, demonstrate that he/she has a valid and current certificate issued by the FAA, except for employees of lessees authorized to conduct such operations, comply with the airports current Minimum Aeronautical Standards and obtain a Commercial Activity permit.
- B. An Aircraft owner may perform work on his/her own aircraft (consistent with FAA regulations) as follows:
  - 1. Tie-down Area – No repairs or maintenance may be performed in the tie-down areas except those necessary for pre-flight and all necessary work, in an emergency, to move the aircraft to a work area. With written permission of the Director, limited repair and maintenance may be performed provided the area is kept neat, clean and picked up. Painting, oil changes or personal washing of aircraft is not allowed.
  - 2. Aircraft Storage Hangars – Owner maintenance (as defined by FAA) may be accomplished in storage hangars with the exception of major doping, painting, or any work involving the use of flammable liquids, welding, open flame, or creating a hazardous condition.
  - 3. Aircraft Work Area (Washrack) – Unlimited, except that aircraft doping and painting is not allowed in these facilities pursuant to State Fire Code and Air Pollution Control District Regulations.
- C. An aircraft owner may contract to have the above work performed on his aircraft if the mechanic (etc.) has a valid lease, license, or permit(s). Such work shall be accomplished in the aircraft owner's storage space as provided above, lessee's leasehold or in the aircraft work area.

### **SECTION 6506-14 AIRCRAFT HANGARS**

All aircraft hangars shall be used only for the storage of aircraft and necessary supplies for preventative maintenance. No person shall store or stock material or equipment so as to constitute a fire hazard.

### **SECTION 6506-15 AIRPORT LANDING AND PERMIT FEES**

Shall be adopted by the Board of Supervisors in the published rate and fee schedule.

## **SECTION 6506-16 FLYING CLUBS**

- A. All profit making clubs are considered to be commercial operators and shall not be based at the airports unless a permit and lease have been obtained from the Director of Airports.
- B. All nonprofit flying clubs shall be registered and file a copy of their organization papers with the Director of Airports.
- C. All flying clubs shall carry insurance in an amount and type set by the Board of Supervisors. Members of flying clubs shall each have reasonable and proportionate ownership in clubs airplanes and equipment.
- D. No club shall solicit for the purpose of instruction any person on the premises of a commercial operator without the written permission of said operator on file with the Director of Airports.

## **SECTION 6506-17 HOURS OF OPERATION**

The airport shall be open for public use at all reasonable hours of the day and night, subject to the following restrictions:

- A. The Director of Airports may close the airports because of conditions of the landing area, necessary maintenance, the presentation of special events, and similar causes.
- B. No aircraft shall depart from the Camarillo Airport between the hours of 12:00 midnight and 5:00 a.m., unless specific authorization is obtained from the Director of Airports, or except in the case of a medical or public safety emergency.

## **ARTICLE 7 – AIRPORTS REGULATIONS**

### **SECTION 6507 PURPOSE AND SCOPE**

This article of the Airports Ordinance Code shall be called the Airports Field Regulations. These regulations are generally intended to maintain the safety of the airport through enforcement of regulations and permit procedures. The Airports Field Regulations govern all activity of persons on the airports.

### **SECTION 6507-1 AIRPORT ACCESS**

No person shall have access to the airports for aircraft or vehicle use except at such public or commercial locations specifically designated by the Director of Airports or unless prior permission is obtained from the Director of Airports.

### **SECTION 6507-2 PEDESTRIANS**

No unauthorized person shall be upon any Air Operations Area or Prohibited Area, unless authorization has been obtained from the Director of Airports.

### **SECTION 6507-3 PEDESTRIANS IN RESTRICTED AREAS**

No unauthorized person shall enter any restricted area that is marked or posted, unless authorization is obtained from the Director of Airports, or unless the area is designated as public or for commercial use.

### **SECTION 6507-4 PEDESTRIANS – FAILURE TO COMPLY WITH ANY SIGN OR SIGNAL**

No person, while upon the airports of Ventura county, shall fail to comply with any posted sign or signal nor shall such person fail to comply with an order or directive from any police officer, fire fighter, public officer, or manager or employee of such airports.

### **SECTION 6507-5 SALE OR SOLICIT**

No person shall sell or solicit the sale of any merchandise on the airports unless a permit is obtained from the Director of Airports.

#### **SECTION 6507-6 SERVICE OR BUSINESS FOR HIRE**

No person shall conduct or operate a business for hire or compensation, advertise or solicit business on the airport unless a Commercial Activity Permit is obtained from the Director of Airports.

#### **SECTION 6507-7 COMMERCIAL AERONAUTICAL ACTIVITIES**

These activities must be authorized and standards and work areas designated through properly executed leases, activity permits, or commercial activity permits.

#### **SECTION 6507-8 ANIMAL CONTROL**

Dogs and other animals on the airports, must be restrained by leash or confined in such a manner as to be under control.

#### **SECTION 6507-9 DAMAGE REPORTS AND RESPONSIBILITY**

Any person damaging County airports property by means of contact with any aircraft, surface vehicle or by hand shall report such damage to the Director of Airports and may be fully responsible for any cost to repair or replace the damaged property.

#### **SECTION 6507-10 MOTION PICTURE AND COMMERCIAL PHOTOGRAPHY**

No person shall take still, motion, video, or sound pictures for commercial purposes on the airports without a use permit approved by the Director of Airports.

## **ARTICLE 8 – TRAFFIC REGULATIONS**

### **SECTION 6508     APPLICABILITY**

The purpose of this article is to provide minimum standards to safeguard life, property, and public welfare by regulating and controlling the various motor vehicle activities on the airports owned and operated by the County of Ventura.

### **SECTION 6508-1     GENERAL**

Motor vehicles shall be operated in a proper and safe manner in accordance with the motor vehicle laws of the State of California and ordinances of the County of Ventura.

### **SECTION 6508-2     LICENSE AND ACCESS REQUIREMENTS**

All persons seeking to operate a motor vehicle in the restricted area of the airport must possess:

- A. Valid drivers license.
- B. A security gate card issued by the Director of Airports.

Persons not meeting the above requirements shall be under the direct supervision of an authorized individual.

### **SECTION 6508-3     SUSPENDED OR REVOKED PERMIT**

- A. The operation of a motor vehicle on the airports is a privilege which may be suspended by the Director of Airports for repeated violations of any traffic regulations set forth in this article.
- B. Driving privileges shall permanently be suspended by the Director of Airports after three (3) violations in a twelve (12) month period.

### **SECTION 6508-4     AIRPORT ROADWAYS**

- A. No person shall operate a motor vehicle on, upon, or across any portion of the airport except along or upon roadways designated for travel by motor vehicles or those portions set aside by the Director of Airports.
- B. Any person found operating a motor vehicle without the required authorization or when his/her authorization has been revoked or suspended, may be permanently barred from operating a motor vehicle or equipment on the airports.

### **SECTION 6508-5     INSURANCE**

Any person operating a motor vehicle on the airport must have vehicle liability insurance as required by the State of the California.

## **SECTION 6508-6 COMMERCIAL VEHICLES**

No person shall operate any vehicle for hire on or from the airports without an appropriate permit from the County and complying with such conditions as may be prescribed by the County.

## **SECTION 6508-7 LOADING AND UNLOADING OF PASSENGERS**

No common carrier or vehicle for hire shall load or unload passengers at any place other than those designated by the Director of Airports.

## **SECTION 6508-8 VEHICLES ON AIR OPERATIONS AREAS**

- A. No motor vehicle or other vehicle shall be operated on the air operations area, except by persons authorized by the Director of Airports.
- B. No motor vehicle shall operate on the prohibited areas without communications and prior clearance from air traffic control, or by being escorted by a radio equipped vehicle as authorized by the Director of Airports.
- C. Any vehicle operating on unimproved areas shall take care to avoid tracking foreign object debris (FOD) onto runways and taxiways.

## **SECTION 6508-9 SPEED LIMIT**

Motor vehicles shall be operated in strict compliance with speed limits posted on traffic signs and in no event at a speed in excess of fifteen miles per hour (15 MPH) in open areas, ten miles per hour (10 MPH) in hangar areas and five miles per hour (5 MPH) within fifty (50) feet of any aircraft.

## **SECTION 6508-10 PROXIMITY TO AIRCRAFT**

Except for motor vehicles engaged in servicing aircraft, a motor vehicle must not pass under any portion of the aircraft.

## **SECTION 6508-11 RIGHT OF WAY**

- A. Aircraft have the right of way over all motor vehicles, except emergency vehicles.
- B. Emergency vehicles responding to an emergency have the right of way over all motor vehicles, including aircraft.

## **SECTION 6508-12 EMERGENCIES**

When an emergency occurs on the airport, traffic may be halted, detoured, or diverted by airports personnel to maintain safety. All persons on the airport shall obey the restrictions imposed upon operation during such emergencies.

## **SECTION 6508-13 INCIDENTS/ACCIDENTS**

Any person operating a motor vehicle involved in an incident or accident which causes injury to or death of any person or damage to or destruction of property shall notify the airports department personnel immediately. Unless further injury or damage is imminent, the motor vehicle(s) shall not be moved until authorized by the Airports Department.

## **SECTION 6508-14 HANGAR ENTRANCES**

Hangar entrances shall be kept clear at all times for ingress and egress of tenants' aircraft. The Director of Airports may move or have towed away at the owners expense, parked vehicles which hinder any approved operation.

## **SECTION 6508-15 RECKLESS OR CARELESS OPERATION**

No person shall operate a motor vehicle on the airport in a reckless or careless manner. A reckless or careless manner with regard to this section means intentionally or through negligence threatening the life or safety of any person or threatening damage or destruction to any property of any person. A violation of this section constitutes a misdemeanor.

## **SECTION 6508-16 LOADING AND UNLOADING OF AIRCRAFT**

A person shall not operate a motor vehicle between a parked aircraft and the terminal building while that aircraft is engaged in loading and unloading activities.

## **SECTION 6508-17 MOTOR VEHICLE SERVICE AND REPAIR**

No person shall service, repair, overhaul or perform other maintenance on a motor vehicle or other equipment on the airports except in an area approved by the Director of Airports.

## **SECTION 6508-18 MOTOR VEHICLE LIGHTS**

The following are minimum motor vehicle safety lighting requirements. Lights required by this section must be of sufficient illumination to ensure safe operations.

- A. All motor vehicles operated on the airport at night shall be equipped with headlights and taillights.
- B. All baggage and cargo carts shall be equipped with reflectors and reflective tape installed in such a manner as to be visible from the front, sides, and rear of cart.

## **SECTION 6508-19 MOTOR VEHICLES AND EQUIPMENT BRAKES**

- A. Motor vehicles operating on the airports must be equipped with a functional braking system.
- B. Motor vehicles shall not be left unattended with the engines running, unless standard chocks are in place in front and behind one of the tires, or unless the emergency brake is set and the operator of that vehicle is assured that the emergency brake is functioning properly.
- C. Baggage carts, cargo carts or other equipment must be equipped with a properly functioning braking system.

## **SECTION 6508-20 MARKINGS, SIGNS**

No person shall park or leave unattended any motor vehicle or other equipment in a manner contrary to any sign, pavement marking, or other control device.

## **SECTION 6508-21 PARKING - ALL PARKING VIOLATIONS SHALL BE SUBJECT TO CIVIL AND NOT CRIMINAL ENFORCEMENT IF THEY OCCUR ON OR AFTER JULY 1, 1993**

- A. No motor vehicle shall be parked on the airport except in a manner and at locations prescribed by the Director.
- B. No person shall park or leave unattended a motor vehicle or other equipment on the airports which interferes with the use of a facility by others or which prevents movement by other motor vehicles or equipment.
- C. No person shall park or leave unattended a motor vehicle or other equipment in a manner which may or does interfere with or prevent an aircraft fuel servicing tank vehicle's immediate access away from an aircraft or any location in the event of an emergency.
- D. No motor vehicle shall be parked within 50 feet of any fuel storage facility.

**SECTION 6508-22 ABANDONED VEHICLES – ALL PARKING VIOLATIONS SHALL BE SUBJECT TO CIVIL AND NOT CRIMINAL ENFORCEMENT IF THEY OCCUR ON OR AFTER JULY 1, 1993**

The provisions of this article are applicable to all vehicles on the airport.

- A. Any vehicle that remains on the airport or any other location under the control and responsibility of the airport, for more than 72 hours in an undesignated area, may be given a written notice of illegal parking.
- B. On the third day following the notice of illegal parking, a written notice of intent to remove the vehicle may be placed on the vehicle.
- C. On the third day following the notice of intent to remove the vehicle, the Airports Department may remove such vehicle.

**SECTION 6508-24 ACCESS VIOLATIONS**

Any person found operating a motor vehicle without the required authorization or when his/her authorization has been revoked or suspended, may be permanently barred from operating a motor vehicle or equipment on the airports.

**SECTION 6508-25 MOTOR VEHICLE LICENSING**

All motor vehicles operating on the airport shall be licensed in accordance with California Vehicle Code.

## **ARTICLE 9 – HEALTH, ENVIRONMENT AND SANITATION**

### **SECTION 6509 DISPOSAL OF REFUSE**

It is unlawful for any person to deposit refuse at any location on the airports that is carried onto the airports from another location. Only refuse generated on the airports shall be placed in airport trash receptacles.

#### **SECTION 6509-1 LITTERING**

It is unlawful for any person to litter while on the airports. No person shall deposit rocks, dirt, or garbage on any roadway, parking area or aircraft movement area.

#### **SECTION 6509-2 VEHICLES HAULING TRASH**

All vehicles hauling trash shall be covered. No vehicle used for hauling trash, dirt, or any other materials shall be operated on the airports unless such vehicle is constructed so as to prevent its contents from dropping, sifting, leaking, or otherwise escaping. Any person who spills any dirt or any other materials on the airports shall immediately clean up the spilled material.

#### **SECTION 6509-3 HAZARDOUS MATERIALS**

Any person who deposits, spills, or leaves any materials defined as being hazardous materials by the Environmental Protection Agency in any hangar, tie-down, work area or any other location on the airports shall be responsible for the costs of clean-up and removal of such materials and immediately notify the airport.

PASSED AND ADOPTED this 21<sup>ST</sup> day of March, 2006, by the following vote:

AYES: Supervisors

BENNETT, LONG, MIKELS,  
FLYNN AND PARKS

NOES:

NONE

Linda Parker

CHAIR, BOARD OF SUPERVISORS

ATTEST: JOHN F. JOHNSTON  
Clerk of the Board of Supervisors  
County of Ventura, State of California

By: Roberta Rodriguez  
Deputy Clerk of the Board

