



COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B

Camarillo, Ca. 93010

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<https://airports.venturacounty.gov>

NOTICE IS HEREBY GIVEN
that the Regular Meeting of the Aviation Advisory Commission
will be held on:

Wednesday

November 12, 2025

6:30 P.M.

**DEPARTMENT OF AIRPORTS
ADMINISTRATION OFFICE
CONFERENCE ROOM
555 AIRPORT WAY, SUITE B
CAMARILLO, CA**

Public Participation Options and Instructions:

1. Attend in-person at the address listed above.
2. You may observe the meeting via the **Department of Airports YouTube channel**
https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscriber
3. Participate and provide public comment via Zoom:

WEBINAR:<https://us02web.zoom.us/j/82823959668?pwd=IFTt0avxgZiyH7RwmCAjz802RjLLGI.1>

WEBINAR ID: 828 2395 9668

WEBINAR PASSCODE: 852595

TELEPHONE: 1-669-444-9171

Click on the link above and enter your name so we may call on you when it is your turn to speak. Members of the public who wish to comment should use the "Raise Hand" function in Zoom when the Chair of the Commission calls for public comment. The secretary will call your name when it is your turn to speak. You will be prompted to unmute your microphone. Unmute and begin speaking; start by stating your name.

If joining by telephone, press star (*) then 9 on their touch-tone phone when the Chair of the Commission calls for public comment. The secretary will call the last 4 digits of your phone number when it is your turn to speak. You will be prompted to unmute your phone. Unmute and begin speaking; start by stating your name.

Members of the public are limited to three (3) minutes per speaker per listed agenda item at a single meeting unless the time allotment is decreased by the Chair depending on the number of speakers. Please ensure that all background noise is muted (TV, radio, etc.).

4. Email or Mail Public Comment in Advance of the Meeting:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Commission members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at <https://airports.venturacounty.gov/meeting-archives/> or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

Comments submitted by email can be sent airportmeetings@venturacounty.gov. In the **Subject Line** of the email please indicate “**AAC Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., AAC Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the e-mail.

Comments submitted by mail can be sent to 555 Airport Way, Ste. B, Camarillo, CA 93010, **Attention: Lizet Kennel**. In the **Subject Line** of the correspondence please indicate “**AAC Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., AAC Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the correspondence.

AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **APPROVAL of MINUTES – September 10, 2025** [Pages 9-18](#)
5. **PUBLIC COMMENT PERIOD**

Airport related comments during the public comment part of the meeting to address non-agenda items is limited to no more than three (3) minutes per speaker and may be increased or decreased by the Chair depending on the number of speakers for non-agenda items.

In-Person Public Comment:

Speakers must fill out a speaker card and submit it to the secretary before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

Zoom Public Comment:

Speakers should press the raise hand button, or if joining by telephone, press star (*) then 9 to be added to the speaker queue when the Chair of the Commission calls for public comment.

Email or Mail Public Comment:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Commission members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at <https://airports.venturacounty.gov/meeting-archives/> or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

6. REGULAR AGENDA

Regular Agenda items are heard at the Commission's discretion and may be heard at any time during the meeting.

- A. Subject: Receive and File Staff Report Regarding Annual Wings Over Camarillo Air Show** [Page 19](#)

Recommendation:

Receive and file a staff report regarding the annual Wings Over Camarillo Air Show at Camarillo Airport. The Department of Airports worked successfully with Wings Over Camarillo (WOC) leadership to successfully develop an excellent balance of air show acts that were embraced by event guests, the local neighbors, and the Ventura County Animal Shelter.

B. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports [Pages 20-21](#)

Recommendation:

Receive and file a monthly staff update from Communication and Engagement Manager regarding Ventura County Airports.

C. Subject: Approval of the 14 Code of Federal Regulations Part 150 Noise Compatibility Planning Study for Oxnard Airport; Including Noise Exposure Maps and Noise Compatibility Measures Through 2042; and Authorization for the Director of Airports or his Designee to Make Minor Modifications to the Study Documents as May be Requested by the Federal Aviation Administration; and Find the Part 150 Noise Study Categorically Exempt from the California Environmental Quality Act (*Exhibit 1 is available for review at <https://oxr-noise-study.airportstudy.net/>*) [Pages 22-26](#)

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the 14 Code of Federal Regulations (CFR) Part 150 Noise Compatibility Planning Study for Oxnard Airport; Including noise exposure maps and noise compatibility measures through 2042 (Exhibit 1);
2. Authorize the Director of Airports, or his designee, to make minor modifications to the study documents as may be requested by the Federal Aviation Administration (FAA); and
3. Find that the Part 150 Noise Study is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15262.

D. Subject: Approval of the 14 Code of Federal Regulations Part 150 Noise Compatibility Planning Study for Camarillo Airport; Including Noise Exposure Maps and Noise Compatibility Measures Through 2042; and Authorization for the Director of Airports or his Designee to Make Minor Modifications to the Study Documents as May be Requested by the Federal Aviation Administration; and Find the Part 150 Noise Study Categorically Exempt from the California Environmental Quality Act (*Exhibit 1 is available for review at <https://cma-noise-study.airportstudy.net/>*)

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the 14 Code of Federal Regulations (CFR) Part 150 Noise Compatibility Planning Study for Camarillo Airport; Including noise exposure maps and noise compatibility measures through 2042 (Exhibit 1);
2. Authorize the Director of Airports, or his designee, to make minor modifications to the study documents as may be requested by the Federal Aviation Administration (FAA); and
3. Find that the Part 150 Noise Study is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15262.

E. Subject: Review, Discuss and Recommend Modifications to Draft Language, Project Scope and Process Associated with the Request for Proposal to Improve Approximately 4.13-Acres of Land at Camarillo Airport; This Property Currently is Occupied by Forty-Nine (49) Small and Medium Size Aircraft Hangars [Pages 32-38](#)

Recommendation:

Staff requests that the Camarillo Airport Authority review, discuss and recommend language that may be utilized by the Department of Airports for the upcoming Request for Proposals (RFP) to improve approximately 4.13-acres of land at Camarillo Airport. This property is occupied by forty-nine (49) small and medium-sized aircraft hangars. (Exhibit 1).

F. Subject: Discuss Effectiveness and Efficiency of the Aviation Advisory Commission [Pages 39-123](#)

Recommendation:

Discuss the effectiveness and cost benefit of continuing the Aviation Advisory Commission (AAC) for the Ventura County stakeholders in its current structure, including alternatives, such as dissolution, restructuring, repurposing, and other modifications.

7. DIRECTOR'S REPORT

8. REPORTS [Pages 124-151](#)

Report items listed below are presented to the Aviation Advisory Commission for information only, at this time. The report items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – August - September 2025

Monthly Noise Complaints – August - September 2025

Consultant Reports (Coffman Associates) – August - September 2025

Consultant Reports (Woolpert – Camarillo Airport) – August - September 2025

Consultant Reports (Woolpert – Oxnard ⁵ Airport) – August - September 2025

9. CORRESPONDENCE [Pages 152-202](#)

Correspondence items listed below are presented to the Aviation Advisory Commission for information only, at this time. The correspondence items require no action or are not ready for the Commission’s consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Email Notification to Camarillo Airport Tenants from Daniel Quezada, Lease Assistant on behalf of Keith Freitas, Director of Airports, dated September 8, 2025, re: Letter from the Director of Airports, Ventura County (Sol Development Map and September 10th AAC/CAA meeting letter attached)

Department of Airports News dated September 9, 2025, re: Increase in Aircraft Activity from Point Mugu

Department of Airports News dated September 19, 2025, re: Join Us for a Public Meeting for the Camarillo Airport Approach and Procedure Analysis

General Aviation News article dated September 19, 2025, re: Something for everyone at Wings Over Camarillo

Department of Airports News dated September 21, 2025, re: B-17 Sentimental Journey Coming to Ventura County

Department of Airports News dated September 22, 2025, re: Update Regarding B-17 Sentimental Journey Tour

Ventura County Star article dated September 23, 2025, re: FAA awards Camarillo Airport \$14.4 million for runway repairs

Camarillo Acorn article dated September 27, 2025, re: Preserving The past

Letter to NetJets Aviation Inc., from Jannette Jauregui, Communications & Engagement Manager dated October 12, 2025, re: Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

KCLU article dated October 15, 2025, re: Firefighters rescue dog trapped in Ventura County flood control channel

Business Airport International article dated October 16, 2025, re: FlyHouse to acquire Sun Air Jets operator

Department of Airports News dated October 20, 2025, re: Continuation of Customer Satisfaction Survey

Department of Airports News dated October 24, 2025, re: Update Regarding OXR Radar Outage

Department of Airports News dated October 28, 2025, re: Update OXR Radar Now Fully Operational

Department of Airports News dated October 29, 2025, re: Connect with the Airports Today!

Department of Airports News dated October 30, 2025, re: CMA and OXR Awarded Grant Funding for Infrastructural Improvements

Department of Airports News dated November 3, 2025, re: Applications for Public Member Seat for Airport Authorities Now Open

Department of Airports News dated November 3, 2025, re: Changes to OXR Tower Hours of Operation

Department of Airports News dated November 5, 2025, re: New FFVC Signage at OXR

10. COMMISSION COMMENTS – Comments by Commission members on matters deemed appropriate.

11. ADJOURNMENT

The next regular Commission meeting will be on **Wednesday, December 10, 2025, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT LIZET KENNEL (805) 388-4372. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



Webinar Instructions

Public link to Zoom webinar:

<https://us02web.zoom.us/j/82823959668?pwd=IFTt0avxgZiyH7RwmCAjz802RjLLGI.1>

Webinar ID: 828 2395 9668
Passcode: 852595
Phone Numbers: 1-669-444-9171

Cell Phone or Computer with Audio (Microphone) Feature: Click on the link above and enter passcode. Enter your name so we may call on you when it is your turn to speak.

The Chairperson will ask if anyone wishes to speak to the item. At that time, raise your hand by clicking the Raise Hand button. Follow the instructions below regarding Speaking.

Computer without Audio (Microphone) Feature: Click on the link above and enter passcode. This will allow you to view and listen to the meeting. In order to speak, follow the instructions below for Telephone.

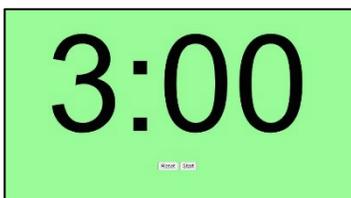
Telephone: You may observe the meeting via the Department of Airports YouTube channel. If you are interested in speaking to an item, you can call into one of the phone lines listed above, and when prompted enter the Webinar ID and Passcode shown above. Once in the meeting, you will be listening to the meeting through your phone handset.

The Chairperson will ask if anyone wishes to speak to the item. At that time, raise your hand by dialing *9. Follow the instructions below regarding Speaking.

Speaking

When it is your turn to speak, the Chairperson will call your name or the last 4 digits of your phone number if you are calling from a phone, and you are allotted three (3) minutes per speaker per listed agenda item at a single meeting. The time may be increased or decreased by the chair depending on the number of speakers Please ensure that all background noise is muted (TV, radio, etc.). You will be prompted to unmute your microphone/phone. Unmute and begin speaking; start by stating your name.

The timer on the screen will count down your three (3) minutes The timer starts green indicating you have three (3) minutes; when the time hits one (1) minute remaining, the timer will change to yellow; when the three (3) minutes have elapsed, the timer will turn red. At that time, your microphone will be muted and we will move onto the next speaker. If you called in on one of the phone lines listed above, you will not be able to see the timer. Instead, you will be prompted when the three (3) has begun; when the time hits one (1) minute remaining; when the three (3) minutes have elapsed.





AVIATION ADVISORY COMMISSION

MINUTES

September 10, 2025

1. CALL to ORDER and PLEDGE of ALLEGIANCE

Chair, John Corneau, called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

2. ROLL CALL

PRESENT

John Corneau
Jerrold Abramson
Clarke Cramer
Mark McCamish
Bruce Martin
Rich Weyek
Matthew Johnston

ABSENT

Steve Tannehill (E)
Sean Colvin (E)

Excused (E)

Late (L)

Absent (A)

AIRPORT STAFF

Keith Freitas, Director of Airports
Casey Pullman, Deputy Director
Erin Powers, Deputy Director
Madeline Herrle, Lease Manager
Servando Briggs, Accounting Manager
Sujin Beck, Projects Assistant
Ana Castro, Administration Officer
Denise Arreola, Administrative Assistant

3. AGENDA REVIEW

Director Keith Freitas shared that the two public comments (related to item 7.C) were received via e-mail. The comments were posted and shared with the Commission prior to the meeting.

4. APPROVAL OF MINUTES – July 9, 2025

Action: Upon the motion of Commissioner Mark McCamish and seconded by Commissioner Clarke Cramer, the Commission hereby approves the July 9, 2025, minutes. All members voted and the motion passed unanimously 6-0 with one abstention from Chair John Corneau.

5. **PUBLIC COMMENT** - Citizens wishing to speak to the Commission on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of **three** minutes per item.

Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

No public comment made.

6. CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together as recommended and without discussion unless an item is pulled for a separate action by the Commission on the Regular Agenda. Consent items are heard at the Commission's discretion and may be heard at any time during the meeting.

- A. **Subject: Review and Approval of the 2026 Aviation Advisory Commission Meeting Calendar**

Recommendation:

Staff requests that your Commission review and approve the 2026 Aviation Advisory Commission meeting calendar.

- B. **Subject: Authorization for the Director of Airports or His Designee to Award an Annual Consulting Services Contract for Fiscal Year 2025-2026 to Remdox, Inc., to Assist the Department of Airports with Environmental Testing Services and to Issue Work Orders Against the Contract in an**

Amount Not to Exceed \$100,000; and Authorization for the Auditor-Controller to Process the Necessary Budgetary Transactions

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Authorize the Director of Airports, or his designee, to award an annual consulting services contract to Remdox, Inc., for fiscal year 2025-2026 (July 1, 2025 through June 30, 2026) using a contract form negotiated in compliance with the County of Ventura Public Works Agency Project Processing Procedures Manual (an exemplar contract form is attached as Exhibit 1);
2. Authorize the Director of Airports, or his designee, to issue work orders against the contract for up to \$35,000 each project for planning of construction projects not yet approved by the Board, and for up to \$100,000 each work order for other services and;
3. Authorize the Auditor-Controller to process the necessary budgetary transactions to revise the following appropriations.

C. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, Contract Amendments to Extend the Contract Expiration Dates of Three (3) Contracts; and Replace Exhibit C-2 Fee Schedule for Contract No. AEA 25-06. No Change in Total Cost of Contracts

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Approval of, and authorization for the Director of Airports or his designee to sign, contract amendments to extend the contract expiration dates of three contracts (Exhibits 1-3) and to replace Exhibit C-2 Fee Schedule for Contract No. AEA 25-06. No change in total cost of contracts.

VENDOR	CONTRACT NO.	CONTRACT TITLE	CURRENT CONTRACT EXPIRATION or TERMS	REVISED CONTRACT TERMS	CHANGE IN TOTAL CONTRACT COST
Coffman Associates	AEA 22-06	Camarillo Airport – Part 150 Noise Compatibility Study	6/30/25	8/11/26	\$0
Coffman Associates	AEA 22-07	Oxnard Airport – Part 150 Noise Compatibility Study	6/30/25	8/11/26	\$0

Woolpert, Inc.	AEA 24-05	Oxnard Airport – Construction Administration Services For Taxiway F (renamed A) Pavement Reconstruction	6/30/25	6/30/26	\$0
Mead & Hunt, Inc.	AEA 25-06	Camarillo Airport – Approach and Procedure Analysis	Exhibit C-2 Fee Schedule includes cost plus for travel expenses.	Revised Exhibit C-2 Fee Schedule eliminates cost plus for travel expenses.	\$0

D. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, the Proposed Lease with Avex Aviation, LLC., for a 4.64-Acre Site at 205 Durley Ave., Camarillo, California at the Camarillo Airport; Authorize the Director of Airports or His Designee to Administer the Lease and Issue Required Approvals; Find That the Lease is Categorically Exempt From the California Environmental Quality Act

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve, and authorize the Director of Airports or his designee to sign, the proposed lease with Avex Aviation, LLC., for a 4.64-acre site at 205 Durley Ave, Camarillo, California at the Camarillo Airport (Exhibit 1);
2. Authorize the Director of Airports or his designee to administer the lease and issue required approvals; and
3. Find that the lease is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines section 15302 (replacement or reconstruction).

No discussion as to the Consent agenda was initiated by the Commission. The meeting proceeded with motioning approval of the Consent agenda and then to the Regular agenda.

Action: Upon the motion of Commissioner Marc McCamish and seconded by Vice Chair Matthew Johnston, the Commission hereby approves the recommendations as stated in the respective agenda letters 6.A through 6.D. All members voted and the motion passed unanimously 7-0.

7. REGULAR AGENDA

Regular Agenda items are heard at the Commission's discretion and may be heard at any time during the meeting.

A. Subject: Receive and File a Staff Update on Current Part 150 Noise Compatibility Studies for Camarillo and Oxnard Airports

Recommendation:

Receive and file a staff update on current Part 150 airport noise compatibility studies for Camarillo and Oxnard Airports.

Erin Powers, Deputy Director, presented the item to the Commission with a staff update on Part 150 Noise Studies for Camarillo and Oxnard Airports. A timeline of the study progress and next steps were covered.

Action: Without motion, the Commission receives and files a staff update on current Part 150 Noise Compatibility Studies for Camarillo and Oxnard Airports.

B. Subject: Receive and File a Staff Update on the Camarillo Airport Beacon Tower Installation Project

Recommendation:

Receive and file a staff update on the Camarillo Airport Beacon Tower Installation Project.

Sujin Beck, Projects Assistant, presented the item to the Commission. The staff update of the Camarillo Beacon project provided the location, cost and timeline of the project. Questions from the Commission were heard and addressed by staff.

Action: Without motion, the Commission receives and files a staff update on the Camarillo Airport Beacon Tower Installation Project.

C. Subject: Receive and File a Staff Presentation Regarding Solicitation for Letters of Interest – Development Parcels at Camarillo Airport

Recommendation:

Receive and file a staff presentation regarding solicitation for Letters of Interest – two parcels at Camarillo Airport.

Keith Freitas, Director of Airports, presented the item to the Commission. The presentation provided an update to the Commission of the Departments' potential interest to work with developers at Camarillo Airport now that the Airport Layout Plan is finalized. Questions and comments from the Commission were heard and addressed by staff. Public comments were heard.

Action: Without motion, the Commission receives and files a staff presentation regarding solicitation for letters of interest – development parcels at Camarillo Airport.

D. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, Consulting Services Contract with Ninyo & Moore Geotechnical & Environmental Sciences Consultants for the Supplemental Per and Polyfluoroalkyl Substances Soil and Groundwater Investigation at Oxnard Airport for \$129,660.48

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Authorize the Director of Airports or his designee to sign the consulting services contract with Ninyo & Moore Geotechnical & Environmental Sciences Consultants for the supplemental per and polyfluoroalkyl substances soil and groundwater investigation at Oxnard Airport for \$129,660.48.

Erin Powers, Deputy Director, presented the item to the Commission for its recommended approval and authorization to sign a consulting services contract with Ninyo & Moore. The presentation gave an overview of the services Ninyo & Moore would provide at Oxnard Airport related to Per and Polyfluoroalkyl Substances Soil (PFAS).

Action: Upon the motion of Commissioner Jerrold Abramson and seconded by Commissioner Bruce Martin, the Commission hereby approves the recommendations as stated in the respective agenda letter for item 7.D. All members voted and the motion passed unanimously 7-0.

8. DIRECTOR'S REPORT

Director Freitas opened the Director's report by sharing Heart Aerospace, a Swedish based company, relocated its headquarters to Irvine, California. Their team will be utilizing office space at the terminal at Oxnard Airport for 6-months, and will use 100x100 ramp space directly in front of the terminal. The large electric engines can accommodate 70 passengers. This development is in the realm mode of Advanced Air mobility that the Department of Airports is trying to encourage, specifically at Oxnard Airport.

On August 7th, the Canyon Fire erupted near the Ventura – Los Angeles County line. Camarillo Airport had a significant role in serving as a small helibase to support firefighting efforts. The helicopters arrived from the Los Angeles region to stage and prepare. Back-up units and our own (Ventura County Sheriffs Aviation and Fire unit) knocked that fire down within the first couple days. The fire was at a 91% containment in four (4) days, and 100% containment within seven (7) days. They did a fabulous job.

The Wings Over Camarillo Air Show was held on August 17th and 18th. The well organized and excellent event has a preliminary number 17,000 guests attended. The air boss did a fabulous job making adjustments when the weather did not cooperate in the morning. The Department did not receive any noise complaints over the two-day event. Jannette Jauregui, our Communications and Engagement Manager, did a fabulous job getting the word out in advance to the community. The air boss will do a full debrief at a future meeting.

Director Freitas shared the image of him participating in the Pivitol flight simulator. The 3-D goggles offer a real-life experience. During the Saturday event, Pivitol demonstrated a single person electric aircraft.

Ventura County Animal Services located at Camarillo Airport hosted its annual Clear the Shelters event on August 23rd. Animal Services reported they had a great turnout, and 68 animals found homes that day. That's approximately a week's worth of adoptions in a single day.

Erin Powers and her team working with Congresswoman Brownley's office secure a \$3-million grant for Oxnard Airport. The grant was backpay for the final work on Taxiway F and final paving project at Oxnard Airport. The cost was upfronted with no guarantee of reimbursement, but it was received and appreciated.

The Commemorative Air Force (CAF) is hosting the B-17 Sentimental Journey from September 22nd to September 29th. Public tours and rides will be available to the public and can be arranged on their website.

The Ventura County Criminal Justice Training Academy has requested from the Department of Airports to use of a portion of the abandoned runway for emergency vehicle operations class. Airport staff are reassessing that request and are working with our engineer consultants to determine if that would even be allowed. The training is held two times per year for its academy recruits.

In the months to come, the Department will be announcing the application process for the new Camarillo/Oxnard Airport Authority public member. The current public members Barbara Filkins and Scott Barer hold their current positions through February 28, 2026. The new public member cycle will begin in March of 2026.

Lastly, Director Freitas announces Lizet Kennel as the new Management Assistant for the Department of Airports.

Director's Report was received and filed.

9. REPORTS

Report items listed below are presented to the Aviation Advisory Commission for information only, at this time. The report items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – June – July 2025

Monthly Noise Complaints – June – July 2025

Consultant Reports (Coffman Associates) – June – July 2025

Consultant Reports (Woolpert – Camarillo Airport) – June – July 2025

Consultant Reports (Woolpert – Oxnard Airport) – June – July 2025

Consultant Reports (Mead & Hunt) – July – August 2025

Project Status Report – August 2025

Meeting Calendars

Reports were received and filed.

10. CORRESPONDENCE

Correspondence items listed below are presented to the Aviation Advisory Commission for information only, at this time. The correspondence items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Camarillo Acorn article dated July 12, 2025, re: Airport noise study the focus of August public hearing – Comment period is open, runs through August 18

Letter from Keith Freitas, Director of Airports, to David C. Brenner, C.M., Managing Principal, AMCG dated July 16, 2025, re: Statement of Qualifications for Rent & Fee Analysis AMCG & Coffman Notice of Ranking

Department of Airports e-mail correspondence from Mariana Zacarias, Management Assistant-IV, dated July 25, 2025, re: CMA New Beacon Project Update

Ventura County Star article dated July 28, 2025, re: Camarillo, Oxnard airports' noise studies open for feedback

Department of Airports e-mail correspondence from Jannette Jauregui, Communications & Engagement Manager dated August 6, 2025, re: What to Expect for Next Week's Wings Over Camarillo Air Show

Department of Airports e-mail correspondence from Jannette Jauregui, Communications & Engagement Manager dated August 8, 2025, re: Canyon Fire and Increased Aircraft Activity

Department of Airports e-mail correspondence from Jannette Jauregui, Communications & Engagement Manager dated August 8, 2025, re: Noise Comment Line Currently Affected by County Outage

Department of Airports e-mail correspondence from Jannette Jauregui, Communications & Engagement Manager dated August 8, 2025, re: Follow-up Regarding Phone Lines

Department of Airports business park notice: AIR SHOW STERILE AREA – AUGUST 16 & 17 11:45 A. TO 5:00 P.M.

Moorpark Acorn article dated August 9, 2025, re: Sky comes alive for 44th Wings Over Camarillo – Special thanks going to wildfire community responders

Ventura County Star article dated August 13, 2025, re: Annual Wings Over Camarillo air show flies back into town for its 44th year

Department of Airports e-mail correspondence from Jannette Jauregui, Communications & Engagement Manager dated August 13, 2025, re: Videos of Part 150 Community Meetings Now Available

Department of Airports e-mail correspondence from Jannette Jauregui, Communications & Engagement Manager dated August 14, 2025, re: Reminder – Wings Over Camarillo Air Show Happening This Weekend

Plane and Pilot Magazine article dated August 14, 2025, re: Wings Over Camarillo Air Show Returns to Honor Community Responders

Flying Magazine article dated August 15, 2025, re: Wings Over Camarillo on Tap for This Weekend

Department of Airports e-mail correspondence from Jannette Jauregui, Communications & Engagement Manager dated August 19, 2025, re: Reminder – Deadline to Submit Public Comments is Today

VC Reporter Photo Feature dated August 21, 2025, re: Wings Over Camarillo

Camarillo Acorn article and photo feature dated August 23, 2025, re: The Sky comes Alive

Correspondence was received and filed.

11. COMMISSION COMMENTS – Comments by Commission members on matters deemed appropriate.

No Commission comments.

12. ADJOURNMENT

There being no further business, a motion to adjourn the September 10, 2025, meeting of the Aviation Advisory Commission was made by Chair John Corneau and seconded by Commissioner Jerrold Abramson at 7:14 p.m.

The next regular Commission meeting will be on **Wednesday, October 8, 2025, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

KEITH FREITAS, A.A.E., C.A.E.
Administrative Secretary



COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B
Camarillo, Ca. 93010
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<https://airports.venturacounty.gov>

November 12, 2025

Aviation Advisory Commission
Camarillo Airport Authority
Oxnard Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Receive and File Staff Report Regarding Annual Wings Over Camarillo Air Show

Recommendation:

Receive and file a staff report regarding the annual Wings Over Camarillo Air Show at Camarillo Airport. The Department of Airports worked successfully with Wings Over Camarillo (WOC) leadership to successfully develop an excellent balance of air show acts that were embraced by event guests, the local neighbors, and the Ventura County Animal Shelter.

Fiscal/Mandates Impact:

This item is presented for information only and it does not require consideration by the Board of Supervisors at this time. There are no fiscal impacts associated with the recommended action.

Discussion:

The WOC Air Show has been held at the Camarillo Airport for more than 40 years. The Wings Over Camarillo is operated as a 501(c)(3) non-profit organization that has contributed more than \$650,000 to local non-profit entities over the last 13 years. It is important to note that the overall support for this annual event is extremely positive throughout the entire County of Ventura. Attendance at the two-day event was approximately 17,000 people, additionally, there are approximately 2,000 volunteers who provide support at the air show.

If you have any questions regarding this item, please call me at (805) 388-4200.

KEITH FREITAS, A.A.E, C.A.E.
Director of Airports



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November 12, 2025

Aviation Advisory Commission
Camarillo Airport Authority
Oxnard Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communication and Engagement Manager regarding Ventura County Airports.

Fiscal Impact:

This item is presented for information only and it does not require consideration by the Board of Supervisors at this time. There are no fiscal impacts associated with the recommended action.

Discussion:

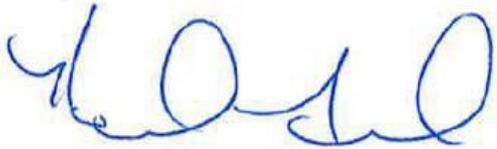
The Department of Airports is continuing its work to bridge the gap between the Department, pilots, and the community with a heavy focus on building trust and nurturing relationships with all stakeholders of Camarillo Airport and Oxnard Airport.

For more than three years, Department of Airports' staff have focused heavily on community engagement through a variety of projects including the creation and implementation of Fly Friendly VC, two Part 150 Noise Compatibility Studies, the Airport Layout Plan for Camarillo Airport, the initiation of an Approach and Procedure Analysis for Camarillo Airport, and the establishment of a robust and transparent communication system that is designed with both neighbors and pilots in mind.

In addition, the Department of Airports began a series of feature stories highlighting the unsung heroes in local aviation in September 2023. This series puts a spotlight on those who tirelessly serve the community and who also help educate the community about a portion of local aviation that is often overlooked. The goal of the stories is to provide insight to the economic and philanthropic contributions made possible by the existence of both Camarillo and Oxnard airports. Such contributions are often made under the radar and without knowledge to the general public.²⁰

The November 2025 story focuses on the Annual Aviation Career Day event, held in October each year, that this year served more than 1,000 local middle school and high school students, their teachers, and their parents. The event serves as a catalyst for the exploration of careers in aviation for countless youth throughout Ventura County.

If you have any questions regarding this item, please call Jannette Jauregui at (805) 388-4287 or me at (805) 388-4200.

A handwritten signature in blue ink, appearing to read 'K. Freitas', with a stylized, cursive script.

KEITH FREITAS, A.A.E, C.A.E.
Director of Airports



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November 12, 2025

Aviation Advisory Commission
Oxnard Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Approval of the 14 Code of Federal Regulations Part 150 Noise Compatibility Planning Study for Oxnard Airport; Including Noise Exposure Maps and Noise Compatibility Measures Through 2042; and Authorization for the Director of Airports or his Designee to Make Minor Modifications to the Study Documents as May be Requested by the Federal Aviation Administration; and Find the Part 150 Noise Study Categorically Exempt from the California Environmental Quality Act (*Exhibit 1 is available for review at <https://oxr-noise-study.airportstudy.net/>*)

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the 14 Code of Federal Regulations (CFR) Part 150 Noise Compatibility Planning Study for Oxnard Airport; Including noise exposure maps and noise compatibility measures through 2042 (Exhibit 1);
2. Authorize the Director of Airports, or his designee, to make minor modifications to the study documents as may be requested by the Federal Aviation Administration (FAA); and
3. Find that the Part 150 Noise Study is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15262.

Fiscal/Mandates Impact:

The study does not result in an immediate fiscal impact. Anticipated fiscal impacts as outlined in Tables 7B and 7D (Exhibit 2) only occur if recommended measures are implemented. Future costs will be identified and included in each future respective budget for implemented measures.

Discussion:

On July 22, 2022, the Board authorized the Department of Airports (Airport) to enter into a consulting services contract with Coffman Associates, Inc., for a grant funded Part 150 Noise Compatibility Study. The objective of the Noise Compatibility Study is to provide the Department of Airports, surrounding communities, and public officials with a document outlining the baseline noise conditions and a plan to address noise-related impacts in the vicinity of the airport and surrounding communities.

Study Components

The study is made up of two parts: Noise Exposure Maps (NEM) and the Noise Compatibility Plan (NCP).

For the Noise Exposure Map portion of the study, types of aircraft, the noise levels and the impacts of air traffic currently using the airport and the long-range demand forecast were examined. The “current year” used in the study was 2022, the “near-future” year was 2027 and the “long-term” year was 2042. Computer-generated maps were developed for each of these periods showing the airport noise contours and various methods to reduce noise impacts on the surrounding communities. The Department even elected to add noise monitors in surrounding areas as a check and balance to ensure the modeling for the noise contours was accurate. The final noise contour maps reviewed and accepted by the FAA accurately depicted airport-generated noise, however, it only modeled noise within the 65 CNEL noise contour, an FAA threshold, and did not really address the communities’ experience and noise concerns. So, the Airport directed concerned community members to focus on the second part of the study, the NCP, where the Airport could focus on voluntary actions to address noise outside of the 65 CNEL threshold level.

The Noise Compatibility Plan portion of the study focused on identifying noise abatement alternatives, land use alternatives and developing a compatibility plan, both for FAA grant-eligible actions and for non-FAA grant-eligible actions to address the community noise concerns. The resulting Noise Compatibility Plan measures are identified in Exhibit 2, Tables 7B and 7D, which summarize the recommended noise compatibility measures to be approved by the Board as part of the study.

Public Outreach

Over the last three years since the study was initiated, public outreach has been a cornerstone of the study. A Planning Advisory Committee (PAC) was formed to provide suggestions and to gain consensus and support for the results of the study. The PAC members included local residents, Airport tenants and users, community officials and staff, local business and school district representatives, City of Oxnard representatives, the County of Ventura, and the Ventura County Transportation Committee; the Aviation Advisory Commission; airport user groups; the FAA control tower, Caltrans Division of Aeronautics and the FAA. In fact, any and all applicants who expressed interest were

included on the PAC. A total of four PAC meetings were held over the course of the study period.

Additionally, four public meetings (two information workshops, one listening session, one public hearing) were held in the community for additional feedback. The meetings allowed interested participants to acquire information about the 14 CFR Part 150 Study process, noise abatement, compatible land use planning, and noise compatibility program alternatives and implementation. Participants could also ask questions and express concerns. The meetings were intended to encourage two-way communication between Airport staff, consultants, and residents. All printed materials were provided in English and Spanish. Spanish and Mixteco interpretation services were also provided. During and following each public meeting, a public comment period was identified to collect comments. Throughout the study, regular updates were also provided to the Aviation Advisory Commission and Oxnard Airport Authority.

The 14 CFR Part 150 Noise Compatibility Study has undergone a thorough public review process with input from numerous stakeholders. Therefore, staff requests that your Commission/Authorities recommend the Board approve the study and authorize the Director or his designee, to make minor modifications to the study, if directed by the FAA after submission of the planning study.

Pursuant to Title 14 of the California Code of Regulations, Article 18, Section 15262, this study is categorically exempt from CEQA as a planning study.

Strategic Priority:

The 14 CFR Part 150 Noise Compatibility Study supports the County's Strategic Priorities to support fiscal responsibility, economic vitality, reliable infrastructure, and sustainability.

If you have any questions regarding this item, please call Erin Powers at (805) 388-4201, or me at (805) 388-4200.



KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

Attachments:

Exhibit 1 – Available for review at <https://oxr-noise-study.airportstudy.net>
Exhibit 2 – Tables 7B & 7D

EXHIBIT 2

SUMMARY OF NOISE COMPATIBILITY MEASURES FOR REVIEW UNDER 14 CFR PART 150

TABLE 7B Summary of Noise Compatibility Program Measures for Review Under 14 CFR Part 150 - Oxnard Airport					
Measure	Cost to Airport Or Government	Direct Cost to Users	Timing	Lead Responsibility	Potential Funding Sources
NOISE ABATEMENT ELEMENT					
1. Evaluate potential acoustical barrier.	Administrative	None	2026	Ventura County Department of Airports	FAA, Ventura County Department of Airports
LAND USE MANAGEMENT ELEMENT					
1. Update general plan policies and map.	Administrative	None	2032	City of Oxnard and County of Ventura	City and county operating budgets
2. Update regulatory noise contours for fair disclosure contained in the Ventura County ACLUP.	Administrative	None	2026	VCTC, acting as Ventura County ALUC	Ventura County Transportation Commission
3. Offer to purchase 16 parcels located north of the approach end of Runway 25 on a voluntary basis and remove incompatible land uses.	\$26,461,300	None	2027	Ventura County Department of Airports	FAA, Ventura County Department of Airports
4. Offer to sound insulate 30 dwelling units located north of the approach end of Runway 25 on a voluntary basis.	\$1,554,000	None	2027	Ventura County Department of Airports	FAA, Ventura County Department of Airports
PROGRAM MANAGEMENT ELEMENT					
1. Continue use of the Airport's noise complaint handling system.	\$35,000	None	Ongoing	Ventura County Department of Airports	Ventura County Department of Airports Operating Budget
2. Update Noise Exposure Maps and Noise Compatibility Program.	\$600,000	None	2034	Ventura County Department of Airports	FAA, Ventura County Department of Airports
3. Monitor implementation of the Part 150 Noise Compatibility Program.	Administrative	None	Ongoing	Ventura County Department of Airports	Ventura County Department of Airports Operating Budget
TOTAL COST AND FUNDING SOURCE					
Funding Source				Amount	Percent of Project
FAA				\$25,753,770	90.0%
Ventura County Department of Airports Budget				\$2,896,530	10.0%
Total Cost				\$28,650,300	100.0%

LOCAL NOISE COMPATIBILITY MEASURES NOT SUBMITTED FOR 14 CFR PART 150 REVIEW

TABLE 7D | Summary of Local Noise Compatibility Measures Not for Review Under 14 CFR Part 150 - Oxnard Airport

Measure	Cost to Airport Or Government	Direct Cost to Users	Timing	Lead Responsibility
LOCAL NOISE ABATEMENT COMPATIBILITY MEASURES				
1. Dedicate a full-time staff person to manage and lead the noise abatement program.	\$190,000 annually	None	Ongoing	Ventura County Department of Airports
2. Develop and distribute noise mitigation materials to local pilots, flight schools, and businesses.	\$5,000 per update	None	Ongoing	Ventura County Department of Airports
3. Update pilot publications to include current noise mitigation information.	\$1,000 per update	None	Ongoing	Ventura County Department of Airports
4. Purchase new flight tracking systems to assist with identifying and tracking aircraft operations. (VNOMS).	\$35,000 annually	None	Ongoing	Ventura County Department of Airports
5. Meet with local pilots, flight schools, and businesses regularly to communicate noise mitigation information and progress.	\$500 annually	None	Ongoing	Ventura County Department of Airports
6. Continue outreach events to allow the public to visit the airport and learn about its operations.	Administrative	None	Ongoing	Ventura County Department of Airports
7. Establish a real estate agent outreach program to educate real estate agents and potential homebuyers about Oxnard Airport operations and its presence in the community.	Administrative	None	2025	Ventura County Department of Airports
8. Evaluate noise monitoring.	\$10,000 to \$60,000	None	2032-2036	Ventura County Department of Airports
LOCAL LAND USE COMPATIBILITY MEASURES				
1. Encourage a full update to the 2000 Ventura County Airport Land Use Compatibility Plan.	Administrative	None	1 to 3 years	Ventura County Department of Airports
Funding Sources			Total Cost	Percent Funding
Ventura County Department of Airports			\$291,500	100.0%



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November 12, 2025

Aviation Advisory Commission
Camarillo Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Approval of the 14 Code of Federal Regulations Part 150 Noise Compatibility Planning Study for Camarillo Airport; Including Noise Exposure Maps and Noise Compatibility Measures Through 2042; and Authorization for the Director of Airports or his Designee to Make Minor Modifications to the Study Documents as May be Requested by the Federal Aviation Administration; and Find the Part 150 Noise Study Categorically Exempt from the California Environmental Quality Act (*Exhibit 1 is available for review at <https://cma-noise-study.airportstudy.net/>*)

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the 14 Code of Federal Regulations (CFR) Part 150 Noise Compatibility Planning Study for Camarillo Airport; Including noise exposure maps and noise compatibility measures through 2042 (Exhibit 1);
2. Authorize the Director of Airports, or his designee, to make minor modifications to the study documents as may be requested by the Federal Aviation Administration (FAA); and
3. Find that the Part 150 Noise Study is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15262.

Fiscal/Mandates Impact:

The study does not result in an immediate fiscal impact. Anticipated fiscal impacts as outlined in Tables 7B and 7D (Exhibit 2) only occur if recommended measures are implemented. Future costs will be identified and included in each future respective budget for implemented measures.

Discussion:

On July 22, 2022, the Board authorized the Department of Airports (Airport) to enter into a consulting services contract with Coffman Associates, Inc., for a grant funded Part 150 Noise Compatibility Study. The objective of the Noise Compatibility Study is to provide the Department of Airports, surrounding communities, and public officials with a document outlining the baseline noise conditions and a plan to address noise-related impacts in the vicinity of the airport and surrounding communities.

Study Components

The study is made up of two parts: Noise Exposure Maps (NEM) and the Noise Compatibility Plan (NCP).

For the Noise Exposure Map portion of the study, types of aircraft, the noise levels and the impacts of air traffic currently using the airport and the long-range demand forecast were examined. The “current year” used in the study was 2022, the “near-future” year was 2027 and the “long-term” year was 2042. Computer-generated maps were developed for each of these periods showing the airport noise contours and various methods to reduce noise impacts on the surrounding communities. The Department even elected to add noise monitors in surrounding areas as a check and balance to ensure the modeling for the noise contours was accurate. The final noise contour maps reviewed and accepted by the FAA accurately depicted airport-generated noise, however, it only modeled noise within the 65 CNEL noise contour, an FAA threshold, and did not really address the communities’ experience and noise concerns. So, the Airport directed concerned community members to focus on the second part of the study, the NCP, where the Airport could focus on voluntary actions to address noise outside of the 65 CNEL threshold level.

The Noise Compatibility Plan portion of the study focused on identifying noise abatement alternatives, land use alternatives and developing a compatibility plan, both for FAA grant-eligible actions and for non-FAA grant-eligible actions to address the community noise concerns. The resulting Noise Compatibility Plan measures are identified in Exhibit 2, Tables 7B and 7D, which summarize the recommended noise compatibility measures to be approved by the Board as part of the study.

Public Outreach

Over the last three years since the study was initiated, public outreach has been a cornerstone of the study. A Planning Advisory Committee (PAC) was formed to provide suggestions and to gain consensus and support for the results of the study. The PAC members included local residents, Airport tenants and users, community officials and staff, local business and school district representatives, City of Camarillo representatives, the County of Ventura, and the Ventura County Transportation Committee; the Aviation Advisory Commission; airport user groups; the FAA control tower, Caltrans Division of

Aeronautics and the FAA. In fact, any and all applicants who expressed interest were included on the PAC. A total of four PAC meetings were held over the course of the study period.

Additionally, four public meetings (two information workshops, one listening session, one public hearing) were held in the community for additional feedback. The meetings allowed interested participants to acquire information about the 14 CFR Part 150 Study process, noise abatement, compatible land use planning, and noise compatibility program alternatives and implementation. Participants could also ask questions and express concerns. The meetings were intended to encourage two-way communication between Airport staff, consultants, and residents. All printed materials were provided in English and Spanish. Spanish and Mixteco interpretation services were also provided. During and following each public meeting, a public comment period was identified to collect comments. Throughout the study, regular updates were also provided to the Aviation Advisory Commission and Camarillo Airport Authority.

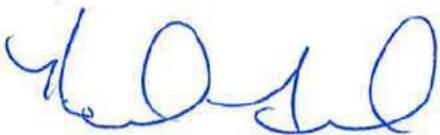
The 14 CFR Part 150 Noise Compatibility Study has undergone a thorough public review process with input from numerous stakeholders. Therefore, staff requests that your Commission/Authorities recommend the Board approve the study and authorize the Director or his designee, to make minor modifications to the study, if directed by the FAA after submission of the planning study.

Pursuant to Title 14 of the California Code of Regulations, Article 18, Section 15262, this study is categorically exempt from CEQA as a planning study.

Strategic Priority:

The 14 CFR Part 150 Noise Compatibility Study supports the County's Strategic Priorities to support fiscal responsibility, economic vitality, reliable infrastructure, and sustainability.

If you have any questions regarding this item, please call Erin Powers at (805) 388-4201, or me at (805) 388-4200.



KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

Attachments:

Exhibit 1 – Available for review at <https://cma-noise-study.airportstudy.net/>
Exhibit 2 – Tables 7B & 7D

EXHIBIT 2

SUMMARY OF NOISE COMPATIBILITY MEASURES FOR REVIEW UNDER 14 CFR PART 150

TABLE 7B Summary of Noise Compatibility Program Measures for Review Under 14 CFR Part 150 - Camarillo Airport						
Measure	Relationship to 1999 NCP	Cost to Airport or Government	Direct Cost to Users	Timing	Lead Responsibility	Potential Funding Sources
LAND USE MANAGEMENT ELEMENT						
1. Update general plan policies and map.	Retained; Land Use Mgmt Measures 2 & 3	Administrative	None	2026	City of Camarillo and County of Ventura	City and county operating budgets
2. Adopt compatibility checklist criteria.	Retained; Land Use Mgmt Measure 4	Administrative	None	2025	City of Camarillo and County of Ventura	City and county operating budgets
3. Update regulatory noise contours for fair disclosure contained in the Ventura County ACLUP.	Retained; Land Use Mgmt Measure 4	Administrative	None	2026	VCTC, acting as Ventura County ALUC	VCTC
PROGRAM MANAGEMENT ELEMENT						
1. Continue use of the Airport's noise complaint handling system.	Retained; Program Mgmt Measure 1	\$35,000 annually	None	Ongoing	Ventura County Department of Airports	Ventura County Department of Airports operating budget
2. Update Noise Exposure Maps and Noise Compatibility Program.	Retained; Program Mgmt Measure 4	\$600,000	None	2034-2039	Ventura County Department of Airports	FAA, Ventura County Department of Airports
3. Monitor implementation of the Part 150 Noise Compatibility Program.	Retained; Program Mgmt Measure 2	Administrative	None	Ongoing	Ventura County Department of Airports	Ventura County Department of Airports operating budget
Funding Source	Total One-Time Cost					Percent Funding
FAA	\$540,000					90.0%
Ventura County Department of Airports Operating Budget	\$60,000					10.0%
Total Ongoing Cost						100.0%
Funding Source	Total Annual Cost					Percent Funding
Ventura County Department of Airports Operating Budget	\$35,000					100.0%

LOCAL NOISE COMPATIBILITY MEASURES NOT SUBMITTED FOR 14 CFR PART 150 REVIEW

TABLE 7D Summary of Local Noise Compatibility Measures Not for Review Under 14 CFR Part 150 - Camarillo Airport				
Measure	Cost to Airport Or Government	Direct Cost to Users	Timing	Lead Responsibility
LOCAL NOISE COMPATIBILITY MEASURES				
1. Dedicate a full-time staff person to manage and lead the noise abatement program.	\$190,000 annually	None	Ongoing	Ventura County Department of Airports
2. Develop and distribute noise mitigation materials to local pilots, flight schools, and businesses.	\$5,000 per update	None	Ongoing	Ventura County Department of Airports
3. Update pilot publications to include current noise mitigation information.	\$1,000 per update	None	Ongoing	Ventura County Department of Airports
4. Purchase new flight tracking systems to assist with identifying and tracking aircraft operations. (VNOMS).	\$35,000 annually	None	Ongoing	Ventura County Department of Airports
5. Meet with local pilots, flight schools, and businesses regularly to communicate noise mitigation information and progress.	\$500 annually	None	Ongoing	Ventura County Department of Airports
TABLE 7D Summary of Local Noise Compatibility Measures Not for Review Under 14 CFR Part 150 - Camarillo Airport (cont.)				
6. Continue outreach events to allow the public to visit the airport and learn about its operations.	Administrative	None	Ongoing	Ventura County Department of Airports
7. Evaluate changes to jet approaches into CMA to help mitigate noise.	\$268,400	None	Ongoing	Ventura County Department of Airports
8. Establish a real estate agent outreach program to educate real estate agents and potential homebuyers about Camarillo Airport operations and its presence in the community.	Administrative	None	2025	Ventura County Department of Airports
9. Evaluate noise monitoring.	\$10,000 to \$60,000	None	2032-2036	Ventura County Department of Airports
LOCAL LAND USE COMPATIBILITY MEASURES				
1. Encourage a full update to the 2000 Ventura County Airport Land Use Compatibility Plan.	Administrative	None	1 to 3 years	Ventura County Department of Airports
Funding Source			Total Cost	Percent Funding
Ventura County Department of Airports			\$559,900	100.0%



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November 12, 2025

Aviation Advisory Commission
Camarillo Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Review, Discuss and Recommend Modifications to Draft Language, Project Scope and Process Associated with the Request for Proposal to Improve Approximately 4.13-Acres of Land at Camarillo Airport; This Property Currently is Occupied by Forty-Nine (49) Small and Medium Size Aircraft Hangars

Recommendation:

Staff requests that the Camarillo Airport Authority review, discuss and recommend language that may be utilized by the Department of Airports for the upcoming Request for Proposals (RFP) to improve approximately 4.13-acres of land at Camarillo Airport. This property is occupied by forty-nine (49) small and medium-sized aircraft hangars. (Exhibit 1).

Fiscal/Mandates Impact:

Mandatory: *No*

Source of Funding: *Airport Enterprise Fund*

Impact on Other Departments: *None*

Discussion:

Ventura County Department of Airports recently received a letter of interest to develop a 4.13-acre site at Camarillo Airport. We then issued a solicitation for other competitive Letters of Interest (LOI) and received multiple LOI's in response. The next process, as required by the Federal Aviation Administration (FAA), is to issue an RFP.

It has been noted that the 4.13-acre site is currently occupied by 49 airport owned hangars that have an approximate age of 40 years. Currently, fifteen (15) of those hangars are vacant because of the prohibitive repair costs (Exhibit 2).

It has been recommended that the Department of Airports consider other options, such as hangar repairs, aside from just redeveloping the entire site. This agenda item was prepared to open dialog to discuss various options to improve the entire site. Specifically, the proposal asked of the Department of Airports to request that companies be contacted

that would be interested in repairing and or refurbishing these hangars in their current location. Below is the proposed RFP language that would open the property to all ideas regarding improving the existing 4.13-acre site, including repair:

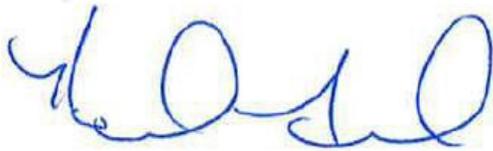
Proposed RFP Language:

The Ventura County Department of Airports is issuing a Request for Proposal (“RFP”) to solicit proposals for the improvement, development and or lease of an approximate 4.13-acre aviation only parcel of land at the Camarillo Airport, located on the airfield, east of Air 7 FBO and west of the Commemorative Air Force Facility (Exhibit 1)

The desired improvement/development proposal shall include aviation facilities beneficial to the community, airport users and customers, and shall include a proposal to repair or replace the existing 42 T-hangars of 1,050 square feet each and seven box hangars of 2,000 square feet each. Proposals for replacement of the referenced hangars may require another location on the airfield, as determined by the Department of Airports and the airport layout plan.

Proposals for repair of the existing hangars shall include the requirement to manage the hangar project and be responsible for all ongoing maintenance and repair.

If you have any questions regarding this item, please call me at (805) 388-4200.

A handwritten signature in blue ink, appearing to read 'Keith Freitas', is centered on the page.

KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

Attachments:

- Exhibit 1 – Solicitation for letters of interest for development of aviation property Camarillo Airport and map
- Exhibit 2 – 15 vacant hangars



**SOLICITATION FOR LETTERS OF INTEREST FOR DEVELOPMENT OF AVIATION PROPERTY
CAMARILLO AIRPORT, CAMARILLO, CALIFORNIA**

September 12, 2025

The Ventura County Department of Airports has received letters of interest to develop/redevelop two parcels of land at the Camarillo Airport. Now that we have recently completed our Airport Layout Plan Update, we are soliciting interested parties to lease and develop two sites at the Camarillo airport: 1) an approximate 4.13 acre parcel (180,000 SF) east of Air 7 hangar and west of the Commemorative Air Force West Hangar, which presently houses 42 County general aviation T-hangars and seven box hangars (“Location 1”) and an approximate 90,000 square foot parcel located east of the Camarillo Air Traffic Control Tower (tower) and the present Orbic Helicopters facility (“Location 2”), generally as shown in **Exhibit 1**.

Camarillo Airport is a general aviation reliever airport, owned by Ventura County and operated by the Ventura County Department of Airports. Camarillo Airport is located south of US Highway 101 and north of the Pacific coastline, near the Camarillo Outlet Mall and Pt Mugu Naval Base. The airport is situated on 650 acres, of which 137 acres are dedicated to the non-aviation business park. There are currently four (4) fixed base operators (“FBO”), County-owned general aviation hangars and tie downs, privately owned general aviation hangars and private hangar developments with hangar sizes ranging from 3,000 – 25,000 square feet. The airport hosts the County Fire and Sheriff Air Unit as well as other County facilities and a privately operated Ultralight field. There are commercial services and operations including flight schools, charter operations, helicopter repair, mobile mechanics and avionics businesses. Annual operations in 2022 were 187,076 with 350 based aircraft.

Under the planning jurisdiction of Ventura County, the sites have ample outside the fence parking, access from Pleasant Valley Road and the Las Posas / Hwy 101 interchange.

Camarillo Airport Highlights:

- Runway Length: RWY 8/26 - 6,013’ x 150’
- Runway Strength Maximum weight 115,000 lbs

- Full Parallel Taxiway
- Federal Air Traffic Control Tower
- Four Full FBOs: Channel Islands Aviation, Air 7, Avex and Sun Air.

If you are interested in providing aviation development, please submit a Letter of Interest by **12:00 PM on Friday, October 10, 2025** to:

Ventura County Department of Airports
555 Airport Way, Suite B
Camarillo, CA 93010
ATTN: Keith Freitas, Director of Airports

Letters of Interest may specify one or both parcels but must be an aeronautical use as defined by the FAA. Letters must identify the proposed use and approximate project size. If more than one letter of interest is received, criteria for further evaluation and information will be requested from all parties and a full competitive Request for Proposals (RFP) process may follow. If you have any further questions, please contact Madeline Herrle, Lease manager at (805) 388-4243.

Sincerely

Keith Freitas, A.A.E, C.A.E.
Director of Airports

Attachment: Exhibit 1

Soliciting Letters of Interest for Two Aviation Development Parcels at CAMARILLO AIRPORT



Exhibit 1

Soliciting Letters of Interest for Two Aviation Development Parcels at CAMARILLO AIRPORT



Hangars in Disrepair

- 15 hangars unoccupied
- 1,050 SF Port-a-Port light aircraft covers





November 12, 2025

Aviation Advisory Commission
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Discuss Effectiveness and Efficiency of the Aviation Advisory Commission

Recommendation:

Discuss the effectiveness and cost benefit of continuing the Aviation Advisory Commission (AAC) for the Ventura County stakeholders in its current structure, including alternatives, such as dissolution, restructuring, repurposing, and other modifications.

Fiscal/Mandates Impact:

The fiscal impacts associated with this item involve the number of hours that the Department of Airports staff spends to prepare and attend each AAC meeting.

Discussion:

Ventura County purchased land and built its first airport in the City of Oxnard in 1934. In 1941, during WWII, Oxnard Airport was acquired by the U.S. for military use and then returned in 1945 to Ventura County. The Camarillo Airport was constructed in 1942 by the federal government for use by the Army Air Force and Marine Corps. Then in 1969 the Oxnard Air Force Base (Camarillo Airport) was declared surplus and ultimately deeded to Ventura County in 1976. From that point forward Ventura County has operated two airports (Oxnard and Camarillo).

The Ventura County Board of Supervisors established the AAC in the late 1960's, when Oxnard Airport was the County's only airport. The AAC's purpose has been to advise both the County Board of Supervisors and the Director of Airports on matters pertaining to the promotion, advancement, operations, finances, and policy of the airports.

When the County began the process of acquiring Camarillo Airport, formerly the Oxnard Air Force Base, from the Air Force in 1976, the City of Camarillo expressed concerns regarding the future use, development, and operation of the facility. In an effort to address these concerns, the County and the City of Camarillo established the Camarillo Airport Authority (CAA) through a Joint Powers Agreement (JPA). The makeup of the CAA included two members of the Ventura County Board of Supervisors, two City of Camarillo

Councilmembers, and one member of the public. The CAA's purpose, as identified in the Joint Powers Agreement, was to make recommendations to both the Board of Supervisors and the Camarillo City Council regarding the operation and development of the Camarillo Airport.

In 1980, the City of Oxnard determined that it would also like to enter into a JPA for the Oxnard Airport. That JPA, entered into in 1980, established the Oxnard Airport Authority (OAA), which has similarly made recommendations to the Board of Supervisors and the Oxnard City Council regarding the operation and development of Oxnard Airport. Because dissolution of the Camarillo and Oxnard Airport Authorities would require termination of the JPAs between the respective cities and the County, that option is not currently under consideration.

There has been some discussion/questions regarding the roles and purpose of the AAC, CAA and OAA. Airport staff provides a summary of the bylaws regarding the purpose of all three entities (AAC, CAA, OAA) as outlined below:

- Under bylaws established by the Board of Supervisors, the AAC shall advise the Board on matters pertaining to the County Airports, and on matters of promotion and advancement of the orderly development of air transportation in Ventura County. The AAC shall advise the Director of Airports on technical, operational, financial, and policy matters pertaining to the Airports.
- Under the Camarillo Airport JPA, the CAA is to make recommendations to the Camarillo City Council and the Ventura County Board of Supervisors on policy matters relating to Camarillo Airport operations and development, and policy matters regarding land use matters within the Camarillo Airport Zone.
- Under the Oxnard Airport JPA, the OAA is to consider and recommend to the Oxnard City Council and the Ventura County Board of Supervisors appropriate standards for operations at the Oxnard Airport and development around the Oxnard Airport, so that operations and development are compatible with each other.

Although the purpose of each entity is worded differently, the historical practice has been that all three bodies review, consider, discuss, and provide input on all matters related to the two County Airports. None of these three bodies is required by state or federal law.

During the Board of Supervisors (Board) meeting that took place on February 1, 2022, airport staff was directed to evaluate whether the Commission and Authority meetings should be combined or if there is another effective and efficient option for both meetings. At the direction of the Board, airport staff brought this item for discussion before the AAC on November 7, 2022 (Exhibit 1). Subsequently, the only change that was made was to the AAC meeting day of the month to ensure that the meetings were held during the same week as the Airport Authority. This provided better staff efficiency with having both

meetings held on the same week, with back-to-back night meetings.

Then during the AAC meeting that took place on July 9, 2025, Vice Chair Matthew Johnston advised that he had spoken with Chair John Corneau regarding putting an agenda item on a future meeting agenda to evaluate the effectiveness and efficiency of the AAC. Vice Chair Johnston commented about the public's rare attendance at Commission meetings and that there appears to be duplicative efforts by staff to prepare identical agendas for the Commission and Airport Authority meetings (Exhibit 2). The two Commissioners believed that staff time could be put to better use. It was also requested that staff conduct research to see if other County agencies use advisory bodies and the number of advisory bodies they have in place.

To prepare for today's discussion, all staff who participate in the Commission and Authority meetings completed a survey to identify their time spent preparing and attending both meetings. In summary, for meetings with numerous agenda items that are highly complex, staff may spend up to 119 hours preparing for and attending the Airport Authority meetings; staff costs associated with meetings of this nature is estimated at \$8,000 per meeting. Staff time to prepare for meetings of this nature with respect to just the Aviation Advisory Commission meeting may be up to 38 hours; staff costs associated with a meeting of this nature is estimated at \$2,300 per meeting. As previously mentioned, staff's attendance and prep time depends on the agenda for each meeting. For instance, at the January 2025 meetings of the AAC and CAA/OAA, only four staff members needed to attend these meetings resulting in staff time of approximately 58 hours for the CAA/OAA meeting and approximately 20 hours for the AAC meeting. However, at the March 2025 meetings of the AAC and CAA, ten staff members needed to attend these meetings resulting in staff time of approximately 119 hours for the CAA/OAA meeting and 38 hours for the AAC meeting. Meetings requiring attendance by County Counsel or other County agency staff incur additional costs, as staff time from those agencies is billed to the Department of Airports. The hourly rate charged by County Counsel is \$273 per hour. Please note that the estimate of staff hours and costs noted above do not include the time that is needed for County Counsel to review items that are placed on the agenda.

Staff also surveyed County agencies/departments to learn more about their approval process and whether they have an advisory body (Exhibit 3). In summary, the majority of County agencies/departments including Agriculture/ Weights & Measures, Child Support Services, Fire Department, General Services Agency (see caveat noted in Exhibit 2), Harbor Department, Health Care Agency – Ambulatory Care, Health Care Agency – Behavioral Health, Health Care Agency – Public Health, Human Services Agency (see caveat noted in Exhibit 2), Information Technology Systems, Library, Medical Examiner's Office, Public Defender and Public Works go directly to the Board of Supervisors to move work forward. The General Services Agency – Parks Department, Human Services Agency – Area Agency on Aging, Human Services – Workforce Development Board, and Health Care Agency - Animal Services each have one Commission/Council. The Probation Agency and Resource Management Agency each have several Commissions/Committees/Boards with a note that each Commission/Committee/Board

only meet when approval is required by the Board of Supervisors. Unlike the AAC, CAA, or OAA, some of these advisory bodies, and their duties, are established by state law. Staff also surveyed seventeen (17) local airports to learn more about whether each has an advisory body (Exhibit 4). The Los Angeles Aviation Commission provides input for Brackett Field Airport, San Gabriel Valley Airport, and Whiteman Airport. Excluding these airports, below is a summary of staff’s findings for the remaining fourteen (14) airports that were surveyed:

- John Wayne Airport has two (2) advisory bodies. One body has voting authority and one body is informational.
- Eleven (11) airports have one (1) advisory body. Of the 11 advisory bodies, four (4) bodies have voting authority and seven (7) bodies are informational.
- Two airports have zero (0) advisory bodies.

Regarding public attendance at the AAC and CAA/OAA meetings in 2024 and 2025 (Exhibit 5), below is a summary of staff’s findings:

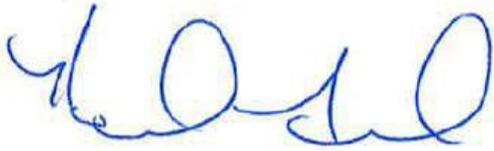
	AAC	CAA/OAA
2024	31	52
2025 to date	33	29

It appears the main question the AAC must answer is what is the best use of Airport staff time for the County Board of Supervisors and Department of Airports to effectively receive feedback/input from stakeholders. Does the current structure best accomplish that, given the role the Oxnard and Camarillo Airport Authorities already provide, or is there a more effective role the AAC could play to better accomplish these goals? For example:

- Leave the AAC, in its current format, meeting 2 to 4 times a year
- Sunset the AAC as the Oxnard/Camarillo Airport Authorities accomplish its goals
- Assist in creating an Ad Hoc Community association meeting 2 to 4 times a year
- Have the Department of Airports hold quarterly Open House “Q & A” meetings

These questions are for discussion only at this time. Any vote on these questions, if desired, would need to be placed on a future meeting’s agenda. And actual implementation of any of these options would require a vote of the Board of Supervisors, which alone has the power to alter the structure, powers, or existence of the AAC.

If you have any questions regarding this item, please call me at (805) 388-4200.



KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

Attachments:

- Exhibit 1 – Staff report from November 7, 2022
- Exhibit 2 – AAC and CAA/OAA agendas for 2025
- Exhibit 3 – Summary of County survey
- Exhibit 4 – Summary of Airport survey
- Exhibit 5 – 2024 & 2025 public attendance records for AAC and CAA/OAA



November 7, 2022

Aviation Advisory Commission
Camarillo Airport Authority
Oxnard Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Consider Effectiveness of the Aviation Advisory Commission and the Camarillo/Oxnard Airport Authority

Recommendation:

Consider the effectiveness and use of resources in continuing to have both an Airport Advisory Commission (Commission) and a Camarillo/Oxnard Airport Authority (Authority).

Fiscal/Mandates Impact:

The fiscal impacts associated with this item involve the number of hours that airport staff spends every month to prepare for meetings of the Commission and Authority.

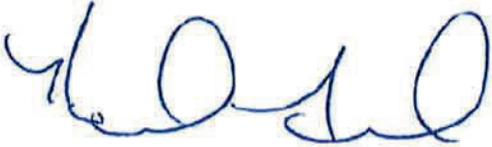
Discussion:

During the Board of Supervisors meeting that took place on February 1, 2022, airport staff was directed to evaluate whether the Commission and Authority meetings should be combined or if there is another effective and efficient option for both meetings (Exhibit 1). It is estimated that airport staff collectively spends twenty (20) hours per month preparing for the Commission meetings, and an additional five (5) hours per month preparing for the Authority meetings, depending on the complexity of the agenda items.

The Commission and the Authority have the authority to set their own meeting schedules. The Commission meets on the first Monday of the month at 7:00 p.m. with the exception of when a national holiday falls on the first Monday. The Authority meets on the second Thursday of the month at 6:30 p.m. with the exception of when a national holiday falls on the second Thursday. In an effort to streamline staff's time and resources, staff would offer that the Commission and Authority consider a reduced meeting schedule in 2023. The Department's recommendation is to move to a reduced meeting frequency where the Commission and Authority meet bimonthly beginning in January (e.g., meetings would take place in January, March, May, July, September, and November). It is

important to note that many of the items reviewed during the current monthly meeting schedule are repeat topics from the previous month's agenda.

If you have any questions regarding this item, please call me at (805) 388-4200.

A handwritten signature in blue ink, appearing to read 'Keith Freitas', written in a cursive style.

KEITH FREITAS, A.A.E., C.A.E.
Director of Airports

Attachment:

Exhibit 1 – Minute Order dated February 1, 2022

BOARD MINUTES
BOARD OF SUPERVISORS, COUNTY OF VENTURA, STATE OF CALIFORNIA

**SUPERVISORS MATT LAVERE, LINDA PARKS,
KELLY LONG, ROBERT O. HUBER AND CARMEN RAMIREZ**
February 1, 2022 at 8:30 a.m.

COUNTY EXECUTIVE OFFICE - Receive and File the Report on Various Boards, Commissions, and Committees; and Provide Further Direction to Staff Regarding Additional Analysis or Follow-Up.

- (X) All Board members are present.

- (X) The following person is heard: Mia Martinez.

- (X) Upon motion of Supervisor Parks, seconded by Supervisor Long, and duly carried, the Board hereby approves as recommended by staff with the following additions:
 1. Direct Planning staff to include in the Cultural Heritage Ordinance update a modification of the appointment process for the at-large Cultural Heritage Board (CHB) members to have them appointed by the Board of Supervisors, and that Board appointment of the at-large members occur within six months of adoption of the updated ordinance, and that the CHB bylaws be updated to reflect this ordinance amendment upon adoption.
 2. Direct Staff to evaluate and report back on the effectiveness and use of resources in continuing to have both an Airport Advisory Commission and Airport Authority, evaluating whether the two should be combined or if there is another effective and efficient option for both.

By: 
Lori Key
Deputy Clerk of the Board

EXHIBIT 1



COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B
Camarillo, CA 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
<https://vcairports.org>

NOTICE IS HEREBY GIVEN
that the Regular Meeting of the Aviation Advisory Commission
will be held on:

Wednesday January 8, 2025 6:30 P.M.

**DEPARTMENT OF AIRPORTS
ADMINISTRATION OFFICE
CONFERENCE ROOM
555 AIRPORT WAY, SUITE B
CAMARILLO, CA**

Public Participation Options and Instructions:

1. Attend in-person at the address listed above.
2. You may observe the meeting via the **Department of Airports YouTube channel**
https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscriber
3. Participate and provide public comment via Zoom:

WEBINAR:

<https://us06web.zoom.us/j/83877306977?pwd=mb7k53AzcqtZsXa1WdyHiag7HGccE>
[f.1](#)

TELEPHONE: 1-669-444-9171

WEBINAR ID: 838 7730 6977

WEBINAR PASSCODE: 310794

Click on the link above and enter your name so we may call on you when it is your turn to speak. Members of the public who wish to comment should use the "Raise Hand" function in Zoom when the Chair of the Commission calls for public comment. The secretary will call your name when it is your turn to speak. You will be prompted to unmute your microphone. Unmute and begin speaking; start by stating your name.

If joining by telephone, press star (*) then 9 on their touch-tone phone when the Chair of the Commission calls for public comment. The secretary will call the last 4 digits of your phone number when it is your turn to speak. You will be prompted to unmute your phone. Unmute and begin speaking; start by stating your name.

Members of the public are allotted three (3) minutes per item or a cumulative total of five (5) minutes for multiple items at a single meeting unless the time allotment is increased or

decreased by the Chair depending on the number of speakers. Please ensure that all background noise is muted (TV, radio, etc.).

4. Email or Mail Public Comment in Advance of the Meeting:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Commission members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at vcairports.org/meeting-archives or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

Comments submitted by email can be sent to airportmeetings@ventura.org. In the **Subject Line** of the email please indicate “**AAC Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., AAC Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the e-mail.

Comments submitted by mail can be sent to 555 Airport Way, Ste. B, Camarillo, CA 93010, Attention: Denise Arreola. In the **Subject Line** of the correspondence please indicate “**AAC Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., AAC Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the correspondence.

AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **APPROVAL of MINUTES – November 13, 2024**
5. **PUBLIC COMMENT PERIOD**

Airport related comments are allotted three (3) minutes per item or a cumulative total of five (5) minutes for multiple items at a single meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period is reserved for issues NOT on the agenda.

In-Person Public Comment:

Speakers must fill out a speaker card and submit it to the secretary before the end of the public comment period.

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Zoom Public Comment:

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6. REGULAR AGENDA

Regular Agenda items are heard at the Commission's discretion and may be heard at any time during the meeting.

A. Subject: Selection of Chair and Vice-Chair for Calendar Year 2025

Recommendation:

Nominate and select the 2025 Chair and Vice-Chair of the Aviation Advisory Commission.

B. Subject: Receive and File an Update on the Approach and Flight Procedures Analysis for Camarillo Airport

Recommendation:

Receive and file an update on the Approach and Flight Procedures Analysis for Camarillo Airport.

C. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

D. Subject: Receive and File a Staff Report Regarding Airport Funding Basics

Recommendation:

Receive and file a staff report covering the basics of how airports are funded, the systems Camarillo and Oxnard Airports serve critical roles in, and the benefits of our airports to all residents and guests in Ventura County.

7. DIRECTOR'S REPORT

8. REPORTS

Report items listed below are presented to the Aviation Advisory Commission for information only, at this time. The report items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

- Monthly Activity Report – October, November 2024
- Monthly Noise Complaints – October, November 2024
- Consultant Reports (Coffman Associates) –October, November 2024
- Consultant Reports (Woolpert – Camarillo Airport) – October, November 2024
- Consultant Reports (Woolpert – Oxnard Airport) – October, November 2024
- Consultant Reports (Mead & Hunt) – October, November 2024
- Airport Tenant Projects – December 2024
- Project Status Report – January 2025
- Meeting Calendars

9. CORRESPONDENCE

Correspondence items listed below are presented to the Aviation Advisory Commission for information only, at this time. The correspondence items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Department of Airports News dated November 5, 2024, re: V-22 Osprey Training Expected

Department of Airports News dated November 6, 2024, re: 11/6/24 Mountain Fire Information Update

FLYING Magazine article dated November 7, 2024, re: Camarillo Airport Plays Vital Role in Fighting Mountain Fire

Department of Airports News dated November 7, 2024, re: 11/7/24 Mountain Fire Update, CMA Closure

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Department of Airports News dated November 15, 2024, re: Mountain Fire: A Community Response Beyond the Flames

Ventura County Star article dated November 17, 2024, re: Chaos and devastation: How the Mountain Fire erupted

Department of Airports News dated December 3, 2024, re: Ventura County Department of Airports: Update to Soil Stockpiles at Oxnard Airport

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Response letter from Tony Trembley, Mayor of the City of Camarillo, dated December 16, 2024, addressing Keith Freitas, Director of Airports, September 24, 2024, letter re: Camarillo Airport Part 150 Noise Compatibility Study Comments (Director Freitas's September 24th letter is included in full agenda packet.)

Notice of Violation from Keith Freitas, Director of Airports, to Sands Aviation, LLC., dated December 31, 2024, re: Notice of Violation – Unauthorized Operation 29DEC and 30DEC – Camarillo Airport – Exceeded Weight Restrictions.

10. COMMISSION COMMENTS – Comments by Commission members on matters deemed appropriate.

11. ADJOURNMENT

The next regular Commission meeting will be on **Wednesday, February 12, 2025, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DENISE ARREOLA (805) 388-4372. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

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4. Email or Mail Public Comment in Advance of the Meeting:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Authority members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at vcairports.org/camarillo-and-oxnard-meeting-archives or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

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AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **APPROVAL of MINUTES – November 14, 2024**
5. **PUBLIC COMMENT PERIOD**

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6. REGULAR AGENDA

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OXNARD AIRPORT AUTHORITY

A. Subject: Selection of Chair and Vice-Chair for Calendar Year 2025

Recommendation:

Nominate and select the 2025 Chair and Vice-Chair for the Oxnard Airport Authority.

CAMARILLO AIRPORT AUTHORITY

B. Subject: Selection of Chair and Vice-Chair for Calendar Year 2025

Recommendation:

Nominate and select the 2025 Chair and Vice-Chair for the Camarillo Airport Authority.

C. Subject: Receive and File an Update on the Approach and Flight Procedures Analysis for Camarillo Airport

Recommendation:

Receive and file an update on the Approach and Flight Procedures Analysis for Camarillo Airport.

CAMARILLO AND OXNARD AIRPORT AUTHORITY

D. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

E. Subject: Receive and File a Staff Report Regarding Airport Funding Basics

Recommendation:

Receive and file a staff report covering the basics of how airports are funded, the systems Camarillo and Oxnard Airports serve critical roles in, and the benefits of our airports to all residents and guests in Ventura County.

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Meeting Calendars

9. CORRESPONDENCE

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Response letter from Tony Trembley, Mayor of the City of Camarillo, dated December 16, 2024, addressing Keith Freitas, Director of Airports, September 24, 2024, letter re: Camarillo Airport Part 150 Noise Compatibility Study Comments (Director Freitas's September 24th letter is included in full agenda packet.)

Notice of Violation from Keith Freitas, Director of Airports, to Sands Aviation, LLC., dated December 31, 2024, re: Notice of Violation – Unauthorized Operation 29DEC and 30DEC – Camarillo Airport – Exceeded Weight Restrictions.

10. AUTHORITY COMMENTS – Comments by Authority members on matters deemed appropriate.

11. ADJOURNMENT

The next regular Authority meeting will be on **Thursday, February 13, 2025, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DENISE ARREOLA AT (805) 388-4372. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B
Camarillo, CA 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
<https://vcairports.org>

NOTICE IS HEREBY GIVEN
that the Regular Meeting of the Aviation Advisory Commission
will be held on:

Wednesday **March 12, 2025** **6:30 P.M.**

****TEMPORARY MEETING LOCATION BELOW****

**VENTURA COUNTY OFFICE OF EDUCATION
CONFERENCE & EDUCATIONAL SERVICES CENTER
(VCOE)
5100 ADOLFO ROAD
CAMARILLO, CA 93010
"VENTURA ROOM"**

Public Participation Options and Instructions:

1. Attend in-person at the address listed above.
2. You may observe the meeting via the **Department of Airports YouTube channel**
https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscriber
3. Participate and provide public comment via Zoom:

WEBINAR:

<https://us06web.zoom.us/j/82111287444?pwd=62Qa6ufE3fzkpujqAQhouJhTWy8pAa.1>

TELEPHONE: 1-669-444-9171

WEBINAR ID: 821 1128 7444

WEBINAR PASSCODE: 186191

Click on the link above and enter your name so we may call on you when it is your turn to speak. Members of the public who wish to comment should use the "Raise Hand" function in Zoom when the Chair of the Commission calls for public comment. The secretary will call your name when it is your turn to speak. You will be prompted to unmute your microphone. Unmute and begin speaking; start by stating your name.

If joining by telephone, press star (*) then 9 on their touch-tone phone when the Chair of the Commission calls for public comment. The secretary will call the last 4 digits of your phone number when it is your turn to speak. You will be prompted to unmute your phone. Unmute and begin speaking; start by stating your name.

Members of the public are limited to three (3) minutes per speaker per listed agenda item at a single meeting unless the time allotment is decreased by the Chair depending on the number of speakers. Please ensure that all background noise is muted (TV, radio, etc.).

4. Email or Mail Public Comment in Advance of the Meeting:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Commission members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at vcairports.org/meeting-archives or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

Comments submitted by email can be sent to airportmeetings@ventura.org. In the **Subject Line** of the email please indicate “**AAC Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., AAC Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the e-mail.

Comments submitted by mail can be sent to 555 Airport Way, Ste. B, Camarillo, CA 93010, Attention: Denise Arreola. In the **Subject Line** of the correspondence please indicate “**AAC Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., AAC Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the correspondence.

AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **APPROVAL of MINUTES – January 8, 2025**
5. **PUBLIC COMMENT PERIOD**

Airport related comments during the public comment part of the meeting to address non-agenda items is limited to no more than three (3) minutes per speaker and may be decreased by the Chair depending on the number of speakers for non-agenda items.

In-Person Public Comment:

Speakers must fill out a speaker card and submit it to the secretary before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

Zoom Public Comment:

Speakers should press the raise hand button, or if joining by telephone, press star (*) then 9 to be added to the speaker queue when the Chair of the Commission calls for public comment.

Email or Mail Public Comment:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Commission members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at vcairports.org/meeting-archives or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

6. CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together as recommended and without discussion unless an item is pulled for a separate action by the Commission on the Regular Agenda. Consent items are heard at the Commission's discretion and may be heard at any time during the meeting.

- A. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, the Proposed Lease with Axis Air, LLC., for a 5.17-Acre Site at 1601 W. Fifth Street, Oxnard, California at the Oxnard Airport**

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Approve, and authorize the Director of Airports or his designee to sign, the proposed lease with Axis Air, LLC., for a 5.17-acre site at 1601 W. Fifth Street, Oxnard, California at the Oxnard Airport (Exhibit 1).

B. Subject: Approval of the Five-Year Capital Improvement Plan (CIP) for Camarillo and Oxnard Airports; Authorization for the Director of Airports or His Designee, to Apply for Grants to Fund Projects Scheduled for Federal Fiscal Years 2025 and 2026 Outlined in the CIP Upon Notification from the Federal Aviation Administration and the California Department of Transportation Aeronautics Program That Funds Are Available; Authorization for the Director of Airports or His Designee, to Accept and Sign Federal Aviation Administration Grants for Federal Fiscal Years 2025 and 2026, When Offered, in Estimated Amounts as Outlined in the CIP Upon Notification from the Federal Aviation Administration; Authorization for the Director of Airports or His Designee, to Apply for, Accept, and Sign for a Matching Grant from Caltrans, if Offered; and Authorization for County Counsel to Execute the Certificate of Sponsor's Attorney Required by Federal Aviation Administration Grant Agreements

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the five-year capital improvement plan (CIP) for Camarillo and Oxnard Airports (Exhibit 1); and
2. Authorize the Director of Airports or his designee, to apply for grants to fund the projects scheduled for federal fiscal years (FFY) 2025 and 2026 outlined in the CIP upon notification from the Federal Aviation Administration (FAA) and the California Department of Transportation Aeronautics Program (Caltrans) that funds are available. ***These projects are subject to approval in the County budget process, as explained below:***
3. Authorize the Director of Airports or his designee, to accept and sign FAA Grants for FFY 2025 and 2026, when offered, in estimated amounts as outlined in the CIP upon notification from the FAA (Exhibit 2);
4. Authorize the Director of Airports or his designee, to apply for, accept, and sign for matching grants from Caltrans, if offered; and
5. Authorize County Counsel to execute the Certificate of Sponsor's Attorney required by FAA Grant Agreements.

7. REGULAR AGENDA

Regular Agenda items are heard at the Commission's discretion and may be heard at any time during the meeting.

A. Subject: Receive and File a Service Recognition Award Presentation to Steve Weiss for His Years of Service as a Commissioner on the Aviation Advisory Commission

Recommendation:

Receive and file a service recognition award presentation to Steve Weiss for his years of service as a Commissioner on the Aviation Advisory Commission.

B. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

C. Subject: Approval of the Department of Airports' Fiscal Year 2025-26 Rent and Fee Schedule, Effective July 1, 2025; Adoption of a Resolution Establishing Rents, Fees, and Insurance Requirements for the Department of Airports; Delegation of Authority to the County Executive Officer and the Director of Airports to Execute Leases, Subleases, Licenses, Permits, Special Use/Activity Permits, Operation Agreements, Extensions, Amendments, Consents, Termination Notices, and Unlawful Detainer Complaints in Accordance with the Provisions of the Schedule

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the Department of Airports' ("Department") FY 2025-26 Rent and Fee Schedule (Exhibit 1 is a clean version and Exhibit 2 is a legislative version with track changes), with an effective date of July 1, 2025; and
2. Authorize the County Executive Officer and the Director of Airports to execute certain leases, subleases, licenses, permits, special use/activity permits, operation agreements, extensions, amendments, consents, termination notices, and unlawful detainer complaints as described in section III of the attached resolution (pages 8-18 of Exhibit 1); and
3. Approve, adopt, and execute the resolution (pages 39-46 of Exhibit 1) establishing rents, fees, and insurance requirements for the ~~Department~~ Department.

D. Subject: Receive and File a Staff Report Regarding Skydiving Operation Tests and Future Operations at Oxnard Airport

Recommendation:

Receive and file staff report regarding skydiving operation tests and future operations at Oxnard Airport.

8. DIRECTOR'S REPORT

9. REPORTS

Report items listed below are presented to the Aviation Advisory Commission for information only, at this time. The report items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – December 2024 – January 2025
Monthly Noise Complaints – December 2024 – January 2025
Consultant Reports (Coffman Associates) – December 2024 – January 2025
Consultant Reports (Woolpert – Camarillo Airport) – December 2024 – January 2025
Consultant Reports (Woolpert – Oxnard Airport) – December 2024 – January 2025
Consultant Reports (Mead & Hunt) – December 2024 – January 2025
Project Status Report – February 2025
Financial Reports FY 2024/25 Q1 & Q2
Meeting Calendars

10. CORRESPONDENCE

Correspondence items listed below are presented to the Aviation Advisory Commission for information only, at this time. The correspondence items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

News Report by KEYT Channel 3 by Ivania Montes dated January 10, 2025, re: Camarillo Airport plays crucial role in firefighting efforts across southern California

Moorpark Acorn article by Michele Willer-Allred dated January 11, 2025, re: Supervisors agree to fire suppression services

AOPA article dated January 16, 2025, re: AERIAL ATTACK CRUCIAL TO FIGHTING LOS ANGELES FIRES

Department of Airports correspondence to Megan Sinkula, Senior Planner of City of Camarillo dated January 16, 2025, re: Pre-Application, Barcelona Vacant Underdeveloped Lot Proposed Development of 6-building, 24-unit Condominium (APN: 162-0-200-015)

British Broadcasting Corporation (BBC) article by Kayla Epstein dated January 17, 2025, re: Fighting LA's fires from the sky – The helicopter team saving lives and homes

Regional Defense Partnership (RDP) monthly newsletter article by Jannette Jauregui, Communications and Engagement Manger, dated January 21, 2025, re: County of Ventura Department of Airports MOUNTAIN FIRE

Ventura County Star article by Cheri Carlson dated January 22, 2025, re: Hughes Fire: Here's what to know about evacuations, smoke in Ventura County

Department of Airports correspondence to Mr. Roland Fogel, Operations Officer SoCal Wing Commemorative Airforce dated January 22, 2025, re: Conceptual Approval of the Proposed Modular Building Layout Located at Camarillo Airport; DR 25-01

Ventura County Star article by Ernesto Centeno Araujo dated January 29, 2025, re: Dogs take to the air to ease overcrowding at Ventura County shelters

Department of Airports correspondence to Matt Johnston, CAU, dated February 5, 2025, re: Future Fuel Farm at OXR and Decommissioning Existing UST

Department of Airports correspondence to Charlie McLaughlin, Aspen Helicopter, dated February 5, 2025, re: Future Fuel Farm at OXR and Decommissioning Existing UST

Department of Airports correspondence to Coffman Associates, Inc., Attn: Matt Quick dated March 7, 2025, re: Notice of Contract Termination Camarillo Airport – Approach and Procedure Analysis AEA No. 25-06

11. COMMISSION COMMENTS – Comments by Commission members on matters deemed appropriate.

12. ADJOURNMENT

The next regular Commission meeting will be on **Wednesday, April 9, 2025, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DENISE ARREOLA (805) 388-4372. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



COUNTY of VENTURA
Department of Airports

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NOTICE IS HEREBY GIVEN
that the Regular Meeting of the
Camarillo Airport Authority and Oxnard Airport Authority
will be held on:

Thursday **March 13, 2025** **6:30 P.M.**

****TEMPORARY MEETING LOCATION BELOW****

**VENTURA COUNTY OFFICE OF EDUCATION
CONFERENCE & EDUCATIONAL SERVICES CENTER
(VCOE)
5100 ADOLFO ROAD
CAMARILLO, CA 93010
“VENTURA ROOM”**

Public Participation Options and Instructions:

1. Attend in-person at the address listed above.
2. You may observe the meeting via the **Department of Airports YouTube channel**.
https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscribe
[
3. Participate and provide public comment via Zoom:

WEBINAR:

[https://us06web.zoom.us/j/87957255261?pwd=zouksbgWLIHOTb0DVXLibsHPKFRfJR.](https://us06web.zoom.us/j/87957255261?pwd=zouksbgWLIHOTb0DVXLibsHPKFRfJR.1)

1

TELEPHONE: 1-669-444-9171

WEBINAR ID: 879 5725 5261

WEBINAR PASSCODE: 992811

Click on the link above and enter your name so we may call on you when it is your turn to speak. Members of the public who wish to comment should use the “Raise Hand” function in Zoom when the Chair of the Airport Authority calls for public comment. The secretary will call your name when it is your turn to speak. You will be prompted to unmute your microphone. Unmute and begin speaking; start by stating your name.

If joining by telephone, press star (*) then 9 on their touch-tone phone when the Chair of the Airport Authority calls for public comment. The secretary will call the last 4 digits of your phone number when it is your turn to speak. You will be prompted to unmute your phone. Unmute and begin speaking; start by stating your name.

Members of the public are allotted three (3) minutes per speaker per listed agenda items at a single meeting. Please ensure that all background noise is muted (TV, radio, etc.)

4. Email or Mail Public Comment in Advance of the Meeting:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Authority members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at vcairports.org/camarillo-and-oxnard-meeting-archives or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

Comments submitted by email can be sent to airportmeetings@ventura.org. In the **Subject Line** of the email please indicate “**CAA/OAA Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., CAA/OAA Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the e-mail.

Comments submitted by mail can be sent to 555 Airport Way, Ste. B, Camarillo, CA 93010, Attention: Denise Arreola. In the **Subject Line** of the correspondence please indicate “**CAA/OAA Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., CAA/OAA Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the correspondence.

AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **APPROVAL of MINUTES – January 9, 2025**
5. **PUBLIC COMMENT PERIOD**

Airport related comments during the public comment part of the meeting to address non-agenda items is limited to no more than three (3) minutes per speaker and may be decreased by the Chair depending on the number of speakers for non-agenda items.

In-Person Public Comment:

Speakers must fill out a speaker card and submit it to the secretary before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

Zoom Public Comment:

Speakers should press the raise hand button, or if joining by telephone, press star (*) then 9 to be added to the speaker queue when the Chair of the Airport Authority calls for public comment.

E-mail or Mail Public Comment:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Authority members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at vcairports.org/camarillo-and-oxnard-meeting-archives or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

6. CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together as recommended and without discussion unless an item is pulled for a separate action by the Authorities on the Regular Agenda. Consent items are heard at the Authorities' discretion and may be heard at any time during the meeting.

OXNARD AIRPORT AUTHORITY

A. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, the Proposed Lease with Axis Air, LLC., for a 5.17-Acre Site at 1601 W. Fifth Street, Oxnard, California at the Oxnard Airport

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Approve, and authorize the Director of Airports or his designee to sign, the proposed lease with Axis Air, LLC., for a 5.17-acre site at 1601 W. Fifth Street, Oxnard, California at the Oxnard Airport (Exhibit 1).

CAMARILLO AND OXNARD AIRPORT AUTHORITY

B. Subject: Approval of the Five-Year Capital Improvement Plan (CIP) for Camarillo and Oxnard Airports; Authorization for the Director of Airports or His Designee, to Apply for Grants to Fund Projects Scheduled for Federal Fiscal Years 2025 and 2026 Outlined in the CIP Upon Notification from the Federal Aviation Administration and the California Department of Transportation Aeronautics Program That Funds Are Available; Authorization for the Director of Airports or His Designee, to Accept and Sign Federal Aviation Administration Grants for Federal Fiscal Years 2025 and 2026, When Offered, in Estimated Amounts as Outlined in the CIP Upon Notification from the Federal Aviation Administration; Authorization for the Director of Airports or His Designee, to Apply for, Accept, and Sign for a Matching Grant from Caltrans, if Offered; and Authorization for County Counsel to Execute the Certificate of Sponsor's Attorney Required by Federal Aviation Administration Grant Agreements

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the five-year capital improvement plan (CIP) for Camarillo and Oxnard Airports (Exhibit 1); and
2. Authorize the Director of Airports or his designee, to apply for grants to fund the projects scheduled for federal fiscal years (FFY) 2025 and 2026 outlined in the CIP upon notification from the Federal Aviation Administration (FAA) and the California Department of Transportation Aeronautics Program (Caltrans) that funds are available. ***These projects are subject to approval in the County budget process, as explained below:***
3. Authorize the Director of Airports or his designee, to accept and sign FAA Grants for FFY 2025 and 2026, when offered, in estimated amounts as outlined in the CIP upon

notification from the FAA (Exhibit 2);

4. Authorize the Director of Airports or his designee, to apply for, accept, and sign for matching grants from Caltrans, if offered; and
5. Authorize County Counsel to execute the Certificate of Sponsor's Attorney required by FAA Grant Agreements.

7. REGULAR AGENDA

Regular Agenda items are heard at the Commission's discretion and may be heard at any time during the meeting.

CAMARILLO AND OXNARD AIRPORT AUTHORITY

A. Subject: Receive and File the Report Regarding Recognition of Alternate Public Members during the Camarillo/Oxnard Airport Authority Meetings

Recommendation:

Receive and file the report from County of Ventura Counsel regarding input by alternate public members during the Camarillo/Oxnard Airport Authorities meetings.

B. Subject: Recognition Presentation of Ventura County Fire Department Aviation Unit's Continued Dedication to Community Service During the Mountain Fire

Recommendation:

Recognition presentation of Ventura County Fire Department Aviation Unit's continued dedication to community service during the Mountain Fire.

C. Subject: Approval of the Department of Airports' Fiscal Year 2025-26 Rent and Fee Schedule, Effective July 1, 2025; Adoption of a Resolution Establishing Rents, Fees, and Insurance Requirements for the Department of Airports; Delegation of Authority to the County Executive Officer and the Director of Airports to Execute Leases, Subleases, Licenses, Permits, Special Use/Activity Permits, Operation Agreements, Extensions, Amendments, Consents, Termination Notices, and Unlawful Detainer Complaints in Accordance with the Provisions of the Schedule

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the Department of Airports' ("Department") FY 2025-26 Rent and Fee Schedule (Exhibit 1 is a clean version and Exhibit 2 is a legislative version with track changes),

with an effective date of July 1, 2025; and

2. Authorize the County Executive Officer and the Director of Airports to execute certain leases, subleases, licenses, permits, special use/activity permits, operation agreements, extensions, amendments, consents, termination notices, and unlawful detainer complaints as described in section III of the attached resolution (pages 8-18 of Exhibit 1); and
3. Approve, adopt, and execute the resolution (pages 39-46 of Exhibit 1) establishing rents, fees, and insurance requirements for the Department.

OXNARD AIRPORT AUTHORITY

D. Subject: Receive and File a Staff Report Regarding Skydiving Operation Tests and Future Operations at Oxnard Airport

Recommendation:

Receive and file staff report regarding skydiving operation tests and future operations at Oxnard Airport.

8. DIRECTOR'S REPORT

9. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

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Project Status Report – February 2025

Financial Reports FY 2024/25 Q1 & Q2

Meeting Calendars

10. CORRESPONDENCE

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Department of Airports correspondence to Charlie McLaughlin, Aspen Helicopter, dated February 5, 2025, re: Future Fuel Farm at OXR and Decommissioning Existing UST

Department of Airports correspondence to Coffman Associates, Inc., Attn: Matt Quick dated March 7, 2025, re: Notice of Contract Termination Camarillo Airport – Approach and Procedure Analysis AEA No. 25-06

11. AUTHORITY COMMENTS – Comments by Authority members on matters deemed appropriate.

12. ADJOURNMENT

The next regular Authority meeting will be on **Thursday, April 10, 2025, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DENISE ARREOLA AT (805) 388-4372. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B
Camarillo, CA 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
<https://vcairports.org>

NOTICE IS HEREBY GIVEN
that the Regular Meeting of the Aviation Advisory Commission
will be held on:

Wednesday May 7, 2025 6:30 P.M.

**DEPARTMENT OF AIRPORTS
ADMINISTRATION OFFICE
CONFERENCE ROOM
555 AIRPORT WAY, SUITE B
CAMARILLO, CA**

Public Participation Options and Instructions:

1. Attend in-person at the address listed above.
2. You may observe the meeting via the **Department of Airports YouTube channel**
https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscriber
3. Participate and provide public comment via Zoom:

WEBINAR:

<https://us06web.zoom.us/j/87168323744?pwd=kNSaOWEvolfPzbMk0INY8CTW9mBwZo.1>

TELEPHONE: 1-669-444-9171

WEBINAR ID: 871 6832 3744

WEBINAR PASSCODE: 983780

Click on the link above and enter your name so we may call on you when it is your turn to speak. Members of the public who wish to comment should use the "Raise Hand" function in Zoom when the Chair of the Commission calls for public comment. The secretary will call your name when it is your turn to speak. You will be prompted to unmute your microphone. Unmute and begin speaking; start by stating your name.

If joining by telephone, press star (*) then 9 on their touch-tone phone when the Chair of the Commission calls for public comment. The secretary will call the last 4 digits of your phone number when it is your turn to speak. You will be prompted to unmute your phone. Unmute and begin speaking; start by stating your name.

Members of the public are limited to three (3) minutes per speaker per listed agenda item at a single meeting unless the time allotment is decreased by the Chair depending on the number of speakers. Please ensure that all background noise is muted (TV, radio, etc.).

4. Email or Mail Public Comment in Advance of the Meeting:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Commission members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at vcairports.org/meeting-archives or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

Comments submitted by email can be sent to airportmeetings@ventura.org. In the **Subject Line** of the email please indicate “**AAC Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., AAC Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the e-mail.

Comments submitted by mail can be sent to 555 Airport Way, Ste. B, Camarillo, CA 93010, Attention: Denise Arreola. In the **Subject Line** of the correspondence please indicate “**AAC Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., AAC Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the correspondence.

AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **APPROVAL of MINUTES – March 12, 2025**
5. **PUBLIC COMMENT PERIOD**

Airport related comments during the public comment part of the meeting to address non-agenda items is limited to no more than three (3) minutes per speaker and may be increased or decreased by the Chair depending on the number of speakers for non-agenda items.

In-Person Public Comment:

Speakers must fill out a speaker card and submit it to the secretary before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

Zoom Public Comment:

Speakers should press the raise hand button, or if joining by telephone, press star (*) then 9 to be added to the speaker queue when the Chair of the Commission calls for public comment.

Email or Mail Public Comment:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Commission members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at vcairports.org/meeting-archives or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

6. CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together as recommended and without discussion unless an item is pulled for a separate action by the Commission on the Regular Agenda. Consent items are heard at the Commission's discretion and may be heard at any time during the meeting.

- A. Subject: Approval and Award of Consultant Services Contract AEA No. 25-06 to Mead and Hunt, Inc., in the Not to Exceed Amount of \$384,973, for Approach and Procedure Analysis at Camarillo Airport; Authorization for the Director**

of Airports, or His Designee, to Sign the Subject Contract; Authorization for the Director of Airports, or His Designee, to Negotiate and Sign One or More Reimbursable Agreements with the Federal Aviation Administration for Required Coordination in Support of the Subject Contract in the Estimated Amount of \$100,000; and Authorize County Counsel to execute the Certificate of Sponsor's Attorney, if required

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve and award a consultant services contract No. AEA 25-06 to Mead and Hunt, Inc., in the not to exceed amount of \$384,973, for Approach and Procedure Analysis at Camarillo Airport, (Exhibit 1);
2. Authorize the Director of Airports, or his designee, to sign the subject contract;
3. Authorize the Director of Airports, or his designee, to negotiate and sign one or more reimbursable agreements with the Federal Aviation Administration (FAA) for required coordination in support of the subject contract in the estimated amount of \$100,000;
4. Authorize County Counsel to execute the Certificate of Sponsor's Attorney, if required.

B. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, the Proposed Lease with Urban Air Mobility, LLC., for a 7.19-Acre Site at 1701 W. Fifth Street, Oxnard, California at the Oxnard Airport; Authorize the Director of Airports or His Designee to Administer the Lease and Issue Approvals Required by the Lease before Demolition of Existing Structures on the Leased Premises; Find that the Lease is Categorically Exempt from the California Environmental Quality Act

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve, and authorize the Director of Airports or his designee to sign, the proposed lease with Urban Air Mobility, LLC., for a 7.19-acre site at 1701 W. Fifth Street, Oxnard, California at the Oxnard Airport (Exhibit 1)
2. Authorize the Director of Airports or his designee to administer the lease and issue approvals required by the Lease before demolition of existing structures on the leased premises; and
3. Find that the lease is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines section 15302 (replacement or reconstruction).

C. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, Contract Change Order No. 6 in the Amount of \$127,249 with Security Paving Company for the Reconstruction of Taxiway F (renamed A) at Oxnard Airport, Raising the Total Contract Amount from \$19,463,590 to

a Not to Exceed Total Amount of \$19,590,839; Project Specification DOA 23-03 and Project No. OXR-150

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Approve and authorize the Director of Airports or his designee to sign, Contract Change Order No. 6 (Exhibit 1) in the amount of \$127,249 with Security Paving Company for the reconstruction of Taxiway F (renamed A) at Oxnard Airport, raising the total contract amount from \$19,463,590 to a Not to Exceed Total Amount of \$19,590,839.

D. Subject: Authorization for the Director of Airports or His Designee to Sign, Adopt, and Implement Federal Aviation Administration-Required and Formatted Title VI Plans for Camarillo and Oxnard Airports and to Make Periodic Updates as Required

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Authorize the Director of Airports, or his designee, to sign, adopt, and implement Federal Aviation Administration (FAA)-required and formatted Title VI plans for Camarillo and Oxnard Airports (Exhibits 1 and 2) and to make periodic updates to the plans as required.

E. Subject: Authorization for the Director of Airports or His Designee to Award Eight (8) Annual Consulting Services Contracts for Fiscal Year 2025-2026 to Assist the Department of Airports with the Following Services: Engineering, Environmental Review, Environmental Planning, Environmental Testing Services, Grant Support Administration, Planning, Design Review Services, Specification Writing, Disadvantage Business Enterprise Support, Cost Engineering/Estimating Inspection, Materials Testing, Surveying, Construction Management, Independent Fee Estimation and to Issue Work Orders Against These Contracts

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Authorize the Director of Airports, or his designee, to award eight (8) annual consulting services contracts for fiscal year 2025-2026 to the consultants listed in the Annual Consultant Services Contracts Summary (Exhibit 1) using a contract form negotiated in compliance with the County of Ventura Public Works Agency Project Processing Procedures Manual (an exemplary contract form is attached as Exhibit 2); and
2. Authorize the Director of Airports, or his designee, to issue work orders against such contracts for up to \$35,000 each project for planning of construction projects not yet

approved by the Board, and for up to \$200,000 each work order for other services.

7. REGULAR AGENDA

Regular Agenda items are heard at the Commission's discretion and may be heard at any time during the meeting.

A. Subject: Receive and File Staff Update Regarding the Completed Cleaning of Oxnard Airport's Aircraft Rescue and Firefighting Vehicles from Aqueous Film Forming Foam to Flourine-Free Foam

Recommendation:

Receive and file staff update regarding the completed cleaning of all four Aircraft Rescue and Firefighting vehicles (ARFF) from Aqueous Film Forming Foam to Flourine-Free Foam.

B. Subject: Approval of the Department of Airports' Fiscal Year 2025-26 Rent and Fee Schedule, Effective July 1, 2025; Adoption of a Resolution Establishing Rents, Fees, and Insurance Requirements for the Department of Airports; Delegation of Authority to the County Executive Officer and the Director of Airports to Execute Leases, Subleases, Licenses, Permits, Special Use/Activity Permits, Operation Agreements, Extensions, Amendments, Consents, Termination Notices, and Unlawful Detainer Complaints in Accordance with the Provisions of the Schedule

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the Department of Airports' ("Department") FY 2025-26 Rent and Fee Schedule (Exhibit 1 is a clean version and Exhibit 2 is a legislative version with track changes), with an effective date of July 1, 2025; and
2. Authorize the County Executive Officer and the Director of Airports to execute certain leases, subleases, licenses, permits, special use/activity permits, operation agreements, extensions, amendments, consents, termination notices, and unlawful detainer complaints as described in section III of the attached resolution (pages 8-18 of Exhibit 1)
3. Approve, adopt, and execute the resolution (pages 39-46 of Exhibit 1) establishing rents, fees, and insurance requirements for the Department.

C. Subject: Review of Fiscal Year 2025-26 Proposed Budget (*Exhibit 1 is available for review on the Department of Airports website vcairports.org/meeting-calendar/*)

Recommendation:

Staff requests that your Commission and Authorities review and comment on the Department of Airports (DOA) proposed FY 2025-26 budget for Camarillo and Oxnard Airports; and Camarillo Roads and Lighting Enterprise Fund, as attached, and recommend approval of the

Board of Supervisors.

D. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communication and Engagement Manager regarding Ventura County Airports.

8. DIRECTOR'S REPORT

9. REPORTS

Report items listed below are presented to the Aviation Advisory Commission for information only, at this time. The report items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

- Monthly Activity Report – February - March 2025
- Monthly Noise Complaints – February - March 2025
- Consultant Reports (Coffman Associates) – February - March 2025
- Consultant Reports (Woolpert – Camarillo Airport) – February - March 2025
- Consultant Reports (Woolpert – Oxnard Airport) – February - March 2025
- Consultant Reports (Mead & Hunt) – February - March 2025
- Project Status Report – March – April 2025
- Meeting Calendars

10. CORRESPONDENCE

Correspondence items listed below are presented to the Aviation Advisory Commission for information only, at this time. The correspondence items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Department of Airports News dated March 13, 2025, re: Community Update – What to Expect from the Navy's Newest Training and Testing Exercises

Camarillo Acorn article dated March 22, 2025, re: Las Posas bridge report available for review – Replacement project set for 2029-30

Ventura County Star article dated March 31, 2025, re: Skydiving company moves jumps from longtime Camarillo takeoff site

Camarillo Acorn article dated April 5, 2025, re: Onward, not upward – Unique plane built in Camarillo off to the wild sky yonder

Ventura County Star article dated April 15, 2025, re: UPDATED: Oxnard council approves 990-unit Teal Club residential development

General Aviation News article dated April 17, 2025, re: Advanced Air Mobility Innovation Center in the works for KCMA and KOXR

KTLA 5 News Article dated April 21, 2025, re: Seeing Army parachutes in the sky in Ventura County? Here's why

Ventura County Star article dated April 23, 2025, re: Junior Fire Academy to open registration soon through Ventura County Fire

11. COMMISSION COMMENTS – Comments by Commission members on matters deemed appropriate.

12. ADJOURNMENT

The next regular Commission meeting will be on **Wednesday, June 11, 2025, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DENISE ARREOLA (805) 388-4372. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B
Camarillo, CA 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
<https://vcairports.org>

NOTICE IS HEREBY GIVEN
that the Regular Meeting of the
Camarillo Airport Authority and Oxnard Airport Authority
will be held on:

Thursday **May 8, 2025** **6:30 P.M.**

**DEPARTMENT OF AIRPORTS
ADMINISTRATION OFFICE
CONFERENCE ROOM
555 AIRPORT WAY, SUITE B
CAMARILLO, CA**

Public Participation Options and Instructions:

1. Attend in-person at the address listed above.
2. You may observe the meeting via the **Department of Airports YouTube channel**.
https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscribe
3. Participate and provide public comment via Zoom:

WEBINAR:

<https://us06web.zoom.us/j/83474396045?pwd=iVft9Y6Rz9D9nWwakBXItiTIpQ2irp.1>

TELEPHONE: 1-669-444-9171

WEBINAR ID: 834 7439 6045

WEBINAR PASSCODE: 319357

Click on the link above and enter your name so we may call on you when it is your turn to speak. Members of the public who wish to comment should use the "Raise Hand" function in Zoom when the Chair of the Airport Authority calls for public comment. The secretary will call your name when it is your turn to speak. You will be prompted to unmute your microphone. Unmute and begin speaking; start by stating your name.

If joining by telephone, press star (*) then 9 on their touch-tone phone when the Chair of the Airport Authority calls for public comment. The secretary will call the last 4 digits of your phone number when it is your turn to speak. You will be prompted to unmute your phone. Unmute and begin speaking; start by stating your name.

Members of the public are allotted three (3) minutes per speaker per listed agenda items at a single meeting. The chair may make reasonable adjustments to the per-speaker time limit for a given meeting if necessary to accommodate a large number of public speakers. Please ensure that all background noise is muted (TV, radio, etc.)

4. Email or Mail Public Comment in Advance of the Meeting:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Authority members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at vcairports.org/camarillo-and-oxnard-meeting-archives or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

Comments submitted by email can be sent to airportmeetings@ventura.org. In the **Subject Line** of the email please indicate “**CAA/OAA Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., CAA/OAA Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the e-mail.

Comments submitted by mail can be sent to 555 Airport Way, Ste. B, Camarillo, CA 93010, Attention: Denise Arreola. In the **Subject Line** of the correspondence please indicate “**CAA/OAA Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., CAA/OAA Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the correspondence.

AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **APPROVAL of MINUTES – March 13, 2025**
5. **PUBLIC COMMENT PERIOD**

Airport related comments during the public comment part of the meeting to address non-agenda items is limited to no more than three (3) minutes per speaker and may be increased or decreased by the Chair depending on the number of speakers for non-agenda items.

In-Person Public Comment:

Speakers must fill out a speaker card and submit it to the secretary before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

Zoom Public Comment:

Speakers should press the raise hand button, or if joining by telephone, press star (*) then 9 to be added to the speaker queue when the Chair of the Airport Authority calls for public comment.

E-mail or Mail Public Comment:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Authority members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at vcairports.org/camarillo-and-oxnard-meeting-archives or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

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6. CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together as recommended and without discussion unless an item is pulled for a separate action by the Authorities on the Regular Agenda. Consent items are heard at the Authorities' discretion and will be heard after the final Regular agenda item.

CAMARILLO AIRPORT AUTHORITY

A. Subject: Approval and Award of Consultant Services Contract AEA No. 25-06 to Mead and Hunt, Inc., in the Not to Exceed Amount of \$384,973, for Approach and Procedure Analysis at Camarillo Airport; Authorization for the Director of Airports, or His Designee, to Sign the Subject Contract; Authorization for the Director of Airports, or His Designee, to Negotiate and Sign One or More Reimbursable Agreements with the Federal Aviation Administration for Required Coordination in Support of the Subject Contract in the Estimated Amount of \$100,000; and Authorize County Counsel to execute the Certificate of Sponsor's Attorney, if required

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve and award a consultant services contract No. AEA 25-06 to Mead and Hunt, Inc., in the not to exceed amount of \$384,973, for Approach and Procedure Analysis at Camarillo Airport, (Exhibit 1);
2. Authorize the Director of Airports, or his designee, to sign the subject contract;
3. Authorize the Director of Airports, or his designee, to negotiate and sign one or more reimbursable agreements with the Federal Aviation Administration (FAA) for required coordination in support of the subject contract in the estimated amount of \$100,000;
4. Authorize County Counsel to execute the Certificate of Sponsor's Attorney, if required.

OXNARD AIRPORT AUTHORITY

B. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, the Proposed Lease with Urban Air Mobility, LLC., for a 7.19-Acre Site at 1701 W. Fifth Street, Oxnard, California at the Oxnard Airport; Authorize the Director of Airports or His Designee to Administer the Lease and Issue Approvals Required by the Lease before Demolition of Existing Structures on the Leased Premises; Find that the Lease is Categorically Exempt from the California Environmental Quality Act

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve, and authorize the Director of Airports or his designee to sign, the proposed lease with Urban Air Mobility, LLC., for a 7.19-acre site at 1701 W. Fifth Street, Oxnard, California at the Oxnard Airport (Exhibit 1)
2. Authorize the Director of Airports or his designee to administer the lease and issue approvals required by the Lease before demolition of existing structures on the leased premises; and

3. Find that the lease is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines section 15302 (replacement or reconstruction).

C. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, Contract Change Order No. 6 in the Amount of \$127,249 with Security Paving Company for the Reconstruction of Taxiway F (renamed A) at Oxnard Airport, Raising the Total Contract Amount from \$19,463,590 to a Not to Exceed Total Amount of \$19,590,839; Project Specification DOA 23-03 and Project No. OXR-150

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Approve and authorize the Director of Airports or his designee to sign, Contract Change Order No. 6 (Exhibit 1) in the amount of \$127,249 with Security Paving Company for the reconstruction of Taxiway F (renamed A) at Oxnard Airport, raising the total contract amount from \$19,463,590 to a Not to Exceed Total Amount of \$19,590,839.

CAMARILLO AND OXNARD AIRPORT AUTHORITY

D. Subject: Authorization for the Director of Airports or His Designee to Sign, Adopt, and Implement Federal Aviation Administration-Required and Formatted Title VI Plans for Camarillo and Oxnard Airports and to Make Periodic Updates as Required

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Authorize the Director of Airports, or his designee, to sign, adopt, and implement Federal Aviation Administration (FAA)-required and formatted Title VI plans for Camarillo and Oxnard Airports (Exhibits 1 and 2) and to make periodic updates to the plans as required.

E. Subject: Authorization for the Director of Airports or His Designee to Award Eight (8) Annual Consulting Services Contracts for Fiscal Year 2025-2026 to Assist the Department of Airports with the Following Services: Engineering, Environmental Review, Environmental Planning, Environmental Testing Services, Grant Support Administration, Planning, Design Review Services, Specification Writing, Disadvantage Business Enterprise Support, Cost Engineering/Estimating Inspection, Materials Testing, Surveying, Construction Management, Independent Fee Estimation and to Issue Work Orders Against These Contracts

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors

(Board):

1. Authorize the Director of Airports, or his designee, to award eight (8) annual consulting services contracts for fiscal year 2025-2026 to the consultants listed in the Annual Consultant Services Contracts Summary (Exhibit 1) using a contract form negotiated in compliance with the County of Ventura Public Works Agency Project Processing Procedures Manual (an exemplary contract form is attached as Exhibit 2); and
2. Authorize the Director of Airports, or his designee, to issue work orders against such contracts for up to \$35,000 each project for planning of construction projects not yet approved by the Board, and for up to \$200,000 each work order for other services.

7. REGULAR AGENDA

Regular Agenda items are heard at the Authorities' discretion and may be heard at any time during the meeting.

OXNARD AIRPORT AUTHORITY

A. Subject: Receive and File Staff Update Regarding the Completed Cleaning of Oxnard Airport's Aircraft Rescue and Firefighting Vehicles from Aqueous Film Forming Foam to Flourine-Free Foam

Recommendation:

Receive and file staff update regarding the completed cleaning of all four Aircraft Rescue and Firefighting vehicles (ARFF) from Aqueous Film Forming Foam to Flourine-Free Foam.

CAMARILLO AND OXNARD AIRPORT AUTHORITY

B. Subject: Approval of the Department of Airports' Fiscal Year 2025-26 Rent and Fee Schedule, Effective July 1, 2025; Adoption of a Resolution Establishing Rents, Fees, and Insurance Requirements for the Department of Airports; Delegation of Authority to the County Executive Officer and the Director of Airports to Execute Leases, Subleases, Licenses, Permits, Special Use/Activity Permits, Operation Agreements, Extensions, Amendments, Consents, Termination Notices, and Unlawful Detainer Complaints in Accordance with the Provisions of the Schedule

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve the Department of Airports' ("Department") FY 2025-26 Rent and Fee Schedule (Exhibit 1 is a clean version and Exhibit 2 is a legislative version with track changes), with an effective date of July 1, 2025; and

2. Authorize the County Executive Officer and the Director of Airports to execute certain leases, subleases, licenses, permits, special use/activity permits, operation agreements, extensions, amendments, consents, termination notices, and unlawful detainer complaints as described in section III of the attached resolution (pages 8-18 of Exhibit 1)
3. Approve, adopt, and execute the resolution (pages 39-46 of Exhibit 1) establishing rents, fees, and insurance requirements for the Department.

C. Subject: Review of Fiscal Year 2025-26 Proposed Budget (*Exhibit 1 is available for review on the Department of Airports website vcairports.org/meeting-calendar/*)

Recommendation:

Staff requests that your Commission and Authorities review and comment on the Department of Airports (DOA) proposed FY 2025-26 budget for Camarillo and Oxnard Airports; and Camarillo Roads and Lighting Enterprise Fund, as attached, and recommend approval of the Board of Supervisors.

D. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communication and Engagement Manager regarding Ventura County Airports.

8. DIRECTOR'S REPORT

9. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – February - March 2025

Monthly Noise Complaints – February - March 2025

Consultant Reports (Coffman Associates) – February - March 2025

Consultant Reports (Woolpert – Camarillo Airport) – February - March 2025

Consultant Reports (Woolpert – Oxnard Airport) – February - March 2025

Consultant Reports (Mead & Hunt) – February - March 2025

Project Status Report – March – April 2025

Meeting Calendars

10. CORRESPONDENCE

Correspondence items listed below are presented to the Airport Authorities for information only, at this time. The correspondence items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Department of Airports News dated March 13, 2025, re: Community Update – What to Expect from the Navy's Newest Training and Testing Exercises

Camarillo Acorn article dated March 22, 2025, re: Las Posas bridge report available for review – Replacement project set for 2029-30

Ventura County Star article dated March 31, 2025, re: Skydiving company moves jumps from longtime Camarillo takeoff site

Camarillo Acorn article dated April 5, 2025, re: Onward, not upward – Unique plane built in Camarillo off to the wild sky yonder

Ventura County Star article dated April 15, 2025, re: UPDATED: Oxnard council approves 990-unit Teal Club residential development

General Aviation News article dated April 17, 2025, re: Advanced Air Mobility Innovation Center in the works for KCMA and KOXR

KTLA 5 News Article dated April 21, 2025, re: Seeing Army parachutes in the sky in Ventura County? Here's why

Ventura County Star article dated April 23, 2025, re: Junior Fire Academy to open registration soon through Ventura County Fire

11. AUTHORITY COMMENTS – Comments by Authority members on matters deemed appropriate.

12. ADJOURNMENT

The next regular Authority meeting will be on **Thursday, June 12, 2025, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DENISE ARREOLA AT (805) 388-4372. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B

Camarillo, Ca. 93010

Phone: (805) 388-4372

Fax: (805) 388-4366

<https://airports.venturacounty.gov>

NOTICE IS HEREBY GIVEN
that the Regular Meeting of the Aviation Advisory Commission
will be held on:

Wednesday July 9, 2025 6:30 P.M.

**DEPARTMENT OF AIRPORTS
ADMINISTRATION OFFICE
CONFERENCE ROOM
555 AIRPORT WAY, SUITE B
CAMARILLO, CA**

Public Participation Options and Instructions:

1. Attend in-person at the address listed above.
2. You may observe the meeting via the **Department of Airports YouTube channel**
https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscriber
3. Participate and provide public comment via Zoom:

WEBINAR:

<https://us02web.zoom.us/j/81066638666?pwd=Jo6N6OQSPJ5b8GtvqYyGFOGheQen1d.1>

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Click on the link above and enter your name so we may call on you when it is your turn to speak. Members of the public who wish to comment should use the "Raise Hand" function in Zoom when the Chair of the Commission calls for public comment. The secretary will call your name when it is your turn to speak. You will be prompted to unmute your microphone. Unmute and begin speaking; start by stating your name.

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Members of the public are limited to three (3) minutes per speaker per listed agenda item at a single meeting unless the time allotment is decreased by the Chair depending on the number of speakers. Please ensure that all background noise is muted (TV, radio, etc.).

4. Email or Mail Public Comment in Advance of the Meeting:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Commission members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at <https://airports.venturacounty.gov/meeting-archives/> or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

Comments submitted by email can be sent to airportmeetings@ventura.org. In the **Subject Line** of the email please indicate “**AAC Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., AAC Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the e-mail.

Comments submitted by mail can be sent to 555 Airport Way, Ste. B, Camarillo, CA 93010, Attention: Mariana Zacarias. In the **Subject Line** of the correspondence please indicate “**AAC Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., AAC Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the correspondence.

AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **APPROVAL of MINUTES – May 7, 2025**
5. **PUBLIC COMMENT PERIOD**

Airport related comments during the public comment part of the meeting to address non-agenda items is limited to no more than three (3) minutes per speaker and may be increased or decreased by the Chair depending on the number of speakers for non-agenda items.

In-Person Public Comment:

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Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

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6. REGULAR AGENDA

Regular Agenda items are heard at the Commission's discretion and may be heard at any time during the meeting.

- A. **Subject: Receive and File a Presentation on the Wings Over Camarillo Air Show at Camarillo Airport**

Recommendation:

Receive and file a presentation on the Wings Over Camarillo Air Show taking place on August 16th and 17th, 2025, at Camarillo Airport.

B. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communication and Engagement Manager regarding Ventura County Airports.

C. Subject: Receive and File a Staff Report Regarding Federal Aviation Administration Grant Assurances

Recommendation:

Receive and file a staff report regarding Federal Aviation Administration (FAA) Grant Assurances (Obligations) for Ventura County and specifically the Department of Airports.

D. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, the Proposed Termination of Lease Agreement with the Ventura County Fire Protection District for 165 Durley Avenue, Camarillo, California Located at the Camarillo Airport

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Approve, and authorize the Director of Airports or his designee to sign, the proposed termination of lease agreement with the Ventura County Fire Protection District for 165 Durley Avenue, Camarillo, California located at the Camarillo Airport (Exhibit 1).

E. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, the Proposed Lease Amendment with the Ventura County Fire Protection District for 160 Durley Avenue, Camarillo, California Located at the Camarillo Airport

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Approve, and authorize the Director of Airports or his designee to sign, the proposed lease amendment with the Ventura County Fire Protection District lease for 160 Durley Avenue, Camarillo, California located at the Camarillo Airport (Exhibit 1).

7. DIRECTOR'S REPORT

8. REPORTS

Report items listed below are presented to the Aviation Advisory Commission for information only, at this time. The report items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – April – May 2025

Monthly Noise Complaints – April – May 2025

Consultant Reports (Coffman Associates) – April – May 2025

Consultant Reports (Woolpert – Camarillo Airport) – April – May 2025

Consultant Reports (Woolpert – Oxnard Airport) – April – May 2025

Project Status Report – April – May 2025

Meeting Calendars

9. CORRESPONDENCE

Correspondence items listed below are presented to the Aviation Advisory Commission for information only, at this time. The correspondence items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

Pacific Business Times article dated February 21, 2025, re: Our View: Camarillo Airport soars in delivering fire support

Ventura County Star article dated April 24, 2025, re: US Army skydiving team makes tandem jumps over Oxnard

Ventura County Star article dated May 1, 2025, re: Veterans in 80s, 90s climb into cockpit for Dream Flights out of Camarillo Airport

Letter from Lease Manager, Madeline Herrle to Matt Johnston, California Aeronautical University, dated May 5, 2025, re: Development of Fuel Farm/Self Serve at Oxnard Airport

Letter from Lease Manager, Madeline Herrle to Zachary Taitt, Kimley Horn dated May 20, 2025, re: Camarillo Airport – Development Standards Business Park and Airside

Aviation Week Intelligence Network – Business Aviation article dated May 29, 2025, re: Golden West Jet Center FBO At Oxnard Airport To Close

Ventura County Department of Airports Request for Qualifications (RFQ) dated June 5, 2025 for Analysis and Recommendations for 1) Rent and Fee Methodology Policies and Standards, 2) Market Study (comparable and competitive) and 3) Proposed Rent and Fee Structures for CMA and OXR

Letter to Judy Phelps – CP Aviation from Communications and Engagement Manager, Jannette Jauregui, dated June 12, 2025, re: Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

Letter to Rheem Aviation LLC from Communications and Engagement Manager, Jannette Jauregui, dated June 12, 2025, re: Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

Department of Airports announcement – Mark Your Calendars! Ventura County Department of Airports Part 150 Noise Compatibility Program Final Public Hearings – August 4, 2025, at 6:00 p.m. at Ventura County Office of Education (Camarillo Airport) and August 5, 2025, at 6:00 p.m. at Holiday Inn Oxnard North – formerly Courtyard by Marriott (Oxnard Airport).

10. COMMISSION COMMENTS – Comments by Commission members on matters deemed appropriate.

11. ADJOURNMENT

The next regular Commission meeting will be on **Wednesday, August 13, 2025, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT MARIANA ZACARIAS (805) 388-4372. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B

Camarillo, Ca. 93010

Phone: (805) 388-4372

Fax: (805) 388-4366

<https://airports.venturacounty.gov>

NOTICE IS HEREBY GIVEN
that the Regular Meeting of the
Camarillo Airport Authority and Oxnard Airport Authority
will be held on:

Thursday

July 10, 2025

6:30 P.M.

**DEPARTMENT OF AIRPORTS
ADMINISTRATION OFFICE
CONFERENCE ROOM
555 AIRPORT WAY, SUITE B
CAMARILLO, CA**

Public Participation Options and Instructions:

1. Attend in-person at the address listed above.
2. You may observe the meeting via the **Department of Airports YouTube channel**.
https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscribe
[
3. Participate and provide public comment via Zoom:

WEBINAR:

[https://us02web.zoom.us/j/81806229776?pwd=6Fesu0r9kV7KtYuJcoGN9mkijY7.](https://us02web.zoom.us/j/81806229776?pwd=6Fesu0r9kV7KtYuJcoGN9mkijY7.1)

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WEBINAR ID: 818 0622 9776

WEBINAR PASSCODE: 506531

TELEPHONE: 1-669-444-9171

Click on the link above and enter your name so we may call on you when it is your turn to speak. Members of the public who wish to comment should use the "Raise Hand" function in Zoom when the Chair of the Airport Authority calls for public comment. The secretary will call your name when it is your turn to speak. You will be prompted to unmute your microphone. Unmute and begin speaking; start by stating your name.

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Members of the public are allotted three (3) minutes per speaker per listed agenda items at a single meeting. The chair may make reasonable adjustments to the per-speaker time limit for a given meeting if necessary to accommodate a large number of public speakers. Please ensure that all background noise is muted (TV, radio, etc.)

4. Email or Mail Public Comment in Advance of the Meeting:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Authority members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at <https://airports.venturacounty.gov/camarillo-and-oxnard-meeting-archives/> or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

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Comments submitted by email can be sent to airportmeetings@ventura.org. In the **Subject Line** of the email please indicate “**CAA/OAA Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., CAA/OAA Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the e-mail.

Comments submitted by mail can be sent to 555 Airport Way, Ste. B, Camarillo, CA 93010, Attention: Mariana Zacarias. In the **Subject Line** of the correspondence please indicate “**CAA/OAA Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., CAA/OAA Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the correspondence.

AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **APPROVAL of MINUTES – May 8, 2025**
5. **PUBLIC COMMENT PERIOD**

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In-Person Public Comment:

Speakers must fill out a speaker card and submit it to the secretary before the end of the public comment period.

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Zoom Public Comment:

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E-mail or Mail Public Comment:

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6. REGULAR AGENDA

Regular Agenda items are heard at the Authorities' discretion and may be heard at any time during the meeting.

CAMARILLO AND OXNARD AIRPORT AUTHORITY

A. Subject: Receive and File a Presentation on the Wings Over Camarillo Air Show at Camarillo Airport

Recommendation:

Receive and file a presentation on the Wings Over Camarillo Air Show taking place on August 16th and 17th, 2025, at Camarillo Airport.

B. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports

Recommendation:

Receive and file a monthly staff update from Communication and Engagement Manager regarding Ventura County Airports.

C. Subject: Receive and File a Staff Report Regarding Federal Aviation Administration Grant Assurances

Recommendation:

Receive and file a staff report regarding Federal Aviation Administration (FAA) Grant Assurances (Obligations) for Ventura County and specifically the Department of Airports.

CAMARILLO AIRPORT AUTHORITY

D. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, the Proposed Termination of Lease Agreement with the Ventura County Fire Protection District for 165 Durley Avenue, Camarillo, California Located at the Camarillo Airport

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Approve, and authorize the Director of Airports or his designee to sign, the proposed termination of lease agreement with the Ventura County Fire Protection District for 165 Durley Avenue, Camarillo, California located at the Camarillo Airport (Exhibit 1).

E. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, the Proposed Lease Amendment with the Ventura County Fire Protection District for 160 Durley Avenue, Camarillo, California Located at the Camarillo Airport

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Approve, and authorize the Director of Airports or his designee to sign, the proposed lease amendment with the Ventura County Fire Protection District lease for 160 Durley Avenue, Camarillo, California located at the Camarillo Airport (Exhibit 1).

7. DIRECTOR'S REPORT

8. REPORTS

Report items listed below are presented to the Airport Authorities for information only, at this time. The report items require no action or are not ready for the Airport Authorities' consideration. The Airport Authorities may refer these items to the Department of Airports for investigation and report back on a future agenda.

Monthly Activity Report – April – May 2025

Monthly Noise Complaints – April – May 2025

Consultant Reports (Coffman Associates) – April – May 2025

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Consultant Reports (Woolpert – Oxnard Airport) – April – May 2025

Project Status Report – April – May 2025

Meeting Calendars

9. CORRESPONDENCE

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Aviation Week Intelligence Network – Business Aviation article dated May 29, 2025, re: Golden West Jet Center FBO At Oxnard Airport To Close

Ventura County Department of Airports Request for Qualifications (RFQ) dated June 5, 2025 for Analysis and Recommendations for 1) Rent and Fee Methodology Policies and Standards, 2) Market Study (comparable and competitive) and 3) Proposed Rent and Fee Structures for CMA and OXR

Letter to Judy Phelps – CP Aviation from Communications and Engagement Manager, Jannette Jauregui, dated June 12, 2025, re: Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.

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10. AUTHORITY COMMENTS – Comments by Authority members on matters deemed appropriate.

11. ADJOURNMENT

The next regular Authority meeting will be on **Thursday, August 14, 2025, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

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COUNTY of VENTURA
Department of Airports

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Camarillo, Ca. 93010

Phone: (805) 388-4372

Fax: (805) 388-4366

<https://airports.venturacounty.gov>

NOTICE IS HEREBY GIVEN
that the Regular Meeting of the Aviation Advisory Commission
will be held on:

Wednesday

September 10, 2025

6:30 P.M.

**DEPARTMENT OF AIRPORTS
ADMINISTRATION OFFICE
CONFERENCE ROOM
555 AIRPORT WAY, SUITE B
CAMARILLO, CA**

Public Participation Options and Instructions:

1. Attend in-person at the address listed above.
2. You may observe the meeting via the **Department of Airports YouTube channel**
https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscriber
3. Participate and provide public comment via Zoom:

WEBINAR:

<https://us02web.zoom.us/j/89218410378?pwd=w4EFsZW8zRPyeT3YOuSLOJ1lvPIUwd.1>

WEBINAR ID: 892 1841 0378

WEBINAR PASSCODE: 459961

TELEPHONE: 1-669-444-9171

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Comments submitted by mail can be sent to 555 Airport Way, Ste. B, Camarillo, CA 93010, **Attention: Denise Arreola**. In the **Subject Line** of the correspondence please indicate “**AAC Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., AAC Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the correspondence.

AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **APPROVAL of MINUTES – July 9, 2025**
5. **PUBLIC COMMENT PERIOD**

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In-Person Public Comment:

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6. CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together as recommended and without discussion unless an item is pulled for a separate action by the Commission on the Regular Agenda. Consent items are heard at the Commission's discretion and may be heard at any time during the meeting.

A. Subject: Review and Approval of the 2026 Aviation Advisory Commission Meeting Calendar

Recommendation:

Staff requests that your Commission review and approve the 2026 Aviation Advisory Commission meeting calendar.

B. Subject: Authorization for the Director of Airports or His Designee to Award an Annual Consulting Services Contract for Fiscal Year 2025-2026 to Remdox, Inc., to Assist the Department of Airports with Environmental Testing Services and to Issue Work Orders Against the Contract in an Amount Not to Exceed \$100,000; and Authorization for the Auditor-Controller to Process the Necessary Budgetary Transactions

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Authorize the Director of Airports, or his designee, to award an annual consulting services contract to Remdox, Inc., for fiscal year 2025-2026 (July 1, 2025 through June 30, 2026) using a contract form negotiated in compliance with the County of Ventura Public Works Agency Project Processing Procedures Manual (an exemplar contract form is attached as Exhibit 1);
2. Authorize the Director of Airports, or his designee, to issue work orders against the contract for up to \$35,000 each project for planning of construction projects not yet approved by the Board, and for up to \$100,000 each work order for other services and;
3. Authorize the Auditor-Controller to process the necessary budgetary transactions to revise the following appropriations.

C. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, Contract Amendments to Extend the Contract Expiration Dates of Three (3) Contracts; and Replace Exhibit C-2 Fee Schedule for Contract No. AEA 25-06. No Change in Total Cost of Contracts

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Approval of, and authorization for the Director of Airports or his designee to sign, contract amendments to extend the contract expiration dates of three contracts (Exhibits 1-3) and to replace Exhibit C-2 Fee Schedule for Contract No. AEA 25-06. No change in total cost of contracts.

VENDOR	CONTRACT NO.	CONTRACT TITLE	CURRENT CONTRACT EXPIRATION or TERMS	REVISED CONTRACT TERMS	CHANGE IN TOTAL CONTRACT COST

Coffman Associates	AEA 22-06	Camarillo Airport – Part 150 Noise Compatibility Study	6/30/25	8/11/26	\$0
Coffman Associates	AEA 22-07	Oxnard Airport – Part 150 Noise Compatibility Study	6/30/25	8/11/26	\$0
Woolpert, Inc.	AEA 24-05	Oxnard Airport – Construction Administration Services For Taxiway F (renamed A) Pavement Reconstruction	6/30/25	6/30/26	\$0
Mead & Hunt, Inc.	AEA 25-06	Camarillo Airport – Approach and Procedure Analysis	Exhibit C-2 Fee Schedule includes cost plus for travel expenses.	Revised Exhibit C-2 Fee Schedule eliminates cost plus for travel expenses.	\$0

D. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, the Proposed Lease with Avex Aviation, LLC., for a 4.64-Acre Site at 205 Durley Ave., Camarillo, California at the Camarillo Airport; Authorize the Director of Airports or His Designee to Administer the Lease and Issue Required Approvals; Find That the Lease is Categorically Exempt From the California Environmental Quality Act

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve, and authorize the Director of Airports or his designee to sign, the proposed lease with Avex Aviation, LLC., for a 4.64-acre site at 205 Durley Ave, Camarillo, California at the Camarillo Airport (Exhibit 1);
2. Authorize the Director of Airports or his designee to administer the lease and issue required approvals; and
3. Find that the lease is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines section 15302 (replacement or reconstruction).

7. REGULAR AGENDA

Regular Agenda items are heard at the Commission’s discretion and may be heard at any time during the meeting.

A. Subject: Receive and File a Staff Update on Current Part 150 Noise Compatibility Studies for Camarillo and Oxnard Airports

Recommendation:

Receive and file a staff update on current Part 150 airport noise compatibility studies for Camarillo and Oxnard Airports.

B. Subject: Receive and File a Staff Update on the Camarillo Airport Beacon Tower Installation Project

Recommendation:

Receive and file a staff update on the Camarillo Airport Beacon Tower Installation Project.

C. Subject: Receive and File a Staff Presentation Regarding Solicitation for Letters of Interest – Development Parcels at Camarillo Airport

Recommendation:

Receive and file a staff presentation regarding solicitation for Letters of Interest – two parcels at Camarillo Airport.

D. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, Consulting Services Contract with Ninyo & Moore Geotechnical & Environmental Sciences Consultants for the Supplemental Per and Polyfluoroalkyl Substances Soil and Groundwater Investigation at Oxnard Airport for \$129,660.48

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Authorize the Director of Airports or his designee to sign the consulting services contract with Ninyo & Moore Geotechnical & Environmental Sciences Consultants for the supplemental per and polyfluoroalkyl substances soil and groundwater investigation at Oxnard Airport for \$129,660.48.

8. DIRECTOR’S REPORT

9. REPORTS

Report items listed below are presented to the Aviation Advisory Commission for information only, at this time. The report items require no action or are not ready for the Commission’s consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.

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Consultant Reports (Mead & Hunt) – July – August 2025
Project Status Report – August 2025
Meeting Calendars

10. CORRESPONDENCE

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Camarillo Acorn article and photo feature dated August 23, 2025, re: The Sky comes Alive

11. COMMISSION COMMENTS – Comments by Commission members on matters deemed appropriate.

12. ADJOURNMENT

The next regular Commission meeting will be on **Wednesday, October 8, 2025, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DENISE ARREOLA (805) 388-4372. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B

Camarillo, Ca. 93010

Phone: (805) 388-4372

Fax: (805) 388-4366

<https://airports.venturacounty.gov>

NOTICE IS HEREBY GIVEN
that the Regular Meeting of the
Camarillo Airport Authority and Oxnard Airport Authority
will be held on:

Thursday

September 11, 2025

6:30 P.M.

**DEPARTMENT OF AIRPORTS
ADMINISTRATION OFFICE
CONFERENCE ROOM
555 AIRPORT WAY, SUITE B
CAMARILLO, CA**

Public Participation Options and Instructions:

1. Attend in-person at the address listed above.
2. You may observe the meeting via the **Department of Airports YouTube channel**.
https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscriber
3. Participate and provide public comment via Zoom:

WEBINAR:

<https://us02web.zoom.us/j/87268738797?pwd=ORdSwk0TnXrTGqIVsBGJI30L6i9LF0.1>

WEBINAR ID: 872 6873 8797

WEBINAR PASSCODE: 670539

TELEPHONE: 1-669-444-9171

Click on the link above and enter your name so we may call on you when it is your turn to speak. Members of the public who wish to comment should use the "Raise Hand" function in Zoom when the Chair of the Airport Authority calls for public comment. The secretary will call your name when it is your turn to speak. You will be prompted to unmute your microphone. Unmute and begin speaking; start by stating your name.

If joining by telephone, press star (*) then 9 on their touch-tone phone when the Chair of the Airport Authority calls for public comment. The secretary will call the last 4 digits of your phone number when it is your turn to speak. You will be prompted to unmute your phone. Unmute and begin speaking; start by stating your name.

Members of the public are allotted three (3) minutes per speaker per listed agenda items at a single meeting. The chair may make reasonable adjustments to the per-speaker time limit for a given meeting if necessary to accommodate a large number of public speakers. Please ensure that all background noise is muted (TV, radio, etc.)

4. Email or Mail Public Comment in Advance of the Meeting:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Authority members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at <https://airports.venturacounty.gov/camarillo-and-oxnard-meeting-archives/> or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

Comments submitted by email can be sent to airportmeetings@venturacounty.gov. In the **Subject Line** of the email please indicate “**CAA/OAA Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., CAA/OAA Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the e-mail.

Comments submitted by mail can be sent to 555 Airport Way, Ste. B, Camarillo, CA 93010, [Attention: Denise Arreola](mailto:Denise.Arreola@venturacounty.gov). In the **Subject Line** of the correspondence please indicate “**CAA/OAA Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., CAA/OAA Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the correspondence.

AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **APPROVAL of MINUTES – July 10, 2025**
5. **PUBLIC COMMENT PERIOD**

Airport related comments during the public comment part of the meeting to address non-agenda items is limited to no more than three (3) minutes per speaker and may be increased or decreased by the Chair depending on the number of speakers for non-agenda items.

In-Person Public Comment:

Speakers must fill out a speaker card and submit it to the secretary before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

Zoom Public Comment:

Speakers should press the raise hand button, or if joining by telephone, press star (*) then 9 to be added to the speaker queue when the Chair of the Airport Authority calls for public comment.

E-mail or Mail Public Comment:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Authority members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at <https://airports.venturacounty.gov/camarillo-and-oxnard-meeting-archives/> or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

6. CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together as recommended and without discussion unless an item is pulled for a separate action by the Authorities on the Regular Agenda. Consent items are heard at the Authorities' discretion and may be heard at any time during the meeting.

CAMARILLO AND OXNARD AIRPORT AUTHORITY

A. Subject: Review and Approval of the 2026 Camarillo and Oxnard Airport Authority Meeting Calendar

Recommendation:

Staff requests that your Authorities review and approve the 2026 Camarillo and Oxnard Airport Authority meeting calendar.

B. Subject: Authorization for the Director of Airports or His Designee to Award an Annual Consulting Services Contract for Fiscal Year 2025-2026 to Remdox, Inc., to Assist the Department of Airports with Environmental Testing Services and to Issue Work Orders Against the Contract in an Amount Not to Exceed \$100,000; and Authorization for the Auditor-Controller to Process the Necessary Budgetary Transactions

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Authorize the Director of Airports, or his designee, to award an annual consulting services contract to Remdox, Inc., for fiscal year 2025-2026 (July 1, 2025 through June 30, 2026) using a contract form negotiated in compliance with the County of Ventura Public Works Agency Project Processing Procedures Manual (an exemplar contract form is attached as Exhibit 1);
2. Authorize the Director of Airports, or his designee, to issue work orders against the contract for up to \$35,000 each project for planning of construction projects not yet approved by the Board, and for up to \$100,000 each work order for other services and;
3. Authorize the Auditor-Controller to process the necessary budgetary transactions to revise the following appropriations.

C. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, Contract Amendments to Extend the Contract Expiration Dates of Three (3) Contracts; and Replace Exhibit C-2 Fee Schedule for Contract No. AEA 25-06. No Change in Total Cost of Contracts

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Approval of, and authorization for the Director of Airports or his designee to sign, contract amendments to extend the contract expiration dates of three contracts (Exhibits 1-3) and to

replace Exhibit C-2 Fee Schedule for Contract No. AEA 25-06. No change in total cost of contracts.

VENDOR	CONTRACT NO.	CONTRACT TITLE	CURRENT CONTRACT EXPIRATION or TERMS	REVISED CONTRACT TERMS	CHANGE IN TOTAL CONTRACT COST
Coffman Associates	AEA 22-06	Camarillo Airport – Part 150 Noise Compatibility Study	6/30/25	8/11/26	\$0
Coffman Associates	AEA 22-07	Oxnard Airport – Part 150 Noise Compatibility Study	6/30/25	8/11/26	\$0
Woolpert, Inc.	AEA 24-05	Oxnard Airport – Construction Administration Services For Taxiway F (renamed A) Pavement Reconstruction	6/30/25	6/30/26	\$0
Mead & Hunt, Inc.	AEA 25-06	Camarillo Airport – Approach and Procedure Analysis	Exhibit C-2 Fee Schedule includes cost plus for travel expenses.	Revised Exhibit C-2 Fee Schedule eliminates cost plus for travel expenses.	\$0

CAMARILLO AIRPORT AUTHORITY

D. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, the Proposed Lease with Avex Aviation, LLC., for a 4.64-Acre Site at 205 Durley Ave., Camarillo, California at the Camarillo Airport; Authorize the Director of Airports or His Designee to Administer the Lease and Issue Required Approvals; Find That the Lease is Categorically Exempt From the California Environmental Quality Act

Recommendations:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

1. Approve, and authorize the Director of Airports or his designee to sign, the proposed lease with Avex Aviation, LLC., for a 4.64-acre site at 205 Durley Ave, Camarillo, California at the Camarillo Airport (Exhibit 1);
2. Authorize the Director of Airports or his designee to administer the lease and issue required approvals; and

3. Find that the lease is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines section 15302 (replacement or reconstruction).

7. REGULAR AGENDA

Regular Agenda items are heard at the Authorities' discretion and may be heard at any time during the meeting.

CAMARILLO AND OXNARD AIRPORT AUTHORITY

- A. **Subject: Receive and File a Staff Update on Current Part 150 Noise Compatibility Studies for Camarillo and Oxnard Airports**

Recommendation:

Receive and file a staff update on current Part 150 airport noise compatibility studies for Camarillo and Oxnard Airports.

CAMARILLO AIRPORT AUTHORITY

- B. **Subject: Receive and File a Staff Update on the Camarillo Airport Beacon Tower Installation Project**

Recommendation:

Receive and file a staff update on the Camarillo Airport Beacon Tower Installation Project.

- C. **Subject: Receive and File a Staff Presentation Regarding Solicitation for Letters of Interest – Development Parcels at Camarillo Airport**

Recommendation:

Receive and file a staff presentation regarding solicitation for Letters of Interest – two parcels at Camarillo Airport.

OXNARD AIRPORT AUTHORITY

- D. **Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, Consulting Services Contract with Ninyo & Moore Geotechnical & Environmental Sciences Consultants for the Supplemental Per and Polyfluoroalkyl Substances Soil and Groundwater Investigation at Oxnard Airport for \$129,660.48**

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors (Board):

Authorize the Director of Airports or his designee to sign the consulting services contract with Ninyo & Moore Geotechnical & Environmental Sciences Consultants for the supplemental per and polyfluoroalkyl substances soil and groundwater investigation at Oxnard Airport for \$129,660.48.

8. DIRECTOR'S REPORT

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12. ADJOURNMENT

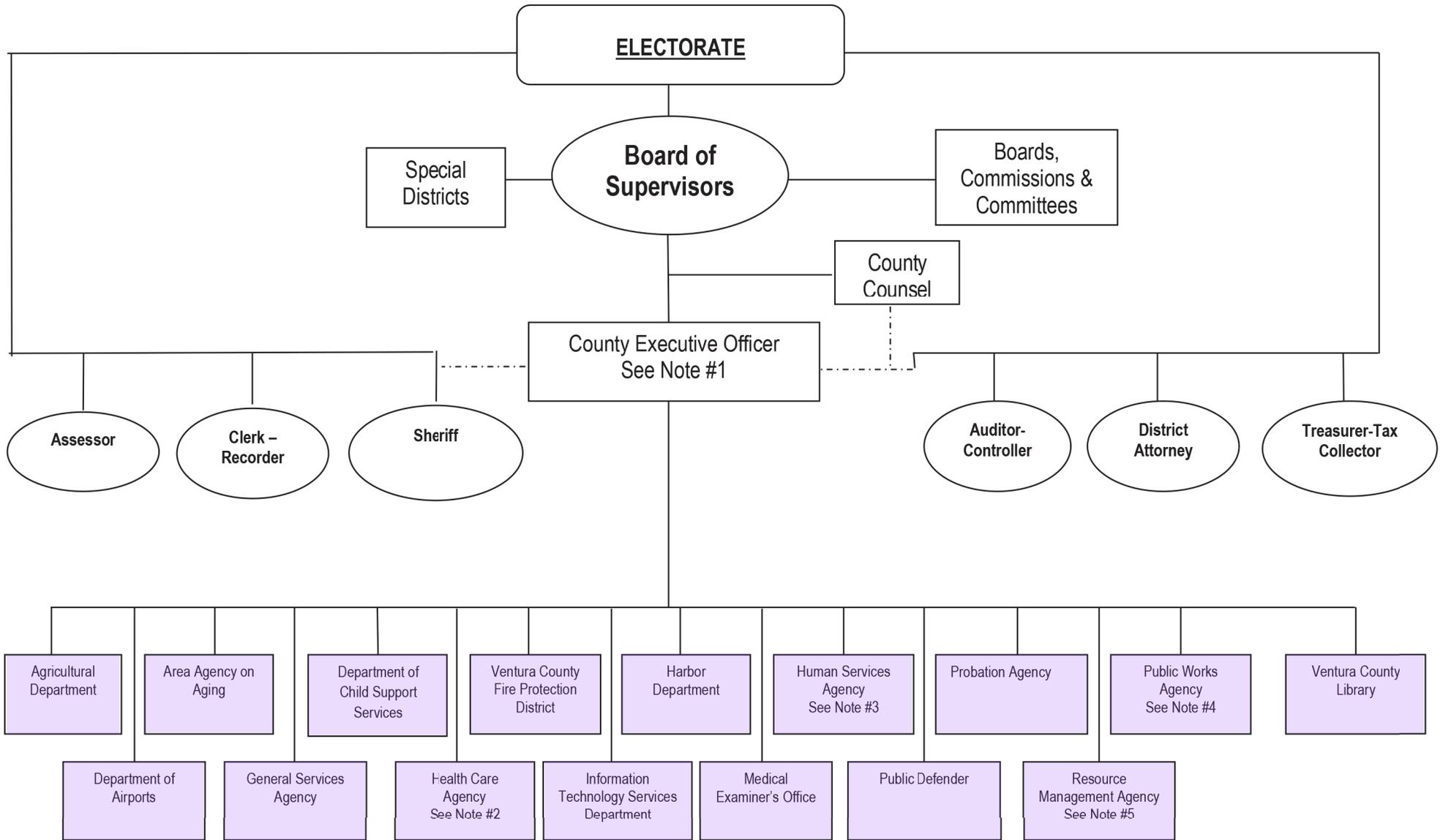
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County Department Survey

County of Ventura Department	Advisory or Commission Board	Meetings	Advisory/Commission Facts
Health Care Agency - Animal Services	Animal Services Commission	4 Quarterly Meetings	<ul style="list-style-type: none"> •Meetings: 4 quarterly meetings; often cancelled due to lack of quorum. •Members: 9 total – 8 city council representatives (one from each city within the county) and 1 County Board of Supervisors (BOS) member. •Staff Involvement: Directors, Management Assistant, Public Information Officer (PIO), and administrative staff as needed for presentations. •Estimated Time Commitment: Preparation can be time-consuming; meetings typically run approximately 90 minutes.
Human Services Agency - Area Agency on Aging	Aging Advisory Council	6 Meetings a year	<ul style="list-style-type: none"> •Meetings: 6 meetings a year; Jan, Mar, May, July, Sept, Nov. the 2nd Wednesday of the month from 9am to 11am. Committee meeting times are from 10am to 3pm on the days after the Aging Advisory Council. •Members: 2 members from each city in the County. Appointed by City Councils, Board of Supervisors, or open recruitment by VCAAA.
Human Services Agency - Workforce Development Board	Workforce Development Board	12 Meetings a year (combination of Board and Committee meetings)	<ul style="list-style-type: none"> •Meetings: 12 meetings a year are scheduled and are a combination of Board and Committee meetings. Meetings are typically during the day may be cancelled or rescheduled without notice. •Members: 28 members each appointed by the Board of Supervisors. Members are from the Ventura County business sector and represent economic development, education, labor, government and community-based organizations •Staff Involvement: Various support staff and leadership teams •Estimated Time: Approximately 15 hours. Agenda preparation can take up to 5-10 hours and is prepared by 5-10 various support staff members and leadership staff. Staff sets up, breaks down the meeting room, and hold 2 separate agenda reviews, each task lasting approximately 30 minutes. Actual meeting time is 2 hours each.
General Services Agency - Parks Department	Parks Advisory Commission	4 Quarterly Meetings	<ul style="list-style-type: none"> •Meetings: 4 quarterly meetings per year may but can also include emergency meetings related to floods or fires. Cancellations occur due to lack of quorum. Meetings are primarily informational and do not require approval. •Members: 5 members, one appointed by each Supervisorial District. •Staff Involvement: Parks Director, Parks Manager, Chief Ranger, and a Management Assistant III (MAIII). •Estimated Time Commitment: Approximately 4 hours total per meeting, including agenda preparation, public notice, minute transcription, and notifications.
Probation Agency	Various Authorities and Subcommittees	Bi-monthly or Quarter (only meet when seeking BOS approval)	<ul style="list-style-type: none"> •Meetings: Held either bi-monthly or quarterly. This year, 2 quarterly meetings were cancelled (both due to lack of agenda items); the bi-monthly meetings we not. They only meet with the board related to the BOS item seeking approval. •Members: Approximately 13–14 members per board. •Staff Involvement: 1–2 support staff per meeting. One staff member handles coordination, scheduling, materials, Brown Act compliance, and minutes; an additional staff member assists with technology and presenter support as needed. •Estimated Time Commitment: 8–10 hours per meeting for coordination and support, excluding additional time spent by subcommittee staff and contracts manager reviewing agreements.
Resource Management Agency	Planning Commission; Mobile Home Park Review Board; Cultural Heritage Board	Bi-monthly or Quarterly (only meet when seeking BOS approval)	<ul style="list-style-type: none"> •Meetings: Scheduled quarterly or bi-monthly; cancellations occur due to lack of agenda items (no active projects) or quorum. Depending on the item, they will seek approval prior to BOS meeting. Only one commission/board is sought out when requiring BOS approval. •Members: Varies by commission or board. •Staff Involvement: Varies based on project and commission. •Estimated Time Commitment: Average of 7.5 hours of staff time per meeting.
Agriculture / Weights & Measures	None	N/A	Reports directly to the Board of Supervisors; No Advisory/Commission needed
Department of Child Support Services	None	N/A	Reports directly to the Board of Supervisors; No Advisory/Commission needed
Fire Department	None	N/A	Reports directly to the Board of Supervisors; No Advisory/Commission needed
General Services Agency (GSA)	None	N/A	Reports directly to the Board of Supervisors; No Advisory/Commission needed
GSA - Parks Department	See above	See above	See above
Harbor	None	N/A	Reports directly to the Board of Supervisors; No Advisory/Commission needed
HCA - Ambulatory Care	None	N/A	Reports directly to the Board of Supervisors; No Advisory/Commission needed
HCA - Animal Services	See above	See above	See above
HCA - Behavioral Health	None	N/A	Reports directly to the Board of Supervisors; No Advisory/Commission needed
HCA - Public Health	None	N/A	Reports directly to the Board of Supervisors; No Advisory/Commission needed
Human Services Agency (HSA)	None	N/A	Reports directly to the Board of Supervisors; No Advisory/Commission needed
HSA - Area Agency on Aging	See above	See above	Human Services Agency goes directly to the Board of Supervisors for matters that require their approval. Infrequently, an item that Human Services plans to take to the Board of Supervisors would benefit from prior review (not approval) from the VC Area Agency on Aging Advisory Council. In those cases, HSA brings the item to the Advisory Council a month or two prior to seeking Board of Supervisor approval. See above.
HSA - Workforce Development Board	See above	See above	See above
ITS	None	N/A	Reports directly to the Board of Supervisors; No Advisory/Commission needed
Library	None	N/A	Reports directly to the Board of Supervisors; No Advisory/Commission needed
Medical Examiner's Office	None	N/A	Reports directly to the Board of Supervisors; No Advisory/Commission needed
Public Defender	None	N/A	Reports directly to the Board of Supervisors; No Advisory/Commission needed
Public Works	None	N/A	Reports directly to the Board of Supervisors; No Advisory/Commission needed

COUNTY OF VENTURA ORGANIZATIONAL STRUCTURE 2019



Direct Line of Authority
 Administrative Budgetary Relationship

Elected

Appointed

Note 1 CEO includes Clerk of the Board of Supervisors, Human Resources, & Risk Management

Note 2 HCA includes Ventura County Medical Center, Santa Paula Hospital, Behavioral Health, Public Health, Ventura County Health Care Plan & Animal Services.

Note 3 HSA includes Adult & Family, and Children & Family Services, Business & Employment Services, & Transitional Assistance, RAIN, Public Administrator/Public Guardian and Workforce Investment Board.

Note 4 PWA includes Community Services Dist., County Service Areas, Waterworks Districts, & Ventura County Watershed Protection Dist.

Note 5 RMA includes Code Compliance, Building & Safety, Environmental Health, & Planning

Airport Survey

Airport	Airport Advisory Commission	# of Advisory Bodies	# of Members	Commission/Authority Notes	Informational or Voting Authority	# of Staff Hours
Brackett Field Airport	Los Angeles Aviation Commission	1	10	Part of the Los Angeles County Aviation Commission. Commission meetings are held monthly, except for July and December. No set location or time.	Informational	
Fullerton Municipal Airport	N/A	0		N/A	N/A	
Hawthorne Municipal Airport	KHHR Communities Network Committee	1	17	Meetings are held on the 3rd Thursday at 6:00 p.m. of the following months: January, April, July, and October. The meetings are rarely cancelled, but often do not have a quorum (9 or more). However, even without a quorum the meetings will proceed as an informational only.	Informational	
Hollywood Burbank Airport	Burbank-Glendale-Pasadena Airport Authority	1	9	Scheduled to meet 17 times per year at 9:00 a.m.; however, meetings are frequently cancelled. The Authority also has various standing committees that before and after the Airport Authority	Informational	
John Wayne Airport	Orange County Airport Commission, John Wayne Airport Arts Commission	2	5	OC Airport Commission Meets 1st and 3rd Wednesday of the month (24 meetings total) at 5:00 p.m. but half are typically cancelled. Arts Commission meets 3rd Thursday of the month; 5 meetings cancelled this year	OC -Voting Authority; Arts - informational	
Long Beach Airport	Airport Advisory Commission	1	8	Meetings are held on the 3rd Thursday of the month at 4:00 p.m. The Commission does not meet during the months of April, August and December. Meetings are only cancelled in the event of a lack of quorum.	Informational	4-6 hours
Los Angeles International Airport	Board of Airport Commissioners (BOAC)	1	7	Meetings are held on the 1st and 3rd Thursday of the month at 10:00 a.m.; 1 meeting a month is cancelled on a recurring basis.	Informational	
Ontario International Airport	Airport Board	1	5	Meetings are held on the 4th Thursday of each month at 2:00 p.m.	Voting Authority	
Riverside Municipal Airport	Airport Commission	1	9	Meetings are held on the 2nd Thursday of each month at 3:00 p.m. Meetings occasionally cancelled due to lack of quorum	Informational	6 hours
San Bernardino County Airports	Airports Commission	1	6	Meetings are held on the 3rd Thursday of each month at 10:00 a.m., except July and November.	Voting Authority	
San Gabriel Valley Airport	Los Angeles Aviation Commission	1	10	Part of the Los Angeles County Aviation Commission. Commission meetings are held monthly, except for July and December. No set location or time.	Informational	
Santa Barbara Airport	Airport Commission	1	7	Meetings are held on the 3rd Wednesday of each month at 6:00 p.m., unless otherwise noted. 1-3 meetings cancelled a year due to lack of agenda items or	Limited Voting Authority	24 hours
Santa Maria Airport	SMX Board of Directors	1	5	Meets 2nd and 4th Thursday a month at 6:00 p.m. with few cancellations. Meetings typically last 1 hour.	Informational	
Santa Monica Airport	Airport Commission	1	5	Meetings are held on the 4th Monday of each month at 7:00 p.m., except August and December. Approximatley half of the scheduled meetings are cancelled a year due to lack of agenda items or quorum.	Voting Authority	
Santa Paula Airport	N/A	0		N/A	N/A	
Van Nuys Airport	Citizens Advisory Council	1	20	Meetings are held on the 1st Tuesday of the month at 7:00 p.m. and 6 meetings a year must be held.	Informational	
Whiteman Airport	Los Angeles Aviation Commission	1	10	Part of the Los Angeles County Aviation Commission. Commission meetings are held monthly, except for July and December. No set location or time.	Informational	

**AVIATION ADVISORY COMMISSION
PUBLIC MEMBER ATTENDANCE RECORD
2024**

2024	In Person	Zoom	YouTube	Notes	Attendance Totals
January	0	2	1		3
February				Canceled - Lack of Agenda Items	0
March	4	2	3		9
April				Canceled - Lack of Quorum	0
May	0	1	2		3
June	2	0	4		6
July	0	0	3		4
August				Canceled - Lack of Agenda Items	0
September	0	0	5		5
October				Canceled - Lack of Agenda Items	0
November	1	1	0	YouTube streaming issues at this meeting.	1
December				Canceled - Lack of Agenda Items	0
TOTAL					31

**CAMARILLO/OXNARD AIRPORT AUTHORITY
PUBLIC MEMBER ATTENDANCE RECORD
2024**

2024	In Person	Zoom	YouTube	Notes	Attendance Totals
January	12	3	2	Public/Alternate Member voting meeting	17
February				Canceled - Lack of Agenda Items	0
March				Canceled - Lack of Quorum	0
April	4	1	6		11
May				Canceled - Lack of Agenda Items	0
June	2	1	5		8
July	0	0	2		2
August				Canceled - Lack of Agenda Items	0
September	3	0	2		5
October				Canceled - Lack of Agenda Items	0
November	3	3	3		9
December				Canceled - Lack of Agenda Items	0
TOTAL					52

**AVIATION ADVISORY COMMISSION
PUBLIC MEMBER ATTENDANCE RECORD
2025**

2025	In Person	Zoom	YouTube	Notes	Attendance Totals
January	0	1	3		4
February				Canceled - Lack of Agenda Items	0
March	6	0	2	Former Commissioner Steve Weiss was presented with plaque	8
April				Canceled - Lack of Agenda Items	0
May	1	1	1		3
June				Canceled - Lack of Agenda Items	0
July	0	0	2		2
August				Canceled - Lack of Agenda Items	0
September	6	6	4	Soliciting letters of interest for development parcels	16
October				Canceled - Lack of Agenda Items	0
November					
December					
TOTAL					33

**CAMARILLO/OXNARD AIRPORT AUTHORITY
PUBLIC MEMBER ATTENDANCE RECORD
2025**

2025	In Person	Zoom	YouTube	Notes	Attendance Totals
January	1	1	1		4
February				Canceled - Lack of Agenda Items	0
March	1	0	3	VCFD presented with a recognition plaque	5
April				Canceled - Lack of Agenda Items	0
May	1	3	2		6
June				Canceled - Lack of Agenda Items	0
July	0	0	2		2
August				Canceled - Lack of Agenda Items	0
September	7	3	2	Soliciting letters of interest for development parcels	12
October				Canceled - Lack of Agenda Items	0
November					
December					
TOTAL					29



COUNTY of VENTURA

Department of Airports

MONTHLY ACTIVITY REPORT

Month ending August 31, 2025

Hangars and Tie-downs:

Camarillo				Oxnard			
	Inventory	Occupied	Available		Inventory	Occupied	Available
Hangars				Hangars			
Private	170	170	0	Private	79	79	0
County	160	160	0	County	66	64	2
Out of Service	16	0	0	Out of Service	6	0	0
Total	346	330	0	Total	151	143	2
Tie-downs				Tie-downs			
County	96	56	40	County	7	1	6
AVEX	25	18	7	Goldenwest Jet Center	15	11	4
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2
Visitor	35			Visitor	11		
Total	191	104	52	Total	41	18	23

Airport Operations:

Aircraft Incidents:

	Camarillo	Oxnard		Camarillo	Oxnard
Current year for the month	18,442	11,771	Current Month	6	1
Last year for the month	17,867	9,684	Current year to date	15	9
% Change	3%	22%	CMA: 8/6 Disabled A/C ; 8/7 Flat tire 8/9 Disabled A/C ; 8/14 Paraglider in airspace 8/20 Disabled A/C ; 8/29 Flat tire OXR: 8/6 Alert 1 high engine temp		
Current year to date	132,654	82,313			
Last year to date	125,646	60,599			
% Change	6%	36%			

Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	6
Cards issued to transient overnight aircraft	29	0
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	22	2

** Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee



COUNTY of VENTURA

Department of Airports

MONTHLY ACTIVITY REPORT

Month ending September 30, 2025

Hangars and Tie-downs:

Camarillo				Oxnard			
	Inventory	Occupied	Available		Inventory	Occupied	Available
Hangars				Hangars			
Private	170	170	0	Private	79	79	0
County	160	160	0	County	66	64	2
Out of Service	16	0	0	Out of Service	6	0	0
Total	346	330	0	Total	151	143	2
Tie-downs				Tie-downs			
County	96	56	40	County	7	1	6
AVEX	25	18	7	Goldenwest Jet Center	15	11	4
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2
Visitor	35			Visitor	11		
Total	191	104	52	Total	41	18	23

Airport Operations:

Aircraft Incidents:

	Camarillo	Oxnard		Camarillo	Oxnard
Current year for the month	16,405	9,468	Current Month	0	1
Last year for the month	16,397	8,743	Current year to date	15	10
% Change	0%	8%	CMA: N/A OXR: 9/3 Flat tire Rwy 25		
Current year to date	149,059	79,792			
Last year to date	142,043	67,958			
% Change	5%	17%			

Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	2
Cards issued to transient overnight aircraft	30	6
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	23	2

** Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee

Camarillo Noise Comment Report August 2025

Comments by Location	Number of Comments	Total Number of Households
East Neighborhoods	0	0
Midtown/Old Town	101	7
North Neighborhoods	2	1
Unspecified/Other	49	Unknown

Type of Operation	
Takeoff/Departure	1
Landing/Arrival	57
Traffic Pattern	86
Unspecified	8

Total Comments = 152

Time of Day	
12 a.m. – 5 a.m.	4
5 a.m. – 8 a.m.	0
8 a.m. – 6 p.m.	122
6 p.m. – 12 a.m.	26

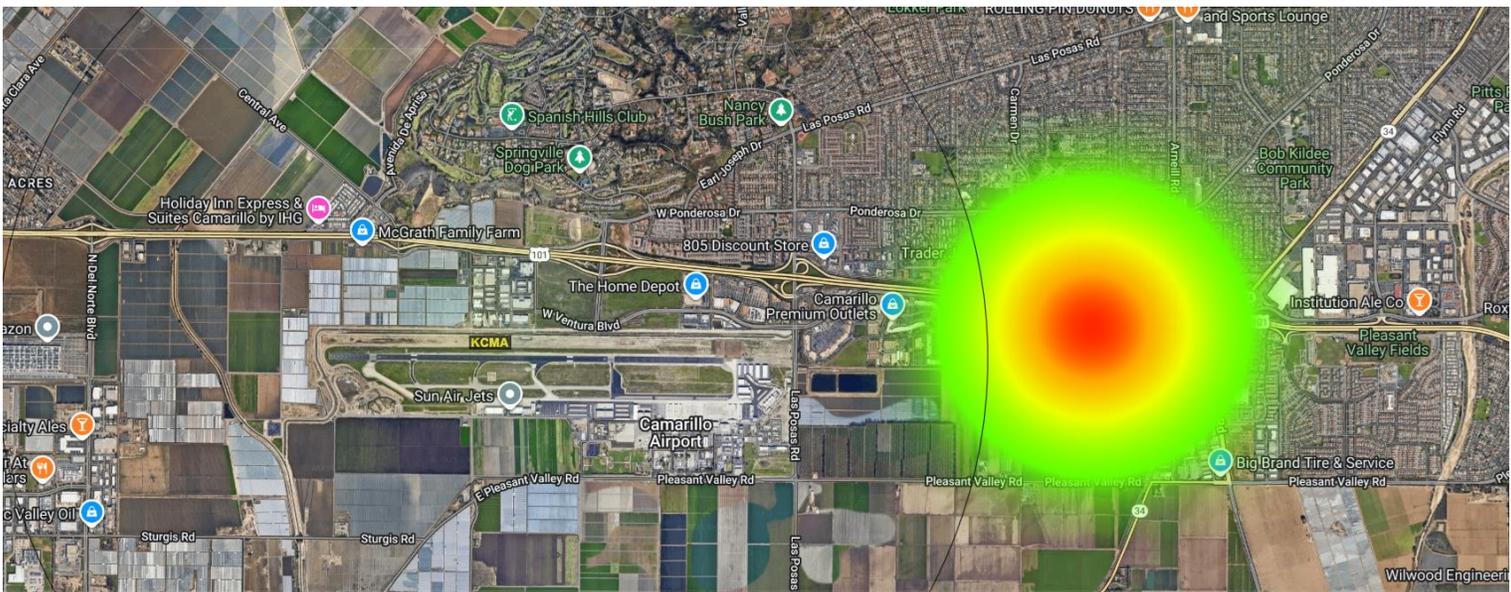
Comment Breakdown:

Household #1:
54 (36%)

Household #2:
50 (33%)

Household #3:
41 (27%)

Type of Aircraft	
Single Engine Piston	55
Multi-Engine Piston	0
Turboprop	18
Turbo Jet	61
Helicopter	3
Unspecified	15



Oxnard Noise Comment Report August 2025

Comments by Location	Number of Comments	Total Number of Households
West of Victoria & South of 5 th (Channel Islands, Oxnard Shores, Seabridge, etc.)	96	4
South Neighborhoods (Via Marina, etc.)	4	1
East Neighborhoods	0	0
North Neighborhoods	52	5
Other/Unspecified	2	Unknown

Type of Operation	
Takeoff/Departure	1
Landing/Arrival	0
Traffic Pattern	12
Unspecified	141

Total Comments = 154

Time of Day	
12 a.m. – 5 a.m.	0
5 a.m. – 8 a.m.	2
8 a.m. – 6 p.m.	134
6 p.m. – 12 a.m.	18

Comment Breakdown:

Household #1:

71 (46%)

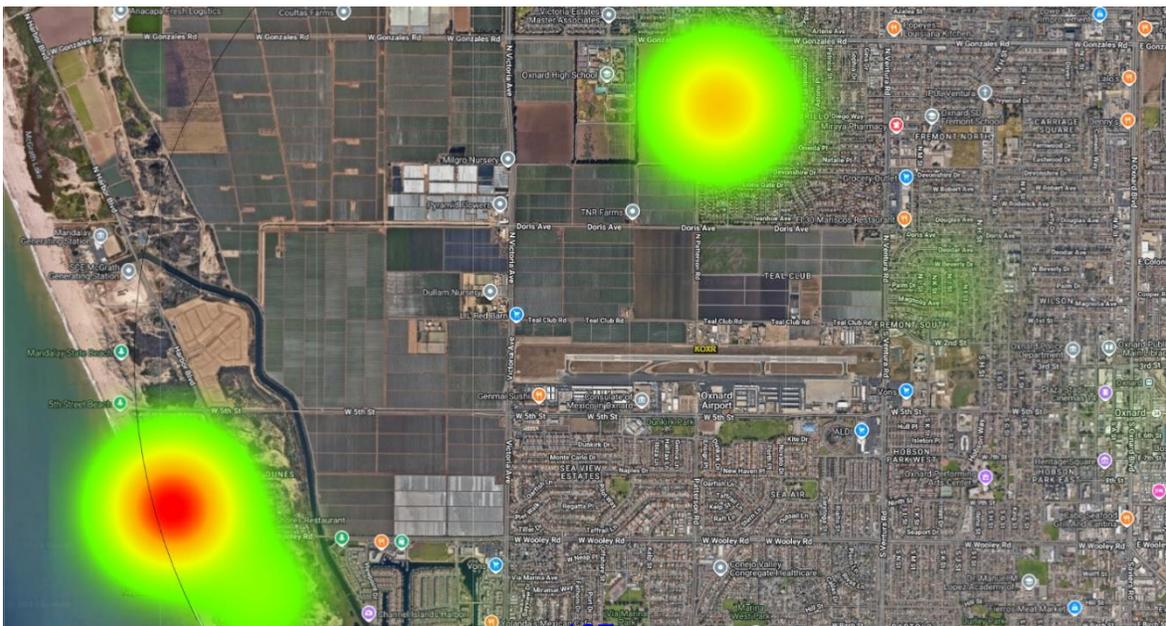
Household #2:

45 (29%)

Household #3:

9 (6%)

Type of Aircraft	
Single Engine Piston	13
Multi-Engine Piston	1
Turboprop	0
Turbo Jet	0
Helicopter	0
Unspecified	140



Camarillo Noise Comment Report September 2025

Comments by Location	Number of Comments	Total Number of Households
East Neighborhoods	0	0
Midtown/Old Town	150	6
North Neighborhoods	1	1
Unspecified/Other	18	Unknown

Type of Operation	
Takeoff/Departure	2
Landing/Arrival	110
Traffic Pattern	13
Unspecified	44

Total Comments = 169

Time of Day	
12 a.m. – 5 a.m.	4
5 a.m. – 8 a.m.	3
8 a.m. – 6 p.m.	136
6 p.m. – 12 a.m.	26

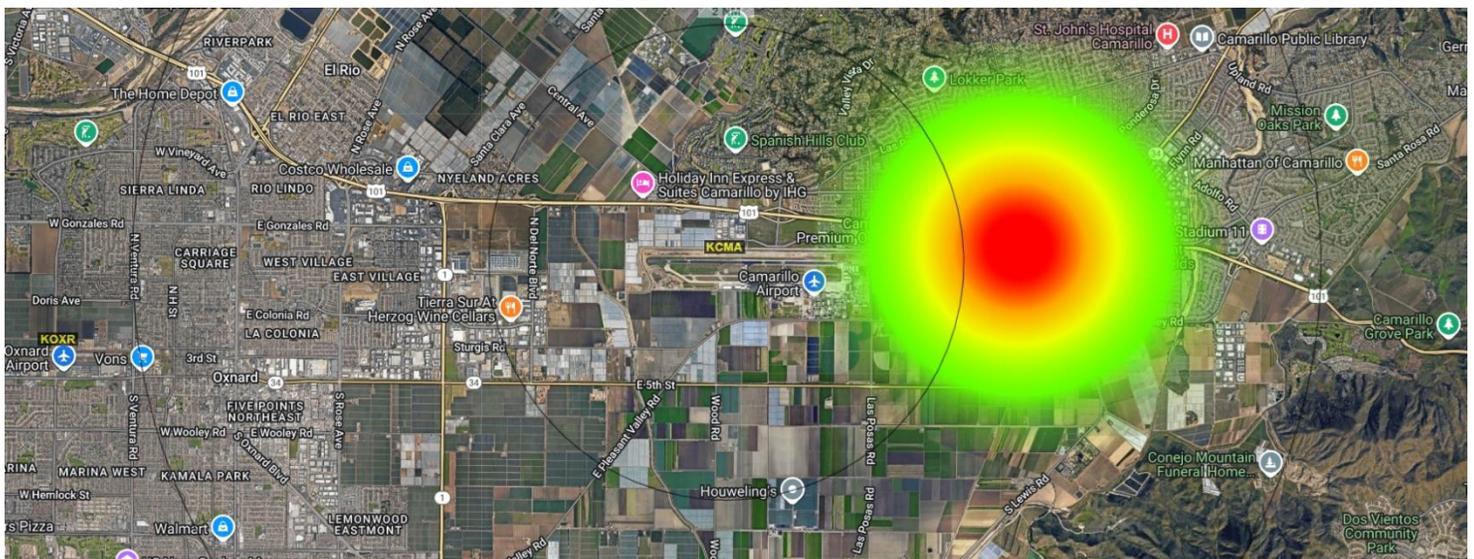
Comment Breakdown:

Household #1:
135 (80%)

Household #2:
14 (8%)

Household #3:
8 (5%)

Type of Aircraft	
Single Engine Piston	14
Multi-Engine Piston	1
Turboprop	9
Turbo Jet	114
Helicopter	4
Unspecified	27



Oxnard Noise Comment Report September 2025

Comments by Location	Number of Comments	Total Number of Households
West of Victoria & South of 5 th (Channel Islands, Oxnard Shores, Seabridge, etc.)	39	4
South Neighborhoods (Via Marina, etc.)	1	1
East Neighborhoods	7	1
North Neighborhoods	9	3
Other/Unspecified	1	Unknown

Type of Operation	
Takeoff/Departure	0
Landing/Arrival	0
Traffic Pattern	12
Unspecified	45

Total Comments = 57

Time of Day	
12 a.m. – 5 a.m.	0
5 a.m. – 8 a.m.	0
8 a.m. – 6 p.m.	49
6 p.m. – 12 a.m.	8

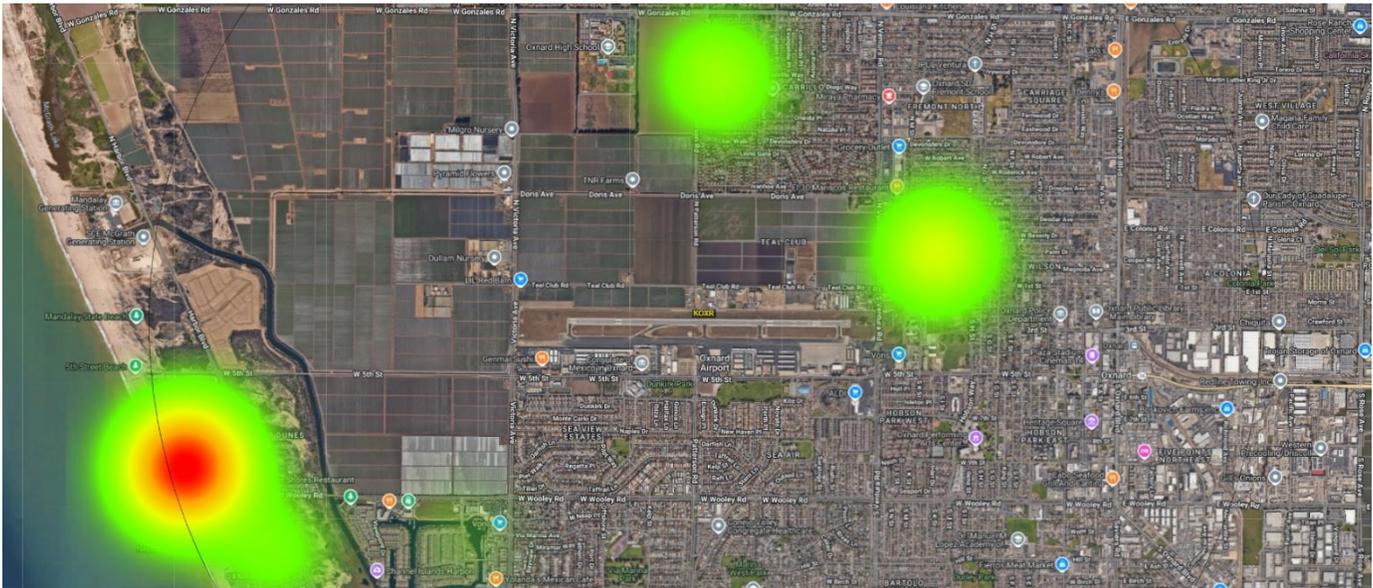
Comment Breakdown:

Household #1:
28 (49%)

Household #2:
7 (12%)

Household #3:
6 (11%)

Type of Aircraft	
Single Engine Piston	14
Multi-Engine Piston	0
Turboprop	0
Turbo Jet	0
Helicopter	0
Unspecified	43





AUGUST 2025

CAMARILLO AIRPORT – PART 150 NOISE COMPATIBILITY STUDY

Status Update:

- Noise Compatibility Program (NCP) Public hearing held August 4, 2025.
- Received and filed 18 verbal comments and 72 written comments to the draft NCP through public comment period ending August 19, 2025.

Upcoming Action Items:

- Respond to public hearing comments and print supplemental volume documenting public engagement efforts.
- Produce Final NCP document to present to Airport Authority and Board of Supervisors.

Project Percent Complete: The project is 80.0% complete through August 2025.

OXNARD AIRPORT – PART 150 NOISE COMPATIBILITY STUDY

Status Update:

- Noise Compatibility Program (NCP) Public hearing held August 5, 2025.
- Received and filed 7 verbal comments and 16 written comments to the draft NCP through public comment period ending August 19, 2025.
- Received and responded to written comments from the City of Oxnard.

Upcoming Action Items:

- Respond to public hearing comments and print supplemental volume documenting public engagement efforts.
- Produce Final NCP document to present to Airport Authority and Board of Supervisors.

Project Percent Complete: The project is 78.5% complete through August 2025.

ASP STANDARD DEVELOPMENT BROCHURE (AEA No. 25-01, WO No. 3)

Status Update:

- Held in-person meeting review meeting on August 4, 2025, to collect staff feedback on first draft of brochure.

Upcoming Action Items:

- Revise publication based on staff feedback.
- Produce online and print version of final brochure for distribution.

Project Percent Complete: The project is 82.3% complete through August 2025.

ANNUAL CONSULTING SERVICES CONTRACT (AEA No. 26-01)

Status Update:

- N/A for August 2025.

Upcoming Action Items:

- Coordination as needed to follow-up previous items and assist with new items at the direction of Airport staff.

Project Percent Complete: 1.3% of the not-to-exceed amount of \$200,000 has been completed through July 2025. This includes the ASP Standard Development Brochure.

OXNARD ATCT CATEGORICAL EXCLUSION (CatEx) (AEA No. 24-01/AEA No. 25-01)

Status Update:

- Revised previously submitted CatEx to the new SOP 5.2 format. Submitted to the County on August 25, 2025

Upcoming Action Items:

- FAA to review. May need to respond to comments.

Project Percent Complete: The project was billed final on February 28, 2025.



SEPTEMBER 2025

CAMARILLO AIRPORT – PART 150 NOISE COMPATIBILITY STUDY

Status Update:

- Drafted responses to 18 verbal comments and 72 written comments to the draft NCP through public comment period ending August 19, 2025.
- Produced a public hearing response matrix to summarize public comments.

Upcoming Action Items:

- Print supplemental volume documenting public engagement efforts.
- Produce Final NCP document to present to Airport Authority and Board of Supervisors.

Project Percent Complete: The project is 82.0% complete through September 2025.

OXNARD AIRPORT – PART 150 NOISE COMPATIBILITY STUDY

Status Update:

- Drafted responses to 8 verbal comments and 16 written comments to the draft NCP through public comment period ending August 19, 2025.
- Produced a public hearing response matrix to summarize public comments.
- Received and responded to written comments from the City of Oxnard.

Upcoming Action Items:

- Print supplemental volume documenting public engagement efforts.
- Produce Final NCP document to present to Airport Authority and Board of Supervisors.

Project Percent Complete: The project is 81.2% complete through September 2025.

ASP STANDARD DEVELOPMENT BROCHURE (AEA No. 25-01, WO No. 3)

Status Update:

- Created graphic representation of available hangar space.

Upcoming Action Items:

- Revise publication based on staff feedback.
- Produce online and print version of final brochure for distribution.

Project Percent Complete: The project is 82.3% complete through September 2025.

OXNARD ATCT CATEGORICAL EXCLUSION (CatEx) (AEA No. 24-01/AEA No. 25-01)

Status Update:

- Revised previously submitted CatEx to the new SOP 5.2 format. Submitted to the County on August 25, 2025

Upcoming Action Items:

- FAA to review. May need to respond to comments.

Project Percent Complete: The project was billed final on February 28, 2025.

CAMARILLO AIRPORT – POLICE TRAINING REPORT (AEA No. 26-01)

Status Update:

- Draft report provided to client on September 29, 2025.

Upcoming Action Items:

- Client to review. May need to respond to comments.

Project Percent Complete: The project was billed final on September 30, 2025.



September 10, 2025

Mrs. Erin Powers
Projects Administrator
County of Ventura Department of Airports
555 Airport Way, Suite B
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – August 2025

Dear Mrs. Powers,

Below is a summary of the tasks completed by Woolpert during the month of August 2025 for the Camarillo Airport:

Conceptual Design for Runway/Taxiway Reconstruction (County Project No. AEA 22-10)

- The County and Woolpert discussed this project during the coordination meetings on August 14 and 28, 2025.
- **Upcoming:**
 - County to provide comments on the Conceptual Design package.

Final Design for Runway Reconstruction (AIP Project No. 3-06-0339-044-2024)

- The County and Woolpert discussed this project during the coordination meetings on August 14 and 28, 2025.
- **Upcoming:**
 - Continued coordination on this project with the County as needed.
 - County plans to discuss this project with the FAA during the ACIP meeting on October 22, 2025.

Airport Pavement Management System (APMS) Update

- The County and Woolpert discussed this project during the coordination meetings on August 14 and 28, 2025.
- On August 6, 2025, the County provided Woolpert with comments on the draft outline and a report with a preferred format. Woolpert provided the comments on the draft report outlines and example report to Applied Pavement Technology (APT).
- APT provided an updated report outline on August 27, 2025. After Woolpert's review, the updated draft report outline was sent to the County for review on August 29, 2025.
- **Upcoming:**
 - Woolpert will continue project coordination with the County and APT.
 - County to provide comments on the updated report outline.

Woolpert, Inc.
1300 Eastman Ave., Suite 214
Ventura, CA 93003
+1 303.524.3030

Runway 8-26 Pavement Damage

- The County and Woolpert discussed this project during the coordination meetings on August 14 and 28, 2025.
- **Upcoming:**
 - Woolpert will wait for direction from the County on this topic.

If you have any comments, please do not hesitate to contact me.

Sincerely,

Woolpert, Inc.



Matt Gilbreath, P.E.

Project Manager, Aviation

cc: Mr. Keith Freitas, Mr. Dave Nafie, Ms. Sujin Beck – County of Ventura Department of Airports
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mr. Arlando Gilbert, Ms. Cheyenne Yancey,
Mr. Sabour Samim – Woolpert, Inc.
File



October 14, 2025

Mrs. Erin Powers
Projects Administrator
County of Ventura Department of Airports
555 Airport Way, Suite B
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – September 2025

Dear Mrs. Powers,

Below is a summary of the tasks completed by Woolpert during the month of September 2025 for the Camarillo Airport:

Conceptual Design for Runway/Taxiway Reconstruction (County Project No. AEA 22-10)

- The County and Woolpert discussed this project during the coordination meeting on September 25, 2025.
- **Upcoming:**
 - County to provide comments on the Conceptual Design package.

Final Design for Runway Reconstruction (AIP Project No. 3-06-0339-044-2024)

- The County and Woolpert discussed this project during the coordination meeting on September 25, 2025.
- **Upcoming:**
 - Continued coordination on this project with the County as needed.
 - County plans to discuss this project with the FAA during the ACIP meeting on October 22, 2025.

Airport Pavement Management System (APMS) Update

- On September 16, 2025, the County approved the report outline.
- The County and Woolpert discussed this project during the coordination meeting on September 25, 2025.
- **Upcoming:**
 - Woolpert will continue project coordination with the County and Applied Pavement Technology (APT).
 - APT will provide the draft Rehabilitation Recommendation Plan and APMS report.

Runway 8-26 Pavement Damage

- The County and Woolpert discussed this topic during the coordination meeting on September 25, 2025.
- **Upcoming:**
 - Woolpert will wait for direction from the County on this topic.

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If you have any comments, please do not hesitate to contact me.

Sincerely,

Woolpert, Inc.



Matt Gilbreath, P.E.
Project Manager, Aviation

cc: Mr. Keith Freitas, Ms. Sujin Beck – County of Ventura Department of Airports
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mr. Arlando Gilbert, Mr. Sabour Samim –
Woolpert, Inc.
File



September 10, 2025

Mrs. Erin Powers
Projects Administrator
County of Ventura Department of Airports
555 Airport Way, Suite B
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – August 2025

Dear Mrs. Powers,

Below is a summary of the tasks completed during the month of August 2025, by Woolpert and our subconsultants for Oxnard Airport:

AIP Project No. 03-06-0179-038-2021 – Runway 7-25 Reconstruction

- The County and Woolpert discussed this project during the coordination meetings on August 14 and 28, 2025.
- **Upcoming:**
 - FAA to review the Construction Closeout Report and provide comments if revisions are needed.

AIP Project No. 03-06-0179-042-2022 – Connector Taxiways A-E Reconstruction

- The County and Woolpert discussed this project during the coordination meetings on August 14 and 28, 2025.
- **Upcoming:**
 - County to provide Woolpert with the Sponsor items needed for the Construction Closeout Report.

AIP Project No. 03-06-0179-044/045-2023 – Taxiway A Reconstruction (Construction Management (CM))

- The County and Woolpert discussed this project during the coordination meetings on August 14 and 28, 2025.
- On August 6, 2025, the County informed Woolpert that the REIL fixture was delivered.
- On August 15, 2025 Security Paving submitted the Release on Contract (ROC) to the County. The Notice of Completion (NOC) was filed on August 18, 2025.
- On August 27, 2025, Woolpert submitted draft Change Order No. 7 for final quantity adjustment to the County for review.
- **Upcoming:**
 - Woolpert will continue project coordination with the County, Security Paving, and Royal Electric.
 - Pay Application No.7 (Final) will be released after the NOC process is completed.
 - The new REIL fixture is scheduled to be installed by Royal Electric on September 12, 2025, and Woolpert will be on-site.

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Air Traffic Control Tower (ATCT) Improvements

- The County and Woolpert discussed this project during the coordination meetings on August 14 and 28, 2025.
- On August 28, 2025, the County approved the scope of work for design and bidding services.
- **Upcoming:**
 - Woolpert will revise the fee and submit an updated proposal to the County.

Airport Pavement Management System (APMS) Update

- The County and Woolpert discussed this project during the coordination meetings on August 14 and 28, 2025.
- On August 6, 2025, the County provided Woolpert with comments on the draft outline and a report with a preferred format. Woolpert provided the comments on the draft report outlines and example report to Applied Pavement Technology (APT).
- APT provided an updated report outline on August 27, 2025. After Woolpert's review, the updated draft report outline was sent to the County for review on August 29, 2025.
- **Upcoming:**
 - Woolpert will continue project coordination with the County and APT.
 - County to provide comments on the updated report outline.

Run-Up Area Analysis

- On September 9, 2025, the County provided a comment on the updated run-up area exhibit.
- **Upcoming:**
 - Woolpert will review the comment and revise the run-up area exhibit if needed.
 - Woolpert will continue task coordination with the County.

If you have any comments, please do not hesitate to contact me.

Sincerely,
Woolpert, Inc.



Matt Gilbreath, P.E.
Project Manager, Aviation

cc: Mr. Keith Freitas, Mr. Dave Nafie, Mrs. Sujin Beck – County of Ventura Department of Airports
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mr. Arlando Gilbert, Ms. Tracey Salazar,
Ms. Cheyenne Yancey, Mr. Sabour Samim – Woolpert, Inc.

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October 14, 2025

Mrs. Erin Powers
Projects Administrator
County of Ventura Department of Airports
555 Airport Way, Suite B
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – September 2025

Dear Mrs. Powers,

Below is a summary of the tasks completed during the month of September 2025, by Woolpert and our subconsultants for Oxnard Airport:

AIP Project No. 03-06-0179-038-2021 – Runway 7-25 Reconstruction

- The County and Woolpert discussed this project during the coordination meeting on September 25, 2025.
- **Upcoming:**
 - FAA to review the Construction Closeout Report and provide comments if revisions are needed.

AIP Project No. 03-06-0179-042-2022 – Connector Taxiways A-E Reconstruction

- The County and Woolpert discussed this project during the coordination meeting on September 25, 2025.
- On October 2, 2025, the County provided Woolpert with the Sponsor financial documentation needed for the Construction Closeout Report.
- **Upcoming:**
 - Woolpert will update Construction Closeout Report.
 - Woolpert will provide the County with the Construction Closeout Report and Record Drawings so those can be submitted to the FAA LA ADO by the end of October 2025.

AIP Project No. 03-06-0179-044/045-2023 – Taxiway A Reconstruction (Construction Management (CM))

- The County and Woolpert discussed this project during the coordination meeting on September 25, 2025.
- On September 12, 2025, Woolpert was on-site with Royal Electric for the installation of the new REIL fixture. Airport Lighting Company joined over the phone and troubleshoot with Royal Electric until the REIL was operational.
- On September 23, 2025, the County informed Woolpert that the south REIL stopped working. Woolpert informed Royal Electric and Airport Lighting Company.
- On September 23, 2025, the Notice of Completion (NOC) duration was completed.

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- **Upcoming:**
 - Woolpert will continue project coordination with the County, Security Paving, and Royal Electric.
 - Contractor Pay Application No.7 (Final), Final Adjustment of Quantities (FAQ), Change Order No. 7 (County and FAA versions) will be executed.
 - Airport Lighting Company will send a new Master Control Unit (MCU) to the County for the REILs. Woolpert will coordinate with Royal Electric on installation once the new MCU is delivered.

Air Traffic Control Tower (ATCT) Improvements

- On September 17, 2025, the County informed Woolpert that they were having trouble finding a firm to prepare an IFE.
- The County and Woolpert discussed this project during the coordination meeting on September 25, 2025.
- **Upcoming:**
 - The County to get a firm to prepare the IFE.
 - The County will inform Woolpert when the revised fee proposal can be submitted.

Airport Pavement Management System (APMS) Update

- On September 16, 2025, the County approved the report outline.
- The County and Woolpert discussed this project during the coordination meeting on September 25, 2025.
- **Upcoming:**
 - Woolpert will continue project coordination with the County and Applied Pavement Technology (APT).
 - APT will provide the draft Rehabilitation Recommendation Plan and APMS report.

Run-Up Area Analysis

- On September 9, 2025, the County provided a comment on the updated run-up area exhibit.
- On September 17, 2025, Woolpert provided a revised run-up area exhibit to the County. The County indicated the revised exhibit was good and no more changes were needed.
- **Upcoming:**
 - This task will be removed from the next Project Status Report.

If you have any comments, please do not hesitate to contact me.

Sincerely,
Woolpert, Inc.



Matt Gilbreath, P.E.
Project Manager, Aviation

cc: Mr. Keith Freitas, Mrs. Sujin Beck – County of Ventura Department of Airports
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mr. Arlando Gilbert, Ms. Tracey Salazar,
Mr. Sabour Samim – Woolpert, Inc.

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PROJECT STATUS REPORT

Ventura County, Department of Airports

Prepared by Mead & Hunt, Inc

Revision Date 2025-09-12



Mead & Hunt No. County No. Grant No.	Airport	Description	Status	Percent Complete	Action Item
2206900-221833.01 AEA 23-03 AIP - N/A	CMA & OXR	DESIGN SERVICES ON-CALL SERVICES (2022-2023) <u>On-call services at the request of the County. Period is effective through June 30, 2023.</u>	a) Contract executed. b) Mead & Hunt finalized and submitted beacon study at CMA. c) Base Part 26 DBE Program Consultation complete, goals computed and approved, and public notice of goals underway for County to post for 30-day review period (Mead & Hunt provided May 30th). d) Mead & Hunt assisting the Wings Over Camarillo team with graphics; draft graphics submitted to Air Show staff. e) Mead & Hunt prepared final OXR and CMA SWPPP mapping for County submission. f) Mead & Hunt final design for CMA beacon; Mead and Hunt provided and posted bid documentation. Bid process began September 14, with bids due October 3rd, 2023. g) Mead & Hunt assisted with grant closeout documentation for CMA AIP -037 and OXR AIP - 037.	60%	a) None
2206900-221958.01 CT 5020FY23000000000022 AIP - N/A	CMA & OXR	DESIGN SERVICES GENERAL SERVICES AGENCY PURCHASE ORDER (2022-2023) On-call services at the request of the County. Period is effective through June 30, 2023.	a) Fully executed contract received. b) Mead & Hunt submitted final plan for perimeter road alignment. c) Mead & Hunt prepared leasehold graphic for OXR and CMA. d) Mead & Hunt to assist the County with lease graphics and lease area calculations for Airport Properties Limited.	37%	a) None
2206900-221958.02 CT 5020FY24000000000022 AIP - N/A	CMA & OXR	DESIGN SERVICES GENERAL SERVICES AGENCY PURCHASE ORDER (2023-2024) On-call services at the request of the County. Period is effective from July 1, 2023 through June 30, 2024.	a) Fully executed contract received.	0%	a) None
2206900-221958.02 AEA 25-03 AIP - N/A	CMA & OXR	DESIGN SERVICES GENERAL SERVICES AGENCY PURCHASE ORDER (2024-2025) On-call services at the request of the County. Period is effective from July 1, 2024 through June 30, 2026.	a) Mead & Hunt finalized the Permitting of the New Rotating Beacon pole. Building Permit BP24-02814. b) Mead & Hunt completed the reviewing of material submittals for construction of rotating beacon. c) Mead & Hunt performed Site Visits to observe construction of Beacon pole foundation. d) Mead & Hunt coordinated with manufacturer and contractor installation efforts.	10%	a) Continue Coordination effort and answer RFIs from Contractor.

PROJECT STATUS REPORT

Ventura County, Department of Airports

Prepared by Mead & Hunt, Inc

Revision Date 2025-10-10



Mead & Hunt No. County No. Grant No.	Airport	Description	Status	Percent Complete	Action Item
2206900-221833.01 AEA 23-03 AIP - N/A	CMA & OXR	<p>DESIGN SERVICES ON-CALL SERVICES (2022-2023)</p> <p><u>On-call services at the request of the County. Period is effective through June 30, 2023.</u></p>	<p>a) Contract executed. b) Mead & Hunt finalized and submitted beacon study at CMA. c) Base Part 26 DBE Program Consultation complete, goals computed and approved, and public notice of goals underway for County to post for 30-day review period (Mead & Hunt provided May 30th). d) Mead & Hunt assisting the Wings Over Camarillo team with graphics; draft graphics submitted to Air Show staff. e) Mead & Hunt prepared final OXR and CMA SWPPP mapping for County submission. f) Mead & Hunt final design for CMA beacon; Mead and Hunt provided and posted bid documentation. Bid process began September 14, with bids due October 3rd, 2023. g) Mead & Hunt assisted with grant closeout documentation for CMA AIP -037 and OXR AIP - 037.</p>	60%	a) None
2206900-221958.01 CT 5020FY23000000000022 AIP - N/A	CMA & OXR	<p>DESIGN SERVICES GENERAL SERVICES AGENCY PURCHASE ORDER (2022-2023)</p> <p>On-call services at the request of the County. Period is effective through June 30, 2023.</p>	<p>a) Fully executed contract received. b) Mead & Hunt submitted final plan for perimeter road alignment. c) Mead & Hunt prepared leasehold graphic for OXR and CMA. d) Mead & Hunt to assist the County with lease graphics and lease area calculations for Airport Properties Limited.</p>	37%	a) None
2206900-221958.02 CT 5020FY24000000000022 AIP - N/A	CMA & OXR	<p>DESIGN SERVICES GENERAL SERVICES AGENCY PURCHASE ORDER (2023-2024)</p> <p>On-call services at the request of the County. Period is effective from July 1, 2023 through June 30, 2024.</p>	<p>a) Fully executed contract received.</p>	0%	a) None
2206900-221958.02 AEA 25-03 AIP - N/A	CMA & OXR	<p>DESIGN SERVICES GENERAL SERVICES AGENCY PURCHASE ORDER (2024-2025)</p> <p>On-call services at the request of the County. Period is effective from July 1, 2024 through June 30, 2026.</p>	<p>a) Mead & Hunt finalized the Permitting of the New Rotating Beacon pole. Building Permit BP24-02814. b) Mead & Hunt completed the reviewing of material submittals for construction of rotating beacon. c) Mead & Hunt performed Site Visits to observe construction of Beacon pole foundation. d) Mead & Hunt coordinated with manufacturer and contractor installation efforts. e) Mead & Hunt answered RFI from Contractor.</p>	11%	a) None

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
FAA GRANT PROJECTS**

September 2025

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design/ Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
5	CMA Airport Layout Plan Update	<u>\$686,032</u>		<u>Coffman Associates</u>	<u>N/A</u>	<u>9/24/20</u>	<u>9/30/20</u>	<u>5/31/24</u>	<u>100</u>	The Airport received FAA approval to transition the Master Plan to an Airport Layout Plan (ALP) Update to allow for community concerns, like noise, to be addressed, with a master plan update to be revisited in a future year, should it be warranted. Second ALP workshop meeting held November 14 th , 2023. Final ALP workshop was held on February 20, 2024. The ALP document was distributed for public comments through May 10. Comments to be reviewed prior to submitting Final ALP to the FAA by August 31, 2024. FAA Lines of Business review started 9/18/2024. FAA approved ALP available for the public.
5	CMA Conceptual Design for 2025 RWY and TWY Reconstruction	<u>\$187,260</u>		Woolpert	<u>N/A</u>	<u>9/19/22</u>	<u>N/A</u>	<u>N/A</u>	<u>90</u>	FAA requested NOFO grant application was submitted to FAA. FAA followed up with request for FY2023 Supplementary Discretionary Grant for the NOFO. The Supplementary Discretionary Grant was submitted. FAA has requested an updated runway grant per FAA comments and memo to investigate full depth reconstruction. FAA grant to cover the final design of the CMA-239 Runway 8-26 and

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design/ Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
										Taxiway project complete and granted. Approved by BOS. Geotechnical evaluation complete. Report is forthcoming to determine what the best method will be for the runway. Federal grant application coordination with submitted on 7/11, 2025. FAA meeting set to discuss extent of runway funding.
5	CMA Part 150 Noise Compatibility Study	<u>\$770,943</u>		<u>Coffman Associates</u>	<u>N/A</u>	<u>9/30/22</u>	<u>N/A</u>	<u>N/A</u>	<u>80</u>	Noise Compatibility Plan for the upcoming listening and technical sessions in process. Listening and technical sessions on October 8, 2024. Currently collecting public comments to incorporate into the study. Draft meeting summary held on 10/7/2024 has been distributed. Revised Noise Exposure Map in response to FAA comments were received on 11/26/2024 and being addressed. Received and filed 18 verbal comments and 72 written comments for draft NCP for public comment period ending August 19, 2025
3	OXR RWY & TWY Connector Transitions Reconstruction	<u>\$12,832,636</u> <u>\$12,274,001</u>	\$124,906	<u>Mead Hunt Sully-Miller Inc.</u>	<u>4/29/21</u>	<u>7/20/21</u>	<u>7/23/21</u>	<u>2/28/22</u>	<u>100</u> <u>99</u>	Final project closeout underway. Consultant working on FAA closeout documentation.
3	OXR TWY A-E Connector Reconstruction	<u>\$335,960</u> <u>7,706,536</u>		<u>Woolpert Granite Construction</u>	<u>4/26/22</u>	<u>12/17/21</u> <u>TBD</u>	<u>4/3/23</u>	<u>9/13/23</u>	<u>100</u> <u>100</u>	Construction completed in September 2023. Project closeout items remain. Final draft report of the soil report submitted to DOA. DOA provided Woolpert with the

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design/ Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
										Soil Management Plan approval from LA RWQB. Warranty Letter has been sent to Granite to address several maintenance requests since substantial completion of the project. Warranty work completed by Granite on September 10. QA/QC on site to assess the damage, cause of damage, etc. It was determined that pavement failure around the manholes were due to poorly compacted backfill around the edges and sides of the manhole.
3	OXR TWY Connector Reconstruction Construction Management Services	\$674,799		Woolpert	N/A	12/21/21	4/3/23	8/15/23	99/99	Construction began April 3, 2023. Project was completed in September 2023. Jviation will be working on final project and grant closeout items.
3	OXR TWY F (A) Reconstruction	\$16,142,731 \$17,365,010		Woolpert Security Paving	6/27/23	10/20/23	TBD	TBD	100/99	Security Paving has substantially completed the project. Change order pavement work to start on November 13-15 with final striping to be completed in 12/16, 12/17, and 12/18.. Stockpiles of dirt was removed on 12/13, 12/16, and 12/17. Change Order 5 approved. Pay App # 5 approved. DOA is currently waiting of delivery of REIL system for SP's subcontractor to install to finish out the project. 3/17 Change Order #6 agreed upon with SP. Updated sign and marking plan approved

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design/ Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
										by DOA staff. Pay Application #6 circulated for signatures. Signed Change Order # 7 (FAQ) submitted on 10/22/2025. Final pay application signed by all parties and submitted for payment on 10/22/2025.
3	OXR Part 150 Noise Compatibility Study	\$770,943		Coffman Associates	N/A	9/30/22	N/A	N/A	78.5	Noise Compatibility Plan for the upcoming listening and technical sessions in process. Listening and technical sessions set for October 7, 2024. Public comments were received through Received and filed 7 verbal comments and 16 written comments for the draft NCP for public comment period ending on August 19, 2025. 12/16/24. Part 150 public hearing set for Aug 5 at the Oxnard Marriott.

Note: Shaded boxes indicate changes from previous month
CMA – Camarillo Airport
OXR – Oxnard Airport
TBD – To be determined
CCO – Contract Change Orders

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
NON-GRANT PROJECTS**

September 2025

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Scheduled or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
5	CMA RWY Centerline and TWY Alpha Repair	116,505		Woolpert Granite Construction		9/13/22	8/27/2024	9/	100 99	Project complete. Final payment being circulated for signature. It will be issued 35-days NOC process. NOC filed 2/4/2025. Final Pay app #3 received on 3/18/25. Woolpert is closing out the projects section.
5	CMA Beacon Siting Study and Relocation Design	8,500 52,544		GSA/MTM Mead & Hunt	N/A	On-call	N/A	N/A	75 100	GSA services being utilized for construction contract. NTP has been issued and materials are on order. Build and Safety permits have been pulled and paid for. Contractor has submitted materials for approval. Pre-construction meeting was 7/3/2025. Project start date was 7/10/2025. Rebar cage for the foundation delivered on 7/16/2025. On 7/17-18/2025, concrete and rebar cage were installed for the tower base. Tower is scheduled to be installed on 9/4/2025. Tilt down portion on 9/4. Wrong length of cable delivered. Manufacturer sent correct length. Electrical component currently being installed.
3	OXR PFAS Supplemental Plan/Sampling & Monitoring	\$6,500 137,000	\$226,018	Ninyo & Moore	N/A	1/19/21	N/A	3/29/21	100 90	The CA State Water Board requires Part 139 Airports that have discharged firefighting foam to develop a work plan and perform testing to assist in the State's PFAS investigation.

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Scheduled or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
										Coordination with the State Water Board to satisfy workplan and sampling/monitoring goals continues. This work is separate from project-related testing. RFQ advertised in VC Star starting 10/25/2024. Advertised in SWAAAE on 10/25/24. Qualification deadline is November 15, 2024.
4	Airport Pavement Management System (APMS)	\$478,734		Woolpert					55	APMS project NTP was 1/23/2025. The project started in June 2025 with utility DigAlert, geotechnical cores and visual inspections. All geotechnical work was completed on 6/27/2025. Revised draft outline of the report was submitted for approval on 8/29/2025. Draft report to be submitted to Projects by the end of mid-November 2025.

Note: Shaded boxes indicate changes from previous month

CMA – Camarillo Airport

OXR – Oxnard Airport

TBD – To be determined

CCO – Contract Change Orders

CUE – Camarillo Utility Enterprise

2025 Meeting Schedules

<h2 style="text-align: center;">Aviation Advisory Commission</h2>	<h2 style="text-align: center;">Camarillo & Oxnard Airport Authorities</h2>
<p>The Aviation Advisory Commission meets on the Wednesday preceding the second Thursday of the month at 6:30 p.m. in the Department of Airports Administration Office, 555 Airport Way, Suite B, Camarillo, CA 93010, unless otherwise noted on the agenda. Changes or cancellations may occur.</p>	<p>The Camarillo & Oxnard Airport Authorities meet jointly on the second Thursday of the month at 6:30 p.m. in the Department of Airports Administration Office, 555 Airport Way, Suite B, Camarillo, CA 93010, unless otherwise noted on the agenda. Changes or cancellations may occur.</p>
January 8	January 9
February 12 CANCELED	February 13 CANCELED
March 12 <i>Meeting at VCOE (see notice)</i>	March 13 <i>Meeting at VCOE (see notice)</i>
April 9 CANCELED	April 10 CANCELED
May 7	May 8
June 11 CANCELED	June 12 CANCELED
July 9	July 10
August 13 CANCELED	August 14 CANCELED
September 10	September 11
October 8 CANCELED	October 9 CANCELED
November 12	November 13
December 10	December 11



2026 Meeting Schedules

<h2 style="text-align: center;">Aviation Advisory Commission</h2>	<h2 style="text-align: center;">Camarillo & Oxnard Airport Authorities</h2>
<p>The Aviation Advisory Commission meets on the Wednesday preceding the second Thursday of the month at 6:30 p.m. in the Department of Airports Administration Office, 555 Airport Way, Suite B, Camarillo, CA 93010, unless otherwise noted on the agenda. Changes or cancellations may occur.</p>	<p>The Camarillo & Oxnard Airport Authorities meet jointly on the second Thursday of the month at 6:30 p.m. in the Department of Airports Administration Office, 555 Airport Way, Suite B, Camarillo, CA 93010, unless otherwise noted on the agenda. Changes or cancellations may occur.</p>
January 7	January 8
February 4*	February 5*
March 11	March 12
April 8	April 9
May 13	May 14
June 10	June 11
July 8	July 9
August 12	August 13
September 9	September 10
October 7	October 8
November 4*	November 5*
December 9	December 10

*February 4 & 5 rescheduled due to holiday conflict
 *November 4 & 5 rescheduled due to holiday conflict



Kennel, Lizet

From: Quezada, Daniel
Sent: Monday, September 8, 2025 11:33 AM
To: Kennel, Lizet
Subject: FW: Letter from the Director of Airports, Ventura County
Attachments: Sol Development map.pdf; September 11 2025 CAA OAA.pdf

From: Quezada, Daniel
Sent: Friday, September 5, 2025 2:46 PM
Subject: Letter from the Director of Airports, Ventura County

Dear Camarillo Airport Tenant:

I hope this message finds you well. We want to share the news of our plans to solicit competitive development proposals for two separate parcels at the Camarillo Airport. We are taking this action after receiving development proposals for two separate parcels and to ensure that we follow FAA guidance.

The first proposal involves a parcel of land located directly southeast of the ATC tower, which is currently used for aircraft tie-downs. The second proposal is associated with property located east of Air 7 and includes 49 County-owned T-hangars (C-233 to C-281). However, nineteen of these hangars are vacant because they are unserviceable. Airport staff will expect that any displacement of small hangars would be accommodated at CMA in some manner.

Staff is planning to present this topic during both the September 10, 2025, Aviation Advisory Commission Meeting, and at the September 11, 2025, Camarillo Airport Authority meeting. Both meetings are hosted at the Department of Airports office at 555 Airport Way, STE B in Camarillo. You can also attend virtually via Zoom; the agendas and links are available on our [website](#). We hope to see you there!

Sincerely,

Keith Freitas, A.A.E., C.A.E.
Director of Airports
Ventura County Department of Airports (Camarillo and Oxnard)



COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B
Camarillo, Ca. 93010
Phone: (805) 388-4372
Fax: (805) 388-4366
<https://airports.venturacounty.gov>

September 10, 2025

Aviation Advisory Commission
Camarillo Airport Authority

Subject: Receive and File a Staff Presentation Regarding Solicitation for Letters of Interest – Development Parcels at Camarillo Airport

Recommendation:

Receive and file a staff presentation regarding solicitation for Letters of Interest – two parcels at Camarillo Airport.

Fiscal/Mandates Impact:

This item is presented for information only and it does not require consideration by the Board of Supervisors. There are no fiscal impacts associated with the recommended action.

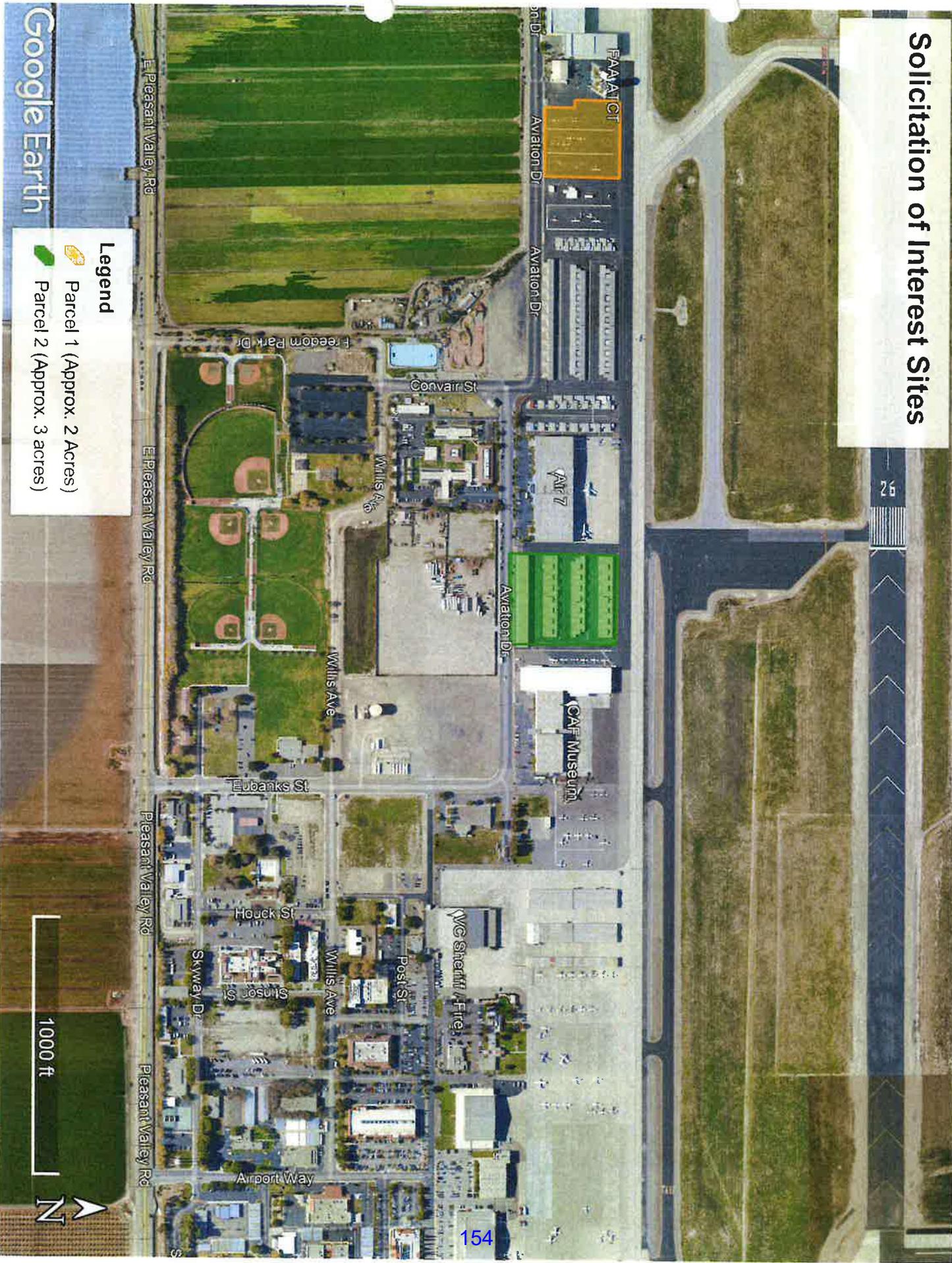
Discussion:

Following the completion of the Camarillo Airport Layout Plan Update, the Department of Airports will now take up consideration of the interest expressed by current tenants to separately develop two parcels at Camarillo Airport (Exhibit 1). "Location 1" is the approximately 4.13 acres (180,000 SF) situated adjacent to the east boundary of the Air 7 leasehold. The current use of this parcel features County-owned individual T-hangars along with seven box hangars. A letter of interest was submitted expressing interest in leasing and potentially developing this parcel.

"Location 2" is approximately 90,000 Square Feet situated adjacent to the Orbic Helicopters leasehold. Orbic Helicopters has made inquiries and has submitted to the Department of Airports conceptual drawings of expanded facilities. The current use for this area is tiedowns. There is also a gate (V10) at that location.

Regarding Location 1, of the 49 County-owned hangars that are the all-metal "Port-a-Port" style T-hangars placed directly on the ground without foundations or drainage, 19 of these hangars are no longer in serviceable condition and are excluded from the inventory available for rent. The upkeep and efforts to extend the life of these hangars is becoming uneconomic. It is for this reason that when the new County hangars in the northeast area came available for lease, tenants in Location1 were offered the first opportunity to relocate. With this in mind, the Department of Airports will require that any

Solicitation of Interest Sites



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Legend

- Parcel 1 (Approx. 2 Acres)
- Parcel 2 (Approx. 3 acres)

Google Earth

1000 ft





SOLICITATION FOR LETTERS OF INTEREST FOR DEVELOPMENT OF AVIATION PROPERTY CAMARILLO AIRPORT, CAMARILLO, CALIFORNIA

September 12, 2025

The Ventura County Department of Airports has received letters of interest to develop/redevelop two parcels of land at the Camarillo Airport. Now that we have recently completed our Airport Layout Plan Update, we are soliciting interested parties to lease and develop two sites at the Camarillo airport: 1) an approximate 4.13 acre parcel (180,000 SF) east of Air 7 hangar and west of the Commemorative Air Force West Hangar, which presently houses 42 County general aviation T-hangars and seven box hangars (“Location 1”) and an approximate 90,000 square foot parcel located east of the Camarillo Air Traffic Control Tower (tower) and the present Orbic Helicopters facility (“Location 2”), generally as shown in **Exhibit 1**.

Camarillo Airport is a general aviation reliever airport, owned by Ventura County and operated by the Ventura County Department of Airports. Camarillo Airport is located south of US Highway 101 and north of the Pacific coastline, near the Camarillo Outlet Mall and Pt Mugu Naval Base. The airport is situated on 650 acres, of which 137 acres are dedicated to the non-aviation business park. There are currently four (4) fixed base operators (“FBO”), County-owned general aviation hangars and tie downs, privately owned general aviation hangars and private hangar developments with hangar sizes ranging from 3,000 – 25,000 square feet. The airport hosts the County Fire and Sheriff Air Unit as well as other County facilities and a privately operated Ultralight field. There are commercial services and operations including flight schools, charter operations, helicopter repair, mobile mechanics and avionics businesses. Annual operations in 2022 were 187,076 with 350 based aircraft.

Under the planning jurisdiction of Ventura County, the sites have ample outside the fence parking, access from Pleasant Valley Road and the Las Posas / Hwy 101 interchange.

Camarillo Airport Highlights:

- Runway Length: RWY 8/26 - 6,013' x 150'
- Runway Strength Maximum weight 115,000 lbs

Soliciting Letters of Interest for Two Aviation Development Parcels at CAMARILLO AIRPORT



Exhibit 1



(/)

FILE A NOISE COMMENT
 ([HTTPS://AIRPORTS.VENTURACOUNTY.GOV/NOISE-PROGRAM/](https://airports.venturacounty.gov/noise-program/))

Or call to leave a voice message at
805-382-3022

Increase in Aircraft Activity from Point Mugu



Residents of Ventura County may notice an increase in aircraft activity and noise as Naval Base Ventura County (NBVC) Point Mugu hosts a large force test event. The increase in activity can be expected through September 21st, 2025.

Multi-service aircraft, surface vessels, and unmanned systems will be participating and will stage and launch from Point Mugu. Aircraft participating in the event will operate largely during regular airfield hours, but extended airfield hours will be required to support some test events.

Residents throughout the County, but particularly Camarillo and Oxnard, may experience increased noise levels during peak hours.

Department of Airport News dated September 9, 2025

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(/)

FILE A NOISE COMMENT
([HTTPS://AIRPORTS.VENTURACOUNTY.GOV/NOISE-PROGRAM/](https://airports.venturacounty.gov/noise-program/))

Or call to leave a voice message at
805-382-3022

Join Us for a Public Meeting for the Camarillo Airport Approach and Procedure Analysis



COUNTY of VENTURA

Department of Airports

The Ventura County Department of Airports is conducting an Approach and Procedure Analysis (Study) for Camarillo Airport. This Study is a response to community input received during the County's ongoing Part 150 Noise Compatibility Study for Camarillo Airport. This new study focuses on evaluating how aircraft fly into and out of the airport under instrument flight rules, with the goal of identifying possible procedure adjustments that may help reduce aircraft noise. This Study will include technical evaluations, input from aviation experts, public meetings, and coordination with the Federal Aviation Administration (FAA).

Join Us!

Please join us for the first of three public meetings to learn more about the Study, meet the project team, and get your questions answered.

When: Tuesday, October 7, 2025 at 6:00 p.m.

Where: Camarillo Airport Administrative Office

555 Airport Way, Suite B, Camarillo, CA 93010

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Something for everyone at Wings Over Camarillo

By Hayman Tam · September 19, 2025 · [Leave a Comment](#)



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Air Show again.

One of my favorite West Coast air shows, 2025 marked the 44th year of this event. I really like the friendly, local ambience of this show, with a busy flight schedule filled with local pilots.



A sea of chairs surrounds one of the last U.S. Navy Lockheed P-3C Orions. The last active-duty P-3 squadron transitioned to its replacement, the Boeing P-8A Poseidon, in 2020.

With more than 100 aircraft to see, and more than 50 taking to the air during the day, there was a lot for the 20,000 attendees to see over the weekend of Aug. 16-17 at Camarillo Airport ([KCMA](#)) in California.



A quartet of T-34 Mentors perform during the air show. The T-34 Mentor was a military adaptation of the Bonanza Model 35 design, capable of +10g and -4.5g loads.

KCMA happens to be the home of the Southern California chapter of the Commemorative Air Force (CAF), so there was no shortage of historic aircraft to see, especially with several aircraft from the Planes of Fame in Chino, California, attending.



A pretty warbird duo comes by show center for a photo pass. The P-38 Lightning is from Planes of Fame and the P-51 Mustang is part of the Palm Springs Air Museum collection.



“Pretty Polly” is a Bell P-63 Kingcobra, a fighter that was not accepted for combat use by the United States Army Air Forces, seeing combat with the Soviet Air Force instead. This is one of six airworthy survivors.

The Pacific Theater warbird formation photo pass with “Wall of Fire” pyro display was spectacular for the attendees and probably unnerving for local residents.



The ever-popular Wall of Fire. As a T-shirt at the show proclaimed: “An Air Show Without Pyro Is Just Another Fly-In.”

The Ventura County Sheriffs used one of its Firehawk helicopters for an impressive water drop demonstration.

asa

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Anyone on the announcer stand ask for water? A Ventura County Fire Department HH-60 Firehawk conducts a demonstration water drop. This is one of three former military Blackhawks acquired by VCFD and retrofited with a 1,000 gallon external fixed water tank with a retractable snorkel system.

A notable premiere was Pivotal conducting a flight demonstration with its unique eight-rotor Helix eVTOL (electric vertical takeoff and landing) aircraft.



A Pivotal Helix eVTOL conducted a flight demo at the Wings Over Camarillo air show. Apart from the rotors, there are few moving parts (no landing gear either). The Helix eVTOL can be yours for \$190,000.

Aaron Fitzgerald impressively rounded out the rotorcraft performances with the Red Bull Bo-105 helicopter doing maneuvers that are unnatural but impressive nonetheless.



Aaron Fitzgerald flings the Red Bull Bo-105 helicopter across the skies of Camarillo. This highly modified helicopter has a rigid rotor system that allows it to perform maneuvers that are impossible for most other helicopters.

For 2025, the slate of aerobatic performers included John Collver, Judy Phelps, Tony Higa, and local favorite Jason Somes.



Judy Phelps brings her Pitts S-2B past show center during the 2025 air show. Judy flew her very first air show performance here in 2011.



Tony Higa streaks through blue skies in his Pitts S-1S. In 1996, Tony participated in the 18th World Unlimited Aerobatics Championship for Japan as the country's first ever competitor. He has been performing in air shows since 2016.

October 16, 2025



Jason Somes taxis out to perform for the hometown crowd in his Polish-built MiG-17F. Jason is type rated in 17 different aircraft, many of them warbirds.

It's always a treat to see a performer for the first time or with a revamp, like Sammy Mason, performing this year with a classic Stearman.



Sammy Mason makes an inverted photo pass in his classic Stearman. Perhaps Sammy will paint his name on the side upside down as he has on his other aircraft.

Proving size isn't everything, Torrey Ward performed in his diminutive Subsonex Microjet.



Torrey Ward zips by in his Subsonex JSX-2 MicroJet. Torrey is the only pilot to have flown a SubSonex microjet coast-to-coast in a single day

Garret Willat was on hand for a quiet routine in his Grob G-103 sailplane.

October 16, 2025 Pub lish



Garret Willat pilots his Grob G-103 glider "Sailplane Magic." The Willat family have been performing air show sailplane routines since 1979.

Besides Jason Somes and his popular Mig-17, there was also [The Pink Jet](#). The latter is a Czech L-39 Albatros with a very distinctive pink livery, on a mission to raise breast cancer awareness and fundraising using aviation.



An Aero L-39 Albatros, AKA “The Pink Jet,” makes a photo pass. The Pink Jet made its world debut last year at EAA AirVenture Oshkosh.

One can always count on a strong kitplane presence at Camarillo, with fly-bys of general aviation aircraft, including the Dawn Patrol RV Formation Team with seven RVs.

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The Dawn Patrol RV Formation Team in action. Based in Chino, these ex-military and civilian pilots fly Vans RV airplanes with over 5,000 hours of combined formation time.

The last flight performance was by the Condor Squadron, a group of T-6 Texan pilots who performed a Missing Man tribute to veterans.

Publish October 16, 2025



The Condor Squadron make a formation fly-by in their North American AT-6/SNJ Texan aircraft. Founded in 1965, the Van Nuys-based team has flown with as many as 10 Texans.

A good variety of aircraft were out on static display — with the aforementioned warbirds intermingled with modern military, and a ramp was thick with general aviation both modern and classic.



A Davis DA-2A homebuilt with a flat-sided "box" fuselage and angular appearance, designed intentionally for ease of construction. First flown in 1966, it won several awards at Oshkosh that year, including "most outstanding design."



Among the aircraft in Jason Somes' collection is this huge Soviet-era Antonov An-2. This is one of the world's biggest single-engined biplanes.



A Travel Air 4000 tries to blend in with two D-4-D siblings. Only six of these 1929 Travel Air D-4-D aircraft were built.

Two noteworthy static displays were the Parker AlienAir, an unsuccessful experimental VTOL aircraft powered by a Toyota engine, and an Ampaire Cessna Skymaster flying hybrid testbed with piston power in the rear and an electric motor up front.



The Parker Alienair was a unique, Burt Rutan-designed, experimental VTOL aircraft created by Parker Aerospace. The rear ducted fans pivoted for vertical thrust and a vertical fan is enclosed forward of the cockpit. Completed in 2007, it could taxi and perform a brief hover of a few inches at the time.



What appears to be a Cessna 337G Super Skymaster is actually a hybrid, with an electric forward motor and a battery in its belly pod. Flight operations for Ampaire's experimental aircraft take place here at Camarillo.

The weekend air show not only featured skydivers and aerial demonstrations, but there were also science, technology, engineering and math exhibits, as well as 200 cars of all types exhibited on the tarmac.

October 16, 2025 Pub lish



A car parade is part of the festivities at Wings Over Camarillo. This year's show honored several community organizations and nonprofits.

Yes, 2025 was another enjoyable show put on by the organizer, the Camarillo Wings Association. Since 2010, CWA has donated more than \$750,000 to local organizations and non-profits, promoting local aviation and youth STEM activities.



A sleek Globe GC-1B Swift taxis by patriotically. Introduced in 1946, more than 1,500 were produced before production ended in 1951.

Next year's show is slated for Aug. 15-16, 2026.

For more information: WingsOverCamarillo.com



(/)

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B-17 Sentimental Journey Coming to Ventura County



The Commemorative Air Force Museum Southern California Wing, which is based at Camarillo Airport, will be welcoming the *B-17 Sentimental Journey* tour the week of September 22nd. The tour is scheduled to end Monday, September 29th.

Residents can expect to see the Douglas B-17 Flying Fortress operational in the Ventura County area during its visit. One of only three B-17s in the world that are still flying, the aircraft can be expected to be seen flying lower and slower than what residents may see from other aircraft, which is typical for a B-17. The aircraft's unique engine will also produce a different sound than what residents may typically hear.

The *Sentimental Journey* tour is offering both ground tours and flights beginning Wednesday. [Click here to learn more \(Event%20Archives%20-%20CAF%20SoCal\)](#).

Department of Airports News dated September 21, 2025

(/)

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Update Regarding B-17 Sentimental Journey Tour



This notice is in response to yesterday's communication regarding the *B-17 Sentimental Journey* tour. Unfortunately, the tour to Camarillo had to be canceled due to mechanical issues with the B-17. The Commemorative Air Force Museum is hoping to reschedule the tour for 2026. We will certainly share information related to any updates to this tour.

Department of Airports News dated September 22, 2025

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LOCAL

FAA awards Camarillo Airport \$14.4 million for runway repairs



Makena Huey

Ventura County Star

Sept. 23, 2025, 5:30 a.m. PT

Key Points

Camarillo Airport's runway is more than 30 years old.

Keith Freitas, Ventura County director of airports, said federal funds will be used to help repave the runway.

The project is expected to begin in 2027, and an additional \$20 million is needed.

Funding from the Federal Aviation Administration will allow for much needed repairs at the Camarillo Airport.

The facility will use a \$14.4 million grant from the FAA's Airport Improvement Program, announced Sept. 19, to repave its runway, which is more than three decades old. The funding, one of the largest sums the Camarillo Airport has received, is part of a combined \$170 million awarded to 46 airports across California.

“As you can imagine, in airports the No. 1 critical thing to have is an operational runway,” said Keith Freitas, Ventura County director of airports.

The repairs, which will cover all 6,000 feet of the existing runway, are estimated to cost \$35 million, Freitas said.

The Ventura County Department of Airports, which oversees Oxnard and Camarillo airports, will rely on its own [budget](#) as well as additional grants from

the FAA to pay for the project, and work will begin once all the funding is available.

Repairs are expected to take place in early 2027, and Freitas said work will be completed at night so the businesses located at 555 Airport Way do not need to close during the day.

Pavement on runways is generally designed to last about 20 years. Though the current pavement is about 35 years old, Freitas said it is in good condition due to regular maintenance.

“But at a certain point, you can't keep doing that,” he said. “That’s why you have to keep ahead of it with projects like this.”

The project will not result in any operational change, such as to the length of the runway or the allowable weight of planes, said Freitas, addressing concerns many Camarillo residents share about increased air traffic and noise.

“The key message is nothing is changing for us,” he said. “We’re just replacing the old movement with new pavement so we can continue doing the business that we do.”

Makena Huey is an investigative and watchdog reporter for the Ventura County Star. Reach her at makena.huey@vcstar.com. This story was made possible by a grant from the Ventura County Community Foundation's Fund to Support Local Journalism.

Preserving The Past

September 27, 2025



HISTORY ABOUNDS—Bruce Shaw, above left, tours a Curtiss C-46F Commando “China Doll” on his first visit to the Southern California Wing of the Commemorative Air Force Museum Aug. 30 in Camarillo. The museum at Camarillo Airport features 14 aircraft and welcomes visitors 10 a.m. to 4 p.m. Fridays and Saturdays and noon to 4 p.m. Sundays. Above right, Joe Blewett sits in the cockpit of a MiG 21 as his brother-in-law Patrick Huckins looks on. CAF volunteer Paul Mitchell, right, reinstalls one of 56 spark plugs in the engines of a North American PBJ-1J “Mitchell.” The restored, like-new bomber flew into Camarillo from Midland, Texas, in April 1993.



Photos by MICHAEL COONS/Acorn Newspapers

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COUNTY of VENTURA
Department of Airports

555 Airport Way, Suite B
Camarillo, Ca. 93010
Phone: (805) 388-4372
Fax: (805) 388-4366

<https://airports.venturacounty.gov>

October 12th, 2025

NetJets Aviation Inc.
[REDACTED]
[REDACTED]

Subject: Camarillo Airport Hours of Operation Departures Between 12:00 a.m. and 5:00 a.m.
[REDACTED]

To Whom It May Concern:

On October 4th, 2025, an aircraft we believe is owned and/or operated NetJets Aviation Inc. departed Camarillo Airport (KCMA) at 3:17 a.m. The Federal Aviation Administration publishes a Supplement document which provides information to flight crews regarding local rules and restrictions. Crews must review this information prior to conducting flight operations. The Supplement states that takeoffs between 0800Z-1300Z (12:00 a.m. and 5:00 a.m. local time) are not allowed, without prior permission.

This restriction arises from a Joint Powers Agreement between the City of Camarillo and the County of Ventura, which has been in effect since Camarillo Airport opened as a civilian airport in 1976. The purpose of the restriction was, and continues to be, the reasonable quiet enjoyment of neighboring residents.

The County of Ventura requests that you and your flight crews assist us by not scheduling flight operations at Camarillo Airport between 12 a.m. and 5:00 a.m. Your compliance will help ensure that Camarillo Airport remains a good neighbor and continues to meet the air transportation needs of the region.

Well wishes to you,

Jannette Jauregui

Jannette Jauregui
Communications & Engagement Manager
Ventura County Department of Airports

California Coast News

Firefighters rescue dog trapped in Ventura County flood control channel

KCLU | By [Lance Orozco](#)



Published October 15, 2025 at 3:19 PM PDT



Ventura County Fire Department

A firefighter rescued a dog trapped in a flood control channel in the Oxnard Plains during this week's big storm.

They used a ladder to reach the dog, which was wet and scared but unhurt.

Firefighters made an unusual rescue during this week's big storm in Ventura County.

A dog became stranded on a small island of plants and debris in a flood control channel on the Oxnard Plains. It was just south of Highway 101, near Camarillo Airport.

Ventura County and Oxnard firefighters extended a 35-foot-long ladder down an embankment, allowing a firefighter to climb down and rescue the wet and scared dog.

The dog was not wearing an ID tag and didn't have a microchip. It's a female pug, or French bulldog. The dog appears to be healthy.

It was turned over to Ventura County Animal Services, which will try to find its owner.

Tags

cal coast news

california coast news

flood control

dog rescued

ventura county fire department

FlyHouse to acquire Sun Air Jets operator

Web Team Published October 16, 2025

FlyHouse has entered into an agreement to acquire Sun Air Jets, a Southern California-based aircraft management and charter operator. The transaction will add more than 100 aviation professionals to the Scottsdale, Arizona company's workforce.

The acquisition expands FlyHouse's maintenance, management and operational capabilities. Financial terms were not disclosed, and the companies did not announce a closing date.

FlyHouse will acquire Sun Air Jets' Federal Aviation Administration (FAA) Part 145 repair station certification. The certification enables in-house maintenance, repair and overhaul work and opens opportunities for third-party maintenance services.

Sun Air Jets operates facilities at Van Nuys and Camarillo airports in California, including a fixed-base operator (FBO) at Camarillo. FlyHouse will assume hangar, ramp and support facilities at both locations.

The acquisition adds multiple super-midsize and large-cabin aircraft to FlyHouse's owned and managed fleet. The company currently accesses more than 2,000 aircraft through its global charter network.

FlyHouse will integrate Sun Air Jets' Argus Platinum, IS-BAO and Wyvern Wingman certifications. The integration reinforces operational safety and regulatory compliance standards across the combined operation.

"Our agreement to acquire Sun Air Jets represents a move in FlyHouse's growth," said Jack E. Lambert Jr., chief executive officer of FlyHouse. "Owning a 145 repair station, an expanded fleet, and facilities at Van Nuys and Camarillo changes our capabilities. We've built FlyHouse to be the first ecosystem brand in private aviation — one that owns its infrastructure, integrates technology at every level, and delivers a service experience that's seamless end-to-end."

The transaction positions FlyHouse for international expansion by standardizing maintenance, safety and operational procedures. The company plans to meet European certification requirements and cross-border regulatory compliance.

Sun Air Jets' operations and personnel will integrate into the FlyHouse network upon closing. The expanded presence extends FlyHouse's reach in the western United States market.



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Continuation of Customer Satisfaction Survey



COUNTY of VENTURA

Department of Airports

The Ventura County Department of Airports announced the launch of a customer satisfaction survey in October 2024, and we continue to offer the survey to the community to help ensure that the work we are doing, and the services we provide, are meeting the expectations of all stakeholders.

Responses from this short survey will provide Airports' staff with insights regarding all aspects of the Department including professionalism, accessibility, and communications. Your responses will help us better understand our strengths as well as areas in which we are not meeting expectations as we continue to strive to serve all who have a vested interest in both Camarillo and Oxnard airports.

This survey should take only a few minutes to complete. Whether you are a business partner, community member, customer, pilot, or tenant, your voice matters. We thank you for your time and commitment to helping us ensure you have a positive experience with the Ventura County Department of Airports.

Click here to take the online survey [193](https://protect.checkpoint.com/v2/r01/___https://vcairports.org/survey/___YzJlOmNvdMf2YW5hbGpjOmE)
(https://protect.checkpoint.com/v2/r01/___https://vcairports.org/survey/___YzJlOmNvdMf2YW5hbGpjOmE)

You can also find the survey on the homepage of our website (vcairports.org). Those interested in completing a paper survey may visit our office located at 555 Airport Way, Suite B, in Camarillo.

Join Our Mailing List

Stay informed and involved. Sign-up on our mailing list and get the latest updates on what is happening at our airports.

Department of Airport News dated October 20, 2025



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Update Regarding OXR Radar Outage



COUNTY *of* VENTURA

Department of Airports

This communication is a follow-up to our notice posted Saturday, October 18th, regarding a radar outage affecting Oxnard Airport (OXR). The outage remains in place as the radar requires emergency repairs. The Federal Aviation Administration Maintenance team is working to expedite repairs, however the outage is not expected to be resolved until the end of next week.

In the meantime, the OXR tower team continues to prioritize safety and is limiting the pattern to only to only a few aircraft at a time. The goal is to maintain Fly Friendly VC protocols whenever possible, however it is important to note that the tower is also managing airspace that involves traffic coming from the north and from Camarillo Airport. This means that, for safety, there will be air traffic in both the left turn and right turn patterns.

The Department of Airports remains incredibly grateful for the ongoing partnership with our tower teams at both OXR and CMA and for continued communication from the community.



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UPDATE: OXR Radar Now Fully Operational



COUNTY of VENTURA

Department of Airports

This notice is a follow-up to the radar outage at Oxnard Airport that was announced on October 18th. The emergency repair was completed by the Federal Aviation Administration's maintenance team and the radar is now fully operational.

The Department of Airports extends continued appreciation to the Oxnard Airport tower team for their work to safely maintain air traffic, especially during the outage, and for their continued commitment to Fly Friendly VC. We are also grateful for the open lines of communication from the community, which are critical to the work we do and to the success of both Camarillo and Oxnard airports.

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Connect with the Airports Today!



COUNTY of VENTURA

Department of Airports

The Ventura County Department of Airports remains committed to connecting with all stakeholders of both Camarillo and Oxnard Airports as we continue to provide a transparent communication system. As part of this effort, we'd like to remind the community that we have a variety of methods to connect with us, including those listed below:

Click here to be added to our Airport News e-mail list
(<https://airports.venturacounty.gov/>)

(*scroll to the bottom of the page and fill out the form labeled "Join Our Mailing List")

If you select this option, you will receive all "e-blast" (Airport News) communications from the Department of Airports.

Click here to be added to our Agenda Notification e-mail list
(<https://airports.venturacounty.gov/agenda-notification/>)

If you select this option, you will receive all agendas and meeting information for both the Aviation Advisory Commission and Airport Authorities for Camarillo and Oxnard airports.

For general inquiries about Camarillo and/or Oxnard Airports, please e-mail
airportinfo@venturacounty.gov (<mailto:airportinfo@venturacounty.gov>).



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CMA and OXR Awarded Grant Funding for Infrastructural Improvements



COUNTY of VENTURA

Department of Airports

The Federal Aviation Administration (FAA) recently announced that Camarillo Airport and Oxnard Airport are among several California airports that have been awarded grant funding for infrastructural improvements. The Ventura County Board of Supervisors and County Executive Officer, Dr. Sevet Johnson, were all instrumental in securing this funding for our local airports.

“Securing this kind of funding to ensure that our facilities remain infrastructurally sound is critical,” said Keith Freitas, Director of the Ventura County Department of Airports. “Camarillo and Oxnard airports remain a vital part of Ventura County’s transportation system and provide an annual economic impact locally of nearly \$300 million. We are incredibly grateful for the continued support of our elected officials and County Executive Officer and to be among the airports selected as recipients of this FAA grant award.”

During this latest round of FAA grant funding, Camarillo Airport was awarded \$14.47 million to partially fund a runway rehabilitation project that will replace approximately 6,000 feet of 30-year old pavement. The start date of the Camarillo Airport runway rehabilitation project has

yet to be determined. Additionally, Oxnard Airport was awarded \$3.5 million, which was used to fund the pavement replacement of the main parallel taxiway.

Department of Airport News dated October 30, 2025



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Applications for Public Member Seat for Airport Authorities Now Open



COUNTY of VENTURA

Department of Airports

Applications are now open for one Public Member seat and one Public Member Alternate for the Camarillo Airport Authority and one Public Member seat and one Public Member Alternate for the Oxnard Airport Authority. The Public Member shall serve a two-year term commencing March 1, 2026, through February 29, 2028. The Public Member Alternate will serve in place of the Public Member should he/she be unavailable and shall serve a two-year term commencing March 1, 2026, through February 29, 2028.

All interested candidates should complete an Application for Appointment and submit it to the Department of Airports (submission instructions can be found at the bottom of page 2 of the application at the link below) **no later than 11:59 p.m. on Friday, December 19, 2025**. Click here to view the application. (<https://airports.venturacounty.gov/camarillo-and-oxnard-airport-authorities-applications/>)

All interested candidates should plan to attend the Camarillo Airport Authority/Oxnard Airport Authority meeting scheduled for **Thursday, January 8, 2026, at 6:30 p.m. in the Department of Airports Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010**.

Any questions or concerns can be e-mailed to airportmeetings@venturacounty.gov (mailto:airportmeetings@venturacounty.gov).



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Changes to OXR Tower Hours of Operation



COUNTY of VENTURA

Department of Airports

This communication serves as notice that the Oxnard Air Traffic Control Tower is experiencing staffing shortages and will be operating on a shortened schedule on Wednesdays and Saturdays only. The tower, which operates daily from 7 a.m. – 9 p.m., will be operating from 9:30 a.m. – 7 p.m. on Wednesdays and 8:30 a.m. – 6 p.m. on Saturdays. All other days of the week will continue with normal operating hours.

It is important to note that the towers at Camarillo and Oxnard Airports operate under the jurisdiction of the Federal Aviation Administration and not under the authority of the County of Ventura.

We will continue to keep all stakeholders updated with any changes to this schedule.

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New FFVC Signage at OXR



The Ventura County Department of Airports recently added new Fly Friendly VC signage at Oxnard Airport. The signs, which are part of the pilot education element of Fly Friendly VC, replace outdated signage that was located at gates V4 and V5 off of 5th Street. A third sign was added for the gate off of Victoria Avenue to help ensure that Fly Friendly VC is accessible to as many pilots as possible.

The Department of Airports remains committed to Fly Friendly VC and to seeking ways to continue to educate both pilots and the neighboring communities about the program.