



COUNTY of VENTURA

Department of Airports

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CAMARILLO AIRPORT AUTHORITY AND OXNARD AIRPORT AUTHORITY

MINUTES

January 9, 2025

1. CALL to ORDER and PLEDGE of ALLEGIANCE

OAA Chair Vianey Lopez, called the meeting to order at 6:30 p.m. CAA Vice Chair Tony Trembley then led the pledge of allegiance.

2. ROLL CALL

CAA PRESENT

Vianey Lopez
Tony Trembley
Scott Barer
Susan Santangelo

CAA ABSENT

Kelly Long (E)

OAA PRESENT

Vianey Lopez
Barbara Filkins
Bert Perello
Gabe Teran

OAA ABSENT

Kelly Long (E)

Excused (E)

Late (L)

Alternate (Alt)

AIRPORT STAFF

Keith Freitas, Director
Dave Nafie, Deputy Director
Jannette Jauregui, Communications &
Engagement Manager
Denise Arreola, Management Assistant

PRESENTERS

Paul Hannah, LEAN Corporation

3. AGENDA REVIEW

No changes to the agenda.

4. APPROVAL OF MINUTES – November 14, 2024

Camarillo Airport Authority: Upon the motion of Public Member Scott Barer and seconded by Councilmember Susan Santangelo, the Authority hereby approves the November 14, 2024, minutes. All members voted in favor and the motion passed unanimously 4-0.

Oxnard Airport Authority: Upon the motion of Mayor Pro-tem Gabe Teran and seconded by Public Member Barbara Filkins, the Authority hereby approves the November 14, 2024, minutes. All members voted in favor and the motion passed unanimously 4-0.

5. PUBLIC COMMENT PERIOD

Citizens wishing to speak to the Authorities on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of **three** minutes per item.

Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

Public comments heard.

6. REGULAR AGENDA

Regular Agenda items are heard at the Authorities discretion and may be heard at any time during the meeting.

OXNARD AIRPORT AUTHORITY

A. Subject: Selection of Chair and Vice-Chair for Calendar Year 2025

Recommendation:

Nominate and select the 2025 Chair and Vice-Chair for the Oxnard Airport Authority.

Keith Freitas, Director of Airports, provided a brief clarification of the typical Chair and Vice-

Chair appointment rotation.

Oxnard Airport Authority: OAA Chair Vianey Lopez nominated Mayor Pro-tem Gabe Teran for 2025 Oxnard Airport Authority Chair and Mayor Pro-tem Gabe Teran seconded the motion. Mayor Pro-tem Gabe Teran accepted the appointment. All members voted and the motion passed unanimously 4-0.

Councilmember Bert Perello nominated Public Member Barbara Filkins as 2025 Oxnard Airport Authority Vice-Chair and Mayor Pro-tem Gabe Teran seconded the motion. Public Member Barbara Filkins accepted the appointment. All members voted and the motion passed unanimously 4-0.

2025 Seats: Mayor Pro-tem Gabe Teran, Chair
Public Member Barbara Filkins, Vice-Chair

CAMARILLO AIRPORT AUTHORITY

B. Subject: Selection of Chair and Vice-Chair for Calendar Year 2025

Recommendation:

Nominate and select the 2025 Chair and Vice-Chair for the Camarillo Airport Authority.

Camarillo Airport Authority: Councilmember Susan Santangelo nominated Councilmember Tony Trembley as 2025 Camarillo Airport Authority Chair and Public Member Scott Barer seconded the motion. Councilmember Tony Trembley accepted the appointment. All members voted and the motion passed unanimously 4-0.

Councilmember Tony Trembley nominated Public Member Scott Barer as 2025 Camarillo Airport Authority Vice-Chair and Supervisor Vianey Lopez seconded the motion. Public Member Scott Barer accepted the appointment. All members voted and the motion passed unanimously 4-0.

2025 Seats: Councilmember Tony Trembley, Chair
Public Member Scott Barer, Vice-Chair

C. Subject: Receive and File an Update on the Approach and Flight Procedures Analysis for Camarillo Airport

Recommendation:

Receive and file an update on the Approach and Flight Procedures Analysis for Camarillo Airport.

Keith Freitas, Director of Airports, introduced Paul Hannah from LEAN Corporation for this item. Paul Hannah provided an overview of the collaborated efforts by the Department of Airports and LEAN Corporation regarding the approach and flight procedures analysis for

Camarillo Airport. The Authorities expressed their gratitude to Paul Hannah and the Department of Airports for being transparent and listening to the community. CAA Chair Tony Trembley requested the presentation slides be made available to the public and Authorities, and a status report in approximately 90-120 days.

Camarillo Airport Authority: Without motion, the Authorities receive and file the update on the approach and flight procedures analysis for Camarillo Airport.

CAMARILLO AND OXNARD AIRPORT AUTHORITY

D. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

Jannette Jauregui, Communications and Engagement Manager, presented the Department of Airports twelfth feature story. The segment highlighted the Aviation Program offered by the Ventura County Office of Education (VCOE). The Authorities shared their experiences related to VCOE programs and aviation scholarships. The Department of Airports is supportive of all aviation related programs.

Camarillo Airport Authority: Without motion, the Authorities receive and file the staff update from Communications and Engagement Manager regarding Ventura County Airports.

Oxnard Airport Authority: Without motion, the Authorities receive and file the staff update from Communications and Engagement Manager regarding Ventura County Airports.

E. Subject: Receive and File a Staff Report Regarding Airport Funding Basics

Recommendation:

Receive and file a staff report covering the basics of how airports are funded, the systems Camarillo and Oxnard Airports serve critical roles in, and the benefits of our airports to all residents and guests in Ventura County.

Dave Nafie, Deputy Director, presented a review of airport funding basics. OAA Chair Gabe Teran requests a follow up discussion on the economic outcomes of both airports' presence in the community. Director Freitas confirmed it is on the schedule to report this year.

Camarillo Airport Authority: Without motion, the Authorities receive and file the staff report regarding airport funding basics.

Oxnard Airport Authority: Without motion, the Authorities receive and file the staff report regarding airport funding basics.

8. DIRECTOR'S REPORT

Camarillo Airport became an airbase to support the Franklin Fire, followed by the fires in Malibu, and now for the third time (in 60-days) another fire that sparked in Ventura County. Camarillo Airport has remained as a fire attack air base for Cal Fire while they assist these communities. Presently, twenty-plus helicopters are stationed and twenty more coming in the next few days, a total of forty between Oxnard and Camarillo Airports. These helicopters are here to support the communities during these critical times. Supervisor Kelly Long, who is also an Authority member, is not here this evening so she can attend the command post tonight.

The Department of Airports and Wings Over Camarillo partners are in ongoing discussions regarding air show parking. We received a lot of interest from the Port of Hueneme seeking vacant properties for additional parking at Camarillo Airport. This is good revenue for the airport. Part of the requirement for grant assurance is monetizing as best as we can for two airports. It's hard to determine what the air show parking demand will be between now and August, but we are working with our air show partners.

Thanks to Congresswoman Brownley's office for their support in securing a \$1.83-million grant for the runway redesign at Camarillo Airport. As you are aware \$40-million was spent on the completed runway at Oxnard Airport and the same is needed at Camarillo Airport. The total cost is approximately \$85-million to repair all the pavement over the next ten years. This first grant covers the redesign costs.

The Department of Airports would like to congratulate Erin Powers, who oversees our Grant Projects, on accomplishing 15 years of public service. We are happy to recognize Erin for all the great work she's achieved.

The Department would like to recognize the Oxnard Airport Maintenance and Operations divisions. Every year Caltrans Safety inspectors come out for inspection. For the second year in a row Oxnard Airport had no issues or deficiencies noted. Congratulations to Airport Operations and Airport Maintenance crews for their great work!

Sky Harbour, a publicly traded company, is the new partner owner of CloudNine. Although Sky Harbour bought into the ownership, there are no significant changes to CloudNine tenants. Again, no changes to their tenants and leases.

The soil stockpile at Oxnard Airport was officially removed by December 18th. The California Regional Water District required that we stockpile the soil, which didn't make neighbors happy. The stockpile was then covered in plastic tarps below and on top so the soil wouldn't seep. After testing the soil, some traces of (parts per trillion) PFAS were detected. Director Freitas later recognized Supervisor Lopez that had the idea to share this effort with OAA Chair/Mayor Pro-tem Teran because he does great social media work. Special thank you given to OAA Chair/Mayor pro-tem Teran for creating the video and sharing on your social media platforms to the community. That really helped.

The skydiving proposal is slated for January/February time frame. The plan is getting notice out to stakeholders beforehand and educating our community to minimize the concerns of people falling out of airplanes. The FAA will be present to observe the trial and test runs. On a side note, the Department received a call from the Army's Golden Knights professional jump team with their interest in local jumps around the Country. We will communicate if that come to fruition in the next several months.

In the agenda packet there is a letter to a company because they brought their Boeing business jet to Camarillo Airport and should not have done so. Deputy Director Dave Nafie was first on scene to contact and track down the pilots onsite and reminded them they do not have authorization to be here. The pilots were cordial and immediately relocated the airplane offsite and not to be returned ever again. We took immediate action that forced us to look at how this happened. We updated the supplement chart (green book) for pilots to reference when they are not familiar with an airport. A notice/advisory on the ATIS recordings is a potential option and discussed approach, but there are limitations on the notification system. Those recordings are reserved for immediate safety concerns like closures to runways and taxiways. It's not impossible, but the process is in consideration.

Director Freitas addresses Commissioner Bert Perello's comment with respect to the properties sought out for purchase at Oxnard Airport and what are the updates to the soil. The Department of Airports has gone through the processes to hire a consulting firm. In the next 60-days a consulting firm will assist the Department in evaluating what the contamination issues are and a remediation plan. Director Freitas clarifies why the volume of citations at Oxnard Airport compared to Camarillo Airport. Oxnard Airport has parking lot and terminal with rental cars. People tend to show up and leave their cars for extended periods of time. We don't have that same opportunity at Camarillo Airport, which explains why the bulk of citations are at Oxnard Airport.

Director's Report was received and filed.

9. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – October, November 2024

Monthly Noise Complaints – October, November 2024

Consultant Reports (Coffman Associates) –October, November 2024

Consultant Reports (Woolpert – Camarillo Airport) – October, November 2024

Consultant Reports (Woolpert – Oxnard Airport) – October, November 2024

Consultant Reports (Mead & Hunt) – October, November 2024

Airport Tenant Projects – December 2024

Project Status Report – January 2025

Meeting Calendars

Reports were received and filed.

10. CORRESPONDENCE

Correspondence items listed below are presented to the Airport Authorities for information only, at this time. The correspondence items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Department of Airports News dated November 5, 2024, re: V-22 Osprey Training Expected

Department of Airports News dated November 6, 2024, re: 11/6/24 Mountain Fire Information Update

FLYING Magazine article dated November 7, 2024, re: Camarillo Airport Plays Vital Role in Fighting Mountain Fire

Department of Airports News dated November 7, 2024, re: 11/7/24 Mountain Fire Update, CMA Closure

Department of Airports News dated November 8, 2024, re: 11/8/24 Update to TFR, NOTAM

Department of Airports News dated November 10, 2024, re: 11/10/24 Update to TFR, NOTAM, CMA Closure

Department of Airports News dated November 11, 2024, re: Update to TFR, NOTAM, CMA Closure

Department of Airports News dated November 15, 2024, re: Mountain Fire: A Community Response Beyond the Flames

Ventura County Star article dated November 17, 2024, re: Chaos and devastation: How the Mountain Fire erupted

Department of Airports News dated December 3, 2024, re: Ventura County Department of Airports: Update to Soil Stockpiles at Oxnard Airport

Department of Airports News dated December 11, 2024, re: Fire Response and Increase in Aircraft Activity

Response letter from Tony Trembley, Mayor of the City of Camarillo, dated December 16, 2024, addressing Keith Freitas, Director of Airports, September 24, 2024, letter re: Camarillo Airport Part 150 Noise Compatibility Study Comments (Director Freitas's September 24th letter is included in full agenda packet.)

Notice of Violation from Keith Freitas, Director of Airports, to Sands Aviation, LLC., dated December 31, 2024, re: Notice of Violation – Unauthorized Operation 29DEC and 30DEC – Camarillo Airport – Exceeded Weight Restrictions.

Correspondence was received and filed.

10. AUTHORITY COMMENTS

OAA Chair Gabe Teran thanks Director Freitas and the Airports team for their transparency and keeping the community updated of what's happening. Being available to the community taking their calls, e-mails and sharing the soil testing reports and assuring the outcome. More importantly, removing and disposing of the soil properly to a place where it's meant to go. Additionally, thanks to Director Freitas for the update on skydiving at Oxnard Airport. He's looking forward to receiving a subsequent report on the skydiving testing. It's appreciated that Department is informing the public and those near the skydiving area to be aware what's happening. Regarding Deputy Director Nafie's slide with the Jetsons, after that item concluded something occurred to OAA Chair Teran. He puts into perspective to the public; it may seem wild to think autonomous aircraft or electric aircrafts is science fiction or not going to happen in our lifetime. He emphasizes it was only 20-25 years ago that it was predicted every single person would not only have a cellphone, but also have the entire encyclopedia at your fingertips. Technology grows at leaps and bounds so who knows what we'll be saying in 20 years from now.

Public Member Barbara Filkins highlights the Oxnard Airport/CAU has a whole educational facility on the field which has been selected as the 25th top online school by Newsweek this year. This placement beat out Stanford and M.I.T. The education benefit at Oxnard is strong, including a master's degree program available.

For next meeting, CAA Chair Tony Trembley requests a discussion/action item related to alternate public members sitting on the dais during Authority meetings. He would like to receive any necessary legal input from County Counsel and/or what changes are needed to amend the bylaws to accomplish this request. Additionally, CAA Chair Tony Trembley requests an agendaized status report and presentation on the progress related to the Wings Over Camarillo Air Show parking issue. At this time, he is not seeking an appointment of a formal subcommittee. However, on the agendaized item, it should include the potential for approval or establishment to an add on a sub-committee, if the Authority believes that to be the appropriate step. Lastly, CAA Chair Tony Trembley gives kudos to Jannette Jauregui and proposed story concepts. One possible story could be on the Airports role in transportation of organs for transplants. Another possible story or a short video of the importance the airport provides related to firefighting efforts. Moreover, he suggests a video and/or presentation from the Department of Airports staff at City Council meetings about the Airports role during firefighting and the airport funding basics presentation that was shown today. These presentations would be excellent if shared together.

11. ADJOURNMENT

There being no further business, the January 9, 2025, meeting of the Camarillo Airport Authority and Oxnard Airport Authority was adjourned with all Authority members in favor at 7:50 p.m.

The next regular Authority meeting is scheduled on **Thursday, February 13, 2024, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

A handwritten signature in blue ink, appearing to read 'KFREITAS', is written over a faint yellow rectangular background.

KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary