



COUNTY of VENTURA

Department of Airports

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AVIATION ADVISORY COMMISSION

MINUTES

January 8, 2025

1. CALL to ORDER and PLEDGE of ALLEGIANCE

Chair, Maggie Bird, called the meeting to order at 6:30 p.m. and Commissioner Steve Tannehill led the pledge of allegiance.

2. ROLL CALL

PRESENT

Maggie Bird
Jerrold Abramson
John Corneau
Steve Weiss
Steve Tannehill
Bruce Martin
Sean Colvin
Clarke Cramer
Matthew Johnston

ABSENT

Excused (E)

Late (L)

Absent (A)

AIRPORT STAFF

Keith Freitas, Director of Airports
Dave Nafie, Deputy Director
Jannette Jauregui, Communications and
Engagement Manager
Denise Arreola, Management Assistant

PRESENTERS

Paul Hannah, LEAN Corporation

3. AGENDA REVIEW

No changes to the agenda.

4. APPROVAL OF MINUTES – November 13, 2024

Action: Upon the motion of Commissioner Jerrold Abramson and seconded by Commissioner Steve Tannehill, the Commission hereby approves the November 13, 2024, minutes. All members voted and the motion passed 8-0 with one abstention from Commissioner Matthew Johnston

5. PUBLIC COMMENT - Citizens wishing to speak to the Commission on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of **three** minutes per item.

Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

No public comment made.

6. REGULAR AGENDA

Regular Agenda items are heard at the Commission's discretion and may be heard at any time during the meeting.

A. Subject: Selection of Chair and Vice-Chair for Calendar Year 2025

Recommendation:

Nominate and select the 2025 Chair and Vice-Chair of the Aviation Advisory Commission.

Commissioners briefly discussed and proposed their nominations for Chair and Vice-Chair. Commissioner Steve Weiss nominated Maggie Bird for a third term, but a second motion was not received.

Action: Commissioner Jerrold Abramson nominated Commissioner John Corneau for 2025 Chair and Commissioner Steve Tannehill seconded the nomination. All members voted and the nomination passed 7-0 with two nays from Commissioners Maggie Bird and Steve Weiss. Commissioner John Corneau accepted the role as 2025 Aviation Advisory Commission Chair.

Commissioner John Corneau nominated Commissioner Matthew Johnston for Vice-Chair, and Commissioner Steve Tannehill seconded the nomination. All members voted and the nomination passed 9-0. Commissioner Matthew Johnston accepted the role as 2025 Aviation Advisory Commission Vice-Chair.

2025 Seats: Commissioner John Corneau, Chair
Commissioner Matthew Johnston, Vice-Chair

B. Subject: Receive and File an Update on the Approach and Flight Procedures Analysis for Camarillo Airport

Recommendation:

Receive and file an update on the Approach and Flight Procedures Analysis for Camarillo Airport.

Keith Freitas, Director of Airports, introduced Paul Hannah from LEAN Corporation for this item. Paul Hannah provided an overview of the collaborated efforts from the Department of Airports and LEAN Corporation regarding the approach and flight procedures analysis for Camarillo Airport. Positive feedback from the Commissioners regarding the presentation were welcomed and comments were addressed by Paul Hannah.

Action: Without motion, the Commission receives the staff update on the Approach and Flight Procedures Analysis for Camarillo Airport.

C. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

Jannette Jauregui, Communications and Engagement Manager, presented the Department of Airports twelfth feature story. The segment highlighted the Aviation Program offered by the Ventura County Office of Education.

Action: Without motion, the Commission receives the staff update from Communications and Engagement Manager regarding Ventura County Airports.

D. Subject: Receive and File a Staff Report Regarding Airport Funding Basics

Recommendation:

Receive and file a staff report covering the basics of how airports are funded, the systems Camarillo and Oxnard Airports serve critical roles in, and the benefits of our airports to all residents and guests in Ventura County.

Dave Nafie, Deputy Director, provided a detailed report that covered the funding basics of Ventura County Airports. Director Keith Freitas provided further information to Commissioners needing clarification on funding.

Action: Without motion, the Commission receives the staff report regarding the Airport Funding Basics.

7. DIRECTOR'S REPORT

Director Freitas opened the Director's Report introducing Clarke Cramer, the Aviation Advisory Commission's newest Commissioner.

Commissioner Cramer, a Camarillo resident, was appointed by Supervisor Kelly Long (District 3). He's been around aviation his whole life beginning with his earliest childhood memories of his father as a professional pilot while growing up in Albuquerque, New Mexico. He attended the University of New Mexico on a Navy ROTC scholarship and became a Naval Aviator after college for 20 years. He later graduated with his Masters in National Security Affairs from the Navy. Commissioner Cramer became familiar with Oxnard Airport while stationed at Point Mugu Naval Base from 2008 to 2010. In 2014, his familiarity with Camarillo Airport derived while stationed again at Point Mugu Naval Base, and again in 2016 when he completed his ATP. In 2018, Commissioner Cramer retired from the U.S. Navy as Chief of Staff Officer. Currently, Commissioner Cramer is pilot for a major airline based out of Los Angeles International Airport (LAX). Commissioner Cramer doesn't have an aircraft based out of Camarillo Airport but is a concerned member of the community. Commissioner Cramer concludes by stating his pleasure to be here and being part of the team.

The Port of Hueneme and its various tenants have been seeking vacant properties at the Camarillo Airport for additional parking. For a period of time, the Department can rent nine to ten acres of vacant properties to the Port of Hueneme for approximately \$50,000 a month. The revenue received will then go back to the Airport for aviation improvements. However, this limited tenancy poses a parking concern for the Wings Over Camarillo Air Show. The Department is working with the air show coordinators on this situation.

The Department is a recipient of a \$1.83-million grant for the runway redesign at Camarillo Airport. The runway redesign is \$44-million-dollar project alone, and that does not include the connectors or parallel taxiways.

The Department of Airports would like to congratulate Erin Powers, who oversees our Grant Projects, on accomplishing 15 years of public service. We are happy to recognize Erin for all the great work she's achieved.

Oxnard Airport received another excellent inspection report from Caltrans Safety Inspector. Congratulations to Airport Operations and Airport Maintenance crews for their great work!

During the previous meeting, we briefed the Commission of the Airport's role during the Mountain Fire. Then a month later, the Malibu community faced the Franklin Fire. In the span of two months, Camarillo Airport became an airbase for firefighting efforts multiple

times to protect this community and its neighboring communities. In addition to Operations, Fire Department and Air Crews doing magnificent job, Camarillo Airport remains a fabulous resource during these critical times.

Sky Harbour, a publicly traded company, is the new partner owner of CloudNine. Although Sky Harbour bought into the ownership, there are no significant changes to CloudNine tenants.

The Department is happy to report that by mid-December the soil stockpile at Oxnard Airport was finally removed. The California Regional Water District required that we stockpile the soil, which didn't make neighbors happy. The stockpile was then covered in plastic tarps so the soil wouldn't seep. After testing the soil, some traces of (parts per trillion) PFAS were detected.

Finally, a landing zone location at Oxnard Airport is confirmed to accommodate the skydiving request previously mentioned. We're planning on doing test jumps and providing plenty of notification to the community so they're aware when seeing people jump out of airplanes. On a side note, the Department received a call from the Army's Golden Knights professional jump team with their interest in local jumps around the Country. Skydiving is an aeronautical use, and the FAA prohibits us from saying no to aeronautical uses of the Airport.

Director's Report was received and filed.

8. REPORTS

Report items listed below are presented to the Aviation Advisory Commission for information only, at this time. The report items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – October, November 2024
Monthly Noise Complaints – October, November 2024
Consultant Reports (Coffman Associates) –October, November 2024
Consultant Reports (Woolpert – Camarillo Airport) – October, November 2024
Consultant Reports (Woolpert – Oxnard Airport) – October, November 2024
Consultant Reports (Mead & Hunt) – October, November 2024
Airport Tenant Projects – December 2024
Project Status Report – January 2025
Meeting Calendars

Reports were received and filed.

9. CORRESPONDENCE

Correspondence items listed below are presented to the Aviation Advisory Commission for information only, at this time. The correspondence items require

no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Department of Airports News dated November 5, 2024, re: V-22 Osprey Training Expected

Department of Airports News dated November 6, 2024, re: 11/6/24 Mountain Fire Information Update

FLYING Magazine article dated November 7, 2024, re: Camarillo Airport Plays Vital Role in Fighting Mountain Fire

Department of Airports News dated November 7, 2024, re: 11/7/24 Mountain Fire Update, CMA Closure

Department of Airports News dated November 8, 2024, re: 11/8/24 Update to TFR, NOTAM

Department of Airports News dated November 10, 2024, re: 11/10/24 Update to TFR, NOTAM, CMA Closure

Department of Airports News dated November 11, 2024, re: Update to TFR, NOTAM, CMA Closure

Department of Airports News dated November 15, 2024, re: Mountain Fire: A Community Response Beyond the Flames

Ventura County Star article dated November 17, 2024, re: Chaos and devastation: How the Mountain Fire erupted

Department of Airports News dated December 3, 2024, re: Ventura County Department of Airports: Update to Soil Stockpiles at Oxnard Airport

Department of Airports News dated December 11, 2024, re: Fire Response and Increase in Aircraft Activity

Response letter from Tony Trembley, Mayor of the City of Camarillo, dated December 16, 2024, addressing Keith Freitas, Director of Airports, September 24, 2024, letter re: Camarillo Airport Part 150 Noise Compatibility Study Comments (Director Freitas's September 24th letter is included in full agenda packet.)

Notice of Violation from Keith Freitas, Director of Airports, to Sands Aviation, LLC., dated December 31, 2024, re: Notice of Violation – Unauthorized Operation 29DEC and 30DEC – Camarillo Airport – Exceeded Weight Restrictions.

Correspondence was received and filed.

10. COMMISSION COMMENTS

Commissioner Jerrold Abramson sought clarification of the violation letter in the agenda packet sent this month. Director Freitas shared further emphasis on the violation letter stating a staff member observed a Boeing business jet on the ramp at Camarillo Airport. The aircraft exceeded our operations and the Joint Powers Agreement. We have a restriction of aircrafts on the pavement exceeding 115,000 pounds. The pilot was very cordial and understanding of the situation. The incident forced the Department to see how this could happen, and we added this information to the Airport supplemental book.

11. ADJOURNMENT

There being no further business, a motion to adjourn the November 13, 2024, meeting of the Aviation Advisory Commission was made by Commissioner Jerrold Abramson and seconded by Commissioner Steve Tannehill at 7:35 p.m.

The next regular Commission meeting is scheduled on **Wednesday, February 12, 2025, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

A handwritten signature in blue ink, appearing to read 'K. Freitas', with a stylized, cursive script.

KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary